

**Port District of South Whidbey Island**

Minutes of the Special Port Workshop

July 9, 2007

Port Office, Freeland, Washington

**Present at the meeting were:**

Commissioner Lynae Slinden, Clinton  
Commissioner Rolf Seitle, Langley  
Commissioner Geoff Tapert, Freeland  
Ed Field, Port Manager

Greg York, Art Anderson Assoc.

**CALL TO ORDER**

The Special Workshop of the Port District of South Whidbey Island's Board of Commissioners was convened on Monday, July 9, 2007, at the Port office conference room at 5492 S. Harbor Avenue in Freeland, WA. Commissioner Tapert called the meeting to order at 10:30 am. The purpose of the Workshop was for Port Commissioners and staff to review the initial results of Art Anderson Associates' (AAA) site investigation activities in the Langley marina area and to discuss project requirements and design considerations with the lead project designer as the concept design phase gets underway.

**WORKSHOP**

AAA's Project Manager Greg York started the discussion by passing out copies of his "Scope Checklist" (**EXHIBIT A**). He proceeded to address the individual items on the Checklist, which were based primarily on the recent InterLocal Agreement with the City of Langley for transfer of the small boat harbor (dated April 17, 2007, included by reference herein), and then reviewed some preliminary design layout concepts included with the Scope Checklist to illustrate advantages and challenges of the site. (These discussions have been summarized in the attached Meeting Minutes (**EXHIBIT B**) from AAA.)

The Commissioners then briefly noted that there were a number of significant issues related to the Langley marina project that would likely fill the bulk of Regular Meeting time at the upcoming July 11<sup>th</sup> Meeting, and it would be difficult to also accomplish the anticipated detailed Commissioner review of Comprehensive Scheme comments. They therefore asked Port Manager Ed Field to check into the availability of meeting space for an additional Special Meeting for that comment review, possibly to be held on Monday July 16 at the Port office conference room. Ed said that he would report back at the July 11<sup>th</sup> Meeting to enable the Commissioners to take action at that time. The Commissioners also asked Ed to check with State Auditor Jan Jutte about her availability as soon as possible for a Special Meeting with the Commissioners to discuss her recent letter

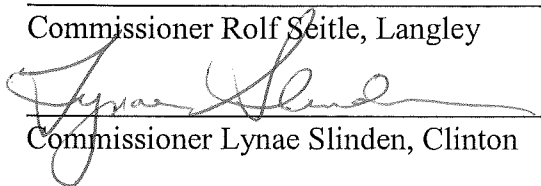
regarding the InterLocal Agreement with Langley. Ed said he would also report on that issue on July 11<sup>th</sup>.

**ADJOURNMENT**- The Workshop was adjourned at approximately 1:08 p.m.

Approved:

  
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Commissioner Geoff Tapert, Freeland

  
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Commissioner Rolf Seitle, Langley

  
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Commissioner Lynae Slinden, Clinton

Minutes prepared by:

  
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Edwin S. Field, Port Manager

Exhibit A: Scope Checklist, Art Anderson Assoc, dated 7/9/07  
Exhibit B: July 9, 2007, Meeting Minutes, Art Anderson Assoc., rec'd 7/12/07