

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND  
REGULAR MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249  
With virtual access via Zoom Meeting Service  
Tuesday, February 14, 2023

**DRAFT AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/81457552976>

Meeting ID: 814 5755 2976

One tap mobile

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+1 253 215 8782 US (Tacoma)

Meeting ID: 814 5755 2976

Find your local number: <https://us02web.zoom.us/u/kdUwTIPRcA>

WORKSHOP (3:45 PM – 4:00 PM): Commission review of vouchers and recent correspondence

REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE

COMMISSIONER ACTIONS

**Resolution No. 23-01 Appointing Stan Reeves as Investment Officer**

**Resolution No. 23-02 Revise the Regular Meeting Time**

**Resolution No. 23-03 Delegation of Authority to the Executive Director**

**Revision to Port District of South Whidbey Island By-Laws**

**Revision to Port Contracting Policies and Procedures**

**Revision to Port Spending Limits Policy**

**Memorandum 2023-01 Bond Invoice**

**On-Call Architectural Services Consulting Agreement**

**Consent Agenda:** Approval of February Vouchers in the amount of \$ [REDACTED] and Minutes from the Special Meeting of December 6, the Public Hearing for Comp Scheme Amendment of December 13, the Regular Meeting of December 13, and the Special Meeting of December 29, 2022.

**PUBLIC COMMENT** – *This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

**EXECUTIVE DIRECTOR REPORT**

**Financial Update and December 2022 Financial Statement**

**Clinton Dock – Update**

**Fairgrounds Capital Projects – 4-H Restroom Improvements**

**Housing Concept on Fairgrounds – Interlocal Agreement with Island County**

**Comprehensive Scheme of Harbor Improvements – Update**

**Parking Easement at 203 Wharf Street – Update**

## STATUS REPORTS

### **Fairgrounds**

- Executive Director

### **Port Operations**

- Maintenance & Operations Supervisor Report

### **South Whidbey Harbor**

- Harbormaster Report

## ACTIVITIES/INVOLVEMENT REPORTS

**Gordon:** Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

**Ng:** Washington Public Ports Association (WPPA) and Port-wide Marketing & Promotion Committee (M&P)

**Easton:** Economic Development Council (EDC) (To Be Determined), Marine Resources Committee (MRC) and City of Langley Council Meetings

## OLD BUSINESS

## NEW BUSINESS

## ADJOURNMENT