

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

STATEMENT OF RECEIPTS AND DISBURSEMENTS ARISING FROM CASH TRANSACTIONS

December 2023

February 8, 2024



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Board of Commissioners
Port of South Whidbey Island
1804 Scott Rd., Suite 303
P.O. Box 872
Freeland, WA 98249

Port staff has compiled the accompanying Statements of Receipts and Disbursements versus Budget arising from Cash Transactions of the General Fund and the Bond Fund, all funds combined, of the Port District of South Whidbey Island as of December 31, 2023, and the accompanying supplementary information, statements of receipts and disbursements for the General Fund and Bond Fund, LTGO Bonds, Administrative and Capital, Bush Point, Clinton Beach, Whidbey Island Fairgrounds & Events Center, Humphrey Road Parking Lot, Possession Beach Waterfront Park and South Whidbey Harbor in accordance with methods prescribed by the State Auditor under the authority of Chapter 43.09 RCW. The Port District uses the Budgeting, Accounting, and Reporting System for Unclassified Port Districts in the State of Washington.

The financial statements have been prepared on the basis of accounting prescribed by the State Auditor, which is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplementary schedules, information which is the representation of the Board of Commissioners. A certified public accountant has not audited or reviewed the accompanying financial statements.

The accompanying annual and expected budget of the Port District of South Whidbey Island for the year ending December 31, 2023, has not been compiled or examined by a certified public accountant.

Angi Mozer
Executive Director
Port District of South Whidbey Island

February 8, 2024

Port of South Whidbey
Summary
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Fairgrounds Revenue	110,600	5,852	120,157	9,557
Harbor Revenue	209,040	9,924	226,379	17,339
Humphrey Road Revenue	51,100	4,475	44,018	(7,082)
Interest Income	7,000	821	9,304	2,304
Miscellaneous Income	1,000	464	609	(391)
Possession Park Revenue	16,870	116	9,499	(7,371)
Property Tax Income	875,000	3,906	844,475	(30,525)
Timber, L/H, Comp Tax Income	1,000	0	661	(339)
Total Income	<u>1,271,610</u>	<u>25,559</u>	<u>1,255,102</u>	<u>(16,508)</u>
Gross Income	1,271,610	25,559	1,255,102	(16,508)
Expense				
Administration	662,400	43,299	676,019	13,619
Bush Point Operations	18,700	289	12,800	(5,900)
Clinton Beach Operations	7,050	336	4,501	(2,549)
Fairgrounds Operations	266,400	19,426	236,376	(30,024)
Humphrey Rd Parking Lot Ops	10,900	785	10,382	(518)
Possession Beach Park Ops	41,750	2,360	53,813	12,063
South Whidbey Harbor Ops	252,460	15,565	306,179	53,719
Total Expense	<u>1,259,660</u>	<u>82,060</u>	<u>1,300,070</u>	<u>40,410</u>
Net Ordinary Income	11,950	(56,501)	(44,968)	(56,918)
Other Income/Expense				
Other Income				
Capital Revenue				
Bond Interest				
2018A Bond Interest Income	3,600	499	6,469	2,869
2018B Bond Interest Income	3,600	499	6,469	2,869
Total Bond Interest	<u>7,200</u>	<u>997</u>	<u>12,937</u>	<u>5,737</u>
Clean Vessel Program Grant	750	0	0	(750)
Fairgrounds				
IC Grant 1 - Workforce Housing	150,000	0	0	(150,000)
IC Grant 2 - Workforce Housing	350,000	0	0	(350,000)
RCEDF Grant - Fairgrounds	591,540	0	78,240	(513,300)
USDA Grant - Fairgrounds	50,000	0	0	(50,000)
WSDA Grant - Fairgrounds	250,000	0	250,000	0
Total Fairgrounds	<u>1,391,540</u>	<u>0</u>	<u>328,240</u>	<u>(1,063,300)</u>
STBG Clinton Dock	153,000	0	156,936	3,936
Total Capital Revenue	<u>1,552,490</u>	<u>997</u>	<u>498,113</u>	<u>(1,054,377)</u>
Total Other Income	1,552,490	997	498,113	(1,054,377)

Port of South Whidbey
Summary
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	Budget	Dec 23	Year To Date	Budget Variance
Other Expense				
Capital Expenditures				
2012 LTGO Bond	62,700	53,700	62,750	50
2016 LTGO Bond	16,285	551	16,286	1
2018A LTGO Bond	21,195	12,948	21,245	50
2018B LTGO Bond (Taxable)	24,615	14,656	24,663	48
Clinton Dock-Passenger Ferry	185,760	16,461	144,320	(41,440)
Fairgrounds - Cap Improvements	1,552,375	575	460,741	(1,091,634)
Fairgrounds - Workforce Housing	500,000	14,319	29,563	(470,438)
Total Capital Expenditures	<u>2,362,930</u>	<u>113,210</u>	<u>759,567</u>	<u>(1,603,363)</u>
Total Other Expense	<u>2,362,930</u>	<u>113,210</u>	<u>759,567</u>	<u>(1,603,363)</u>
Net Other Income	<u>(810,440)</u>	<u>(112,213)</u>	<u>(261,454)</u>	<u>548,986</u>
Net Income	<u><u>(798,490)</u></u>	<u><u>(168,714)</u></u>	<u><u>(306,422)</u></u>	<u><u>492,068</u></u>

Port of South Whidbey
Administrative and Capital
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Interest Income	7,000	821	9,304	2,304
Miscellaneous Income	1,000	464	609	(391)
Property Tax Income	875,000	3,906	844,475	(30,525)
Timber, L/H, Comp Tax Income	1,000	0	661	(339)
Total Income	<u>884,000</u>	<u>5,191</u>	<u>855,050</u>	<u>(28,950)</u>
Gross Income	884,000	5,191	855,050	(28,950)
Expense				
Administration				
Admin/Accounting Wages	35,500	2,783	36,857	1,357
Administrative Payroll Taxes	19,000	1,752	21,901	2,901
Audit	0	6,725	7,046	7,046
Bank Fees (Returned Checks)	200	0	0	(200)
Commissioners' Salaries	10,260	855	10,260	0
Compensation Reserve	15,000	0	0	(15,000)
Comprehensive Scheme	50,000	2,076	52,803	2,803
Consultant Services	25,000	2,320	31,088	6,088
County Service Fees	200	0	0	(200)
Dues & Memberships	4,000	160	3,125	(875)
Economic Analysis Study	20,000	0	29,175	9,175
Election Costs	5,500	0	0	(5,500)
Employee Fringe Benefits	27,000	2,250	27,000	0
Employee IRA Matching	12,000	415	6,931	(5,069)
Executive Director Salary	82,000	7,375	87,011	5,011
FMLA & LTC Payroll Taxes	1,500	0	3,668	2,168
Insurance (Port-wide)	105,000	0	106,414	1,414
Labor & Industries Taxes	22,000	0	22,240	240
Legal Fees	5,000	1,004	9,127	4,127
Legal Notices/Classified Ads	2,000	0	572	(1,428)
Maint & Ops Supervisor Wages	62,600	5,346	66,610	4,010
Marketing - General	4,500	0	1,077	(3,423)
Meetings & Education incl WPPA	6,000	150	4,816	(1,184)
Misc Expenses & Taxes	4,000	0	2,453	(1,547)
Ofc. Equip Lease, Purch, Repair	5,000	119	3,669	(1,331)
Office & Facilities Supplies	4,500	510	4,178	(322)
Office Telephone & Staff Mobile	7,000	613	7,584	584
Payroll Taxes - Commissioners	2,000	105	1,921	(79)
Per Diem - Commissioners				
Per Diem - Easton	5,000	256	4,992	(8)
Per Diem - Gordon	5,000	128	5,632	632
Per Diem - Ng	5,000	128	4,224	(776)
Total Per Diem - Commissioners	<u>15,000</u>	<u>512</u>	<u>14,848</u>	<u>(152)</u>

Port of South Whidbey
Administrative and Capital
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	Budget	Dec 23	Year To Date	Budget Variance
Permitting - Ongoing	5,000	0	2,615	(2,386)
Port Clerk/Accountant Wages	62,000	5,069	68,633	6,633
Port Office Rental	26,400	2,200	26,400	0
Port Vehicles' Expense	6,500	726	4,928	(1,572)
Publications & Subscriptions	200	0	80	(120)
Travel Exp - Commissioners				
Travel Expense - Easton	2,000	0	1,388	(612)
Travel Expense - Gordon	2,000	0	1,923	(77)
Travel Expense - Ng	2,000	0	2,799	799
Total Travel Exp - Commissioners	6,000	0	6,110	110
Travel Expense - Staff	4,000	189	3,944	(56)
Website Design & Maintenance	540	45	937	397
Total Administration	662,400	43,299	676,019	13,619
Total Expense	662,400	43,299	676,019	13,619
Net Ordinary Income	221,600	(38,108)	179,031	(42,569)
Other Income/Expense				
Other Income				
Capital Revenue				
Clean Vessel Program Grant	750	0	0	(750)
Fairgrounds				
IC Grant 1 - Workforce Housing	150,000	0	0	(150,000)
IC Grant 2 - Workforce Housing	350,000	0	0	(350,000)
RCEDF Grant - Fairgrounds	591,540	0	78,240	(513,300)
USDA Grant - Fairgrounds	50,000	0	0	(50,000)
WSDA Grant - Fairgrounds	250,000	0	250,000	0
Total Fairgrounds	1,391,540	0	328,240	(1,063,300)
STBG Clinton Dock	153,000	0	156,936	3,936
Total Capital Revenue	1,545,290	0	485,176	(1,060,114)
Total Other Income	1,545,290	0	485,176	(1,060,114)
Other Expense				
Capital Expenditures				
Clinton Dock-Passenger Ferry	185,760	16,461	144,320	(41,440)
Fairgrounds - Cap Improvements	1,552,375	575	460,741	(1,091,634)
Fairgrounds - Workforce Housing	500,000	14,319	29,563	(470,438)
Total Capital Expenditures	2,238,135	31,355	634,623	(1,603,512)
Total Other Expense	2,238,135	31,355	634,623	(1,603,512)
Net Other Income	(692,845)	(31,355)	(149,447)	543,398
Net Income	(471,245)	(69,463)	29,583	500,828

Port of South Whidbey
LTGO Bonds
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Other Income/Expense				
Other Income				
Capital Revenue				
Bond Interest				
2018A Bond Interest Income	3,600	499	6,469	2,869
2018B Bond Interest Income	3,600	499	6,469	2,869
Total Bond Interest	<u>7,200</u>	<u>997</u>	<u>12,937</u>	<u>5,737</u>
Total Capital Revenue	<u>7,200</u>	<u>997</u>	<u>12,937</u>	<u>5,737</u>
Total Other Income	<u>7,200</u>	<u>997</u>	<u>12,937</u>	<u>5,737</u>
Other Expense				
Capital Expenditures				
2012 LTGO Bond				
2012 LTGO Bond Fees	300	0	350	50
2012 LTGO Bond Interest	17,400	8,700	17,400	0
2012 LTGO Bond Principal	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>0</u>
Total 2012 LTGO Bond	<u>62,700</u>	<u>53,700</u>	<u>62,750</u>	<u>50</u>
2016 LTGO Bond				
2016 LTGO Bond Fees	0	0	0	0
2016 LTGO Bond Interest	1,285	551	1,286	1
2016 LTGO Bond Principal	<u>15,000</u>	<u>0</u>	<u>15,000</u>	<u>0</u>
Total 2016 LTGO Bond	<u>16,285</u>	<u>551</u>	<u>16,286</u>	<u>1</u>
2018A LTGO Bond				
2018A LTGO Bond Fees	300	0	350	50
2018A LTGO Bond Interest	15,895	7,948	15,895	0
2018A LTGO Bond Principal	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
Total 2018A LTGO Bond	<u>21,195</u>	<u>12,948</u>	<u>21,245</u>	<u>50</u>
2018B LTGO Bond (Taxable)				
2018B LTGO Bond Fees	300	0	350	50
2018B LTGO Bond Interest	19,315	9,656	19,313	(3)
2018B LTGO Bond Principal	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
Total 2018B LTGO Bond (Taxable)	<u>24,615</u>	<u>14,656</u>	<u>24,663</u>	<u>48</u>
Total Capital Expenditures	<u>124,795</u>	<u>81,855</u>	<u>124,944</u>	<u>149</u>
Total Other Expense	<u>124,795</u>	<u>81,855</u>	<u>124,944</u>	<u>149</u>
Net Other Income	<u>(117,595)</u>	<u>(80,858)</u>	<u>(112,006)</u>	<u>5,589</u>
Net Income	<u><u>(117,595)</u></u>	<u><u>(80,858)</u></u>	<u><u>(112,006)</u></u>	<u><u>5,589</u></u>

Port of South Whidbey
Bush Point
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Expense				
Bush Point Operations				
Dock & Ramp - Bush Pt	2,000	0	5,005	3,005
Electricity - Bush Pt	1,800	112	1,405	(395)
Equipment - Bush Pt	3,000	0	2,479	(521)
Maint & Repair - Bush Pt	3,000	141	949	(2,051)
Maint Payroll Taxes - Bush	50	0	0	(50)
Maint Wages - Bush Pt	550	0	400	(150)
Materials & Supplies - Bush Pt	1,500	0	664	(836)
Minor Improvements - Bush Pt	3,000	0	0	(3,000)
Refuse Removal - Bush Pt	600	36	687	87
Telephone - Bush Pt	1,200	0	276	(924)
Water System - Bush Pt	2,000	0	936	(1,064)
Total Bush Point Operations	<u>18,700</u>	<u>289</u>	<u>12,800</u>	<u>(5,900)</u>
Total Expense	<u>18,700</u>	<u>289</u>	<u>12,800</u>	<u>(5,900)</u>
Net Ordinary Income	<u>(18,700)</u>	<u>(289)</u>	<u>(12,800)</u>	<u>5,900</u>
Net Income	<u><u>(18,700)</u></u>	<u><u>(289)</u></u>	<u><u>(12,800)</u></u>	<u><u>5,900</u></u>

Port of South Whidbey
Clinton Beach
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Expense				
Clinton Beach Operations				
Dock (Maint/Project) - Clinton	1,000	0	0	(1,000)
Electricity - Clinton Beach	900	74	654	(246)
Maint & Repair - Clinton Beach	500	0	1,092	592
Maint Wages - Clinton Beach	500	0	46	(454)
Materials & Supplies - Clinton	1,500	135	807	(693)
Minor Improvements - Clinton	1,000	0	0	(1,000)
Payroll Taxes - Clinton Beach	50	0	0	(50)
Refuse Removal - Clinton Beach	1,000	127	1,597	597
Water System - Clinton Beach	600	0	305	(295)
Total Clinton Beach Operations	<u>7,050</u>	<u>336</u>	<u>4,501</u>	<u>(2,549)</u>
Total Expense	<u>7,050</u>	<u>336</u>	<u>4,501</u>	<u>(2,549)</u>
Net Ordinary Income	<u>(7,050)</u>	<u>(336)</u>	<u>(4,501)</u>	<u>2,549</u>
Net Income	<u>(7,050)</u>	<u>(336)</u>	<u>(4,501)</u>	<u>2,549</u>

Port of South Whidbey
Whidbey Island Fairgrounds
Statement of Revenue Collected vs. Expenses Paid
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Fairgrounds Revenue				
Camping Fees - Fairgrounds	45,000	0	17,197	(27,803)
Dump/Water Fees - Campground	3,000	155	3,475	475
Fairgrounds Events				
Event Haul In Fees-Fairgrounds	1,000	0	660	(340)
Event Rentals - Fairgrounds	25,000	3,080	55,051	30,051
Total Fairgrounds Events	<u>26,000</u>	<u>3,080</u>	<u>55,711</u>	<u>29,711</u>
Other Fairgrounds Revenue -Misc	0	191	241	241
Taxes - Fairgrounds				
Camping Sales/Lodging Tax	3,600	0	1,857	(1,743)
L/H Tax Revenue - Fairgrounds	3,000	188	3,693	693
Total Taxes - Fairgrounds	<u>6,600</u>	<u>188</u>	<u>5,550</u>	<u>(1,050)</u>
Tenant Leases - Fairgrounds	28,900	2,138	36,783	7,883
Utilities Reimb - Fair Assoc	1,100	100	1,200	100
Total Fairgrounds Revenue	<u>110,600</u>	<u>5,852</u>	<u>120,157</u>	<u>9,557</u>
Total Income	<u>110,600</u>	<u>5,852</u>	<u>120,157</u>	<u>9,557</u>
Gross Income	110,600	5,852	120,157	9,557
Expense				
Fairgrounds Operations				
Admin Wages - Fair	240	0	0	(240)
Electricity - Fairgrounds	25,000	1,896	21,181	(3,819)
Employee Benefits - Fairgrounds	14,400	600	7,200	(7,200)
Equipment (Purch/Rent/Repair)	2,500	218	12,995	10,495
Fairgrounds Director Salary	55,000	4,957	57,716	2,716
FG Mktg & Events Coord Wages	22,360	1,809	19,757	(2,603)
Maint & Repair - Fairgrounds	10,000	1,571	9,157	(843)
Maint Campground Host Wages	41,600	0	9,204	(32,396)
Maint Laborer Wages - Part Time	20,800	0	0	(20,800)
Maint Wages - Temp Fair	2,500	0	4,464	1,964
Marketing/Advertising-FG	6,000	1,355	1,836	(4,164)
Materials & Supplies - Fair	13,000	1,335	13,955	955
Minor Improvements - Fair	5,000	0	9,755	4,755
Payroll Taxes - Fairgrounds	9,000	564	7,658	(1,342)
Propane - Fairgrounds	3,000	858	3,927	927
Refuse Removal - Fairgrounds	5,000	383	4,337	(663)

Port of South Whidbey
Whidbey Island Fairgrounds
Statement of Revenue Collected vs. Expenses Paid
For the Year to Date Period Ending December 31, 2023

	Budget	Dec 23	Year To Date	Budget Variance
Taxes - Fairgrounds				
B & O Tax - Fair	500	0	506	6
Leasehold Tax - Fair	3,500	0	3,695	195
Sales & Lodging Tax	2,000	0	1,956	(44)
Total Taxes - Fairgrounds	<u>6,000</u>	<u>0</u>	<u>6,157</u>	<u>157</u>
Telephone & DSL - Fairgrounds	5,000	645	6,640	1,640
Travel & Other Misc - Fair	2,000	179	2,444	444
Vehicle Maintenance - Fair	3,000	89	1,258	(1,742)
Water & Sewer - Fairgrounds	15,000	2,969	36,731	21,731
Total Fairgrounds Operations	<u>266,400</u>	<u>19,426</u>	<u>236,376</u>	<u>(30,024)</u>
Total Expense	<u>266,400</u>	<u>19,426</u>	<u>236,376</u>	<u>(30,024)</u>
Net Ordinary Income	<u>(155,800)</u>	<u>(13,575)</u>	<u>(116,219)</u>	<u>39,581</u>
Net Income	<u><u>(155,800)</u></u>	<u><u>(13,575)</u></u>	<u><u>(116,219)</u></u>	<u><u>39,581</u></u>

Port of South Whidbey
Humphrey Road Parking Lot
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Humphrey Road Revenue				
Daily Parking Fees-Humphrey Rd	27,000	1,701	23,295	(3,705)
Permit Fees - Humphrey Rd	20,000	2,413	17,176	(2,824)
Sales Tax - Humphrey Rd	4,100	362	3,547	(553)
Total Humphrey Road Revenue	<u>51,100</u>	<u>4,475</u>	<u>44,018</u>	<u>(7,082)</u>
Total Income	<u>51,100</u>	<u>4,475</u>	<u>44,018</u>	<u>(7,082)</u>
Gross Income	<u>51,100</u>	<u>4,475</u>	<u>44,018</u>	<u>(7,082)</u>
Expense				
Humphrey Rd Parking Lot Ops				
Attendant Payroll - Humphrey Rd	5,700	468	5,616	(84)
General Maint - Humphrey Rd	750	0	132	(618)
Improvements - Humphrey Lot	0	0	0	0
Materials & Supplies - Humph Rd	500	87	643	143
Payroll Taxes - Humphrey Rd	450	36	430	(20)
Taxes - Humphrey Rd				
B & O Taxes - Humphrey Rd	200	0	91	(109)
WSST - Parking	3,300	194	3,470	170
Total Taxes - Humphrey Rd	<u>3,500</u>	<u>194</u>	<u>3,561</u>	<u>61</u>
Total Humphrey Rd Parking Lot Ops	<u>10,900</u>	<u>785</u>	<u>10,382</u>	<u>(518)</u>
Total Expense	<u>10,900</u>	<u>785</u>	<u>10,382</u>	<u>(518)</u>
Net Ordinary Income	<u>40,200</u>	<u>3,690</u>	<u>33,635</u>	<u>(6,565)</u>
Net Income	<u><u>40,200</u></u>	<u><u>3,690</u></u>	<u><u>33,635</u></u>	<u><u>(6,565)</u></u>

Port of South Whidbey
Possession Beach Waterfront Park
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Possession Park Revenue				
Donations - Possession Park	1,000	116	1,189	189
Electricity reimb - Poss Pk	1,200	0	770	(430)
Parking Fees - Possession	250	0	129	(121)
Rental of Residence - Poss Pk	14,400	0	7,400	(7,000)
Sales Tax - Possession Parking	20	0	11	(9)
Total Possession Park Revenue	<u>16,870</u>	<u>116</u>	<u>9,499</u>	<u>(7,371)</u>
Total Income	<u>16,870</u>	<u>116</u>	<u>9,499</u>	<u>(7,371)</u>
Gross Income	<u>16,870</u>	<u>116</u>	<u>9,499</u>	<u>(7,371)</u>
Expense				
Possession Beach Park Ops				
Dock & Ramp - Possession	0	0	0	0
Electricity - Possession	3,500	284	3,069	(431)
Equip (Purchase/Rent/Repair)	2,500	380	2,663	163
Maint & Repair - Possession	3,000	261	5,372	2,372
Maint. Wages - Possession	18,000	970	18,080	80
Materials & Suppl - Possession	2,500	43	2,628	128
Minor Improvements - Poss Pk	6,000	0	16,516	10,516
Payroll Taxes - Possession	1,500	74	1,379	(121)
Refuse Removal - Possession	2,000	111	1,374	(626)
Taxes - Possession				
B & O Taxes - Poss Pk	6	(0)	2	(4)
WSST - Overnight Parking	44	2	13	(31)
Total Taxes - Possession	<u>50</u>	<u>2</u>	<u>15</u>	<u>(35)</u>
Telephone - Possession	1,200	108	1,203	3
Water System Maint - Poss Pk	1,500	127	1,514	14
Total Possession Beach Park Ops	<u>41,750</u>	<u>2,360</u>	<u>53,813</u>	<u>12,063</u>
Total Expense	<u>41,750</u>	<u>2,360</u>	<u>53,813</u>	<u>12,063</u>
Net Ordinary Income	<u>(24,880)</u>	<u>(2,244)</u>	<u>(44,314)</u>	<u>(19,434)</u>
Net Income	<u>(24,880)</u>	<u>(2,244)</u>	<u>(44,314)</u>	<u>(19,434)</u>

Port of South Whidbey
South Whidbey Harbor
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	<u>Budget</u>	<u>Dec 23</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Harbor Revenue				
Annual Moorage	12,000	792	14,261	2,261
Commercial Moorage	2,400	0	2,100	(300)
Dinghy	900	0	770	(130)
Ice Sales	1,000	0	696	(304)
Leasehold Tax Revenue - SWH	7,500	859	7,209	(291)
Live-aboard fee	0	120	540	540
Monthly Moorage	30,000	5,780	37,824	7,824
Other Harbor Revenue - Misc	0	0	1,466	1,466
Showers	2,000	33	885	(1,115)
SWH Special Events & Donations	240	5	76	(164)
Transient Day Use Moorage	13,000	206	11,703	(1,298)
Transient Overnight Moorage	140,000	2,130	148,850	8,850
Total Harbor Revenue	<u>209,040</u>	<u>9,924</u>	<u>226,379</u>	<u>17,339</u>
Total Income	<u>209,040</u>	<u>9,924</u>	<u>226,379</u>	<u>17,339</u>
Gross Income	209,040	9,924	226,379	17,339
Expense				
South Whidbey Harbor Ops				
203 Wharf St Lot Maint Wages	120	0	0	(120)
203 Wharf St Maint/Repair	200	0	2,344	2,144
Advertising/Promotion - Harbor	3,000	0	2,249	(751)
Asst Harbormaster Wages	41,600	3,520	41,625	25
DNR Tidelands Lease	12,000	0	11,434	(566)
Dockhand - Part Time	20,800	360	5,640	(15,160)
Electricity - Harbor	12,000	1,014	11,214	(786)
Employee Benefits - Harbor	14,400	1,200	14,400	0
Equip (Purch/Rent/Repair) SWH	1,500	131	2,533	1,033
Golf Cart & Boat-Maint	500	130	871	371
Harbormaster Wages	54,000	4,537	54,048	48
Ice Purchases	600	0	480	(120)
Maint & Repair - Harbor	10,000	209	75,859	65,859
Maint & Repair - Phil Simon Pk	500	0	0	(500)
Maint Contracts - Harbor	8,500	677	9,576	1,076
Maint Wages - Harbor	240	0	0	(240)
Materials & Supplies - Harbor	9,000	407	8,878	(122)
Merchant Fees - Harbor	6,000	590	8,367	2,367
Minor Improvements - Harbor	1,500	0	0	(1,500)

Port of South Whidbey
South Whidbey Harbor
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending December 31, 2023

	Budget	Dec 23	Year To Date	Budget Variance
Payroll Taxes - Harbor	10,000	745	10,800	800
Pump-Out Barge M & R	1,000	0	103	(897)
Refuse Removal - Harbor	4,000	305	4,489	489
Seasonal Wages - Harbor	20,000	0	22,495	2,495
Taxes - Harbor				
B & O Tax - Harbor	2,000	89	3,072	1,072
Leasehold Tax - Harbor	7,000	0	6,913	(87)
Total Taxes - Harbor	9,000	89	9,986	986
Telephone & DSL - Harbor	3,000	292	2,985	(15)
Water & Sewer - Harbor	9,000	1,360	5,805	(3,195)
Total South Whidbey Harbor Ops	252,460	15,565	306,179	53,719
Total Expense	252,460	15,565	306,179	53,719
Net Ordinary Income	(43,420)	(5,641)	(79,800)	(36,380)
Net Income	(43,420)	(5,641)	(79,800)	(36,380)

PORT OF SOUTH WHIDBEY

December 31, 2023

Ending General Fund Cash Balance as of 12/31/22	15,289.61
Ending General Fund Investment Balance as of 12/31/22	669,000.00
Ending Bond Fund Cash Balance as of 12/31/22	905.67
Ending Bond Fund Investment Balance as of 12/31/22	672,673.37
Balance as of 12/31/22	<u>1,357,868.65</u>

Original Estimated Beginning Cash per 2023 Budget	1,394,712.00
Actual Beginning Cash Balance as of 1/1/23	1,357,868.65
Difference	<u>(36,843.35)</u>

Original Estimated Ending Cash per 2023 Budget	542,642.00
--	-------------------

Ending General Fund Cash Balance as of 12/31/23	84,037.16
Ending General Fund Investment Balance as of 12/31/23	397,000.00
Ending Bond Fund Cash Balance as of 12/31/23	998.21
Ending Bond Fund Investment Balance as of 12/31/23	567,202.20
Balance as of 12/31/23	<u>1,049,237.57</u>

General Fund Cash & Investment Total as of 12/31/23	481,037.16
Bond Fund Cash & Investment Total as of 12/31/23	<u>568,200.41</u>
	<u>1,049,237.57</u>



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www.portofsouthwhidbey.com

Memo

Date: February 8, 2024
To: December 2023 Financial Statement
From: Angi Mozer, Port Executive Director
Re: South Whidbey Harbor 2023 Financial Summary

In August 2023 the Port performed unexpected major repairs at the South Whidbey Harbor. The total cost of the repairs was \$69,504. The Port did not have a relevant budget line item for those repairs in the capital budget, and the cost for the repairs was captured in the operational budget in the "Maintenance and Repairs" budget line item. However, for the sake of analysis and comparison, the Harbor's financial performance should be assessed without including the unexpected major repair costs.

Adjusting for these costs, and assuming the costs are captured in the capital budget, the South Whidbey Harbor's 2023 operational financial summary is:

Harbor Revenue: \$226,379
Harbor Operational Expenses: \$236,675
Net Harbor Operations: -\$10,296

Port Capital Expenditures: \$704,127

This adjusted summary should be considered when assessing the financial performance of the South Whidbey Harbor for the year 2023.

**Port of South Whidbey
Preliminary Profit & Loss
January 2024**

	Jan 24
Ordinary Income/Expense	
Income	
Fairgrounds Revenue	
Dump/Water Fees - Campground	195.00
Fairgrounds Events	
Event Rentals - Fairgrounds	2,830.00
Total Fairgrounds Events	2,830.00
Tenant Leases - Fairgrounds	1,500.00
Utilities Reimb - Fair Assoc	200.00
Total Fairgrounds Revenue	4,725.00
Harbor Revenue	
Annual Moorage	792.00
Live-aboard fee	120.00
Monthly Moorage	2,598.50
Showers	54.00
SWH Special Events & Donations	
Donation Box - Harbor	8.00
Total SWH Special Events & Donations	8.00
Transient Day Use Moorage	198.00
Transient Overnight Moorage	1,086.05
Total Harbor Revenue	4,856.55
Humphrey Road Revenue	
Daily Parking Fees-Humphrey Rd	1,735.43
Permit Fees - Humphrey Rd	1,646.69
Total Humphrey Road Revenue	3,382.12
Miscellaneous Income	13.65
Possession Park Revenue	
Donations - Possession Park	71.50
Rental of Residence - Poss Pk	-2,600.00
Total Possession Park Revenue	-2,528.50
Total Income	10,448.82
Gross Profit	10,448.82
Expense	
Administration	
Admin/Accounting Wages	2,819.03
Audit	2,049.60
Commissioners' Salaries	1,080.00
Consultant Services	524.75
Election Costs	7,541.63
Employee Fringe Benefits	2,250.00
Executive Director Salary	7,375.00
FMLA & LTC Payroll Taxes	1,346.82
Labor & Industries Taxes	4,894.85
Legal Fees	52.00
Maint & Ops Supervisor Wages	5,293.35
Misc Expenses & Taxes	7.92
Ofc. Equip Lease, Purch, Repair	333.15
Office & Facilities Supplies	69.85
Office Telephone & Staff Mobile	612.54

Port of South Whidbey Preliminary Profit & Loss January 2024

	Jan 24
Per Diem - Commissioners	
Per Diem - Easton	128.00
Per Diem - Gordon	896.00
Per Diem - Ng	0.00
Total Per Diem - Commissioners	1,024.00
Port Clerk/Accountant Wages	5,422.57
Port Office Rental	2,200.00
Port Vehicles' Expense	307.84
Travel Exp - Commissioners	
Travel Expense - Easton	0.00
Travel Expense - Gordon	810.49
Travel Expense - Ng	0.00
Total Travel Exp - Commissioners	810.49
Travel Expense - Staff	162.54
Website Design & Maintenance	45.00
Total Administration	46,222.93
Bush Point Operations	
Electricity - Bush Pt	179.64
Materials & Supplies - Bush Pt	211.99
Refuse Removal - Bush Pt	35.96
Total Bush Point Operations	427.59
Clinton Beach Operations	
Electricity - Clinton Beach	86.61
Refuse Removal - Clinton Beach	127.29
Water System - Clinton Beach	50.57
Total Clinton Beach Operations	264.47
Fairgrounds Operations	
Electricity - Fairgrounds	2,202.94
Employee Benefits - Fairgrounds	600.00
Fairgrounds Director Salary	4,956.88
FG Mktg & Events Coord Wages	2,288.50
Marketing/Advertising-FG	411.90
Materials & Supplies - Fair	1,405.18
Propane - Fairgrounds	290.18
Refuse Removal - Fairgrounds	383.23
Taxes - Fairgrounds	
B & O Tax - Fair	17.81
Leasehold Tax - Fair	652.14
Total Taxes - Fairgrounds	669.95
Telephone & DSL - Fairgrounds	629.55
Travel & Other Misc - Fair	206.00
Vehicle Maintenance - Fair	0.00
Total Fairgrounds Operations	14,044.31
Humphrey Rd Parking Lot Ops	
Attendant Payroll - Humphrey Rd	520.00
General Maint - Humphrey Rd	0.00
Taxes - Humphrey Rd	
B & O Taxes - Humphrey Rd	6.90
WSST - Parking	361.99
Total Taxes - Humphrey Rd	368.89
Total Humphrey Rd Parking Lot Ops	888.89
Payroll Expenses	4,252.58

**Port of South Whidbey
Preliminary Profit & Loss
January 2024**

	Jan 24
Possession Beach Park Ops	
Electricity - Possession	258.54
Equip (Purchase/Rent/Repair)	53.32
Maint & Repair - Possession	22.42
Maint. Wages - Possession	90.00
Materials & Suppl - Possession	32.81
Minor Improvements - Poss Pk	58,707.39
Refuse Removal - Possession	110.71
Telephone - Possession	108.40
Water System Maint - Poss Pk	127.00
Total Possession Beach Park Ops	59,510.59
South Whidbey Harbor Ops	
Asst Harbormaster Wages	3,680.00
Dockhand - Part Time	1,340.00
Electricity - Harbor	1,117.67
Employee Benefits - Harbor	1,200.00
Equip (Purch/Rent/Repair) SWH	10.88
Harbor Receipts Discrepancy	0.02
 Harbormaster Wages	4,426.50
Maint Contracts - Harbor	668.47
Materials & Supplies - Harbor	1,231.95
Refuse Removal - Harbor	248.62
Taxes - Harbor	
B & O Tax - Harbor	45.18
Leasehold Tax - Harbor	3,148.97
Total Taxes - Harbor	3,194.15
 Telephone & DSL - Harbor	306.86
Total South Whidbey Harbor Ops	17,425.12
Total Expense	143,036.48
Net Ordinary Income	-132,587.66
Other Income/Expense	
Other Expense	
Capital Expenditures	
Clinton Dock-Passenger Ferry	2,575.00
Fairgrounds - Cap Improvements	12,533.19
Fairgrounds - Workforce Housing	26.13
Total Capital Expenditures	15,134.32
Total Other Expense	15,134.32
Net Other Income	-15,134.32
Net Income	-147,721.98



Contents

Financial Reporting – December 2023
DCG Watershed – On Call Engineering Option Year 2
Fairgrounds Projects
Comprehensive Scheme Update
South Whidbey Harbor Economic Study update
South Whidbey Harbor and Clinton Dock Environmental Mitigation
Island County Economic Development Strategy
Possession Piling Replacement

Financial Reporting – December 2023

We received approximately \$27k in operating, tax and capital revenue; and, incurred approximately \$195k in operating & capital expenses in December 2023. End of month cash balance for December is \$481k in our General Operating Account and \$568k in our Bond Account. The financial documents (revenue and expense charts and cash flow) are attached.

DCG/Watershed, Inc. – On Call Engineering Option Year 2

The Port and DCG Watershed are just completing Option Year 1 for the On Call Engineering contract. The original contract was structured to be executed for a year at a time, with a 2 potential Option Years. Attached please find the original contract, and Option Year 1 with the associated rate schedule. All rates have increased for this Option Year 2, and upon assessment of the rates, the rates for categories that we depend on most are reasonable in their increases. Attached please find the draft Amendment to the contract to exercise Option Year 2. I respectfully request Commissioner authorization to proceed on this Option Year 2 agreement.

Fairgrounds Projects

Fairgrounds Workforce Housing Concept: The Port of South Whidbey Commissioners, City of Langley Councilmembers, and the Planning Advisory Board members are planning to attend a joint site visit at the Fairgrounds to discuss the potential workforce housing project on the Fairgrounds on February 22 at 1:00 p.m. I am working with Rick Brown from The Brown Associates/Architects to get cost estimates on developing a 3-D model of the midway, either in electronic form or in physical form. The purpose will be to provide a clear visual of how the buildings could look.

Pole Building electrical breaker replacement: We have requested quotes from 4 companies on our Small Works Roster. We accommodated 3 site visits from potential contractors, and received 2 quotes, attached. Here is a summary of the quotes:

Jerry Beck & Company: \$17,671.33

Skagit Electric: \$17,998.56

This work will be covered by our RCEDF grant with a 50% match. I respectfully request Commissioner authorization to proceed on this work.

Campground: Just a quick follow up- at the last meeting the Commissioners authorized the design of the campground utilities work (electrical and water). There was some question as to whether there would be



additional costs related to potential engineering required by PSE. Our engineers confirmed that the existing service and panel are adequate for the proposed demand so no work should be required on the PSE side of things.

Midway Food Booths: We have received documentation from the Engineers on repairing the food booths to make them safe. We will use the documents to create a scope to get proposals for the repairs.

Coffman Alcove: We have received specifications from the Engineers on repairing the Coffman Alcove to make it safe. The repairs are relatively simple; Port staff and volunteers will make the repairs according to the specifications.

Fair 2024 Negotiations

Update as of Friday, Feb 9: we have been attempting to schedule a meeting with the Fair Association since January 8. Unfortunately, we have received little to no response to our communication efforts. The last time we met was November 29th.

Comprehensive Scheme of Harbor Improvements

We are planning for our rescheduled Open House to gather input from our citizens on our draft Comprehensive Scheme on February 15th at 5:00 p.m.

South Whidbey Harbor Economic Study update

Update as of Friday, Feb 9: I met with BST for a project update on January 25. BST is planning to provide a draft report early next week.

South Whidbey Harbor and Clinton Dock Environmental Mitigation

The Port has two evolving projects that have become directly related to each other- the South Whidbey Harbor potential expansion and the Clinton Dock replacement. The remaining creosote pilings located just north of the current South Whidbey Harbor, which is what remains of the old abandoned dock, have been identified as potential environmental mitigation for both projects. Through the evolution, the result is that the creosote pilings will only provide enough mitigation for one of the two projects. I would like to help facilitate a discussion of this topic with the Commissioners.

Island County Comprehensive Economic Development Strategy

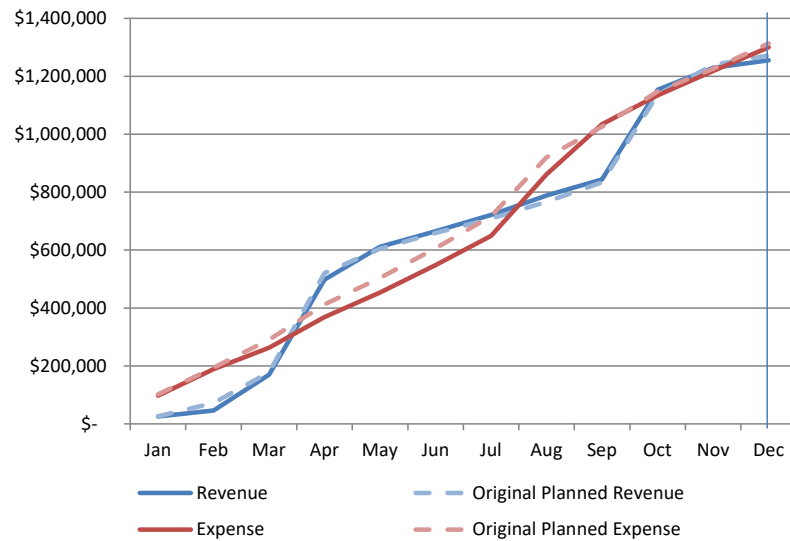
Final feedback from the external review committee (of which I am a part) is due Feb. 15. The draft plan will be presented to the County Commissioners on March 6th. Following that meeting the draft document will be distributed for public comment.

Possession Piling Replacement

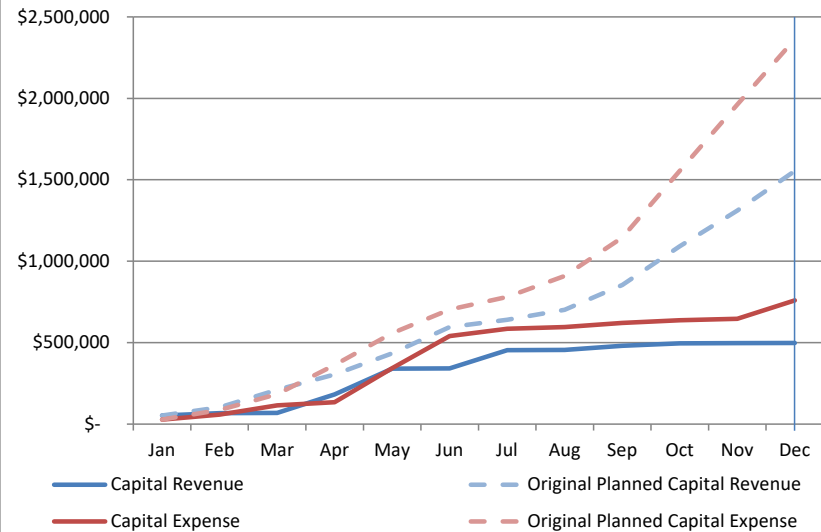
The approved contractor, Waterfront Construction Inc., is experiencing a significant level of workload leading up to the close of the in-water work window (Feb 15). They have requested that we apply for an extension on the Hydraulic Project Approval. DCG, which also managed our permitting, has taken the lead on that and indicated that it requires a relatively simple email to Washington Department of Fish & Wildlife (WDFW). They indicated WDFW almost always grants an extension to the end of February. The project is currently scheduled to be complete by February 22.

Port of South Whidbey 2023 Actuals

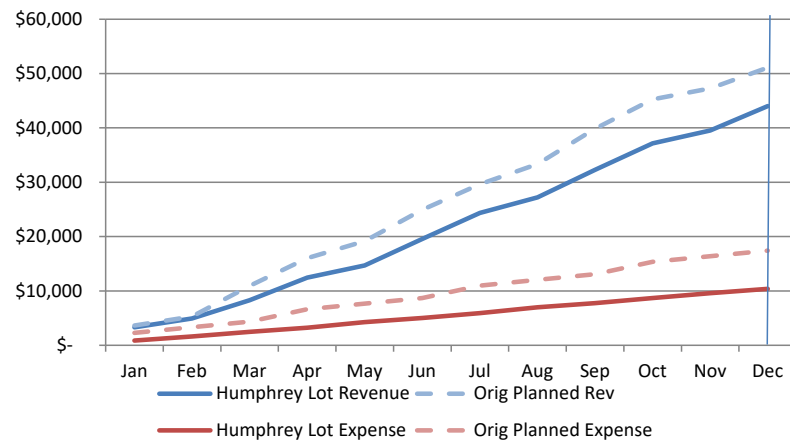
2023 Operating Revenue and Expenses



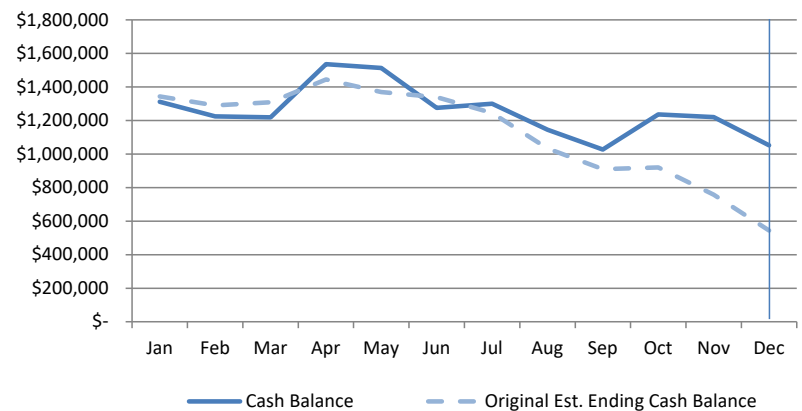
2023 Capital Projects



Humphrey Lot Revenue & Expenses

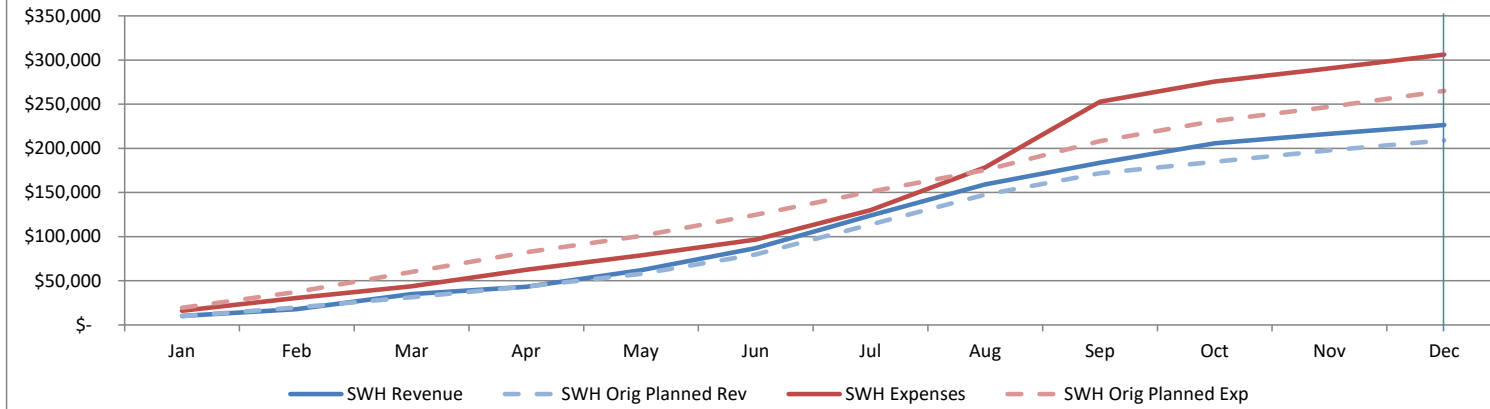


Est. Ending Cash Balance

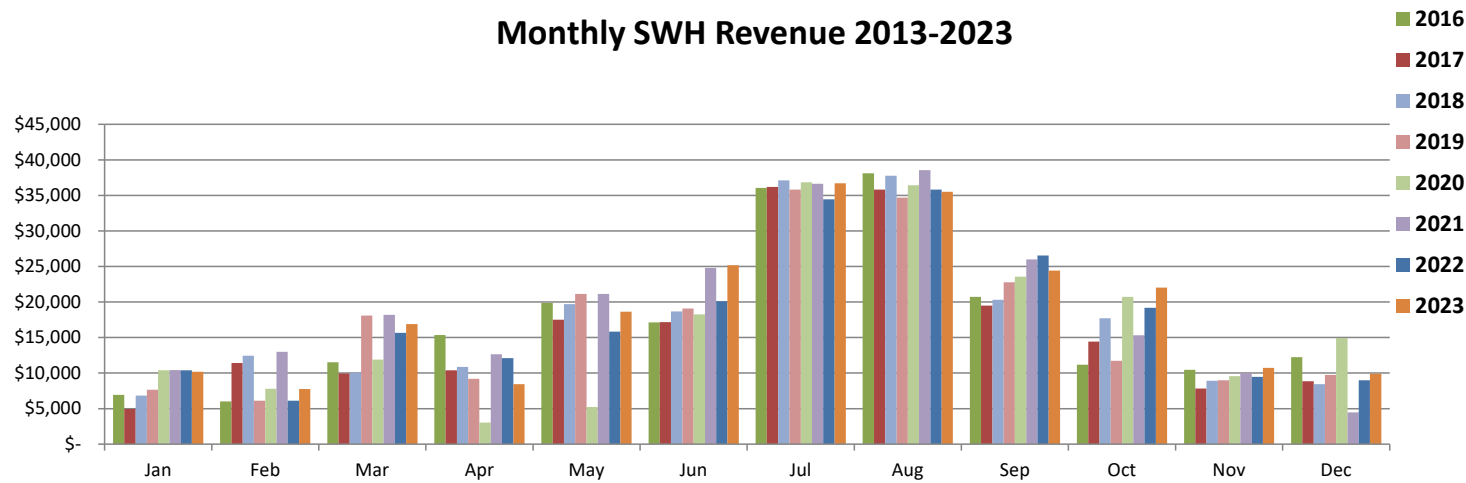


**Port of South Whidbey
2023 Actuals**

South Whidbey Harbor Revenue & Expenses 2023



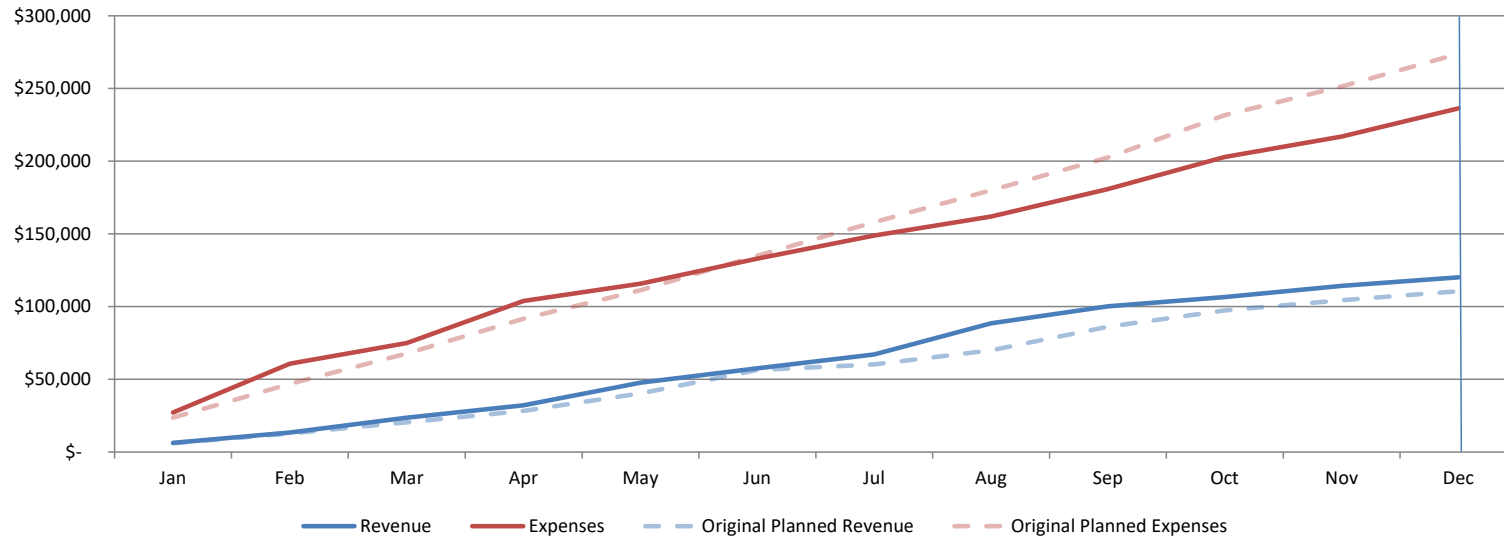
Monthly SWH Revenue 2013-2023



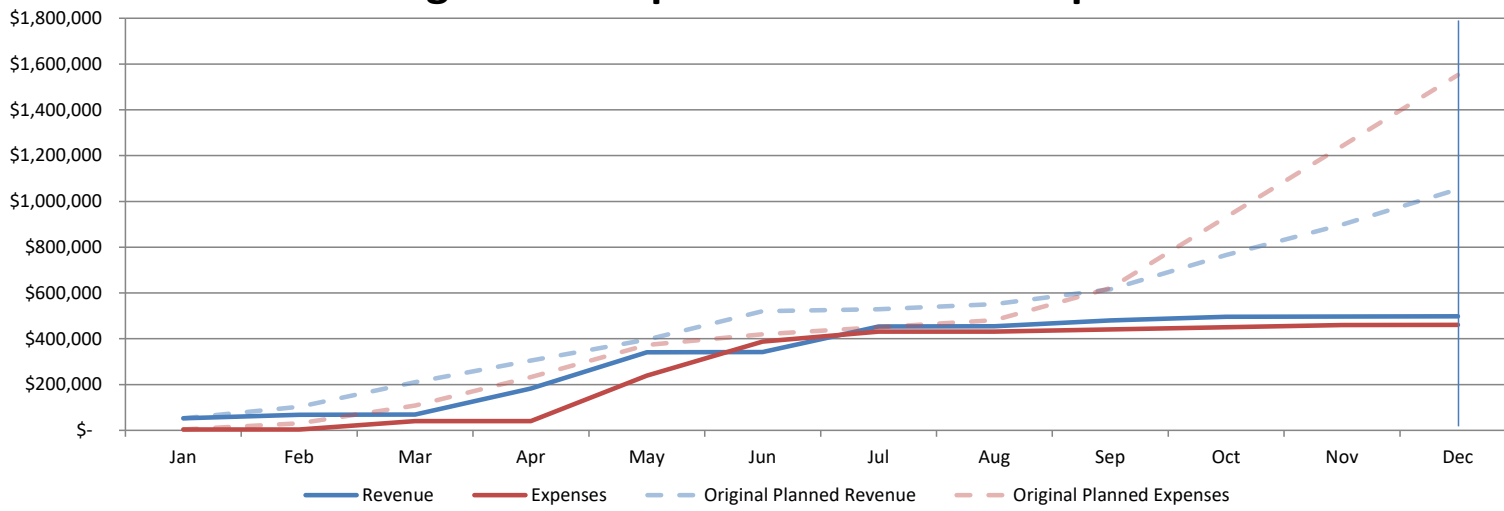
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2023	\$ 10,198	\$ 7,771	\$ 16,897	\$ 8,451	\$ 18,626	\$ 25,163	\$ 36,697	\$ 35,503	\$ 24,426	\$ 22,008	\$ 10,720	\$ 9,925	\$ 226,385
2023 budget	\$ 9,950	\$ 9,950	\$ 11,540	\$ 12,055	\$ 14,270	\$ 21,985	\$ 34,005	\$ 33,825	\$ 24,320	\$ 12,940	\$ 12,810	\$ 11,390	\$ 209,040
2016	\$ 6,928	\$ 5,994	\$ 11,522	\$ 15,368	\$ 19,852	\$ 17,123	\$ 36,069	\$ 38,105	\$ 20,736	\$ 11,184	\$ 10,455	\$ 12,222	\$ 205,558
2017	\$ 4,965	\$ 11,424	\$ 9,937	\$ 10,397	\$ 17,502	\$ 17,170	\$ 36,174	\$ 35,825	\$ 19,476	\$ 14,424	\$ 7,818	\$ 8,864	\$ 193,976
2018	\$ 6,817	\$ 12,442	\$ 10,041	\$ 10,856	\$ 19,689	\$ 18,672	\$ 37,121	\$ 37,765	\$ 20,319	\$ 17,713	\$ 8,912	\$ 8,432	\$ 208,779
2019	\$ 7,651	\$ 6,120	\$ 18,081	\$ 9,197	\$ 21,121	\$ 19,065	\$ 35,797	\$ 34,689	\$ 22,769	\$ 11,727	\$ 8,977	\$ 9,725	\$ 204,919
2020	\$ 10,399	\$ 7,803	\$ 11,892	\$ 3,035	\$ 5,233	\$ 18,247	\$ 36,829	\$ 36,443	\$ 23,577	\$ 20,722	\$ 9,584	\$ 14,955	\$ 198,719
2021	\$ 10,427	\$ 13,000	\$ 18,195	\$ 12,665	\$ 21,138	\$ 24,801	\$ 36,632	\$ 38,553	\$ 25,997	\$ 15,327	\$ 10,029	\$ 4,463	\$ 231,227
2022	\$ 10,395	\$ 6,102	\$ 15,655	\$ 12,084	\$ 15,838	\$ 20,120	\$ 34,452	\$ 35,804	\$ 26,525	\$ 19,170	\$ 9,475	\$ 8,979	\$ 214,599

Port of South Whidbey
2023 Actuals

2023 Fairgrounds Operating Revenue and Expenses

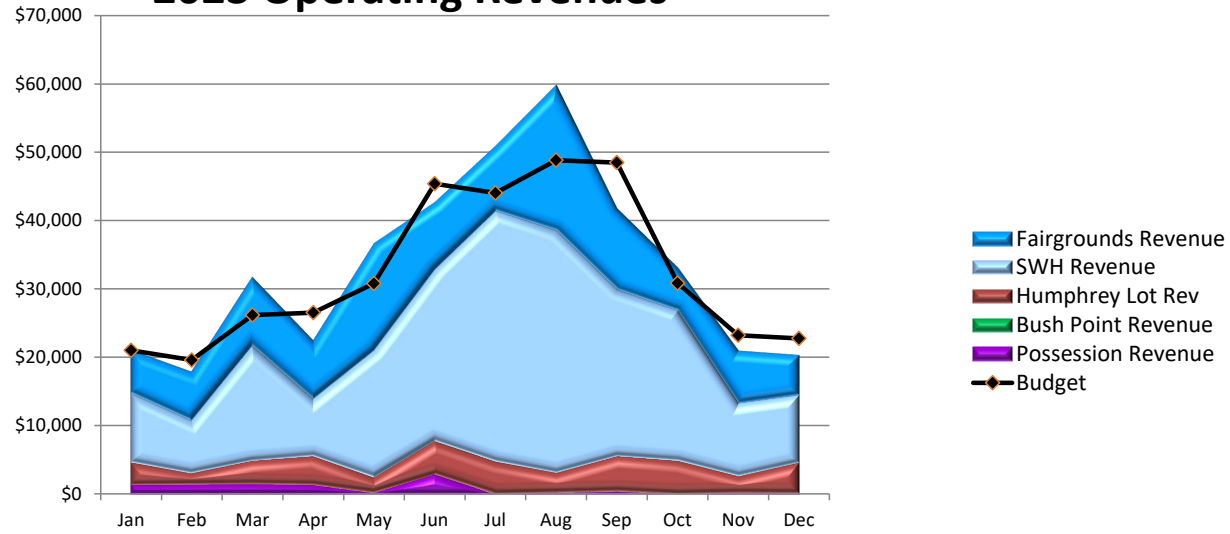


2023 Fairgrounds Capital Revenue and Expenses

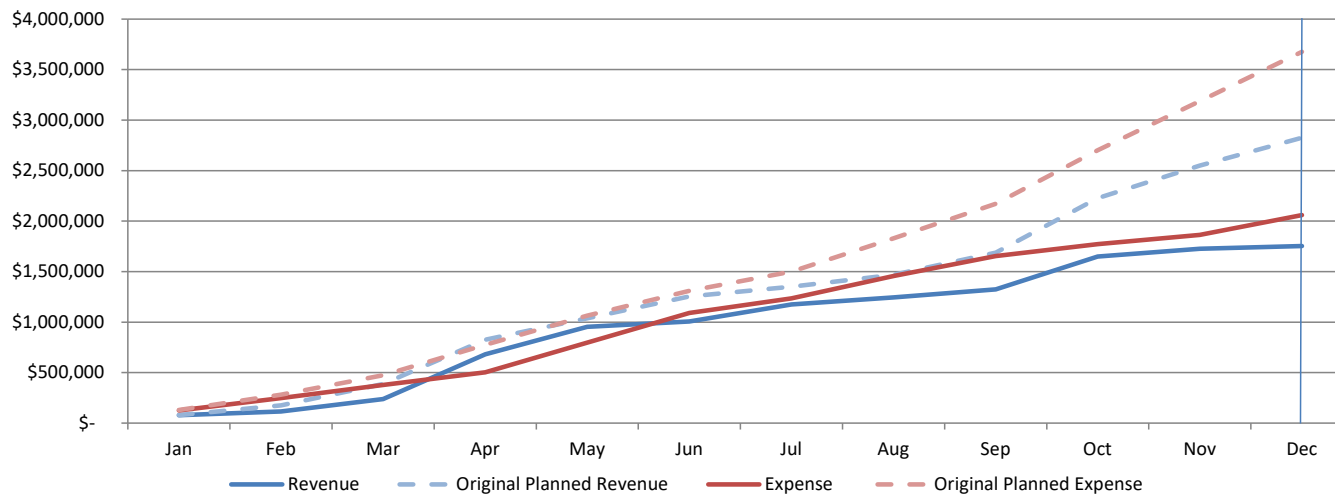


**Port of South Whidbey
2023 Actuals**

2023 Operating Revenues

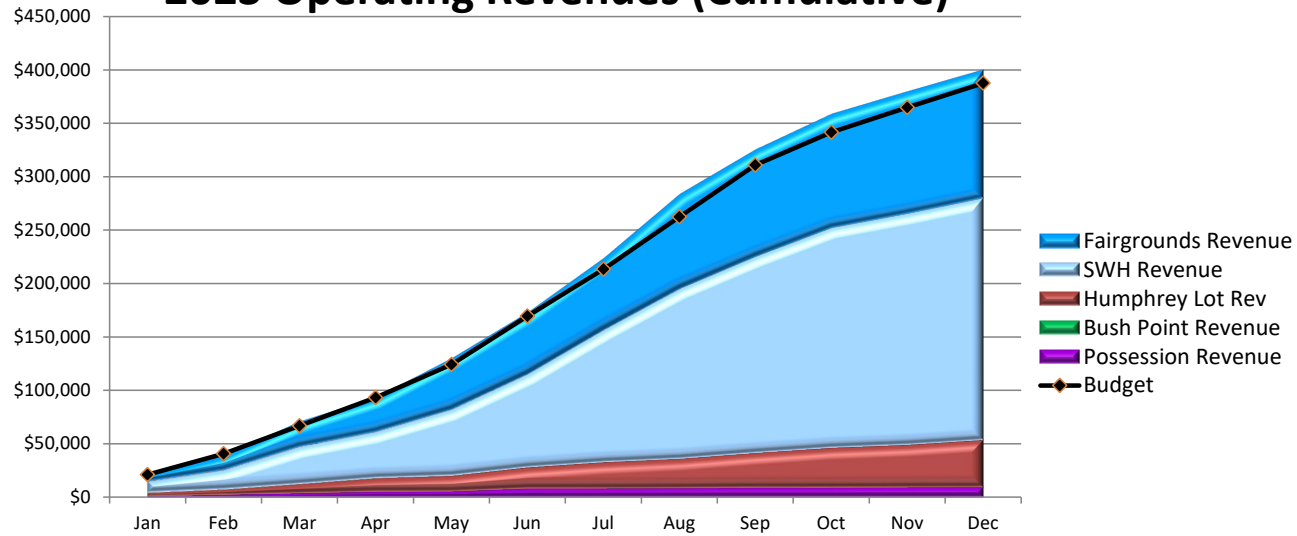


2023 Total Revenues vs. Total Expenses

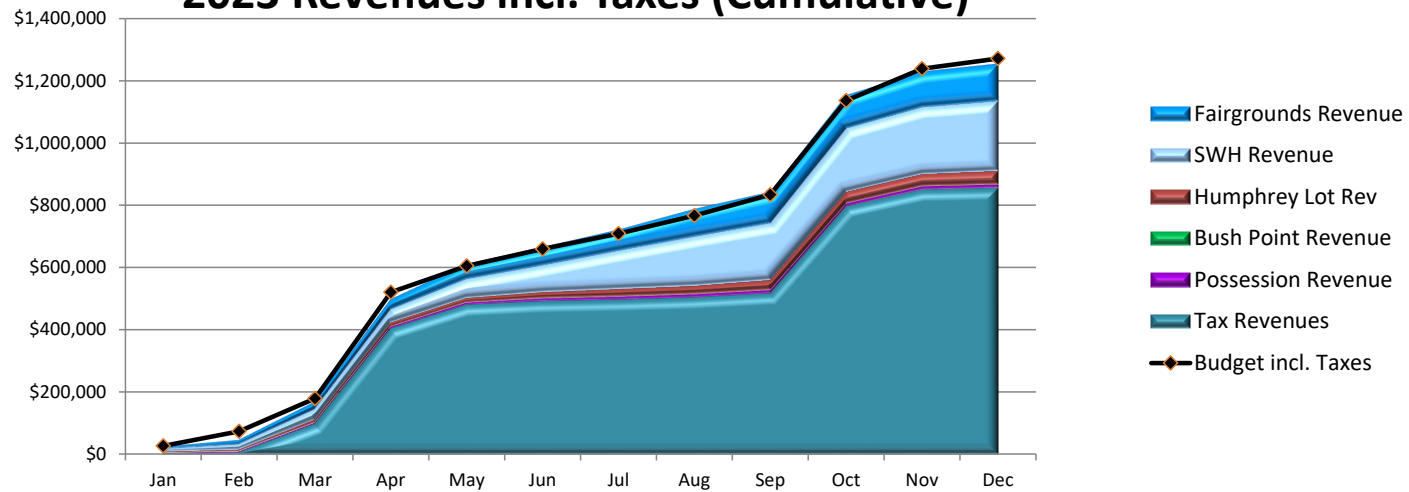


Port of South Whidbey
2023 Actuals

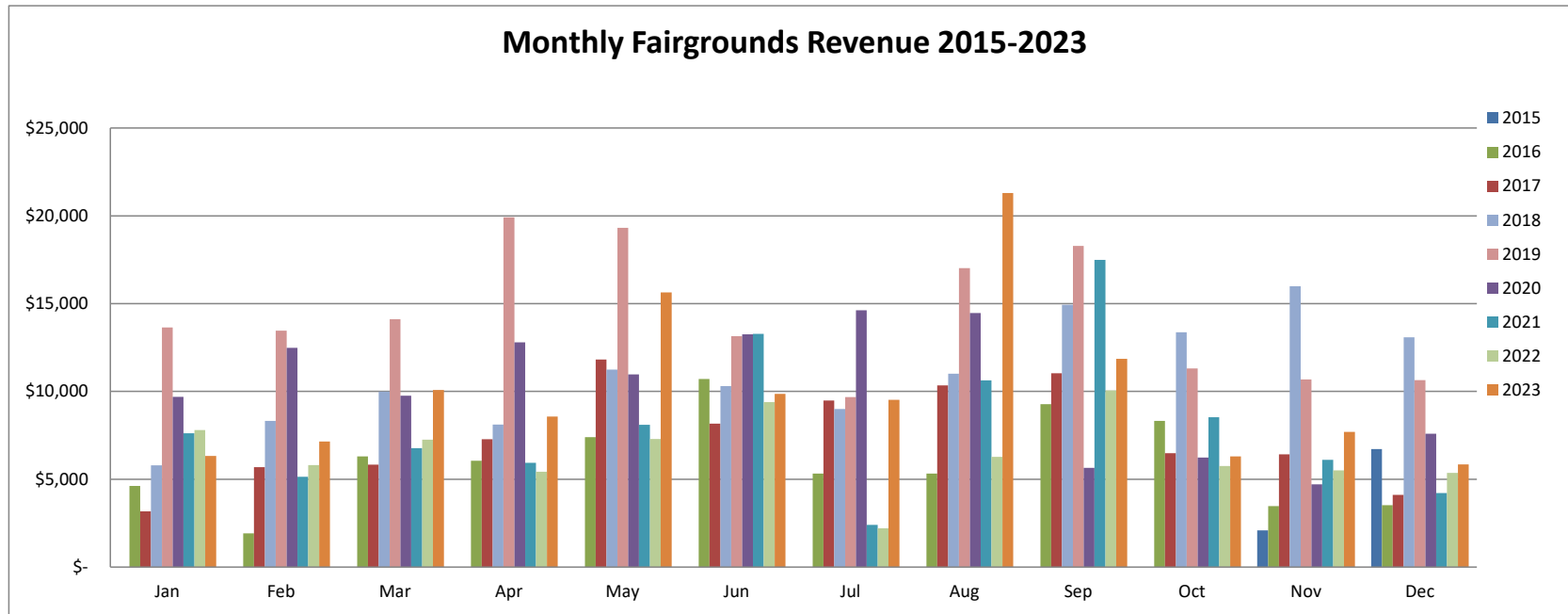
2023 Operating Revenues (Cumulative)



2023 Revenues incl. Taxes (Cumulative)



**Port of South Whidbey
2023 Actuals**



Fairgrounds Revenue by Month

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
2023	\$ 6,325	\$ 7,146	\$ 10,083	\$ 8,569	\$ 15,642	\$ 9,857	\$ 9,526	\$ 21,292	\$ 11,863	\$ 6,298	\$ 7,697	\$ 5,852	\$ 120,150
2023 budget	\$ 6,080	\$ 6,626	\$ 7,662	\$ 7,992	\$ 11,928	\$ 16,200	\$ 3,750	\$ 9,744	\$ 16,210	\$ 11,192	\$ 7,026	\$ 6,190	\$ 110,600
2015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,085	\$ 6,713	\$ 8,798
2016	\$ 4,621	\$ 1,917	\$ 6,307	\$ 6,059	\$ 7,399	\$ 10,708	\$ 5,321	\$ 5,327	\$ 9,273	\$ 8,328	\$ 3,474	\$ 3,521	\$ 72,255
2017	\$ 3,176	\$ 5,688	\$ 5,834	\$ 7,278	\$ 11,817	\$ 8,168	\$ 9,487	\$ 10,349	\$ 11,029	\$ 6,480	\$ 6,424	\$ 4,111	\$ 89,841
2018	\$ 5,790	\$ 8,320	\$ 9,997	\$ 8,118	\$ 11,245	\$ 10,302	\$ 8,998	\$ 11,006	\$ 14,935	\$ 13,364	\$ 15,996	\$ 13,084	\$ 131,155
2019	\$ 13,646	\$ 13,461	\$ 14,118	\$ 19,921	\$ 19,310	\$ 13,142	\$ 9,685	\$ 17,018	\$ 18,291	\$ 11,306	\$ 10,687	\$ 10,646	\$ 171,231
2020	\$ 9,689	\$ 12,483	\$ 9,762	\$ 12,793	\$ 10,965	\$ 13,250	\$ 14,616	\$ 14,470	\$ 5,645	\$ 6,242	\$ 4,714	\$ 7,593	\$ 122,222
2021	\$ 7,618	\$ 5,141	\$ 6,771	\$ 5,943	\$ 8,105	\$ 13,273	\$ 2,408	\$ 10,636	\$ 17,486	\$ 8,527	\$ 6,112	\$ 4,214	\$ 96,234
2022	\$ 7,806	\$ 5,803	\$ 7,255	\$ 5,427	\$ 7,291	\$ 9,392	\$ 2,202	\$ 6,280	\$ 10,054	\$ 5,749	\$ 5,507	\$ 5,363	\$ 78,129

2023 PROJECTIONS		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	ACTUAL		
		Budget	Expenditures													
Capital Expenditures	Clinton Dock - POF	\$ 185,760	\$ 23,894	\$ 31,082	\$ 19,171	\$ 19,768	\$ 9,942	\$ 6,618	\$ -	\$ 11,400	\$ 5,940	\$ -	\$ 43	\$ 16,461	\$ 144,320	
	Fairgrounds - Workforce Housing	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 980	\$ -	\$ -	\$ 7,839	\$ 6,425	\$ -	\$ 14,319	\$ 29,563	
	2012 LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350	\$ -	\$ -	\$ -	\$ 350	
	2012 LTGO Bond Interest	\$ 17,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,700	\$ 17,400	
	2012 LTGO Bond Principal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	
	2016 LTGO Bond Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	2016 LTGO Bond Interest	\$ 1,285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 551	\$ 1,286	
	2016 LTGO Bond Principal	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
	2018A LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350	\$ -	\$ -	\$ -	\$ 350	
	2018A LTGO Bond Interest	\$ 15,895	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,948	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,948	\$ 15,896	
	2018A LTGO Bond Principal	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
	2018B LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350	\$ -	\$ -	\$ -	\$ 350	
	2018B LTGO Bond Interest	\$ 19,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,656	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,656	\$ 19,312	
	2018B LTGO Bond Principal	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	
	Fairgrounds Capital Improvements	\$ 1,552,375	\$ 3,721	\$ -	\$ 36,435	\$ -	\$ 198,899	\$ 148,560	\$ 43,641	\$ -	\$ 9,687	\$ 9,857	\$ 9,368	\$ 575	\$ 460,743	
Total Capital Expenditures		\$ 2,362,930	\$ 27,615	\$ 31,082	\$ 55,606	\$ 19,768	\$ 208,841	\$ 198,197	\$ 43,641	\$ 11,400	\$ 24,516	\$ 16,282	\$ 9,411	\$ 113,210	\$ 759,570	
Operating Expenditures	Sub-total Administration	662,400	\$ 48,725	\$ 39,006	\$ 41,353	\$ 53,178	\$ 50,230	\$ 49,718	\$ 43,760	\$ 146,632	\$ 58,772	\$ 51,785	\$ 49,564	\$ 43,299	\$ 676,022	
	Sub-total Bush Point	\$ 18,700	\$ 324	\$ 745	\$ 498	\$ 496	\$ 1,470	\$ 5,633	\$ 180	\$ 141	\$ 1,386	\$ 208	\$ 1,432	\$ 289	\$ 12,801	
	Sub-total Clinton	\$ 7,050	\$ 252	\$ 286	\$ 337	\$ 243	\$ 1,250	\$ 176	\$ 592	\$ 235	\$ 277	\$ 283	\$ 235	\$ 336	\$ 4,502	
	Sub-total Fairgrounds	\$ 273,900	\$ 27,184	\$ 33,595	\$ 14,174	\$ 28,897	\$ 11,936	\$ 17,169	\$ 15,994	\$ 12,982	\$ 18,980	\$ 22,068	\$ 13,953	\$ 19,428	\$ 236,359	
	Sub-total Humphrey Lot	\$ 17,400	\$ 870	\$ 772	\$ 812	\$ 797	\$ 1,003	\$ 757	\$ 885	\$ 1,090	\$ 777	\$ 931	\$ 906	\$ 785	\$ 10,386	
	Sub-total Possession Point	\$ 68,750	\$ 4,067	\$ 2,883	\$ 3,357	\$ 3,152	\$ 2,853	\$ 3,424	\$ 6,181	\$ 2,454	\$ 18,332	\$ 2,330	\$ 2,420	\$ 2,360	\$ 53,813	
	Sub-total South Whidbey Harbor	\$ 265,040	\$ 16,093	\$ 14,406	\$ 13,381	\$ 18,664	\$ 16,199	\$ 17,928	\$ 33,389	\$ 48,463	\$ 74,236	\$ 22,948	\$ 14,910	\$ 15,566	\$ 306,182	
Total Operating Expenditures		\$ 1,313,240	\$ 97,514	\$ 91,693	\$ 73,914	\$ 105,426	\$ 84,941	\$ 94,805	\$ 100,981	\$ 211,997	\$ 172,760	\$ 100,553	\$ 83,420	\$ 82,063	\$ 1,300,066	
Capital Revenue	Grant funding (RCO) - clean vessel program	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	IC ARPA Grant 1 - FG Housing	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	IC ARPA Grant 2 - FG Housing	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Grant funding (RCEDF) - Fairgrounds	\$ 591,540	\$ -	\$ 14,274	\$ -	\$ 12,023	\$ 30,581	\$ -	\$ 6,961	\$ -	\$ -	\$ 14,401	\$ -	\$ -	\$ 78,240	
	Grant funding (WSDA) - Fairgrounds	\$ 250,000	\$ -	\$ -	\$ -	\$ 53,301	\$ 92,668	\$ -	\$ 104,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	
	Grant funding (STBG/TA) - Clinton Dock	\$ 153,000	\$ 51,781	\$ -	\$ -	\$ 47,287	\$ 33,683	\$ -	\$ -	\$ -	\$ 24,185	\$ -	\$ -	\$ -	\$ 156,936	
	Grant funding (USDA) - Fairgrounds	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	2018A Bond Interest Income	\$ 3,600	\$ 443	\$ 441	\$ 471	\$ 562	\$ 626	\$ 567	\$ 533	\$ 548	\$ 547	\$ 589	\$ 643	\$ 499	\$ 6,469	
	2018B Bond Interest Income	\$ 3,600	\$ 443	\$ 441	\$ 471	\$ 562	\$ 626	\$ 567	\$ 533	\$ 548	\$ 547	\$ 589	\$ 643	\$ 499	\$ 6,469	
Total Capital Revenue		\$ 1,552,490	\$ 52,667	\$ 15,156	\$ 942	\$ 113,736	\$ 158,184	\$ 1,134	\$ 112,058	\$ 1,096	\$ 25,279	\$ 15,579	\$ 1,286	\$ 998	\$ 498,115	
Operating Revenue	Sub-total - Tax and Interest Revenue	\$ 884,000	\$ 4,347	\$ 3,070	\$ 91,065	\$ 306,182	\$ 76,684	\$ 11,191	\$ 5,327	\$ 7,141	\$ 12,942	\$ 277,215	\$ 54,695	\$ 5,191	\$ 855,049	
	Sub-total - Bush Point Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Sub-total - Fairgrounds Revenue	\$ 110,600	\$ 6,325	\$ 7,146	\$ 10,083	\$ 8,569	\$ 15,642	\$ 9,857	\$ 9,526	\$ 21,292	\$ 11,863	\$ 6,298	\$ 7,697	\$ 5,852	\$ 120,150	
	Sub-total - Humphrey Road Revenue	\$ 51,100	\$ 3,308	\$ 1,606	\$ 3,387	\$ 4,172	\$ 2,221	\$ 4,893	\$ 4,751	\$ 2,871	\$ 5,083	\$ 4,850	\$ 2,401	\$ 4,476	\$ 44,019	
	Sub-total - Possession Point Revenue	\$ 16,870	\$ 1,309	\$ 1,405	\$ 1,466	\$ 1,330	\$ 207	\$ 2,820	\$ -	\$ 223	\$ 439	\$ -	\$ 185	\$ 116	\$ 9,499	
	Sub-total - South Whidbey Harbor Revenue	\$ 209,040	\$ 10,198	\$ 7,771	\$ 16,897	\$ 8,451	\$ 18,626	\$ 25,163	\$ 36,697	\$ 35,503	\$ 24,426	\$ 22,008	\$ 10,720	\$ 9,925	\$ 226,385	
Total Operating Revenue		\$ 1,271,610	\$ 25,487	\$ 20,998	\$ 122,897	\$ 328,703	\$ 113,380	\$ 53,924	\$ 56,301	\$ 67,030	\$ 54,753	\$ 310,371	\$ 75,698	\$ 25,560	\$ 1,255,102	
		2023 Beginning														
Bond Fund Balance		\$ 673,579	\$ 674,465	\$ 655,542	\$ 656,484	\$ 657,609	\$ 658,861	\$ 659,995	\$ 661,061	\$ 662,157	\$ 663,251	\$ 664,429	\$ 567,204	\$ 568,202		
General Fund Balance		\$ 684,290	\$ 636,429	\$ 568,731	\$ 562,109	\$ 878,230	\$ 854,759	\$ 615,681	\$ 638,352	\$ 481,985	\$ 363,647	\$ 571,584	\$ 652,962	\$ 483,249		
Total Cash Balance		\$ 1,357,869	\$ 1,310,894	\$ 1,224,273	\$ 1,218,593	\$ 1,535,838	\$ 1,513,619	\$ 1,275,675	\$ 1,299,412	\$ 1,144,141	\$ 1,026,897	\$ 1,236,012	\$ 1,220,165	\$ 1,051,450		
Planned Bond Fund Invoices		\$ -	\$ -	\$ 19,805	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,511	\$ -		

2024 PROJECTIONS		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	
Capital Expenditures	Budget	Expenditures												
	Clean Vessel Grant Program	\$ 1,000	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 996
	Port Tractor - FG/SWH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	RCO Clinton Local Parks Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Clinton Dock - POF	\$ 100,000	\$ 34,000	\$ 13,000	\$ 17,000	\$ 9,000	\$ 7,000	\$ 7,000	\$ 5,000	\$ 3,000	\$ 3,000	\$ 1,000	\$ 1,000	\$ 100,000
	SWH Electrical Inspection	\$ 5,000	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
	SWH Capital Improvements	\$ 20,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
	Fairgrounds - Workforce Housing	\$ 500,000	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 41,667	\$ 500,004
	Fairgrounds - Capital Improvements	\$ 510,000	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 510,000
	2012 LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
	2012 LTGO Bond Interest	\$ 15,825	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ 15,826
	2012 LTGO Bond Principal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
	2016 LTGO Bond Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2016 LTGO Bond Interest	\$ 919	\$ -	\$ -	\$ -	\$ -	\$ 505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413	\$ 918
	2016 LTGO Bond Principal	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
	2018A LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
	2018A LTGO Bond Interest	\$ 15,745	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ 15,746
	2018A LTGO Bond Principal	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
	2018B LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
	2018B LTGO Bond Interest	\$ 19,133	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ 19,132
	2018B LTGO Bond Principal	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Total Capital Expenditures		\$ 1,333,521	\$ 118,250	\$ 99,750	\$ 103,750	\$ 98,250	\$ 96,250	\$ 137,107	\$ 94,250	\$ 87,250	\$ 87,250	\$ 86,150	\$ 85,250	\$ 1,263,522
Operating Expenditures	Sub-total Administration	\$ 627,860	\$ 45,818	\$ 39,563	\$ 38,663	\$ 45,638	\$ 37,958	\$ 39,698	\$ 45,458	\$ 153,458	\$ 39,008	\$ 55,458	\$ 38,198	\$ 616,876
	Sub-total Bush Point	\$ 15,400	\$ 565	\$ 565	\$ 583	\$ 1,589	\$ 2,234	\$ 1,044	\$ 1,021	\$ 2,021	\$ 916	\$ 1,521	\$ 1,886	\$ 15,410
	Sub-total Clinton	\$ 6,650	\$ 467	\$ 403	\$ 474	\$ 447	\$ 1,048	\$ 514	\$ 579	\$ 507	\$ 1,021	\$ 347	\$ 432	\$ 6,642
	Sub-total Fairgrounds	\$ 237,040	\$ 19,935	\$ 20,234	\$ 18,104	\$ 20,392	\$ 17,054	\$ 21,104	\$ 19,082	\$ 19,304	\$ 19,574	\$ 25,457	\$ 17,054	\$ 237,048
	Sub-total Humphrey Lot	\$ 10,900	\$ 1,493	\$ 618	\$ 618	\$ 1,493	\$ 618	\$ 618	\$ 1,493	\$ 618	\$ 618	\$ 1,493	\$ 618	\$ 10,916
	Sub-total Possession Point	\$ 41,750	\$ 2,886	\$ 2,235	\$ 3,890	\$ 4,500	\$ 3,230	\$ 3,433	\$ 5,705	\$ 4,510	\$ 4,463	\$ 3,155	\$ 2,060	\$ 41,753
	Sub-total South Whidbey Harbor	\$ 252,460	\$ 18,149	\$ 17,419	\$ 16,901	\$ 20,648	\$ 17,739	\$ 23,280	\$ 24,973	\$ 24,248	\$ 34,274	\$ 21,913	\$ 15,423	\$ 252,448
Total Operating Expenditures		\$ 1,192,060	\$ 89,313	\$ 81,037	\$ 79,233	\$ 94,707	\$ 79,881	\$ 89,691	\$ 98,311	\$ 204,666	\$ 99,874	\$ 109,344	\$ 75,671	\$ 1,181,093
Capital Revenue	Budget													
	Clean Vessel Program Grant	\$ 750	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 756
	IC Grant 1 - FG Workforce Housing	\$ 150,000	\$ 24,000	\$ 24,000	\$ 27,000	\$ 27,000	\$ 24,000	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
	IC Grant 2 - FG Workforce Housing	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,000	\$ 56,000	\$ 63,000	\$ 63,000	\$ 56,000	\$ 350,000
	RCO Clinton Local Parks Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	STBG Clinton Dock	\$ 30,000	\$ 10,200	\$ 3,900	\$ 5,100	\$ 2,700	\$ 2,100	\$ 2,100	\$ 1,500	\$ 900	\$ 900	\$ 300	\$ 300	\$ 30,000
	2018A Bond Interest Income	\$ 3,600	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600
	2018B Bond Interest Income	\$ 3,600	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600
	WSDA Fairgrounds Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	RCEDF Fairgrounds Grant	\$ 305,000	\$ -	\$ 15,250	\$ 9,150	\$ 9,150	\$ 9,150	\$ -	\$ 9,150	\$ 30,500	\$ 76,250	\$ 67,100	\$ 79,300	\$ 305,000
	USDA Fairgrounds Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Capital Revenue		\$ 912,950	\$ 34,863	\$ 43,813	\$ 41,913	\$ 39,513	\$ 35,913	\$ 26,763	\$ 58,163	\$ 66,713	\$ 95,063	\$ 140,213	\$ 124,063	\$ 842,956
Operating Revenue	Sub-total - Tax and Interest Revenue	\$ 908,000	\$ 5,485	\$ 27,860	\$ 81,560	\$ 323,260	\$ 54,760	\$ 10,010	\$ 5,535	\$ 10,010	\$ 19,080	\$ 278,630	\$ 81,730	\$ 908,000
	Sub-total - Fairgrounds Revenue	\$ 121,200	\$ 6,140	\$ 6,540	\$ 7,810	\$ 8,190	\$ 14,310	\$ 21,040	\$ 3,740	\$ 8,620	\$ 18,420	\$ 11,800	\$ 7,740	\$ 121,200
	Sub-total - Humphrey Road Revenue	\$ 46,000	\$ 3,330	\$ 1,460	\$ 5,130	\$ 4,600	\$ 2,730	\$ 5,245	\$ 4,255	\$ 3,230	\$ 5,900	\$ 4,830	\$ 1,770	\$ 46,000
	Sub-total - Possession Point Revenue	\$ 16,870	\$ 1,337	\$ 1,342	\$ 1,358	\$ 1,366	\$ 1,437	\$ 1,456	\$ 1,564	\$ 1,528	\$ 1,464	\$ 1,328	\$ 1,342	\$ 16,871
	Sub-total - South Whidbey Harbor Revenue	\$ 236,640	\$ 11,728	\$ 11,728	\$ 13,698	\$ 13,526	\$ 15,984	\$ 19,932	\$ 44,596	\$ 44,416	\$ 20,145	\$ 16,713	\$ 12,159	\$ 236,640
Total Operating Revenue		\$ 1,328,710	\$ 28,020	\$ 48,930	\$ 109,556	\$ 350,942	\$ 89,221	\$ 57,683	\$ 59,690	\$ 67,804	\$ 65,009	\$ 313,301	\$ 104,741	\$ 1,328,711
2024 Beginning														
Bond Fund Balance		\$ 568,202	\$ 568,802	\$ 519,402	\$ 520,002	\$ 470,602	\$ 471,202	\$ 421,802	\$ 422,402	\$ 368,002	\$ 368,602	\$ 369,202	\$ 369,802	\$ 370,402
General Fund Balance		\$ 483,249	\$ 337,969	\$ 299,325	\$ 267,211	\$ 514,109	\$ 462,512	\$ 369,560	\$ 294,252	\$ 191,253	\$ 163,601	\$ 421,021	\$ 488,304	\$ 408,101
Total Cash Balance		\$ 1,051,450	\$ 906,770	\$ 818,726	\$ 787,212	\$ 984,710	\$ 933,713	\$ 791,361	\$ 716,653	\$ 559,254	\$ 532,202	\$ 790,222	\$ 858,105	\$ 778,502
Planned Bond Fund Invoices		\$ -	\$ (50,000)	\$ -	\$ (50,000)	\$ -	\$ (50,000)	\$ -	\$ (55,000)	\$ -	\$ -	\$ -	\$ -	\$ -

2025 PROJECTIONS		Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	
Capital Expenditures	Budget													
	Clean Vessel Grant Program	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ -	\$ 150,000
	Clinton Dock - POF	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ 500,000
	SWH Capital Improvements	\$ 20,000	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 1,667	\$ 20,000
	Fairgrounds - Workforce Housing	\$ 400,000	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 33,333	\$ 400,000
	Fairgrounds - Capital Improvements	\$ 300,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 300,000
	2012 LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
	2012 LTGO Bond Interest	\$ 15,825	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ 15,825
	2012 LTGO Bond Principal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
	2016 LTGO Bond Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2016 LTGO Bond Interest	\$ 919	\$ -	\$ -	\$ -	\$ -	\$ 505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413	\$ 919
	2016 LTGO Bond Principal	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
	2018A LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
	2018A LTGO Bond Interest	\$ 15,745	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ 15,745
	2018A LTGO Bond Principal	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
	2018B LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
	2018B LTGO Bond Interest	\$ 19,133	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ 19,133
	2018B LTGO Bond Principal	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Total Capital Expenditures		\$ 1,497,521	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 100,857	\$ 60,000	\$ 222,500	\$ 222,500	\$ 223,400	\$ 222,500	\$ 145,765	\$ 1,497,521
Total Operating Expenditures		\$ 1,215,260	\$ 91,051	\$ 82,614	\$ 80,775	\$ 96,550	\$ 81,436	\$ 91,437	\$ 100,224	\$ 208,649	\$ 101,818	\$ 111,472	\$ 77,144	\$ 1,204,080
Capital Revenue	2025 Beginning													
	Clean Vessel Program Grant	\$ 112,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,125	\$ 28,125	\$ 28,125	\$ 28,125	\$ 112,500
	IC Grant 1 - FG Workforce Housing	\$ 50,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
	IC Grant 2 - FG Workforce Housing	\$ 350,000	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 350,000
	STBG Clinton Dock	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106,250	\$ 106,250	\$ 106,250	\$ 106,250	\$ 425,000
	2018A Bond Interest Income	\$ 3,600	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600
	2018B Bond Interest Income	\$ 3,600	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600
Total Capital Revenue		\$ 944,700	\$ 25,600	\$ 25,600	\$ 35,600	\$ 35,600	\$ 35,600	\$ 35,600	\$ 35,600	\$ 169,975	\$ 169,975	\$ 169,975	\$ 169,975	\$ 944,700
Total Operating Revenue		\$ 1,457,500	\$ 30,736	\$ 53,673	\$ 120,175	\$ 384,958	\$ 97,869	\$ 63,274	\$ 65,476	\$ 74,376	\$ 71,310	\$ 343,669	\$ 114,893	\$ 1,457,501
Bond Fund Balance		\$ 370,402	\$ 371,002	\$ 321,602	\$ 322,202	\$ 272,802	\$ 273,402	\$ 224,002	\$ 224,602	\$ 175,202	\$ 175,802	\$ 126,402	\$ 127,002	\$ 77,602
General Fund Balance		\$ 408,101	\$ 312,786	\$ 298,844	\$ 313,244	\$ 626,652	\$ 618,086	\$ 574,067	\$ 514,318	\$ 242,545	\$ 158,913	\$ 387,084	\$ 371,709	\$ 401,501
Total Cash Balance		\$ 778,502	\$ 683,787	\$ 620,446	\$ 635,446	\$ 899,454	\$ 891,487	\$ 798,068	\$ 738,920	\$ 417,747	\$ 334,714	\$ 513,486	\$ 498,710	\$ 479,103
Planned Bond Fund Invoices		\$ -	\$ (50,000)		\$ (50,000)		\$ (50,000)		\$ (50,000)		\$ (50,000)		\$ (50,000)	

**PORT OF SOUTH WHIDBEY—PUBLIC WORKS
ON-CALL ENGINEERING
CONSULTING SERVICES AGREEMENT**

THIS CONSULTING AGREEMENT (the “Agreement”) is made and entered into by and between the Port of South Whidbey, a municipal corporation organized under the laws of the State of Washington, and wholly situated in Island County, Washington (the “Port”) and Davido Consulting Group, Inc., Freeland, Washington (the “Consultant”) (individually a “Party” and collectively the “Parties”) on the date shown below.

I. Background

In order to provide timely and efficient design and construction of Port projects and complete private development review, Port staff needs to be periodically augmented. The Port of South Whidbey needs specialized expertise in the engineering fields, as described below in Section II, Scope of Work.

The Port is of the opinion that the Consultant possesses the necessary qualifications to provide consulting services to the Port; and, the Consultant is agreeable to providing such consulting services to the Port on the terms and conditions set forth in this Agreement.

II. Scope of Work

The Consultant shall provide engineering services to the Port on an on-call basis for various Port projects. The quantity and duration of projects will depend on the Port’s requirements and needs for these services. The general scope of services needed by the Port typically fall into the following categories:

- Design, review, coordination, administration, and construction engineering and technical support of Public Works projects by consultant from their office.
- Supplemental review of private development by consultant at their office. *(Consultant will not review any private development project in which the consulting firm has provided services to the developer on that project.)*

The general engineering and technical areas of service required by the Port may include, but are not limited to:

- Civil
- Construction plans and specifications
- Construction support
- Cost estimating
- Environmental documentation
- Field investigations, surveying and mapping
- Geological/Geotechnical
- Marine Project Engineering
- Site planning/permitting/development/plan review
- Structural
- Utility services and rates analysis
- Water/wastewater/storm water/drainage

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ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

The Port will request consulting services on a task order basis to the Consultant. The Port will issue a request for proposal for each task order which will define the work being requested. The Consultant will be expected to meet with the Port to discuss new task orders being issued under this Agreement and then submit a fee proposal and schedule to the Project Manager. Task Orders issued under this Agreement may not in any case exceed \$200,000.

III. Term and Rates for Services

This Agreement is effective on the date signed by the Parties through December 31, 2022 (base year period of performance). The Port will pay Consultant at the hourly rates for services attached to this Agreement (Exhibit A – Base Year Rates) in the amount of up to \$200,000 to meet ongoing needs of the Port for the services requested through the period of performance. The Port does not guarantee all disciplines of services will be used nor does the Port guarantee a specific volume of work under the Agreement or guarantee a specific dollar amount to be paid for services rendered.

IV. Modifications/Amendments

This Agreement may be modified only by the mutual written consent of each Party. At the discretion of the Port, the Agreement may be extended through amendments for a total of two (2), one-year extensions (option year-1 and option year-2); however, no new task orders will be issued after thirty-six (36) months from the execution date of the original Agreement. In November, 2022, the Port and Consultant will negotiate Consultant's rates for services for option year-1 (January 1, 2023 through December 31, 2023), if exercised. In November, 2023, the Port and Consultant will negotiate Consultant's rates for services for option year-2 (January 1, 2024 through December 31, 2024), if exercised. If the Port and Consultant cannot reach agreement on rates for services in subsequent option years, the Agreement will be terminated.

V. Termination

Either Party may terminate this Agreement upon thirty (30) days' written notice. If either Party terminates this Agreement, the Port shall only be liable for payment of consulting fees earned as a result of work actually performed prior to the effective date of the termination.

VI. Indemnification and Insurance

Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying Party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

Additionally, the Consultant shall maintain during the life of the Agreement the following insurance coverage:

- Worker's Compensation insurance in accordance with the statutory coverage required by the State of Washington and Employers Liability insurance with limits not less than \$1,000,000

ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

and, where applicable, insurance in compliance with any other statutory obligations, whether State or Federal, pertaining to the compensation of injured employees assigned to the work.

- Commercial General Liability with limits not less than \$1,000,000 per Occurrence and \$2,000,000 Aggregate for Bodily Injury and Property Damage, including coverage for Premises and Operations Liability, Products and Completed Operations Liability, Contractual Liability, Broad Form Property Damage Liability and Personal Injury Liability.
- Commercial Automobile Liability on all owned, non-owned, hired and rented vehicles with limits of liability of not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage per each accident or loss.
- Umbrella/Excess Liability insurance coverage of not less than \$1,000,000 per occurrence and annual aggregate providing coverage in excess of General Liability, Auto Liability, and Employers Liability.
- Professional Liability insurance with limits of not less than \$1,000,000 per claim and \$1,000,000 aggregate, subject to a maximum deductible \$10,000 per claim. The Port has the right to negotiate increase of deductibles subject to acceptable financial information of the policyholder.

Each policy of insurance required by this section shall provide for no less than 30-days advance notice to the Port prior to cancellation.

In addition, the Port, its officers, employees, and volunteers shall be named as "Additional Insured" by all contractors and subcontractors and a "Waiver of Subrogation" shall be included in favor of the Port. The insurance shall be placed with insurers with a Best's rating of at least VII.

VII. Independent Contractor

Consultant will furnish services as an independent contractor and not as an employee of the Port or of any company affiliated with the Port. Consultant has no power or authority to act for, represent, or bind the Port or any company affiliated with the Port in any manner. The Port is an Equal Opportunity Employer and does not discriminate against any person, firm partnership, or organization as it pertains to race, color, religion, sex, age, national origin, marital status, sexual orientation, medical condition, physical handicap or disability. Any person, firm, partnership, or organization contracting with or doing business with the Port shall be in conformity with the Port's policy on non-discrimination.

VIII. Governing Law

This Contract shall be deemed to have been executed and delivered within the State of Washington, and the rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the State of Washington without regard to the principles of conflict of laws. Any action or suit brought in connection with this Agreement shall be brought in the Superior Court of Island County, Washington.

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ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

IX. Disputes/Claims Resolution

The Consultant and the Port mutually agree that if a dispute/claim arises between the Parties, the Parties shall attempt to resolve the dispute/claim in good faith through nonbinding arbitration. Disputes/claims not resolved by a nonbinding arbitration processes, shall be resolved through litigation unless the parties mutually agree in writing to resolve the claim through binding arbitration.

X. Ownership of Records and Documents – Public Disclosure

All materials, writings and products produced by the Consultant in the course of performing this Agreement shall immediately become the property of the Port. In consideration of the compensation provided for by this Agreement, the Consultant hereby further assigns all copyright interests in such materials, writings and products to the Port. A copy may be retained by the Consultant. In the event the Port receives a public record request for such materials, writings or products the Port may, in its discretion, notify the Consultant of such request and withhold disclosure of such information for not less than five (5) business days to permit the Consultant to seek judicial protection of such information, provided that the Consultant shall be responsible for attorney fees and costs in such action and shall save and hold harmless the Port from any costs, attorney fees, or penalty assessment under RCW 42.56

XI. Assignment

This Agreement is binding on each Party, its successors, assigns, and legal representatives and may not, under any circumstances, be assigned or transferred by either Party without express written authorization.

XII. Licenses and Certificates

Consultant will provide the Port copies of their current State of Washington business license and Certificates of Insurance.

XIII. Notices

Written notices to be sent to:

Port Address: Port of South Whidbey
ATTN: Executive Director
PO Box 872
Freeland, WA 98249
(360) 331-5494
execdir@portofsouthwhidbey.com


Consultant Address: Davido Consulting Group
ATTN: Quin Clements, PE
PO Box 1132
Freeland, WA 98249
(360) 331-4131
quin@dcgengr.com

S R

ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

IN WITNESS WHEREOF, the Parties have agreed and executed this Agreement on 27 January,
2022, which shall be in effect through December 31, 2022.

Port of South Whidbey:

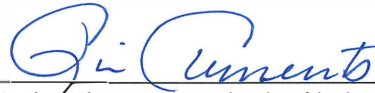


Stan Reeves, Executive Director

27 January 2022

Date

David Consulting Group:



Quin Clements, Principal/Vice-President

1-27-2022

Date

Attachments:

Exhibit A – Base Year Rates

SR

ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

EXHIBIT A – BASE YEAR RATES

Position	Rate
Principal VIII	\$266
Principal VII	\$266
Principal V	\$266
Principal IV	\$258
Principal III	\$209
Principal I	\$185
Engineer VI	\$198
Engineer V	\$169
Engineer IV	\$155
Engineer III	\$139
Engineer II	\$127
Engineer I	\$95
Engineer Tech VII	\$168
Engineer Tech VI	\$162
Engineer Tech V	\$124
Engineer Tech IV	\$115
Engineer Tech III	\$95
Engineer Tech II	\$91
Engineer Tech I	\$78
Environmental Scientist III	\$117
Environmental Scientist I	\$83
Project Coordinator	\$109
Administrative Assistant	\$88
Marketing Communications Manager	\$109
Finance Manager	\$165
Human Resources Manager	\$169

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**PORT OF SOUTH WHIDBEY—PUBLIC WORKS
ON-CALL ENGINEERING
CONSULTING SERVICES AGREEMENT – AMENDMENT 1**

THIS AMENDMENT 1 (the “Amendment”) to the On-Call Engineering Consulting Services Agreement of January 27, 2022, is made and entered into by and between the Port of South Whidbey, a municipal corporation organized under the laws of the State of Washington, and wholly situated in Island County, Washington (the “Port”) and Davido Consulting Group, Inc., Freeland, Washington (the “Consultant”) (individually a “Party” and collectively the “Parties”) on the date shown below.

I. Background

In order to provide timely and efficient design and construction of Port projects and complete private development review, Port staff needs to be periodically augmented. The Port of South Whidbey needs specialized expertise in the engineering fields.

The Port and the Consultant entered into a Consulting Services Agreement on January 27, 2022 for the Consultant to provide engineering service to the Port on an on-call basis for various Port projects.

II. Term and Rates for Services

This Amendment is effective on the date signed by the Parties through December 31, 2023 (option year-1 period of performance). The Port will pay Consultant at the hourly rates for services attached to this Amendment (Exhibit A – Option Year-1 Rates) in the amount of up to \$200,000 to meet ongoing needs of the Port for the services requested through the period of performance. The Port does not guarantee all disciplines of services will be used nor does the Port guarantee a specific volume of work under the Agreement or guarantee a specific dollar amount to be paid for services rendered.

III. Modifications/Amendments

The base Agreement may be modified only by the mutual written consent of each Party. At the discretion of the Port, the base Agreement may be extended through amendments for a total of two (2), one-year extensions (option year-1 and option year-2); however, no new task orders will be issued after thirty-six (36) months from the execution date of the original Agreement. All other terms and conditions of the base Agreement remain in effect.

IV. Termination

Either Party may terminate this Agreement upon thirty (30) days' written notice. If either Party terminates this Agreement, the Port shall only be liable for payment of consulting fees earned as a result of work actually performed prior to the effective date of the termination.

V. Notices

Written notices to be sent to:

Port Address: Port of South Whidbey
ATTN: Executive Director
PO Box 872
Freeland, WA 98249
(360) 331-5494
execdir@portofsouthwhidbey.com

ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT – AMENDMENT 1

Consultant Address: Davido Consulting Group
ATTN: Quin Clements, PE
PO Box 1132
Freeland, WA 98249
(360) 331-4131
quin@dcgengr.com

IN WITNESS WHEREOF, the Parties have agreed and executed this Agreement on _____
27 JAN 2023, which shall be in effect through December 31, 2023.

Port of South Whidbey:




Stan Reeves, Executive Director

30 JAN 2023

Date

Davido Consulting Group:



Quin Clements, Principal/Vice-President

1/29/2023

Date

Attachments:
Exhibit A – Option Year-1 Rates

ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

EXHIBIT A – OPTION YEAR-1 RATES

Position	Rate
Principal 8	\$299
Principal 7	\$299
Principal 5	\$293
Principal 4	\$263
Principal 3	\$226
Principal 2	\$213
Principal 1	\$200
Engineer 6	\$217
Engineer 5	\$188
Engineer 4	\$164
Engineer 3	\$146
Engineer 2b	\$137
Engineer 2	\$122
Engineer 1	\$105
Engineer Tech 7	\$181
Engineer Tech 6	\$178
Engineer Tech 5	\$136
Engineer Tech 4	\$126
Engineer Tech 3	\$104
Engineer Tech 2	\$96
Engineer Tech 1	\$86
Environmental Scientist 3	\$125
Environmental Scientist 1	\$91
Vice President of Operations	\$194
Finance Manager	\$175
Project Coordinator 1	\$117
Administrative Coordinator	\$89
Marketing Communication Manager	\$116
Human Resources Coordinator	\$95
Administrative Assistant	\$94

**PORT OF SOUTH WHIDBEY—PUBLIC WORKS
ON-CALL ENGINEERING
CONSULTING SERVICES AGREEMENT – AMENDMENT 2**

THIS AMENDMENT 2 (the “Amendment”) to the On-Call Engineering Consulting Services Agreement of January 27, 2022, is made and entered into by and between the Port of South Whidbey, a municipal corporation organized under the laws of the State of Washington, and wholly situated in Island County, Washington (the “Port”) and DCG/Watershed, Inc., Seattle, Washington (updated name and headquarters for Davido Consulting Group, Inc.) (the “Consultant”) (individually a “Party” and collectively the “Parties”) on the date shown below.

I. Background

In order to provide timely and efficient design and construction of Port projects and complete private development review, Port staff needs to be periodically augmented. The Port of South Whidbey needs specialized expertise in the engineering fields.

The Port and the Consultant entered into a Consulting Services Agreement on January 27, 2022 for the Consultant to provide engineering service to the Port on an on-call basis for various Port projects.

II. Term and Rates for Services

This Amendment is effective on the date signed by the Parties through December 31, 2024 (option year-2 period of performance). The Port will pay Consultant at the hourly rates for services attached to this Amendment (Exhibit A – Option Year-2 Rates) in the amount of up to \$200,000 to meet ongoing needs of the Port for the services requested through the period of performance. The Port does not guarantee all disciplines of services will be used nor does the Port guarantee a specific volume of work under the Agreement or guarantee a specific dollar amount to be paid for services rendered.

III. Modifications/Amendments

The base Agreement may be modified only by the mutual written consent of each Party. At the discretion of the Port, the base Agreement may be extended through amendments for a total of two (2), one-year extensions (option year-1 and option year-2); however, no new task orders will be issued after thirty-six (36) months from the execution date of the original Agreement. All other terms and conditions of the base Agreement remain in effect.

IV. Termination

Either Party may terminate this Agreement upon thirty (30) days' written notice. If either Party terminates this Agreement, the Port shall only be liable for payment of consulting fees earned as a result of work actually performed prior to the effective date of the termination.

V. Notices

Written notices to be sent to:

Port Address:	Port of South Whidbey ATTN: Executive Director PO Box 872 Freeland, WA 98249 (360) 331-5494 execdir@portofsouthwhidbey.com
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ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT – AMENDMENT 2

Consultant Address: DCG/Watershed, Inc.
ATTN: Quin Clements, PE
PO Box 1132
Freeland, WA 98249
(360) 331-4131
quin@dcgengr.com

IN WITNESS WHEREOF, the Parties have agreed and executed this Agreement on _____
_____, which shall be in effect through December 31, 2024.

Port of South Whidbey:

Davido Consulting Group:

Angi Mozer, Executive Director

Quin Clements, Principal/Vice-President

Date

Date

Attachments:
Exhibit A – Option Year-2 Rates

ON-CALL ENGINEERING CONSULTING SERVICES AGREEMENT

EXHIBIT A – OPTION YEAR-2 RATES

2024 Category Hourly Billing Rates

Effective: 1/1/2024

Category Title	Hourly Rate
Accountant	\$197
Accounting Billing Clerk	\$103
Accounting Billing Coordinator	\$108
Administrative Assistant	\$97
Arborist 1	\$115
Arborist 2	\$134
Arborist 3	\$139
Arborist 4	\$145
Arborist 5	\$155
Arborist 6	\$182
Arborist 7	\$200
Arborist 8	\$225
Ecological Designer 4	\$152
Ecologist 2	\$131
Ecologist 3	\$135
Ecologist 4	\$163
Ecologist 5	\$181
Engineer 1	\$113
Engineer 2	\$140
Engineer 2b	\$151
Engineer 3	\$173
Engineer 4	\$183
Engineer 5	\$218
Engineer 6	\$236
Engineer 7	\$259
Engineer 8	\$285
Engineer Tech 1	\$92
Engineer Tech 2	\$102
Engineer Tech 3	\$112
Engineer Tech 4	\$135
Engineer Tech 5	\$151
Engineer Tech 6	\$185
Engineer Tech 7	\$193
Engineer Tech 8	\$218
Finance Manager	\$199
Fisheries Biologist 1	\$115

DCG/Watershed, Inc.
Billing Rate Table

Category Title	Hourly Rate
Fisheries Biologist 2	\$130
Fisheries Biologist 3	\$145
Fisheries Biologist 4	\$160
Fisheries Biologist 5	\$175
Fisheries Biologist 6	\$190
Fisheries Biologist 7	\$205
Fisheries Biologist 8	\$220
GIS Analyst 4	\$136
Human Resources Coordinator	\$108
Intern 1	\$74
Interpretive Planner 4	\$130
Landscape Architect 3	\$137
Landscape Architect 4	\$158
Landscape Architect 5	\$172
Landscape Architect 6	\$193
Landscape Architect 7	\$248
Landscape Architect 8	\$259
Landscape Designer 1	\$119
Landscape Designer 2	\$130
Landscape Designer 3	\$140
Marketing Coordinator	\$126
Marketing Manager	\$137
Planner 1	\$120
Planner 2	\$136
Planner 3	\$152
Planner 4	\$163
Planner 5	\$174
Planner 6	\$188
Planner 7	\$204
Planner 8	\$220
Principal 1	\$207
Principal 2	\$228
Principal 3	\$249
Principal 4	\$289
Principal 5	\$312
Principal 7	\$312
Principal 8	\$312
Project/Contract Administrator	\$133
Restoration Specialist	\$183
Vice President of Operations	\$249

Jerry Beck & Company Inc., Electrical Contractors, 360-341-2101

Estimate for: Port of South Whidbey

Location: Fairgrounds Pole Building

Project status: Electrical Room, Panel and Wiring Replacement

Project: # 9489P Prevailing Wage Projects

2023				
1	2	3	4	
10/16				insert

						Needed	Price Each	Ext. Price	Section	% done	Billable
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Outlets

2					Dedicated, 20 amp	2	\$ 360.78	\$ 721.56			\$ -
Section Total									\$ 735.56		

Switches

2					Switch, standard	2	\$ 104.24	\$ 208.49			\$ -
Section Total									\$ 222.49		

Lighting: Surface Mounted

2					Ceiling or wall, at or under 8 feet high	2	\$ 119.56	\$ 239.12			\$ -
Section Total									\$ 239.12		

Lighting Fixtures

2					Four Foot LED Strip Light Fixture	2	\$ 182.00	\$ 364.00			\$ -
Section Total									\$ 364.00		

Services:

2					Sub Panel: 200 amp, 240 volt, 40 spaces, with disconnect	2	\$ 1,029.70	\$ 2,059.40			\$ -
1					Gutter system for service equipment	1	\$ 1,792.00	\$ 1,792.00			\$ -
12					Sub Panel Feeder, from meter to Sub Panel, 4/4/2/2 SER wire (total linear footage)	12	\$ 18.97	\$ 227.64			\$ -
12					Sub Panel Feeder, from ATS or Disconnect to Sub Panel	12	\$ 31.33	\$ 375.98			\$ -
1					Ground System (Electrical) As required	1	\$ 327.11	\$ 327.11			\$ -
Section Total									\$ 4,782.13		

Department of Labor & Industries; Electrical Inspection Permits

1					Permit Filing Fee (JBC)	1	\$ 20.00	\$ 20.00			\$ -
1					LNI Prevailing Wage Intent & Affidavit	1	\$ 120.00	\$ 120.00			\$ -
1					State Electrical Permit: Base Permit, Service 101 - 200 amps	1	\$ 118.60	\$ 118.60			\$ -
2					State Electrical Permit: Feeder or sub panel including circuits 101 - 200 amps	2	\$ 118.60	\$ 237.20			\$ -
1					State Electrical Permit: Feeder or sub panel including circuits 201 - 400 amps	1	\$ 228.40	\$ 228.40			\$ -
Section Total									\$ 724.20		

Miscellaneous:

1					Service call fee	1	\$ 250.00	\$ 250.00			\$ -
42					20 amp, 115 volt Circuits	42	\$ 44.07	\$ 1,851.02			\$ -
4					20 amp, 115 volt Circuits, GFIC	4	\$ 77.74	\$ 310.97			\$ -
6					20 amp, 240 volt Circuits	6	\$ 53.14	\$ 318.86			\$ -
3					30 amp, 240 volt Circuits	3	\$ 53.14	\$ 159.43			\$ -

[illegible]

\$10,603.83

Total above \$	Total above \$	Total above \$
\$ 17,671.33	\$17,671.33	\$ -

Written Contract Approvals		Work Done
Contract		\$ -
CO #1		Draw 1
CO #2		Draw 2
CO #3		Draw 3
CO #4		Draw 4
CO #5		Draw 5
CO #6		Draw 6
		Draw 7
Total Approvals	\$ -	Draw 8
JBC Current Budget Sheet	\$17,671.33	Draw 9
Total Pending paper approvals	\$17,671.33	Due \$ -

- | Written Contract Approvals | | Work Done |
|-------------------------------|-------------|-----------------|
| Contract | | \$ - |
| CO #1 | | Draw 1 |
| CO #2 | | Draw 2 |
| CO #3 | | Draw 3 |
| CO #4 | | Draw 4 |
| CO #5 | | Draw 5 |
| CO #6 | | Draw 6 |
| | | Draw 7 |
| Total Approvals | \$ - | Draw 8 |
| JBC Current Budget Sheet | \$17,671.33 | Draw 9 |
| Total Pending paper approvals | \$17,671.33 | Due \$ - |



PH: 360.200.8765

January 29th, 2024

Solicitation #: N/A

Port of Whidbey Panel & Miscellaneous Electrical Work at the Whidbey Island Fairgrounds.

Hello Angi,

Skagit Electric (Parent Company: Northwest Site Solutions LLC), a small business, is pleased to provide a firm fixed price proposal to perform electrical repair services at the Whidbey Island Fairgrounds. This complete proposal includes: insurance, materials, permitting, project management, competent and qualified onsite labor, prevailing wage labor, PPE and final reporting.

Price: \$17,998.56

- **Replace electrical room Panel A near stage.**
- **Replace electrical room Panel B near stage.**
- **Replace lighting fixture above stage with new fixture and place on light switch.**
- **Replace lighting fixtures recessed in stage floor with new fixtures and place on light switch.**
- **Add 2 new circuits and 2 counter top receptacles in kitchen from new panels A or B.**

Upon award, Skagit Electric will coordinate with the Port of Whidbey for providing submittal documents, equipment mobilization plan, personnel information, project start dates, outage scheduling and any other communications necessary for successful planning. It is important to note that intermittent outages will be necessary in order to perform this work effort. The Skagit Electric team will thoroughly discuss and develop an outage plan that is deemed acceptable and safe by both parties. Skagit Electric understands the importance and flexibility needed for scheduling and outages due to sensitive facility operations, as we perform maintenance and testing services for hospitals and embassies.

The onsite team will consist of up to two (2) qualified and competent testing technicians and electricians with 20+ years of experience each, to perform the work efforts. The team will begin onsite work efforts by mobilizing equipment into the work area and performing an inbrief with the customer POC. The Skagit Electric team will then begin performing the work per the agreed schedule. Upon completion of all onsite work efforts, the team will perform an outbrief of all findings and demobilize. A detailed and thorough report will be provided.



PH: 360.200.8765

We appreciate the opportunity to provide pricing for electrical services. This proposal is valid for 90 days. Skagit Electric enjoys the opportunity to display our core principles daily: Attentiveness, Commitment, Creativity, Dependability, Diligence, Integrity, and Poise. If we ever fall short of these values, we ask that you inform us, so we may do whatever it takes elicit forgiveness. Should you have any questions please contact the undersigned.

Matt Prombo

Skagit Electric

Manager

822 Bella Vista Lane

Burlington, WA 98233

Cell: 360-200-8765

www.skagitelectric.com



1804 Scott Road, Suite 303 • P.O. Box 872
Freeland, WA 98249

Phone: 360-331-5494 Fax: 360-331-5414
www.portofsouthwhidbey.com

Fairgrounds Director

Report – January 2024

January Events-
February Events-

Tenants:
Tenant Lease renewals in progress.

Minor improvement projects-
-Burrier Repairs
-broken pipes and weather related issues

Campsite- closed for repairs. Executive director has put together a solution, and we will be moving forward as soon as possible.

Marketing- 2024 marketing planning and considering how to spend budget. Productive marketing committee meeting with Angi, Jack and David with the objective of delivering better information to the community about fairgrounds including workforce housing, updates to the website, and port video information campaigns to connect with community

Fairgrounds Advisory Committee-
No January meeting due to inclement weather.

This may be the shortest report I have ever and will make. It is merely the ebb before a flow of activity. Along with Angi's help we have a long list of repair projects set to begin very soon, including electrical upgrades to the Pole building, and further repair to the Burrier building.

Shout out to Pat for taking care of so many broken pipes and weather related issues.

Amanda Ellis
Fairgrounds Director



1804 Scott Road, Suite 303 • P.O. Box 872
Freeland, WA 98249

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Maintenance and Operations

Report – January 2024

Had a freeze mishap and damage at the Fairground. Exceptionally cold January and a space heater that got turned off, resulted in the loss of copper plumbing. Additionally, that plumbing, from the Pole kitchen supplies the Fair Office. Carol Coble discovered the water was off in her office and came looking for me to let me know. She suffered a fall and hit her head as she went down. She is recovering, but wishes a faster recovery. I am sure we can agree with that as well.

It made sense to me to repair the damaged copper pipe with PEX in the event that the same conditions occur in the future. PEX should be more forgiving to this situation.

Rain water was discovered to have filled up the gas regulator for the Pole Kitchen. When it froze due to low temperature, it shut off or restricted gas flow to the appliances. I believe it was installed wrong, but freezing would never have been a problem at Fair time. Gas supplier is coming to replace the regulator and orient it properly to shed water.

Clinton Beach continues to be a dynamic situation, with sand movement and drainage. The build-up of sand under the dock continues to overwhelm the drainage out fall and forces the drainage to cut a new path. Once, again that path has affected the usable area on the beach, and looks like it may affect the area available for the ADA matts.

Tried to locate a water heater for the Pole Kitchen, that would meet the requirements our health department was requesting. Explored gas and electric, tank and tankless, hybrid and boosters and the different nuances with each left me with a headache and no clear solution. Reached out to staff at Sebo's for reinforcement. Watched him make over a dozen calls from their suppliers and eventually landed on one model that could deliver what the Health Department wants, at least on paper. Winner is an eighty gallon lite commercial electric unit, that is currently available.

Pat Kisch
M&O Supervisor



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January Harbormaster Report

Day Stops: 16
Overnight: 15
Winter moorage full term: 7
Short term: 2

Guest service

2024 reservations are being processed daily! We highly encourage reservations for this upcoming season!

Community

The Sound Water Stewards, along with a group of local students, removed and disposed of 12 derelict crab pots.

Maintenance

The voids have been pumped out. Float lines by the main gang way have been cleaned and replaced. Pressure washing is ongoing.

Kathy Myers
Harbormaster