

FAIRGROUNDS ADVISORY COMMITTEE
Held via Zoom Meeting Service
Wednesday, February 16, 2022 at 5:30 pm

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/83681711597?pwd=S1dWUFRMwN1RHMzFsYnFBa1Q5L0Nndz09>

Meeting ID: 836 8171 1597

Passcode: 744707

One tap mobile

+12532158782,,83681711597#,,,,*744707# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 836 8171 1597

Passcode: 744707

Find your local number: <https://us02web.zoom.us/u/kbRv1oW3zb>

Meeting Agenda Approval

October 27, 2021 and January 12, 2022 Meeting Minutes Approval

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- Dedication/plaques on buildings or facility

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

Fairgrounds Advisory Committee
Meeting Minutes – February 16, 2022
5:30 pm Remote Zoom meeting

In attendance

Gary Gabelein
Stan Reeves
Gwendy Hastings
Adam Fawcett
Clayton Canfield
Sarah Howie
Jason Kalk

Organization

South Whidbey Historical Society, Chair
Port of South Whidbey
At-Large
Tenants
At-Large
At-Large
Fair Association

Not in attendance

Virginia Keck
Sharon Edwards
Commissioner Bacon
Dan McCarty
Inge Morascini
Darlene Baldwin

Island County Fair Association
VWGA
Island County
4-H
Langley Chamber of Commerce
City of Langley

Meeting called to order at 5:30pm.

Agenda Approved:

Moved to approve by Gwendy and seconded by Adam. Motion passed by unanimous vote.

Minutes Approved:

Minutes from October 27, 2021 and January 12, 2022: moved to approve by Clayton and seconded by Sarah. Motion passed by unanimous vote.

Port Update:

Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds projects through mid-February and budget execution/graphs through end of the fiscal year (December 31, 2021).

Fairgrounds Update:

Funding/grant statuses:

\$531k; must be spent by December 31, 2022. Port awarded a grant from the WA State Dept of Agriculture from their Fair program for \$250k for the bathroom renovation. 2021 End-of-Year Budget briefed.

Coffman kitchen project:

Permits, plans are complete; specification document is nearly complete. Specification document still under review/revision (AIA A101-2007 and AIA A201-2007). Still have \$50k available from USDA for Coffman exhaust hoods

Restroom project:

Plans are complete, specification documents are in the works. Once specification document is complete will we submit for permits from City of Langley.

Fairground director:

No update at yet. The job description is under review with some potential changes to minimize the scope of the role. Position is fully funded. The goal is to have someone on-board in the April timeframe.

2022 Events:

More and more interest from the general public in renting Fairground facilities. 4-H spring show in May. No reservation system in place on the Campgrounds; first come-first served.

Grandstand:

No update on demolition of the seating areas.

Old Business:

1) Plaque will be ordered on Friday, February 18. Final commemorative plaque language approved at the October meeting: "In recognition for their unselfish contribution and dedication to the Fairgrounds and our Community, this plaque is a token of our gratitude."

New Business: None

Roundtable:

Fair Association (Jason): No issues

Port: The Port needs to coordinate construction of Coffman and 4-H Restroom to deconflict with 2022 Fair.

Sarah: No issues

Adam: Very quiet around the Fairgrounds; Ben is doing a good job maintaining the property.

Clayton: No issues

Gwendy: No issues

Gary: No issues

Next Meeting: Scheduled for March 16, at 5:30 pm over Zoom meeting service (Sarah will not be attending)

Meeting adjourned at 5:55pm.