

FAIRGROUNDS ADVISORY COMMITTEE
Held via Zoom Meeting Service
Wednesday, September 21, 2022 at 5:30 pm

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/83606846812?pwd=NVBndGVrVm9idWduZVZpc1k2OWFEdz09>

Meeting ID: 836 0684 6812

Passcode: 078753

One tap mobile

+12532158782,,83606846812#,,,,*078753# US (Tacoma)

Dial by your location

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Meeting ID: 836 0684 6812

Passcode: 078753

Find your local number: <https://us02web.zoom.us/j/kcmJafQIVr>

Meeting Agenda Approval

August 17, 2022 Meeting Minutes Approval

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

Fairgrounds Advisory Committee
Meeting Minutes – Sep 21, 2022
5:30 pm Remote Zoom meeting

In attendance

Gary Gabelein	South Whidbey Historical Society, Chair
Stan Reeves	Port of South Whidbey
Gwendy Hastings	At-Large
Jason Kalk	Fair Association
Clayton Canfield	At-Large
Nancy Rowan	Langley Chamber of Commerce
Sarah Howie	At-Large

Not in attendance

Alex Foode	VWGA
Commissioner Bacon	Island County
Adam Fawcett	Tenants
Darlene Baldwin	City of Langley
Amanda Ellis	Fairgrounds Director – Port of South Whidbey
Jaime Ruddell	4-H Coordinator

Meeting called to order at 5:30pm.

Agenda Approved: moved to approved by Clayton, seconded by Sarah. Motion passed by unanimous vote.

Minutes Approved:

Minutes from August 17, 2022: moved to approve by Gwendy and seconded by Clayton. Motion passed by unanimous vote.

Port Update:

Stan Reeves gave a report on the current projects/status of the ongoing Port projects throughout the Port District. Fairgrounds projects through mid-Aug, and provided budget execution/graphs/projections through end of August 2022.

Fairgrounds Update:

Funding/grant statuses: No new updates; still behind on capital projects. Money not spent this year will not be lost; it will be rolled over into the 2023 budget.

Coffman kitchen project:

Permits, plans are complete. The specification document/project manual will be based off the specification document prepared for the restroom project. Goosefoot decided they no longer need a "second" kitchen in the Coffman Building. They will be spending the preponderance of their grant money on kitchen equipment for a kitchen space they own in Bayview. The Port will consult with our Architect to discuss options on changing the design (perhaps adding additional walk-in coolers).

Restroom project:

Plans are complete, specification document is complete, building permits from City of Langley are complete. Goal is to advertise/solicit bids by the end of September with construction to start at the beginning of the new year.

Proposed Fairgrounds Workforce Housing:

County Commissioners agreed to award \$135k in ARPA funds for preliminary engineering and design work on the condition that the City of Langley add the required zoning change to the City's docket/work plan. On 12 September, the City Council agreed to have the zoning change added to their work plan. The Port needs to continue the conversation with the School District on an easement for parking to support this project. Parking is an issue that will need to be addressed in the initial planning.

Fairgrounds Director Amanda Ellis: Harvest Festival was cancelled due to a lack of vendor participants. Tenants are reoccupying their spaces after the Fair; we added two windows on the south side of the Burrier Bldg. in the Bekah Bee Music space. We are getting some new kitchen users signed up. The Port hired a Marketing and Events Coordinator. DjangoFest organizers have not made any contact with the Fairgrounds to coordinate any activities so far and they are advertising some activities in the Campgrounds that are not going to take place (i.e., open campfires). The Fairgrounds experienced theft from both the Pole Auditorium and Grandpa's Tool Shed; approximately \$1500 loss in tools and equipment; we are working on physical security measures that can be implemented to reduce the risk of theft.

Old Business:

The Plaque is still at the Port Office on the Fairgrounds for anyone to come and view with prior coordination. The Fair Association is looking into coordinating some sort of presentation event.

New Business:

Do we need to make a decision on meeting in person once again? Once the Emergency Declaration is rescinded, the FAC should revert back to the By-Laws and Charter. The only emergency power enacted by the Port was to suspend the FAC By-Laws and Charter in order to hold meetings (this alleviated the requirement for quorums, term-limits, etc.). The most recent By-Laws and Charter will be distributed before the October meeting for discussion and possibly restructuring how the FAC conducts business going forward post-pandemic. Jason raised concerns about abandoning the original Charter and By-Laws.

Roundtable:

Gwendy: Disappointed that WICA did not reach out to the Port to coordinate activities with DjangoFest.

Gary: Did not receive the meeting notice on his email; the Port will look into why from our end.

Jason: Scarecrow event planned for October 1 with 4-H. Cattle barn doors need to be able to be secured to keep folks out after hours during the Fair. Most of the remaining barns can be secured. There is roving security in the evening; but the barns still need to be secured. Fair Association meetings are first Monday of the month at 6:00 pm.

Nancy: The Chamber had a meeting last week with the Mayor and City Council to discuss the issue of affordable housing employees of local businesses. Harvest Festival was canceled due to a lack of employees for participating restaurants.

Sarah: No Comments.

Clayton: No Comments (had to leave the meeting early)

Next Meeting: Scheduled for October 19, 2022 at 5:30 pm over Zoom meeting service

Meeting adjourned at 5:55pm.