

FAIRGROUNDS ADVISORY COMMITTEE

Held at Coffman Building, Fairgrounds, 819 Camano Ave, Langley WA

Friday, May 31, 2019 at 3:00 p.m.

AGENDA

Meeting Agenda Approval

April 26, 2019 Meeting Minutes Approval

Port Update

- On-Call Engineer
- Arena
- Fairgrounds Budget Tracking

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- 2020 Budget discussions; list of recommended repairs/projects

New Business

- Process for naming buildings on Fairgrounds
- Plaques or markers with history of person building named for

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Others

Fairgrounds Advisory Committee Meeting Minutes

Friday, May 31, 2019

@Coffman Building, 819 Camono Ave, Langley, WA 98260

In Attendance	Organization
Virginia Keck	Island County Fair Association
Adam Fawcett	Tenants
Dominique Emerson	Langley City Council
Gary Gabelein	South Whidbey Historical Society, Chair
Gwendy Hastings	At Large
Stan Reeves	Port of South Whidbey
Christi Woodward	WWGA
Jason Kalk	Island County Fair Association
Larry Lehtonen	Port of South Whidbey
Sharon Edwards	WWGA
Inga Morascini	Langley Chamber of Commerce
Jon Beck	At Large
Cathi Mann-Fisher	Island County 4H

Not Attending:

Helen Price Johnson Island County Commissioner

Meeting called to order at 3:00 pm. by Gary Gabelein

Agenda Approved:

Moved by Virginia Keck, second by Dominique Emerson

Minutes Approved:

Minutes of April 26, 2019 Approved by ???

Port Update:

On-Call Engineer: For Campground is developing options for the myriad of user configurations possible. Goal is to have a proposal by late fall, then apply for Conservation grant in the following April.

Arena: Renovation and drainage should be done in a couple of weeks

Coffman Kitchen Expansion: Going to Langley Planner for permits

Fairgrounds Budget Tracking: Stan presented the final 2019 Budget for the Fairgrounds with hopes for improving clarity and earmarking future projects. YTD thru April and % of forecast were presented. Items to be done with RCED grant in 2020 were included. Partial list includes: Campground upgrades including bathrooms and Pole building upgrades.

Fairgrounds Update:

Marketing & Events:

Enhancements: Pictures of Fairgrounds and some historic buildings now on permanent display.

Secret Kitchen: Successfully held April 27th. This prototype will expand along with the possibility of wine and appetizers before performances in Black Box.

Langley Creative District: Possibilities of improved connections to the core business district through flags, lighting and walkways to solidify connectives of concept.

Ragnar: Using local tent installer and food vendors for event.

Harvest Festival: Investigation in process

Capital Improvements:

Arena: Project on track for early June completion

Fairgrounds Port Office: Remodel underway

Tenants:

Hope building kitchen: Scallywagon Eatery going strong, a winner

Bart's Better Foods: Also doing well and expanding hours

Outcast Productions: Subleasing space for other events. Pole Barn use being eyed for pre-event food/drink. Needs better lighting.

General Roundtable:

4H: (CMF)

Events: Camp puzzle and problem solving, Spring show, Dogs rat hunt starred a Dobberman. Goat Olympics coming on August 31.

Fair Association: (VK)

Showers and Bathrooms: Need cleanup protocol diligent checking every morning, and locked from 10 pm to 8 am. ??? contemplating a pre-fab building to handle demand.

Pot Holes: To be looked at when arena is graded

Coffman: Needs phone line. This is useful for cameras, WIFI, cell phones and credit cards.

Swine Barn: Almost done

Langley Council: (DE)

Infrastructure Project: Langley will be going for a \$4M bond/levy for infrastructure improvements and is hoping to get \$3M from County for the other part of the project.

STR: Langley is working on Short Term Rental Ordinances (under 30 days stay).

Langley Chamber of Commerce: (IM)

Ships a coming: Suva, a 1920's sailing ship with 2 masts for July 4th and in August for 4 days. Miss Washington coming at the end of Sept.

Harvest Fest: This October Americana themed festival (3,4,5,6,) will focus on Whidbey grown, local art and vintners. Beekeeping, small gardens, etc. with Stalls and classes will use Wooden Nickels to limit issues with cash management. Some discussion of how to dovetail this with the Scarecrow festival in Fiddle Faddle.

WWGA: (SE)

- Advised to call 911 if drug use noticed in on campus
- Discussion of random placement of tents which block access
- Issue of long term campers and lease hold tax.
- Campground should have full time host

Tenants: (AF)

No issues

At Large: (JB)

- Need addressing of buildings for emergency locating
- Shaving storage walls need replacement. Larry says it will happen.
- Discussed rates for using Tinder. Issues of water charges. General agreement is they need to come down, but not clear how much.
- Better communication needed with regards to Tinder maintenance. Larry is looking into it. Stan reminded everyone that all contracts are negotiable. The Port comes up with rates and processes. If groups have a concern, these must be brought up at the time. The Port is very willing to negotiate.

Old Business:

Repair list suggestions received from Virginia Keck, Adam and 4H.

New Business:

Building Naming: A letter detailing the proposal, new name and justification should be presented to the FAC. The group will vote on it. The proposal will then pass to the commissioners for final review and decision.

Meeting adjourned at 4:35.

Respectfully,
Dominique Emerson

Next meeting Friday, 3pm, June 28th