

PORT OF SOUTH WHIDBEY NOTICE TO CONSULTANTS FOR CLINTON PASSENGER-ONLY FERRY DOCK REPLACEMENT

The Port of South Whidbey solicits interest from consulting firms with expertise in Structural and Environmental Engineering Design. This agreement will be for approximately eighteen (18) months in duration with the option for the Port of South Whidbey to extend it for additional time and money if necessary. Consultants will be considered for the following project. The Port of South Whidbey reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

Project Description

The work to be performed by the CONSULTANT consists of preliminary engineering and associated work to produce a complete Plans, Specifications, and Estimate (PS&E) Package for the Clinton passenger-only ferry dock replacement. Continuation with the consultant to future phases (construction) will be evaluated at the completion of the preliminary engineering phase.

The original Clinton Dock floats, directly adjacent to the Clinton Ferry Terminal, have been removed; however, the four pilings and gangway from the original dock remain in place. The proposed replacement dock will accommodate passenger-only ferries that can accommodate up to 150 passengers each. The dock must accommodate a typical passenger-only vessel with length over-all of 90 feet and a beam of 30 feet. New dock design must integrate existing pilings and gangway, if practicable.

The major features of the project are as follows:

- Floating dock designed to accommodate passenger-only ferries, each of which can transport up to 150 passengers (use existing pilings in design if practicable)
- Ensure access to passenger loading area is ADA compliant (use existing gangway if practicable)
- Environmental documentation
- Preparation of permit applications
- Compliance with State/Federal requirements

This project is funded through a federal Surface Transportation Block Grant program. The consultant must have the ability to comply with the WSDOT consultant requirements contained in the WSDOT Local Agency Guidelines Manual. This project has been assigned a 0% UDBE consultant PE goal.

The Port of South Whidbey reserves the right to retain the services of the successful firm(s) for any subsequent phases (Construction) associated with this/these project(s).

Submittal

Six (6) copies of the complete Statement of Qualifications are due to the Port of South Whidbey, Freeland, Washington, prior to 2:00 p.m. on Monday, August 30, 2021. Proposals may be hand-delivered, mailed, or delivered by courier. Facsimiles and emailed proposals **WILL NOT** be accepted, and considered non-responsive to this RFQ. Submissions including less than the requested number of copies will be deemed non-responsive and ineligible for further consideration during the selection process.

Submittal Mailing Address: Port of South Whidbey
ATTN: Executive Director
PO Box 872
Freeland, WA 98249

Submittal Delivery Address: Port of South Whidbey
ATTN: Executive Director
1804 Scott Road, suite 303
Freeland, WA 98249

Additional Contact Information for inquiries only:
(360) 331-5494
execdir@portofsouthwhidbey.com

All proposals must be clearly marked on the outside of the envelope: “**Port of South Whidbey CLINTON PASSENGER-ONLY FERRY DOCK REPLACEMENT.**” The Port may consider proposals that do not address the items listed in this section as non-responsive.

Inquiries regarding the RFQ can be directed to the Executive Director, at the address and phone number, or by email, noted above. ***Response to inquiries cannot be guaranteed unless received in writing prior to 2:00 p.m., Tuesday August 24, 2021.***

Evaluation Criteria and Contracting

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualification of Proposed Project Manager
- 2) Qualifications/Expertise of Firm
- 3) Approach to project
- 4) Ability to meet schedule
- 5) Previous experience with similar projects
- 6) Familiarity with WSDOT/FHWA standards
- 7) Past Performance/References

The Port of South Whidbey will review the submittals received and select the top three (3) ranking Consulting Firms for virtual interviews. Interviews are tentatively scheduled for the week of ***September 7, 2021.*** The highest ranked consultant following interviews will then be

negotiated with for an agreement. The agreement must be approved by both the Port of South Whidbey and the Washington State Department of Transportation prior to work beginning on the project.

Americans with Disabilities Act (ADA) Information

The Port of South Whidbey, in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Stan Reeves at execdir@portofsouthwhidbey.com or by calling collect (360) 331-5494.

Title VI Statement

The Port of South Whidbey, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Dates of publication in the South Whidbey Record: August 7 and 14, 2021.