

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

December 19, 2008

Langley, Washington

Present at the meeting were:

Commissioner Lynae Slinden, Clinton
Commissioner Rolf Seitle, Langley
Commissioner Geoff Tapert, Freeland
Ed Field, Port Manager
Dane Anderson Port Financial Coordinator
Molly MacLeod-Roberts, Port Clerk

Mayor Paul Samuelson, City of Langley
Jenny Barrett, Barrett Escrow
Nancy Gastony, Notary Public

Absent: None

1. MEETING CALL TO ORDER:

The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on December 19, 2008, at Langley City Hall in Langley, WA. As announced, the purpose of the Special Meeting was for the Mayor of Langley and the Port Commissioners to formally approve and sign the final legal documentation to effect the transfer of the Langley Small Boat Harbor from the City of Langley to the Port of South Whidbey. Documents to be approved and processed include the Title and Escrow documents, the Department of Natural Resources (DNR) Lease and Lease Assignment documents, and the InterLocal Agreement Amendment to clarify and resolve transfer details. Commissioner Seitle, President, called the meeting to order at 8:40 a.m., followed by the Pledge of Allegiance.

2. PROJECT ACTION ISSUES:

A. InterLocal Agreement Amendment (EXHIBIT A):

ACTION: A Motion was made by Commissioner Tapert and seconded by Commissioner Slinden to execute the InterLocal Amendment as presented. The Motion passed unanimously.

The Amendment was signed by the Board of Commissioners and Mayor Paul Samuelson and notarized.

B. Department of Natural Resources Lease No. 20-A10204 (EXHIBIT B):

The Department of Natural Resources Aquatic Land Lease Lease No. 20-A10204 was executed and signed by Mayor Samuelson on behalf of the City of Langley.

C. Department of Natural Resources Lease Assignment No. 20-A10204 (EXHIBIT C):

ACTION: A Motion was made by Commissioner Tapert and seconded by Commissioner Slinden to execute the Department of Natural Resources Lease Assignment No. 20-A10204 by authorizing Commissioner Seitle to sign as President of the Board of Commissioners. The Motion passed unanimously.

The Lease Assignment was signed by Commissioner Seitle, President, and Mayor Paul Samuelson, and was then notarized.

D. Vouchers for Lease payments to Department of Natural Resources (EXHIBIT D):

1. **Vouchers:** Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 have been recorded on a listing which has been made available to the Board, and have been presented to the Board for review. The vouchers so listed and presented are summarized on the attached Voucher Listing (**EXHIBIT D**).

ACTION: A Motion was made by Commissioner Tapert and seconded by Commissioner Slinden for the authorization of Vouchers #3653 and #3654 for a total amount of \$18,456.88 for DNR lease payments. The Motion passed unanimously.

E. Title and Escrow Documents: Jenny Barrett of Barrett Escrow explained that due to minor technicalities which are being resolved, the final documents have not been prepared yet. Barrett explained that once all documents have been executed and signed, they will be recorded as one body.

3. ADJOURNMENT:


The meeting was adjourned at 9:04 a.m.

Approved: ,



Commissioner Rolf Seitle, Langley

Minutes prepared by:



Edwin S. Field, Port Manager

Commissioner Lynae Slinden, Clinton



Commissioner Geoff Tapert, Freeland

- Exhibit A: Amendment to the InterLocal Agreement for the Transfer of the City of Langley Harbor to the Port District of South Whidbey Island
- Exhibit B: Department of Natural Resources Aquatics Land Lease No. 20-A10204
- Exhibit C: Department of Natural Resources Notice Of and Consent To Assignment Agreement No. 20-A10204
- Exhibit D: Voucher Listing