

THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING
Held at Port Office Conference Room, 1804 Scott Rd, Freeland, WA
Tuesday, November 7, 2017 at 3:30 p.m.

AGENDA

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (3:30 p.m.)

2018 Budget (approx. 3:30 – 4:00 p.m.)

ADJOURNMENT (Approximately 4:00 p.m.)

WORK SESSION (Approximately 4:00 p.m. – 4:30 p.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

November 7, 2017

Freeland, Washington

Commissioners Present: Curt Gordon (Clinton) & Ed Halloran (Langley) **Absent:** Jack Ng (Freeland)

Port Staff: Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk) and Pat Kisch (Maintenance & Operations Supervisor)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, November 7, 2017, in the Port office conference room at 1804 Scott Rd. in Freeland, WA. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Curt Gordon, President, called the Special Meeting to order at 3:30 p.m., followed by the Pledge of Allegiance.

2018 Budget: Executive Director Angi Mozer had previously provided the Commission with the final draft of the 2018 Preliminary Budget. In general, it represents a balanced budget (deficit of just \$107). Mozer noted the following changes since the last version:

- Added money for the South Whidbey Harbor entrance project (in collaboration with the Langley Chamber of Commerce)
- Added funding for repair of the boat ramp floats at Bush Point

The final draft includes \$200,000 for *Grant funding – RCEDF (Rural County Economic Development Funds) – Fairgrounds* and \$500,000 for *Loan – RCEDF – Fairgrounds*. Commissioner Ed Halloran asked about the timing and probability of getting those. Regarding timing, Mozer is prepared to submit applications at any time, and Island County Budget Director Elaine Marlow indicated they would open up for applications in the February timeframe. Mozer couldn't speak to the probability of getting that funding. Gordon explained that the County has put the RCEDF process on hold because the Washington State Legislature has not yet adopted a capital budget and that could impact potential RCEDF grant funding for the Freeland Sewer District. Regardless, Gordon said the Port needs to submit applications for RCEDF dollars. As part of the transfer agreement for the Fairgrounds, Island County committed to supporting the Port's grant applications.

Mozer noted that the CERB (Community Economic Revitalization Board) has a similar structure that allows up to \$300,000 grants for capital upgrades and then loans for above and beyond that. Gordon added that because the Port was successful in obtaining a CERB planning grant for the Fairgrounds, there is a better chance of receiving a CERB construction grant and/or loan for the improvements.

Given the discussion, Mozer asked if the line items should simply be renamed as *Grant funding* and *Loan funding*. The Commission agreed and Mozer said she would make that change.

ACTION: A Motion was made by Commissioner Ed Halloran and seconded by Commissioner Curt Gordon to approve the 2018 Preliminary Budget as discussed for publication in advance of the Public Hearing on the 2018 Budget on November 28, 2017. The Motion passed unanimously.

The 2018 Preliminary Budget will be published in the South Whidbey Record and on the Port's website at www.portofsouthwhidbey.com in advance of the Public Hearing scheduled for November 28th. The final budget will then be considered for Commission approval and adoption during the Special Meeting immediately following the Public Hearing and provided to Island County by November 30th.

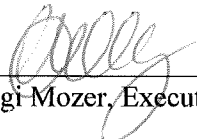
ADJOURNMENT: The Special Meeting was adjourned at 3:52 p.m.

Approved:

Minutes reviewed by:



Commissioner Curt Gordon, Clinton



Angi Mozer, Executive Director

ABSENT

Commissioner Jack Ng, Freeland



Commissioner Ed Halloran, Langley

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 101, Freeland WA 98249.

Work Session: The previously announced public Work Session began immediately following adjournment of the Special Meeting. The Work Session ended at 4:06 p.m. with no action taken.

[Note: No actions are taken during Work Sessions, which provide an opportunity in an informal workshop format for the Board to review and discuss general Port business.]