

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING**

Held at Port Office Conference Room, 1804 Scott Rd, Freeland, WA
Tuesday, August 28, 2018 at 9:00 a.m.

AGENDA

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (9:00 a.m.)

Evaluation and Potential Award of Bid for Black Box Theater Project

ADJOURNMENT (Approximately 10:00 a.m.)

WORK SESSION (Ending at approximately 10:30 a.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND
Minutes of the Special Meeting
August 28, 2018
Freeland, Washington

Commissioners Present: Jack Ng (Freeland), Curt Gordon (Clinton) & Ed Halloran (Langley)

Port Staff Present: Stan Reeves (Executive Director) & Molly MacLeod-Roberts (Port Clerk/Accountant)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, August 28, 2018, in the Port office conference room at 1804 Scott Rd. in Freeland, WA. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Jack Ng, President, called the Special Meeting to order at 9:00 a.m., followed by the Pledge of Allegiance.

Evaluation and Potential Award of Bid for Black Box Theater Project: Executive Director Stan Reeves stated that the Port had advertised the project in June but received no responses. The Port then informally reached out to local companies and received one bid. The Roth Co.'s bid of \$36,870 plus sales tax came in close to the original estimated cost of the project.

ACTION: A Motion was made by Commissioner Curt Gordon and seconded by Commissioner Ed Halloran to award the Black Box Theater Project #2018-1 to The Roth Co. for the Total Sum of \$40,077.69. The Motion passed unanimously.

ADJOURNMENT: The Special Meeting was adjourned at 9:11 a.m.


Approved:



Commissioner Jack Ng, Freeland

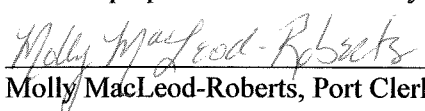


Commissioner Curt Gordon, Clinton



Commissioner Ed Halloran, Langley

Minutes prepared and submitted by:



Molly MacLeod-Roberts, Port Clerk/Accountant

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 101, Freeland WA 98249.

Work Session: The previously announced public Work Session began immediately following adjournment of the Special Meeting. The Work Session ended at 10:36 a.m. with no action taken.

[Note: No actions are taken during Work Sessions, which provide an opportunity in an informal workshop format for the Board to review and discuss general Port business.]