

FAIRGROUNDS ADVISORY COMMITTEE

Held at Burrier Building, Fairgrounds, 819 Camano Ave, Langley WA

Friday June 29, 2018 at 3:00 p.m.

AGENDA

Meeting Agenda Approval

May 25, 2018 Meeting Minutes Approval

Port Update

Fairgrounds Update (Fairgrounds Director)

Old Business

New Business

General Discussion

- Other/Roundtable
- Tenant Requests (signage; Google location; mailing address)

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Others

FAIRGROUNDS ADVISORY COMMITTEE MEETING MINUTES

June 29, 2018, 1:00pm. @ Burrier Building, 819 Camano Ave, Langley, WA

Present	Organization
Gwendy Hastings	Member at Large
Donna VanWetter	WWGA
Virginia Keck	Whidbey Island Fair Association
Jon Beck	Member at Large
Rick Hannold	Island County Commissioner
Adam Fawcett	Tenants Representative
Gary Gabelein	South Whidbey Historical Society [Chair]
Angi Mozer	Executive Director (Port of South Whidbey)
Larry Lehtonen	Fairgrounds Director (Port)
Kristi O'Donnell	Fairgrounds Marketing & Events Coordinator (Port)

Meeting Called to Order @ 3:02 pm

Agenda - Motion made to accept the agenda by Rick Hannold, 2nd by Adam Fawcett. Motion passed.

Minutes - Request for edits from Gwendy. Motion made to accept the minutes as revised by Rick Hannold, second by Adam Fawcett. The motion passed. (Jon later requested an update to the Minutes as well.)

Introductions, including Kristi O'Donnell, the Port's Marketing and Events Coordinator for the Port.

Port of South Whidbey Update – Angi Mozer – Angi reported that she relayed to the Port Commissioners that the Committee is planning to that 4-H activities not be located in the immediate vicinity as incubator brewery space. Angi also noted her request for letters of support for a grant from the Recreation and Conservation Office for the campgrounds redevelopment project.

Fairgrounds Update – Larry Lehtonen – The areas behind the barns along the west border have been cleaned up, and in general Port staff has spent a lot of time cleaning up the property. Committee members relayed that they have noticed that the property is looking much better, even since the last Committee meeting. Virginia Keck reminded the Port of the condition assessments conducted by Jim Lux, previous Maintenance staff at the Fairgrounds. Angi committed to providing Jim's reports to Larry.

The Port is working on an event permit for DjangoFest camping and "Djamming." Music and DjangoFest-associated camping will occur in front of the Port's Fairgrounds office, while quiet camping will occur in the campground. Jon alerted the Port that the Northwest Clean Air Agency needs to issue a permit for any fires within the boundaries of a UGA. [Immediate follow-up from Port staff indicates that recreational fires are allowed without a permit if specific conditions apply, attached.]

The William Shelton Story Pole will not be unwrapped for Fair. Great concern came from the Committee regarding its protection from Fairgoers and vandalism. The Port relayed that a fence will be constructed around the pole, and educational signage is planned for the pole; hopefully it will be in place before Fair. The Committee asked about funding for the pole's restoration. Angi reported that funding likely will come from grants and a nonprofit started by Mark Haroldson. The Committee highly recommended that

the Port look to the Tribes for grants and to establish a Memorandum of Understanding with the Tribes regarding the pole.

The Port is still looking into reviewing fees associated with horse arena events.

Bids for the new Blackbox Theater exit are due on July 6th.

Old Business

The Committee asked if the Agenda order was re-arranged as per Dominique's request. Angi said she tried to accommodate the request, but is not sure if she got it right. Angi will follow up with Dominique.

New Business

None.

Roundtable

Adam Fawcett – Tenants Representative-

Adam submitted Agenda items prior to the meeting. Tenants would like improved and uniform/concerted signage at the entrance and within the Fairgrounds property, and would really like for it to be provided within 90 days or so. Kristi O'Donnell provided an update on her ideas for signage that was acceptable to Adam and the Committee.

Receiving mail at the Fairgrounds as a long term tenant is desired, and was discussed. Because of liability/security reasons, cost concerns, and because the individual buildings within the Fairgrounds are not recognized by the US Postal Service at this time, the Port recommended that Tenants set up a Post Office box at the Post Office in Langley. The Port will work to see if a system can be put into place for packages to be delivered to the property.

During these discussions, Kristi also provided information about plans to aesthetically improve the look of the Fairgrounds, especially at the entrance(s) and along the street.

Virginia Keck – Whidbey Island Fair Association

Requested signage be placed in the campground and around the property that warns against attempting to pick up rabbits. She witnessed a child catching a rabbit and picking it up, and the rabbit scratching the child's neck in an attempt to get free. Also, she requested that if the Port has tenants at the Fairgrounds, the Port should collect revenue from those tenants.

Donna VanWetter – WWGA – Requested signage in the campground and around the property that warns against bare feet on the property. 4-H is getting ready for Fair. WWGA has a show this weekend and is getting ready for OMOKSEE, and is excited about potential upgrades to the arena.

Rick Hannold – Island County Commissioner

Rick highly recommended that the Port look to the City of Langley for 2% lodging tax funds, the Arts Association(s), and the WSU Master Gardeners Fund to support to plans to aesthetically improve the Fairgrounds. Rick also mentioned that on Tuesday, July 3rd the County Commissioners will be reviewing

Rural County Economic Development Fund (.09) applications, including the Port's application to improve various aspects of the Fairgrounds. Rick indicated his support for the Fairgrounds grant application.

Gary Gabelein – Historical Society

Gary requested that the Port draft and distribute an "Annual Report" on the Port's activities at the Fairgrounds, to give the constituents and update on what has been done with and on the property.

New items – Action items.

Upon the news that it was Angi's last meeting, Jon Beck asked if the Committee would support a letter of appreciation written from the Committee to the Port Commissioners for Angi's support of the Committee during her employment with the Port, and copied to the South Whidbey Record. The Committee agreed and Gary indicated he would talk to Dominique.

Meeting adjourned @ 5:00p.m.

Minutes respectfully submitted to the FAC by Angi Mozer.

Next meeting July 27, 2018, 3:00pm @ the Burier Building, Fairgrounds.