

**FAIRGROUNDS ADVISORY COMMITTEE**

Held at Burrier Building, Fairgrounds, 819 Camano Ave, Langley WA

Friday December 1, 2017 at 3:00 p.m.

**AGENDA**

**October 27, 2017 Meeting Minutes Approval**

**Meeting Agenda Approval**

**Port Update**

**General Discussion**

**Action Items**

- Any formal correspondence to Port Commissioners
- Others

**Old Business**

**New Business**

## FARGROUNDS ADVISORY COMMITTEE DRAFT MEETING MINUTES

December 1, 2017, 3:00pm @ Burrier Building, 819 Camano Ave, Langley, WA

### Present:

Gary Gabelein – Historical Society (Chair)  
Dominique Emerson – City of Langley Council (Vice Chair)  
Inge Morascini – Langley Chamber of Commerce  
Virginia Keck – Whidbey Island Fair  
Adam Fawcett – Fairground Tenant Representative  
Gwendy Hastings – Member at Large  
Jon Beck – Member at Large  
Angi Mozer – Port of South Whidbey  
Roxy Taylor – Port of South Whidbey  
John Mishasek – Port of Coupeville

### Meeting Called to Order @ 3:00pm

Minutes from October 27, 2017 – Jon Beck moved to approve, Dominique seconded, approved.

Agenda – Gary added new business: to discuss the date/time of the next meeting. Revised agenda approved.

### Port Update

Angi reported that the Port's budget had been passed on November 28<sup>th</sup>. The question was posed from the FAC regarding any updates to the Port's plan to provide deep frying capability. The general consensus from the Committee was that the Coffman building makes the most sense for frying food, or at least where a commercial kitchen already exists (including the Pole building kitchen).

Angi provided an update of the William Shelton Story Pole. The Port met with Tulalip Tribes representatives and is planning to coordinate with them and the South Whidbey Historical Society to bring the Story Pole down and find a place for its renovation. Angi confirmed that it is the Port's intention to find a place on the Fairgrounds property for this activity. The question of where this activity can occur on the property remains. The Committee suggested that the Port choose a secure, lockable location. The Committee also suggested that the Antique Museum may be a good location. The question came up if the Henny Cabin could be moved. Perhaps the stage and canoe could be moved as well.

Angi asked the group, namely the Historical Society (Gary) and Virginia (Fair Association), if the Port can change the locks on the Antique Museum. Gary indicated the request had already been asked of the Port long ago. Upon confirmation, Angi provided a commitment that the locks would be changed. As a result of the discussion, Jon Beck suggested that an official agreement for the space be drafted between the Port and the Historical Society. Jon Beck also suggested that upgrading to a master key system, while expensive, would be very beneficial to the security of the property.

### General Discussion/Roundtable Reports and Discussion Topics

Roxy is working on a catalog of rentable facilities. It will ultimately be posted to the Port's website.

The Committee suggested to the Port that an agreement be established between the Port and the School District for access to the old Middle School baseball fields for parking for large events at the Fairgrounds.

The Committee asked if the Port's insurance provider, Enduris, requires emergency response/personnel for the public venue. Angi did not know the answer but will follow up.

The Committee wondered about rabbit deterrents. Angi summarized the Port's unsuccessful efforts and thought processes to date on the topic. Dominique suggested predator perches. Angi will relay this suggestion to the Commissioners, and may act upon it.

Gary commended the Port's efforts on attempting to secure parking in Mukilteo.

Dominique reported that Comprehensive Planning is wrapping up. Zoning updates will include higher resident density, plans for renovating 1<sup>st</sup> Street.

Jon Beck made a very specific request for the Port to make an aggressive ADA upgrade on the grounds. For example, the Port could purchase screened asphalt to lay down on the dirt roads and steam roll it, so that wheelchairs, strollers and people with crutches could get around better.

John Mishasek introduced himself as the Interim/Acting Executive Director for the Economic Development Council, as well as a Commissioner for the Port of Coupeville.

#### **Old Business**

Inge reiterated her desire/idea to establish workshops at the Fairgrounds. Angi indicated this is a great idea. The Port and Chamber will use Roxy's catalog of rentable facilities as a starting point.

#### **New Business**

The next meeting will occur on December 29<sup>th</sup> at 10:00 a.m.

The question was posed of when the Tenant and At Large positions end? Angi will follow up, by first checking the By-Laws.

Meeting adjourned 4:40pm

Respectfully submitted by Angi Mozer.

Next meeting will be held on Friday, December 29, 2017 @ 10:00am @ the Burrier Building. 819 Camano Ave, Langley, WA.

Port of South Whidbey - Fairgrounds Potential Project list 2018

<u>Project Description</u>	<u>Cost anticipated in 2018</u>
Blackbox Theater Exit	\$ 80,000
Coffman Kitchen	\$ 275,000
Build Storage Options	\$ 30,000
Tree removal along West border	\$ 10,000
Signage/Branding	\$ 10,000
Goat and Cattle Elect Upgrades	\$ 15,000
Pole Electricity Upgrade	\$ 82,220
Renovate Pole	\$ 50,000
Heat in Burrier Wing	\$ 20,000
Deep Frying Capability	\$ 24,000
Campgrounds Upgrade	\$ 175,000
Total	\$ 771,220