

THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND

**PUBLIC HEARING FOR 2022 BUDGET
&
REGULAR MEETING**

Held via Zoom Meeting Service
Tuesday, November 9, 2021

Public Budget Hearing at 4:00 p.m.

Regular Meeting (immediately following the Public Hearing at approx. 4:15 p.m.)

AGENDA

Topic: Port Regular Meeting and Budget Hearing

Join Zoom Meeting

<https://us02web.zoom.us/j/81788405707?pwd=YVhZby84dW5WMW1kSUhWMFI1b2R4UT09>

Meeting ID: 817 8840 5707

Passcode: 425917

One tap mobile

+12532158782,,81788405707#,,,,*425917# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 817 8840 5707

Passcode: 425917

Find your local number: <https://us02web.zoom.us/u/kb7BtBHQ00>

3:45 PM: WORKSHOP - Commission review of vouchers and recent correspondence

4:00 PM: PUBLIC HEARING ON THE 2022 BUDGET

REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (immediately following the Public Hearing)

COMMISSIONER ACTIONS

Approval of 2022 Final Budget

Levy Certification and Ordinance/Resolution No. 21-05 to Establish 2022 Levy

Consent Agenda: Approval of November Vouchers in the amount of **\$82,187.56** and Minutes from the Regular Meeting of October 12, 2021.

PUBLIC COMMENT – *This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

EXECUTIVE DIRECTOR REPORT

Financial Update and September 2021 Financial Statement

Clinton Dock/Surface Transportation Block Grant

Shoreline Maintenance Permits – Update

Fairgrounds Capital Projects

Housing Concept on Fairgrounds

STATUS REPORTS

Fairgrounds

- Executive Director

Port Operations

- Maintenance & Operations Supervisor Report

South Whidbey Harbor

- Harbormaster Report

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

Ng: Council of Governments (COG), Economic Development Council (EDC), Washington Public Ports Association (WPPA) and Port-wide Marketing & Promotion Committee (M&P)

Halloran: Marine Resources Committee (MRC), City of Langley Council Meetings and Joint Parks Committee

OLD BUSINESS – Review of Emergency Declarations

Resolution No. 20-01 Declaration of Local Emergency and Delegation of Authority – COVID-19

NEW BUSINESS

ADJOURNMENT

PORT DISTRICT OF SOUTH WHIDBEY ISLAND
Minutes of the Public Hearing for the 2022 Budget
November 9, 2021
Held via Zoom Meeting Service

Commissioners Present: Curt Gordon (Clinton), Jack Ng (Freeland) and Ed Halloran (Langley)

Port Staff Present: Stan Reeves (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant), Patrick Boin (Harbormaster) and Pat Kisch (Maintenance and Operations Supervisor)

CALL TO ORDER: The Public Hearing for the 2022 Budget of the Port District of South Whidbey Island was convened by the Board of Commissioners on Tuesday, November 9, 2021, via Zoom Meeting Service. Commissioner Curt Gordon, President, opened the Public Hearing at 4:00 p.m.

PUBLIC HEARING: The previously published 2022 Preliminary Budget was available for the public. Executive Director Stan Reeves reported the following changes were made to the budget after the Commission approved it for publication at the regular October meeting:

Bush Pt Disbursements

- Line #86 – Maintenance & Repair: Increased from \$1,500 to \$14,000
- Line #90 – Minor Improvements: Reduced from \$10,000 to \$3,000

Maintenance & Operations Supervisor Pat Kisch had obtained an estimate on the cost to replace the hinges on the floats at both Bush Pt and Possession Beach, and the estimate for Bush Pt is approximately \$11,000. The Port will need to repair the floats before launching them in the spring, so he adjusted the items accordingly.

Possession Disbursements

- Line #134 – Dock & Ramp: Increased from \$3,000 to \$22,000

The floats at Possession were hit very hard by the wakes from large ships passing through the area; Kisch does not believe they can be reinstalled without the repair estimated at \$21,000.

South Whidbey Harbor Disbursements

- Line #155 – Equip (Purchase/Rent/Repair): Increased from \$1,500 to \$2,000

The budget was increased to allow for the purchase of a new trailer for the workboat.

- Line #159 – Maintenance & Repair: Increased from \$12,000 to \$15,000

The budget includes the estimated \$11,000 cost to replace several of the whalers in the inner harbor.

Gordon noted that the Port might be able to get grant funding from the Washington State Recreation & Conservation Office's Boating Facilities Program to help pay for the float repairs.

Capital Revenue

- Line #179 – WSDA Fairgrounds Grant: Previously \$0; entered \$250,000

Reeves has submitted an application for \$250,000 for renovation of one of the restrooms at the Fairgrounds.

Capital Expenditures

- Line #185 – Fairgrounds Capital Improvements: Increased from \$1,374,875 to \$1,636,190

The increase is to include the Port's match for the WSDA Fairgrounds Grant program.

Per Gordon's request, Reeves had included the breakdown of the General Fund and the Bond Fund in the 2022 Budget, for the Actual Beginning Cash at January 1, 2021; the Estimated Ending Cash at December 31, 2021; and the Estimated Ending Cash at December 31, 2022.

There were no members of the public in attendance who wished to speak.

ADJOURNMENT: Without any public comment, the Public Hearing was closed at 4:15 p.m.

Approved:



Commissioner Curt Gordon, Clinton

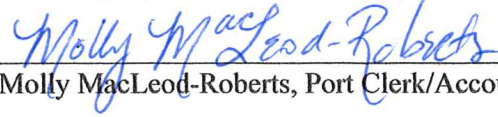


Commissioner Jack Ng, Freeland




Commissioner Ed Halloran, Langley

Minutes prepared and submitted by:



Molly MacLeod-Roberts, Port Clerk/Accountant

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.

 ***Commissioners Curt Gordon, Jack Ng and Ed Halloran approved the foregoing Minutes during the regular meeting of December 14, 2021, which was held online via Zoom Meeting.***