

THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND

**PUBLIC HEARING FOR 2018 BUDGET
&
SPECIAL MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249
Tuesday, November 27, 2018

Public Budget Hearing at 6:15 p.m.

Special Meeting (immediately following the Public Hearing)

AGENDA

6:00 PM: WORKSHOP

6:15 PM: PUBLIC HEARING ON THE 2019 BUDGET

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (immediately following the Public Hearing)

COMMISSION ACTIONS/DISCUSSIONS

Approval of 2019 Final Budget

Levy Certification and Ordinance/Resolution No. 18-08 to Establish 2019 Levy

Consent Agenda: Approval of Voucher in the amount of \$32,271.76 for the purchase of a 2019 Ford F-250 Pickup Truck

Resolution No. 18-09 to Contract with the Municipal Research and Services Center (MRSC) to develop, maintain and host the Port's rosters for small public works contracts and consulting services through MRSC Rosters

FINANCIAL UPDATE

- **October 2018 Financial Statement and Executive Director Report**

STATUS REPORTS

South Whidbey Harbor

- Harbor Operations & Harbormaster Report

Port Operations

- Maintenance & Operations Supervisor Report

Fairgrounds

- Fairgrounds Director Report

Mukilteo Parking

ADJOURNMENT

PORT DISTRICT OF SOUTH WHIDBEY ISLAND
Minutes of the Public Hearing for the 2019 Budget
November 27, 2018
Freeland, Washington

Commissioners Present: Curt Gordon (Clinton) and Ed Halloran (Langley) **Absent:** Jack Ng (Freeland)

Port Staff Present: Stan Reeves (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant), Pat Kisch (Maintenance & Operations Supervisor), Larry Lehtonen (Fairgrounds Director) and Duncan McPhee (Harbormaster)

CALL TO ORDER: Following a Workshop from 6:15 p.m. to 6:30 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Public Hearing for the 2019 Budget of the Port District of South Whidbey Island was convened by the Board of Commissioners on Tuesday, November 27, 2018, in the meeting room of the Freeland Library at 5495 Harbor Avenue in Freeland, Washington. Commissioner Curt Gordon, Vice President, opened the Public Hearing at 6:15 p.m.

PUBLIC HEARING: Copies of the previously published 2019 Preliminary Budget with the changes made since then were available for the public. Executive Director Stan Reeves reported the following changes:

- Operating Receipts - Line #2, Property Taxes: Increased to \$790,000 from \$780,000 due to updated levy calculations
- Operating Disbursements - Line #47, Insurance: Increased to \$61,500 from \$50,500 due to 23% increase in this year's premium
- Estimated Ending Cash: December 31, 2018 and Estimated Beginning Cash: January 1, 2019: Decreased to \$1,187,380 from \$1,248,233
- Estimated Ending Cash: December 31, 2019: Decreased to \$737,300 from \$799,653 due to the insurance bill not delivered in July as scheduled and subsequently left off the forecast until October when the Port received and paid the bill.

Gordon asked for the breakdown of the Ending Cash for 2018, and Reeves' projections show roughly \$750,000 in the Bond Fund and \$437,000 in the General Fund. Gordon said he would like the Port's 2020 budget to have a target of \$500,000 carryover in the General Fund; having that will help with future bond ratings.

Gwendy Hastings asked if the Port plans on getting more bonds next year. Gordon said no; he was referring to the potential of bonds in future years.

Gary Gabelein would like the Port to consider adding the following items to the budget:


- A Port-owned trailer/motor home for the Fairgrounds Campground Host
- A defibrillator in the Port's Fairgrounds Office
- A new arena drag for the horse arena

ADJOURNMENT: Without further public comment, the Public Hearing was closed at 6:30 p.m.

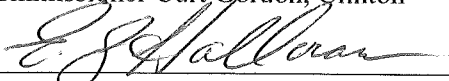
Approved:

ABSENT

Commissioner Jack Ng, Freeland




Commissioner Curt Gordon, Clinton



Commissioner Ed Halloran, Langley

Minutes prepared and submitted by:



Molly MacLeod-Roberts, Port Clerk/Accountant

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 101, Freeland WA 98249.