

FAIRGROUNDS ADVISORY COMMITTEE

Held at Coffman Building, Fairgrounds, 819 Camano Ave, Langley WA
Wednesday, September 29, 2021 at 5:30 p.m.

AGENDA

Meeting Agenda Approval

August 18, 2021 Meeting Minutes Approval – no meeting minutes prepared; no quorum.

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- Dedication/plaques on buildings or facility
- Changes to By-Laws and Charter
- Revenue potential for Campgrounds
- Hourly vs. daily rates for Fairground facilities
- New day/time for FAC meetings

New Business

- Elect Vice-Chair and Secretary

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

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In Attendance

Gary Gabelein
Gwendy Hastings
Inge Morascini
Virginia Keck
Darlene Baldwin
Stan Reeves
Adam Fawcett
Clayton Canfield
Sarah Howie

Organization

South Whidbey Historical Society, Chair
At-Large
Langley Chamber of Commerce
Island County Fair Association
City of Langley – non voting
Port of South Whidbey – non voting
Tenants
New Member – as of September
New Member – as of August

Not In Attendance:

Commissioner Bacon	Island County – non voting
Sharon Edwards	WWGA
Daniel McCarty	4-H

Meeting called to order at 5:30 pm. by Gary Gabelein

Agenda Approved:

Motion to approve agenda by Inge Morascini, second by Gwendy Hastings, unanimously approved.

Minutes Approved:

No meeting minutes for the August 18, 2021 FAC were prepared (a quorum of voting members was not present)

Port Update: Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds budget execution and graphs through August 2021, and the Port's Executive Director report to the Port Board of Commissioners for the September Port Meeting were distributed.

Fairgrounds Update: The Fairgrounds Director resigned effective September 23; a search will start soon to find a replacement. Stan Reeves gave a report on the current projects/status of the Fairgrounds: the concept for the residential units above concessions on the midway, Coffman Kitchen upgrades and the Restroom Refurbishment plans were discussed.

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General Roundtable:

South Whidbey Historical Society, Chair: Nothing to report; will not be able to attend the October meeting and asked that Stan Reeves chair that meeting.

Sarah Howie: Nothing to report, glad to be a part of the group; volunteered to take notes and prepare minutes for future meetings.

Fair Association (Virginia Keck): Scarecrow event scheduled for Saturday, October 2. Winding down from the Fair in July, getting accounts in order.

City of Langley (Darlene Baldwin): The city was able to react quickly to a short notice special event permit application for an event in the Pole building on Saturday, September 25. Typically, special event permits require 30 days to process; this permit was processed in a week.

Langley Chamber of Commerce:

- Harvest Fest, 1-3 October, is cancelled
- The Chamber is trying to figure out ways that holiday events can occur without risk of cancellation due to COVID-19 mandates/concerns. Ideas include "zoom calls with Santa", etc.
- Grant season is upon us and the Chamber is working on grant opportunities for next year; tourism development and other economic opportunities.

Tenants (Adam Fawcett): Apologized for missing the last few meetings. Fair went well this year and move out/in was smooth.

Clayton Canfield: nothing to report

Gwendy Hastings: her remarks are recorded in "Old Business"

Island County: Not Present

WWGA: Not Present

4H: Not Present

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Old Business:

Dedication/plaques on buildings or facility: This topic was the subject of considerable conversation. Highlights include:

- Size of the plaque will be 18"x24" and have capacity for 36 name plates.
- Plaque will be black with silver lettering (majority vote)
- The first nameplate for the plaque will honor Marilyn Gabelein
- Wording on the plaques will be determined at the October meeting. The two final choices are:

"In recognition, with heartfelt gratitude, for their unselfish contribution and dedication to the Fairgrounds and our Community, this plaque is a token of our love and gratitude to honor and remember them for years to come."

or,

"In recognition for their unselfish contribution and dedication to the Fairgrounds and our Community, this plaque is a token of our gratitude."

New Business:

New day/time/format for FAC meetings: The FAC will experiment with a zoom meeting time in the late afternoon/early evening for the next meeting to see if attendance is impacted.

Suspension of By-Laws and Charter: Discussed and agreed upon by members of the FAC: suspending the FAC By-law and Charter language concerning membership structure, term limits and quorum requirements for the duration of the Governor's Declaration of Emergency.

New Members: The FAC unanimously approved the addition of two new members to the committee: Sarah Howie and Clayton Canfield.

Meeting adjourned at 7:00 pm

Next meeting: Wednesday, 5:30 pm, October 27, 2021, on zoom virtual meeting service