

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
PUBLIC HEARING and REGULAR MEETING**

Held in Grigware Hall of Trinity Lutheran Church, 18341 WA-525, Freeland WA 98249
Tuesday, July 10, 2018 at 6:30 p.m.
Public Hearing at 6:15 p.m./Regular Meeting at 6:30 p.m.

AGENDA

6:00 PM WORKSHOP: Commission review of vouchers and recent correspondence

6:15 PM PUBLIC HEARING: **Comprehensive Scheme of Harbor Improvements 2013-2019 Amendment II for inclusion of the Mukilteo parking lot capital project.**

6:30 PM REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE

COMMISSIONER ACTIONS

Consent Agenda: Approval of July Vouchers in the amount of **\$98,347.75** and Minutes from the Regular Meeting of June 12 and Special Meeting of May 30, 2018.

Resolution No. 18-03: Adopting Amendment II to the Comprehensive Scheme of Harbor Improvements 2013-2019 for inclusion of the Mukilteo parking lot capital project

Resolution No. 18-04: Authorizing an additional \$100.00 in the Port's Petty Cash account

Resolution No. 18-05: Amending the Bylaws to Change the Regular Meeting Location

PUBLIC COMMENT – This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the Agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes. If you have any documents to present to the Board, please hand them to the Port Clerk prior to speaking.

COMMISSION DISCUSSION

Executive Director Hiring

Commission Proclamation

FINANCIAL UPDATE

May 2018 Financial Statement and Executive Director Report

STATUS REPORTS

South Whidbey Harbor

- Harbor Operations & Harbormaster Report

Port Operations

- Maintenance & Operations Supervisor Report

Mukilteo Parking

Clinton Dock

Fairgrounds

- Fairgrounds Advisory Committee Report
- Fairgrounds Director Report
- Property Improvements/Renovations

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

Halloran: Marine Resources Committee (MRC), City of Langley Council Meetings and Joint Parks Committee

Ng: Economic Development Council (EDC), Washington Public Ports Association (WPPA) and Port-wide Marketing & Promotion Committee (M&P)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

PORT DISTRICT OF SOUTH WHIDBEY ISLAND
Minutes of the Public Hearing for Amendment II to the
Comprehensive Scheme of Harbor Improvements 2013-2019
July 10, 2018
Freeland, Washington

Commissioners Present: Jack Ng (Freeland), Curt Gordon (Clinton) & Ed Halloran (Langley)

Port Staff Present: Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant), Duncan McPhee (Harbormaster), Pat Kisch (Maintenance & Operations Supervisor), Larry Lehtonen (Fairgrounds Director) & Kristi O'Donnell (Fairgrounds Marketing & Events Coordinator)

MEETING CALL TO ORDER: Following a Workshop from 6:00 p.m. to 6:15 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Public Hearing for the proposed Amendment II to the Comprehensive Scheme of Harbor Improvements 2013-2019 of the Port District of South Whidbey Island was convened by the Board of Commissioners on Tuesday, July 10, 2018, in Grigware Hall of Trinity Lutheran Church at 18341 WA-525, Freeland, WA 98249. Commissioner Jack Ng, President, opened the Public Hearing at 6:15 p.m.

PUBLIC HEARING: Copies of the previously published Comprehensive Scheme Amendment II were available for the public. Specifically, the proposed Amendment is to address inclusion of the Mukilteo Parking Lot Capital Project. At the time the Hearing began, there were only two members of the public in attendance. Ng asked if either of them wished to comment on the proposed Amendment and both replied that they did not. As other members of the public arrived, Ng asked again if anyone wished to speak and each replied they did not.

ADJOURNMENT: Without any public comment, the Hearing was closed at 6:30 p.m.

Approved:

Minutes prepared and submitted by:



Commissioner Jack Ng, Freeland



Molly MacLeod-Roberts, Port Clerk/Accountant



Commissioner Curt Gordon, Clinton



Commissioner Ed Halloran, Langley

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 101, Freeland WA 98249.

Comprehensive Scheme Amendment II

July 10, 2018

Parking in Mukilteo

- The South Whidbey Fire/EMS District estimates that their service population varies from 12,000 off peak to as much as 30,000 during the summer which includes tourism and ferry traffic¹
- 71% of residents in the Port of South Whidbey's (Port) District commute outside the District for employment¹
- The Mukilteo-Clinton Ferry transported the most vehicles in all of the Washington State Ferries system in 2017 (2,257,709 vehicles; total ridership was 4,105,396)²

Clearly, vehicle transportation to and from Whidbey Island is crucial according to the facts described above, much of which utilizes the Mukilteo-Clinton ferry. Currently, there is no publicly available short-term parking in Mukilteo for longer than 4 hours. Not having access to short-term parking in Mukilteo for longer than 4 hours has a hugely negative impact on the Port's economy that is dependent on visitors. In addition, there is currently a shortage of 518 parking stalls in the downtown Mukilteo waterfront area (there are currently 802 parking stalls total, while there is a need for 1,320 stalls).³

The Port has a unique opportunity to collaborate with the Tulalip Tribes and assist in developing a park and ride parking lot, which will greatly support the Port's economy. Specifically, a significant portion of the parking lot can be dedicated to Whidbey Island visitors, which is the biggest unmet demand at this time. The Port intends to enter into a Memorandum of Understanding with the Tulalip Tribes and the Port of Everett, with the purpose of assisting in finding funding for the capital project of developing the park and ride parking lot.

¹According to "Economic Trends in the Port of South Whidbey" by BST Associates, August 9, 2013

²According to Traffic Statistics Rider Segment report from Washington State Ferries, Jan 1, 2017 through Dec 31, 2017

³According to "Mukilteo Downtown Waterfront Parking Study" by the City of Mukilteo, BergerABAM, and Fehr & Peers