

FAIRGROUNDS ADVISORY COMMITTEE

Held at Burrier Building, Fairgrounds, 819 Camano Ave, Langley WA

Friday November 30, 2018 at 3:00 p.m.

AGENDA

Meeting Agenda Approval

October 26, 2018 Meeting Minutes Approval

Port Update

- 2019 Fairgrounds Budget
- On-Call Engineer
- Coffman Kitchen

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Others

FARGROUNDS ADVISORY COMMITTEE MEETING MINUTES

November 30, 2018, 3:00pm @ Burrier Building. 819 Camano Ave, Langley, WA

Present:

Gary Gabelein	South Whidbey Historical Society {Chairperson}
Virginia Keck	Island County Fair Association Representative
Dominque Emerson	City of Langley Council –{ Vice Chairperson}
Stan Reeves	Executive Director, Port of South Whidbey
Jon Beck	Member at Large
Gwendy Hastings	Member at Large
Kristi Woodward	WWGA
Sharon Edwards	WWGA
Cathi Mann-Fisher	4-H Program Coordinator, WSU Extension –{Secretary}

Meeting Called to Order by Gary Gabelein @3:12 pm

Agenda – Motion to approve the agenda made by Dominique Emerson, second by Virginia Keck, passed.

Minutes – Motion to approve of the minutes made by Dominique Emerson, 2nd by Virginia Keck, motion passed.

Port Updates – Stan Reeves – The committee was provided a verbal report on three areas following areas:

1. The Inter-Local Agreement for grants has been signed by both parties, Island County and the Port of South Whidbey.
2. The construction on the Black Box Theater has started.
3. The plans for the Coffman Kitchen will be completed by mid-January 2019 and the actual construction will start after the 2019 Whidbey Island Fair.

Mr. Reeve provided the committee with a written “Executive Director Report Except” dated 23 November 2018 with additional information. The report is attached to the minutes.

Fairgrounds Updates – Larry Lelhonnen - Larry was not present at the meeting, but had sent a written report on the state of the Fairgrounds. The report is attached to the minutes.

Changes to the Bylaws- All permanent members will need to provide a letter from their organizations stating that the representative does have the authority to represent the organization at the Fairground Advisory Committee meetings. Elections for the positions of Chairperson and Recording Secretary during the January meeting.

General Discussions/Roundtable Reports

Member Reports

Dominque Emerson – City of Langley – The Holly Jolly Christmas parade will be held on this coming Saturday, December 1st. Hoping for a good turnout. The Langley City Council is finalizing the budget and reviewing applications for grants. The council is in the process of finalizing fees.

Virginia Keck –Island County Fair Association – Country Kitchen is going on for the next two weeks, November 23, 24, & 25 and November 30, December 1 &2.

Gwendy Hastings – Member at Large – No Report

Kristi Woodward – WWGA – No Report

Sharon Edwards – WWGA – No Report.

Jon Beck – Member at Large – Mr. Beck addressed the recent fire at the fairgrounds and stated that Ben Wooldridge was very luck to survive the fire that consumed his RV that was parked at the Island County Fairgrounds, Thursday,

November 8th. Mr. Wooldridge was airlifted to Harborview Hospital in Seattle with 2nd and 3rd degree burns. The recent fire in the campgrounds underscore the need for the following things to happen:

1. The Port must require that all camping type vehicles (trailers, RV, Campers etc.) must have a working smoke detector.
2. An additional fire hydrant in the campground needs to be installed.
3. Increase in the water pressure on the fairgrounds.
4. A larger 6-inch water line in the campground for the new hydrant.
5. The Port needs to create a plan of action in event of fire on the fairgrounds.

During the fair there are crowds of people, dry conditions, and wooden buildings.

The Fair Association is planning a chili dinner as a fundraiser to help Mr. Wooldridge with his medical expenses.

Gary Gabelein – SW Historic Society – No Report from the SW Historic Society. Mr. Gabelein did have a question about the reparation on the historic Native American story pole. Currently the port has a roof over the story pole to protect it from the elements and work will start on restoring the artifact in the near future.

Cathi Mann-Fisher – WSU Extension/Island County 4-H – 4-H held Achievement Celebration on Sunday, November 11th and announced the new 4-H'er of the Year, Camden Miller. The following events are planned for the next few months.

1. Participate in both the Holly Jolly Parade (Langley) and the Greening of Coupeville Parade on Saturday, December 1st.
2. Speakeasy on January 19th, a public speaking training that is put on by high school age 4-H'ers to teach the younger members. The will be done byway of online zoom meeting.
3. Super Saturday on January 26th, an educational event being held in Oak Harbor.
4. Public Presentations at locations (north, central and south Whidbey)
5. Spring Show at the fairgrounds on Saturday and Sunday, May 18th & 19th.

Old Business

No Old Business

New Business

Action items

Upcoming Port Meeting on Tuesday, December 11, 2018

Requesting everyone to attend the Holly Jolly Parade on Saturday, December 1st.

A question on how the budget meeting went and the reply was that the meeting went well with no problems.

Meeting adjourned at 4:05pm

Respectfully submitted by Cathi Mann-Fisher Leaders' Fairgrounds Advisory Committee Recording Secretary.

Next meeting will be held on Friday, January 25, 2019 @ 3:00pm @ the Burrier Building. 819 Camano Ave, Langley, WA.