

## **FAIRGROUNDS ADVISORY COMMITTEE**

Held via Zoom Meeting Service  
Wednesday, May 16, 2022 at 5:30 pm

### **AGENDA**

#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/84446344343?pwd=0FZHDwtEDOs0R7nwgQlqo574Z5SFRV.1>

Meeting ID: 844 4634 4343

Passcode: 995752

One tap mobile

+12532158782,,84446344343#,,,,\*995752# US (Tacoma)

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 844 4634 4343

Passcode: 995752

Find your local number: <https://us02web.zoom.us/j/kcETeEtixm>

#### **Meeting Agenda Approval**

#### **April 20, 2022 Meeting Minutes Approval**

#### **Port Update**

#### **Fairgrounds Update**

#### **General Discussion**

- Other/Roundtable

#### **Old Business**

- Dedication/plaques on buildings or facility – plaque received

#### **New Business**

#### **Action Items**

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

**Fairgrounds Advisory Committee  
Meeting Minutes – May 18, 2022  
5:30 pm Remote Zoom meeting**

<b>In attendance</b>	<b>Organization</b>
Gary Gabelein	South Whidbey Historical Society, Chair
Stan Reeves	Port of South Whidbey
Gwendy Hastings	At-Large
Nancy Rowan	Langley Chamber of Commerce
Amanda Ellis	Fairgrounds Director – Port of South Whidbey
Adam Fawcett	Tenants
Darlene Baldwin	City of Langley

<b>Not in attendance</b>	
Virginia Keck	Fair Association
Sharon Edwards	WWGA
Commissioner Bacon	Island County
	4-H
Jason Kalk	Fair Association
Sarah Howie	At-Large
Clayton Canfield	At-Large

**Meeting called to order** at 5:30pm.

**Agenda Approved:**

Moved to approve by Gwendy and seconded by Darlene. Motion passed by unanimous vote.

**Minutes Approved:**

Minutes from April 20, 2022: moved to approve by Gwendy and seconded by Darlene. Motion passed by unanimous vote.

**Port Update:**

Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds projects through mid-May, and provided budget execution/graphs/projections through end of May 2022.

**Fairgrounds Update:**

Funding/grant statuses:

An extension request submitted to Island County to extend the deadline to spend the remaining \$531k to December 31, 2023 was approved by the Island County Board of Commissioners.

Coffman kitchen project:

No-change. Permits, plans are complete. The specification document/project manual will be based off the specification document prepared for the restroom project. Goal is to advertise/solicit bids in early September.

Restroom project:

No-change. Plans are complete, specification documents are in the works. Once specification document is complete will we submit for permits from City of Langley and use the specification document as template for the Coffman Kitchen project. It is expected that the plans will be submitted to the City of Langley Design Review Board on/about May 27. Goal is to advertise/solicit bids in early September.

Proposed Fairgrounds Workforce Housing:

The Port submitted requests to Island County for both 2022 RCED Funds (\$150k) and American Rescue Plan Act (ARPA) Funds (\$500k) to fund preliminary engineering and design work (RCED) and architectural/mechanical/electrical/plumbing (ARPA) for a complete project design.

Fairgrounds Director:

The Port introduced the new Fairgrounds Director, Amanda Ellis. Amanda started work on May 1, 2022, and is already making a positive impact on the operations at the Fairgrounds.

**Old Business:**

The Plaque is at the Port Office on the Fairgrounds for anyone to come and view with prior coordination. There is no recommendation on final placement at this time. Gwendy is in discussion with the family and Fair Association on where to have it placed and when.

**New Business:** none

**Roundtable:**

Port: Amanda is working on a project and will reach out to FAC members on an individual basis to discuss.

Darlene: Several personnel vacancies at the city. A new Police Chief just hired.

Nancy: At the July Langley Chamber of Commerce meeting, representatives from FEMA will be presenting on Emergency Preparedness for Business. The new Langley Police Chief will be participating. The goal is for maximum participation throughout the community in emergency preparedness.

Gwendy: No issues

Gary: There is interest in giving away the Canoe and the Phone Booth in the Antique Barn. Ownership of these items is unclear. The Port will contact the Historical Society about taking one, or both, items off the hands of the Historical Society.

Adam: No issues

**Next Meeting:** Scheduled for June 15, 2022 at 5:30 pm over Zoom meeting service

**Meeting adjourned** at 5:55pm.