

FAIRGROUNDS ADVISORY COMMITTEE

Held via Zoom Meeting Service

Wednesday, March 16, 2022 at 5:30 pm

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/83699443862?pwd=WjhaUldMU1BkU1BZZS9MMDJOT0R5UT09>

Meeting ID: 836 9944 3862

Passcode: 872606

One tap mobile

+12532158782,,83699443862#,,,,*872606# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 836 9944 3862

Passcode: 872606

Find your local number: <https://us02web.zoom.us/u/kNYaa2VaT>

Meeting Agenda Approval

February 16, 2022 Meeting Minutes Approval

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- Dedication/plaques on buildings or facility – plaque received

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

**Fairgrounds Advisory Committee
Meeting Minutes – March 16, 2022
5:30 pm Remote Zoom meeting**

In attendance

Gary Gabelein
Stan Reeves
Gwendy Hastings
Adam Fawcett
Clayton Canfield
Nancy Rowan

Organization

South Whidbey Historical Society, Chair
Port of South Whidbey
At-Large
Tenants
At-Large
Langley Chamber of Commerce

Not in attendance

Virginia Keck	Island County Fair Association
Sharon Edwards	VWGA
Commissioner Bacon	Island County
Dan McCarty	4-H
Darlene Baldwin	City of Langley
Sarah Howie	At-Large
Jason Kalk	Fair Association

Meeting called to order at 5:30pm.

Agenda Approved:

Moved to approve by Adam and seconded by Nancy. Motion passed by unanimous vote.

Minutes Approved:

Minutes from February 16, 2022: moved to approve by Gwendy and seconded by Adam. Motion passed by unanimous vote.

Port Update:

Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds projects through mid-March and budget execution/graphs/projections through end of March 2022.

Fairgrounds Update:

Funding/grant statuses:

An extension request to Island County to spend the \$531k by December 31, 2023 is being processed. Goosefoot received word from Rep Rick Larsen's office that their \$346k request to support the Coffman Kitchen project was approved by Congress. However, at this time we do not know the details on how Goosefoot will receive this funding or deadline when funds must be spent. Depending on what we learn may impact "when" we need to start the Coffman project.

Coffman kitchen project:

Permits, plans are complete. The specification document/project manual I was preparing was based on AIA A101-2007 and AIA A201-2007 documents. I discovered that those base documents are now obsolete and superseded by 2017 versions. I will use the documents being prepared for the Restroom project as template for the Coffman Kitchen.

Restroom project:

Plans are complete, specification documents are in the works. Once specification document is complete will we submit for permits from City of Langley.

Proposed Fairgrounds Workforce Housing:

The Port will be submitting request to Island County for both 2022 RCED Funds (\$150k) and American Rescue Plan Act (ARPA) Funds (\$350k) to fund preliminary engineering and design work (RCED) and architectural/mechanical/electrical/plumbing (ARPA) for a complete project design. The goal is to receive enough funding for a complete project package ready for permitting.

Fairground director:

Advertisements posted on Monday, March 14. The job announcement closes on April 4. Position is fully funded. The goal is to have someone on-board in the April timeframe.

2022 Events:

Dan McCarty, 4-H Coordinator, resigned from his position effective March 16; WSU Extension is looking for a replacement. Events are beginning to be booked through the summer (we are slowly getting back to normal).

Fairgrounds Story Pole:

The history and current status of the Fairgrounds Story Pole was presented and discussed.

Grandstand:

No update on demolition of the seating areas.

Old Business:

Plaque arrived at the Port Office. Final commemorative plaque language approved at the October meeting: "In recognition for their unselfish contribution and dedication to the Fairgrounds and our Community, this plaque is a token of our gratitude."
Plaque walk scheduled for April 13 at 5:30 pm to view the purchased plaque and determine potential places to mount it on the horse barns.

New Business: none

Roundtable:

Port: No issues.

Nancy: No issues. Gave a quick update on Mystery Weekend. They used on-line ticketing this year; many folks decided not to wait for the ferry (2-3 hours), who had planned to attend, and returned home without visiting. Much more attendance from central and north Whidbey residents this year.

Adam: Very quiet around the Fairgrounds; insulation helped a lot this winter.

Clayton: No issues

Gwendy: Comments covered under "Old Business"

Gary: No issues

Next Meeting: Scheduled for April 20, at 5:30 pm over Zoom meeting service

Meeting adjourned at 6:12pm.