

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING**

Held at Port Office Conference Room, 1804 Scott Rd, Freeland, WA
Tuesday, November 15, 2016 at 9:00 a.m.

AGENDA

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (9:00 a.m.)

Approval of Vouchers in the amount of \$3,151.44

Possession Beach Waterfront Park Boat Ramp Renovation Project

ADJOURNMENT (Approximately 9:30 a.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

November 15, 2016

Freeland, Washington

Commissioners Present: Ed Halloran (Langley) & Curt Gordon (Clinton) **Absent:** Jack Ng (Freeland)

Port Staff: Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant), and Rick Hill (Possession Construction Manager)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, November 15, 2016, in the Port office conference room at 1804 Scott Rd. in Freeland, WA. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Ed Halloran, President, called the Special Meeting to order at 9:00 a.m., followed by the Pledge of Allegiance.

CONSENT AGENDA

Approval of Current Vouchers: Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board, and have been presented to the Board for review.

ACTION: A Motion was made by Commissioner Curt Gordon and seconded by Halloran to approve the Consent Agenda, including the authorization and acceptance of the Voucher dated and signed today in the amount of \$3,151.44. The Motion passed unanimously.

POSSESSION BEACH WATERFRONT PARK BOAT RAMP RENOVATION PROJECT: The Port received four bids in response to the Request for Proposal for the Possession Beach Boat Ramp Repair and Replacement Project. The project estimate was \$320,000 (after removing the precast panels which the Port purchased). The following bids were opened on November 9th at 9:00 a.m.:

Neptune Marine:	\$292,052.45
Pacific Pile & Marine:	\$331,535.00
Nordland Construction:	\$399,636.00
Strider Construction:	\$586,916.95


Possession Construction Manager Rick Hill presented a Memorandum reporting that he had reviewed Neptune Marine's bid for accuracy and completeness and checked the company's references. He recommended awarding the project to Neptune Marine as the lowest bidder. Hill noted that Neptune is aware of the project's budget constraints and time factors.

ACTION: A Motion was made by Gordon and seconded by Halloran to award the Possession Beach Boat Ramp Repair and Replacement Project to Neptune Marine in the amount of \$292,052.45. The Motion passed unanimously.

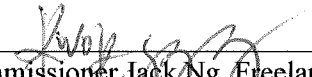
Executive Director Angi Mozer noted for the record that she had provided Hill with a summary of the issues the Port had with Neptune Marine on the last project they worked on for the Port.

ADJOURNMENT: The Special Meeting was adjourned at 9:25 a.m.

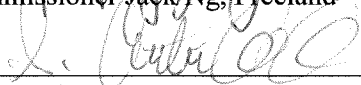
Approved:



Commissioner Ed Halloran, Langley

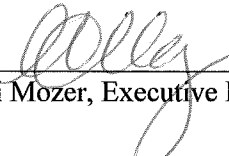


Commissioner Jack Ng, Freeland



Commissioner Curt Gordon, Clinton

Minutes reviewed by:



Angi Mozer, Executive Director

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 101, Freeland WA 98249.