

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING**

Held at Port Office Conference Room, 1804 Scott Rd, Freeland, WA
Thursday, March 5, 2015 at 3:00 p.m.

AGENDA

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (3:00 p.m.)

JOINT PARKS MOU (3:00 – 3:15)

Commission Consideration of MOU with Island County, South Whidbey Parks and Recreation District, and City of Langley

FAIRGROUNDS (3:15 – 3:45 p.m.)

Commission Consideration of Agreements with Island County

Interlocal Agreement for RCEDF Funds

One year property management lease agreement

ADJOURNMENT (Approximately 3:45 p.m.)

WORK SESSION (Approximately 3:45 – 5:00 p.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

March 5, 2015

Freeland, Washington

Commissioners Present: Curt Gordon (Clinton), Ed Halloran (Langley) and Jack Ng (Freeland)

Port Staff: Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk) and Wayne Nance (Maintenance & Operations Supervisor)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Thursday, March 5, 2015, in the Port office conference room at 1804 Scott Rd. in Freeland, WA. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Curt Gordon, President, called the Special Meeting to order at 3:00 p.m., followed by the Pledge of Allegiance.

JOINT PARKS MOU (Memorandum of Understanding)

Commission Consideration of MOU with Island County, South Whidbey Parks & Recreation District (SWPRD), and City of Langley: Per Commission direction during the regular February meeting, Executive Director Angi Mozer had provided a copy of the MOU to Port Attorney Brad Cattle for review. After reviewing the MOU, Cattle subsequently made amendments and the document with those changes was then provided to all parties for approval. SWPRD Director Brad Coutts reported that the City of Langley and the SWPRD have signed the MOU (with the changes) and it will be presented to the Board of Island County Commissioners for approval on March 17th.

ACTION: A Motion was made by Commissioner Ed Halloran and seconded by Commissioner Jack Ng to approve the "Memorandum of Understanding Between Island County, South Whidbey Parks and Recreation District, City of Langley and Port District of South Whidbey Island for Mutual Assistance and Support For Parks and Park Facilities Within Each Jurisdiction" as presented. The Motion passed unanimously.

FAIRGROUNDS

Commission Consideration of Agreements with Island County

Interlocal Agreement (ILA) for Rural County Economic Development Funds (RCEDF): Several weeks ago, Mozer sent the ILA with the Port's final edits to Island County Budget Director Elaine Marlow. Although Marlow indicated she did not see anything problematic with the final ILA, Mozer has not yet received official approval from the Board of Island County Commissioners.

One-Year Property Management Lease Agreement: Mozer reported receipt of the final Lease Agreement that has been signed off by the Island County Prosecutor.

Mozer explained that since the Port has the final versions of the ILA and the Lease Agreement, the Port Commission could sign them. Although the ILA might come back from the County, Mozer said she doubted that would happen because the final edits were not substantial changes.

Halloran noted that the schedule is already one month behind. Gordon said he doesn't want to sign the Lease Agreement before the ILA (providing the funding) has been signed. After a brief discussion, the Commission directed Mozer to send a letter to the Island County Commissioners indicating the Port will sign both documents once the ILA has been signed by the County.

ADJOURNMENT: The Special Meeting was adjourned at 3:24 p.m. and the previously announced public Work Session began at 3:25 p.m.

[Note: No actions are taken during Work Sessions, which provide an opportunity in an informal workshop format for the Board to review and discuss general Port business.]

During the Work Session, Mozer received an email from Island County Budget Director Elaine Marlow regarding the ILA, and requested the Commission reconvene the Special Meeting to address it.

RETURN TO SPECIAL MEETING: The Special Meeting was reconvened at 4:06 p.m.


Mozer said Marlow's email stated that the Island County Commissioners are okay with the final ILA as submitted.

ACTION: A Motion was made by Halloran and seconded by Ng to approve and sign the InterLocal Agreement for Rural County Economic Development Funds and the One-Year Property Management Lease Agreement with Island County, with the Lease contingent upon Island County's approval of the ILA. The Motion passed unanimously.

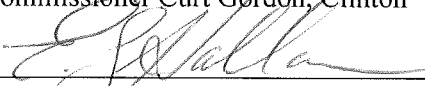
ADJOURNMENT: The Special Meeting was adjourned at 4:10 p.m.

The Commission returned to the public Work Session, which ended at 5:10 p.m. No further action was taken.

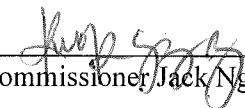
Approved:



Commissioner Curt Gordon, Clinton



Commissioner Ed Halloran, Langley



Commissioner Jack Ng, Freeland

Minutes reviewed by:



Angi Mozer, Executive Director

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 101, Freeland WA 98249.