

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING**
Held at Port Office Conference Room, 1804 Scott Rd, Freeland, WA
With virtual access via Zoom meeting service
Tuesday, May 24, 2022 at 3:00 p.m.

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/87689275867?pwd=b0pCTzcx2wyTzdCTGV6ZVlvUWZPUT09>

Meeting ID: 876 8927 5867

Passcode: 924763

One tap mobile

+12532158782,,87689275867#,,,,*924763# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 876 8927 5867

Passcode: 924763

Find your local number: <https://us02web.zoom.us/j/87689275867?pwd=b0pCTzcx2wyTzdCTGV6ZVlvUWZPUT09>

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (3:00 p.m.)

Bush Point Float Repair (3:00-3:15 p.m.)

ADJOURNMENT (Approximately 3:15 p.m.)

WORK SESSION (Approximately 3:15 p.m. – 4:30 p.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

May 24, 2022

Held in Freeland, Washington
and online via Zoom Meeting Service

Commissioners Present: Curt Gordon (Clinton) and Ed Halloran (Langley) **Absent:** Jack Ng

Port Staff Present: Stan Reeves (Executive Director) and Molly MacLeod-Roberts (Port Clerk/Accountant)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, May 24, 2022, in the Port office conference room at 1804 Scott Rd. in Freeland, WA and online via Zoom Meeting Service. As announced, the primary purpose of the Special Meeting was for the Commission to address the single item on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on that specific issue and public participation was not on the Agenda.

Commissioner Curt Gordon (President) called the Special Meeting to order at 3:00 p.m., followed by the Pledge of Allegiance.

COMMISSION DISCUSSION/ACTION

Bush Point Float Repair: Executive Director Stan Reeves explained that the Port had contracted with Tsunami Docks Northwest in January to replace the hinges on the Bush Point floats. The original contract estimated amount was for just under \$10,000. As work progressed, the contractor suggested a lot of additional work to be done, but in February the Port declined because the lifespan of the floats was uncertain. As they continued, Tsunami discovered that additional work would actually be required in order to get their system installed properly (with the mounting brackets wrapped around the hinges). It took much longer than anticipated to put the hinges on, and Tsunami had some confusion as to whether the additional work was authorized. They did not submit a Change Order and submitted a bill for \$27,000 + tax. Reeves subsequently negotiated the bill down to what the Port believes would be reasonable amount to pay for that additional work, which brought the total contract to just under \$15,000. He stated he is comfortable with the increased amount because Tsunami installed a very robust hinge system that will likely last through the life of the floats (maybe 10 years). Reeves asked the Commission to approve the negotiated amount of the contract and authorize him to charge the negotiated remaining balance of \$12,003.46 on the Port credit card to expedite payment.

ACTION: A Motion was made by Commissioner Ed Halloran and seconded by Gordon to approve the negotiated amount and authorize Executive Director Stan Reeves to pay \$12,003.46 to Tsunami Docks Northwest via the Port credit card. The Motion passed unanimously.

Gordon said the work looks good and Tsunami would probably be good to do business with in the future. Reeves agreed that the Port would like to use them again for future projects, but Tsunami Docks Northwest understands they will need to follow the correct process.


ADJOURNMENT: The Special Meeting was adjourned at 3:08 p.m.

Approved:

Minutes prepared and submitted by:

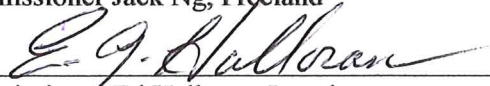


Commissioner Curt Gordon, Clinton



Molly MacLeod-Roberts, Port Clerk/Accountant

ABSENT

Commissioner Jack Ng, Freeland


Commissioner Ed Halloran, Langley

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.

Work Session: The previously announced public Work Session began immediately following adjournment of the Special Meeting. The Work Session ended at 3:52 p.m. with no action taken.

[Note: No actions are taken during Work Sessions, which provide an opportunity in an informal workshop format for the Board to review and discuss general Port business.]