

FAIRGROUNDS ADVISORY COMMITTEE

Held via Zoom Meeting Service

Wednesday, April 20, 2022 at 5:30 pm

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/88972219127?pwd=cTZSbGhJbERjK3VINzRveU55VEFDUT09>

Meeting ID: 889 7221 9127

Passcode: 313807

One tap mobile

+12532158782,,88972219127#,,,,*313807# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 889 7221 9127

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Meeting Agenda Approval

March 16, 2022 Meeting Minutes Approval

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- Dedication/plaques on buildings or facility – plaque received

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

**Fairgrounds Advisory Committee
Meeting Minutes – April 20, 2022
5:30 pm Remote Zoom meeting**

In attendance

Gary Gabelein
Stan Reeves
Gwendy Hastings
Clayton Canfield
Sarah Howie

Organization

South Whidbey Historical Society, Chair
Port of South Whidbey
At-Large
At-Large
At-Large

Not in attendance

Virginia Keck	Island County Fair Association
Sharon Edwards	WWGA
Commissioner Bacon	Island County
Dan McCarty	4-H
Darlene Baldwin	City of Langley
Jason Kalk	Fair Association
Adam Fawcett	Tenants
Nancy Rowan	Langley Chamber of Commerce

Meeting called to order at 5:30pm.

Agenda Approved:

Moved to approve by Clayton and seconded by Gary. Motion passed by unanimous vote.

Minutes Approved:

Minutes from March 16, 2022: moved to approve by Clayton and seconded by Gary. Motion passed by unanimous vote.

Port Update:

Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds projects through mid-April, and provided budget execution/graphs/projections through end of April 2022.

Fairgrounds Update:

Funding/grant statuses:

An extension request was submitted to Island County to extend the deadline to spend the remaining \$531k to December 31, 2023. It is being processed.

Coffman kitchen project:

Permits, plans are complete. The specification document/project manual will be based off the specification document prepared for the restroom project.

Restroom project:

Plans are complete, specification documents are in the works. Once specification document is complete will we submit for permits from City of Langley and use the specification document as template for the Coffman Kitchen project.

Proposed Fairgrounds Workforce Housing:

The Port submitted requests to Island County for both 2022 RCED Funds (\$150k) and American Rescue Plan Act (ARPA) Funds (\$500k) to fund preliminary engineering and design work (RCED) and architectural/mechanical/electrical/plumbing (ARPA) for a complete project design.

Fairgrounds Director:

The Port extended an offer of employment to Amanda Ellis: she accepted and will start work on May 1, 2022.

Old Business:

The Plaque is at the Port Office on the Fairgrounds for anyone to come and view with prior coordination. Only one FAC member (Clayton) attended the "Plaque Walk" scheduled for April 13 at 5:30 pm to view the purchased plaque and determine potential places to mount it on the horse barns. Given the low turn-out, no recommendation on placement was conducted.

New Business: none

Roundtable:

Port: No issues

Sarah: No issues

Clayton: No issues

Gwendy: No issues

Gary: No issues

Next Meeting: Scheduled for May 18, 2022 at 5:30 pm over Zoom meeting service

Meeting adjourned at 5:47pm.