

## FAIRGROUNDS ADVISORY COMMITTEE

Held via Zoom Meeting Service  
Wednesday, March 20, 2024 at 6:00 pm

### AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/82650589083?pwd=TUN3NHJ6RXdSS0FORVg2V2ZpVk1Gdz09>

Meeting ID: 826 5058 9083

Passcode: 294147

One tap mobile

+12532158782,,82650589083#,,,,\*294147# US (Tacoma)

+12532050468,,82650589083#,,,,\*294147# US

Dial by your location

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

Meeting ID: 826 5058 9083

Passcode: 294147

Find your local number: <https://us02web.zoom.us/j/82650589083?pwd=TUN3NHJ6RXdSS0FORVg2V2ZpVk1Gdz09>

### **Meeting Agenda Approval**

#### **Port Update**

#### **Fairgrounds Update**

#### **General Discussion**

- Other/Roundtable

#### **Old Business**

#### Quorum details

Permanent members (term not to exceed 2 years)

Island County (non-voting, ex-officio member)

City of Langley (non-voting, ex-officio member)

Langley Chamber of Commerce

WSU Extension/Island County 4-H

South Whidbey Historical Society

Whidbey Island Fair Association

Whidbey Western Games Association

Non-permanent members (1 year term, not to exceed 3 consecutive terms)

(1) Tenant representative

(2) At-Large representatives

A quorum shall consist of a simple majority (50% plus one) of permanent, tenant, and at-large Committee members. Issues that require a vote will pass with a majority of Committee members present for a meeting.

Therefore, there are 8 voting representatives designated in the By-Laws, so a quorum would be established when there are 5 committee members present.

**New Business**

**Action Items**

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

**Fairgrounds Advisory Committee  
Meeting Minutes – March 20, 2024  
6:00 pm Virtual (Zoom) meeting**

**In attendance**

Gary Gabelein South Whidbey Historical Society, Chair  
Gwendy Gabelein At-Large  
Jeff Markette Tenants  
R-A Mazzola 4-H  
Commissioner Melanie Bacon Island County  
Clayton Canfield At-Large  
Sarah Moncey Gordon Langley Chamber of Commerce  
Amanda Ellis Port of South Whidbey – Fairgrounds Director

**Not in attendance**

Carissa WWGA  
City of Langley  
Michael Hastings – Fair Association  
Virginia Keck – Fair Association  
Angi Mozer Port of South Whidbey – Executive Director

**Agenda Approved:** Approved.

**Port Update:**

- Amanda provided the Port update; staff reports are available online
- Workforce housing project update: awaiting the City of Langley to review the zoning application for the Fairgrounds, now that the Planning Advisory Board reviewed the application.
- Fair Agreements: the Fair Association has provided the Agreements to their attorney, so now the attorneys for the Port and the Fair Association are communicating.

**Fairgrounds Update:**

- Amanda provided a summary of the events planned so far for the summer season in her written report. Amanda highlighted the Adopt-a-Bench event planned for April, which will be a volunteer work party to kick off the volunteer program for the Fairgrounds.
- The Port is working its way through its planned repairs and improvements. The campgrounds upgrade is underway, in the planning phase. The Port plans to replace the exterior doors on Coffman and Pole. Jerry Beck has been awarded the scope to replace 2 power panels in Pole, with the ultimate plan to provide a source of heat in the space.
- The first phase of replacing the flooring in the Burrier Building has been completed so it is safe and usable. The next phase is being scheduled. The roof on Vibrant Fitness will need to go out to bid. Bekah Bee music studio will not continue use of the large meeting space in Burrier; she will continue to use her small space. The larger room will be rented out to the community.

**General Discussion/Roundtable:**

R-A: Spring Show is planned for May 18-19, with horses, rabbits and cavy. Other groups have scheduling conflicts.

Gary: Asked for an update on the By-Laws and Charter. Gwendy reported that the tentative plan is to have a subcommittee to discuss/brainstorm the topic, to bring to the larger group.

Melanie Bacon: Clarified that there is a Special Meeting tentatively scheduled for next week to discuss the By-Laws and Charter. Melanie is unhappy with the current status of the zoning application with the City of Langley, but will wait and watch to see what happens next.

Sarah: Acknowledged the walkthrough with the City of Langley and the Planning Advisory Board regarding the zoning application to allow housing, and asked for an update. Amanda reported that the walkthrough; there was an initial walkthrough and then a follow on walkthrough with one City Councilmember and the Mayor of Langley. Gwendy referred to the fact that the food booth are not fully located on Port property, and unless there is a variance or property line adjustment, any new building in that location will encroach on the Midway. Amanda clarified that the buildings are partially on school property, so that would need to be discussed with the School District.

**Old Business:** None.

**New Business:** None.

**Next Meeting:** Tentatively Scheduled Special Meeting for March 27; next Regular Meeting April 17, 2024 at 6:00 p.m. – hybrid format.