

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING**

Held at Port Conference Room, 1804 Scott Rd, Freeland, WA
With virtual access via Zoom meeting service
Monday, October 23, 2023 at 3:00 p.m.

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/81651042037>

Meeting ID: 816 5104 2037

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Find your local number: <https://us02web.zoom.us/j/81651042037>

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (3:00 p.m.)

Washington State Audit

2024 Budget

ADJOURNMENT (Approximately 4:00 p.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

October 23, 2023

Held in Freeland, Washington
and online via Zoom Meeting Service

Commissioners Present: Jack Ng (Freeland), Curt Gordon (Clinton) and Greg Easton (Langley)

Port Staff Present: Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant) and Pat Kisch (Maintenance & Operations Supervisor)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Monday, October 23, 2023, in person at the Port Conference Room at 1804 Scott Road in Freeland, Washington and online via Zoom Meeting Service. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Jack Ng (Vice President) called the Special Meeting to order at 3:00 p.m., followed by the Pledge of Allegiance.

COMMISSIONER DISCUSSION/ACTION

Washington State Audit: Audit Manager Kristina Baylor and Audit Manager Morgan Fairchild from the State Auditor's Office attended remotely to conduct the Entrance Conference for the Port's Accountability Audit Report for the period of the January 1, 2020 through December 31, 2022. They provided a presentation of the audit process, answered questions, shared resources and provided an update on changes since the last audit.

2024 Budget: Executive Director Angi Mozer noted that once the Commission has approved the preliminary budget, it needs to be advertised once a week for 2 weeks and then a public hearing must be held. If the Commission approves the current version, the hearing can be held immediately before the regular November meeting. Since the last discussion, she has updated the cash flow projections for the rest of 2023 and the expenditures are now significantly less than budgeted. The 2023 ending cash balance in the General Fund was previously \$505,000 and it is now \$578,000. The current version also includes a 10% increase in Harbor revenue, based on the economic study's analysis of increasing rates.

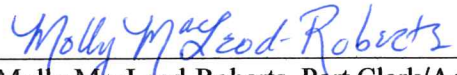
ACTION: A Motion was made by Gordon and seconded by Ng to authorize publication of the Preliminary 2024 Budget as presented and the announcement of the Public Hearing on the 2024 Budget on October 10, 2023, immediately before the regular meeting. The Motion passed unanimously.

ADJOURNMENT: Without any further action, the Meeting was adjourned at 3:39 p.m.

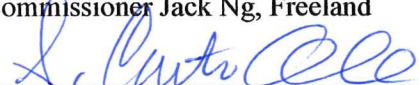
Approved:

Minutes prepared and submitted by:

Commissioner Jack Ng, Freeland



Molly MacLeod-Roberts, Port Clerk/Accountant



Commissioner Curt Gordon, Clinton



Commissioner Greg Easton, Langley

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.