

FAIRGROUNDS ADVISORY COMMITTEE
Held via Zoom Meeting Service
Wednesday, January 12, 2022 at 5:30 pm

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/87235398192?pwd=cEdBTkNkWINyUTFpTSsrMitRNjg2dz09>

Meeting ID: 872 3539 8192

Passcode: 272308

One tap mobile

+12532158782,,87235398192#,,,,*272308# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 872 3539 8192

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Find your local number: <https://us02web.zoom.us/j/87235398192?pwd=cEdBTkNkWINyUTFpTSsrMitRNjg2dz09>

Meeting Agenda Approval

October 27, 2021 Meeting Minutes Approval (if available)

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

- Dedication/plaques on buildings or facility

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

Fairgrounds Advisory Committee
Meeting Minutes – January 12, 2022
5:30 pm Remote Zoom meeting

In attendance	Organization
Gary Gabelein	South Whidbey Historical Society, Chair
Stan Reeves	Port of South Whidbey
Gwendy Hastings	At-Large
Adam Fawcett	Tenants
Clayton Canfield	At-Large
Sarah Howie	At-Large
Darlene Baldwin	City of Langley

Not in attendance	
Virginia Keck	Island County Fair Association
Sharon Edwards	VWGA
Commissioner Bacon	Island County
Dan McCarty	4-H
Inge Morascini	Langley Chamber of Commerce

Meeting called to order at 5:30pm.

Agenda Approved:

Moved to approve by Gwendy and seconded by Sarah. Motion passed by unanimous vote.

Minutes Approved:

Minutes from October meeting not approved; will be approved at the February meeting.

Port Update:

Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds projects, budget execution and graphs through January Port Meeting 2022.

Fairgrounds Update:

Funding/grant statuses:

The Port received an extension to the Island County RCED grant, approx. \$531k; must be spent by December 31, 2022. Port awarded a grant from the WA State Dept of Agriculture from their Fair program for \$250k for the bathroom renovation.

Coffman kitchen project:

Permits, plans are complete; specification document is nearly complete. Project will hopefully go to bid in mid-February.

Restroom project:

Plans are complete, specification documents are in the works. Once specification document is complete will we submit for permits from City of Langley.

Horse barns:

Horse Barn 3 roof replacement cost estimate came in at \$183k; we do not have the much funding available. The rest of structure is sound and could last for many years to come. Work is underway to assess other options to address the roof.

Fairground director:

No update at yet. The job description is under review with some potential changes to minimize the scope of the role.

2022 Events:

Typical users are slowly beginning to schedule dates for scaled down events (compared to pre-COVID)

Old Business:

1) Final commemorative plaque language approved at the October meeting: "In recognition for their unselfish contribution and dedication to the Fairgrounds and our Community, this plaque is a token of our gratitude."

2) Gwendy will contact Stan to coordinate ordering and payment for the plaque.

New Business:

Meetings are scheduled for the second Wednesday of the month; the group decided to deviate and schedule the next meeting for the third Wednesday in February, February 16, 2022 at 5:30 pm. Moved by Adam, seconded by Darlene, approved by the board.

Roundtable:

4-H (Stan reported on their behalf): Contract sent to WSU for 2022 price adjustments (prices going down for Horse events).
Waiting for approval from WSU.

Port: No issues

Sarah: No issues

Darlene: No events coming into Langley for 2022 so far.

Adam: Very quiet around the Fairgrounds; Ben is doing a good job maintaining the property.

Clayton: No issues

Gwendy: Need to work the kinks out of placing the order for the plaques.

Gary: No issues

Meeting adjourned at 5:57pm.