

FAIRGROUNDS ADVISORY COMMITTEE

Held at Coffman Building, Fairgrounds, 819 Camano Ave, Langley WA

Friday, June 28, 2019 at 3:00 p.m.

AGENDA

Meeting Agenda Approval

May 31, 2019 Meeting Minutes Approval

Port Update

- On-Call Engineer
- Arena

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- Process for naming buildings on Fairgrounds
- Plaques or markers with history of person building named for

New Business

- Request to name a building requires discussion/action

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Others

Fairgrounds Advisory Committee Meeting Minutes
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@Coffman Building, 819 Camano Ave, Langley, WA 98260

In Attendance	Organization
Virginia Keck	Island County Fair Association
Adam Fawcett	Tenants
Gary Gabelein	South Whidbey Historical Society, Chair
Gwendy Hastings	At Large
Stan Reeves	Port of South Whidbey
Christi Woodward	WWGA
Jason Kalk	Island County Fair Association
Larry Lehtonen	Port of South Whidbey
Sharon Edwards	WWGA
Inga Morascini	Langley Chamber of Commerce
Jon Beck	At Large
Cathi Mann-Fisher	Island County 4H
Helen Price Johnson	Island County Commissioner

Not Attending:

Dominique Emerson Langley City Council

Meeting called to order at 3:00 pm. by Gary Gabelein

Agenda Approved:

Moved by Virginia Keck, second by Helen Price Johnson

Minutes Approved:

Minutes of May 29, 2019 moved by ???, second by Gwendy Hastings

Port Update:

On-Call Engineer: Met with DCG and JA Brennan on Friday, May 17 and walked the Campground and began discussion on renovations/design concepts. JA Brennan will prepare several different options/layouts for the Campground given our multiple user types and needs (to include using the grass area in the NW corner of the property where the Carnival sets up during Fair). Rough timeline is to have options to review before Christmas with a preferred course of action selected by April 2020 in time for the next round of RCO Grant Application submissions.

Arena: Grading, sand addition and rock removal completed (rock removal was not as successful as hoped).

Coffman Kitchen Expansion: The service application to PSE for 3-phase power was signed no May 28. Driftmier notified the Port that submission to the City of Langley for permitting completed on June 10.

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Fairgrounds Update:

Marketing & Events:

Enhancements: Pictures of Fairgrounds and some historic buildings now on permanent display.

Langley Creative District: City of Langley passed a resolution supporting the creation of the Langley Creative District.

Ragnar: Using local tent installer and food vendors for event.

Harvest Festival: Designed an application with the Langley Chamber of Commerce for educators/vendors, i.e. participants of the Festival and plan on making that available in June for the Oct 3-6 event.

Capital Improvements:

Arena: Complete

Fairgrounds Port Office: Complete

Tenants:

Not much to present on the Tenant front. They are happy with more time in their space during the month of July. We had work with them and the Fair Association to be in their space during Fair but when the reality of that came to light it wasn't as attractive as it sounded. The cost and time required to participate in the Fair has caused the tenants to rethink their desire to stay in their spaces thru Fair.

General Roundtable:

Island County: (HPJ) Nothing to report

4H: (CMF)

Events: Poster judging last weekend. On June 14 presented two scholarships to Camden Miller: 4-H'r of the year and WIF Association. State Team occurring this weekend with four youths and two adults. 4-H Horse Show tomorrow; performance starts at 9 am, games at 1 pm. Working towards Fair.

Fair Association: (VK)

Rabbit Holes: Potential safety issue; can they be filled?

Speeding: Cars going too fast, kids play on near paths roadways on Fairgrounds. Can speed bumps be installed? Widen vehicle entrance? Possibly open back gate for one-way traffic flow?

Langley Chamber of Commerce: (IM)

Ships a coming: Suva, a 1920's sailing ship with 2 masts for July 4th and in August for 4 days. Miss Washington coming at the end of Sept.

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Harvest Fest: This October Americana themed festival (3, 4, 5, 6,) will focus on Whidbey grown, local art and vintners. Beekeeping, small gardens, etc. with Stalls and classes will use Wooden Nickels to limit issues with cash management. Some discussion of how to dovetail this with the Scarecrow festival in Fiddle Faddle.

Creative District: The stakeholder group for the Langley Creative District filed their intent to apply for Creative District status with the State.

WWGA: (SE) Nothing to report

Tenants: (AF)

Would like to continue to work on minimizing Fair turn-around time so tenants can re-occupy spaces sooner.

At Large: (GH): Nothing to report

At Large: (JB)

- Arena looks good; it's going to require a lot of water though.
- Presented idea of having the Port provide small pails, and if riders want, offer a "pail of rocks" removed from the arena in lieu of paying the haul-in fee.
- Asked if 811 locates are being maintained and updated on an "as-built" recording plotting survey plans with tracing locates. Also plan ahead in the future and put all utilities under impervious areas and avoid areas where stakes are routinely driven in the ground.

Old Business:

Process for naming buildings on Fairgrounds was discussed. A guideline for naming buildings was approved with some modifications. Plaques or markers with history of person building named for was discussed. Request from Fair Association to name the Hope Kitchen and a Horse Barn was discussed.

New Business:

Building Naming: voted to table discussion and decision for naming buildings and how they will be marked (plaque/makers) until July meeting.

Meeting adjourned at 4:35.

Respectfully,
Gwendy Hastings

Next meeting Friday, 3pm, July 26th