



TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date

Contact Information

Name and title of administrator (signature on Standard Assurances): Angela Mozer, Interim Executive Director

Mailing Address: PO Box 872

City: Freeland WA Zip Code: 98249 County: Island County

Phone #:(360) 331-5494 email address: execdir@portofsouthwhidbey.com

Name and title of head of transportation-related services: N/A

Mailing Address:

City: WA Zip Code: County:

Phone #: email address:

Name and title of designated Title VI coordinator*: Angela Mozer, Interim Executive Director

Mailing Address: PO Box 872

City: Freeland WA Zip Code: 98249 County: Island County

Phone #: (360) 331-5494 email address: execdir@portofsouthwhidbey.com

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Accomplishments

- 1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.

New Title VI coordinator. Letter of Intent included.

- 2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.

Angela Mozer: Title VI Coordinator. Implements Title VI procedures, assessment, reporting. Race: Caucasian. Color: White. National Origin: USA.

3. Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

The Port District covers a portion of Island County. Island County’s Demographic maps are attached.

4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

None.

5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

The Port District does not perform transportation planning. Island County’s Human Services Transportation Plan can be found at <https://www.islandcountywa.gov/DocumentCenter/View/3448/2022-Human-Services-Transportation-Plan-pdf>.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).

None.

7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.

None.

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide

data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.

No

9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects' benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

None.

10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

The Port of South Whidbey holds monthly regular public meetings at the Freeland Library every second Tuesday of every month at 4:00 p.m. Attendance varies from one community member to about 40 community members, depending on the topics discussed. Port financial analyses and staff manager reports are distributed to a relatively extensive community email distribution list every month prior to the meeting.

Identify members of the LPA's transportation planning and/or advisory groups by race, color, and national origin

N/A

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

Federal funds are being used to design a replacement for a boarding float for boats. We have not had transportation-related public meetings, even in relation to this project.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

None.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

None. Our one federally funded contract was executed March 7, 2022. Details can be provided if needed.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

Our contract contains the required Title VI Assurances Appendices A and E.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

We have one contract currently in place with an engineering firm, KPFF Consulting Engineers, for \$414,249. \$319,000 is from a federal grant from FHWA, and the remaining funds are local. The Our project and this effort was reviewed by WSDOT, which determined that setting a mandatory DBE goal for consultants on this project is not appropriate.

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

None.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

None.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

N/A

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

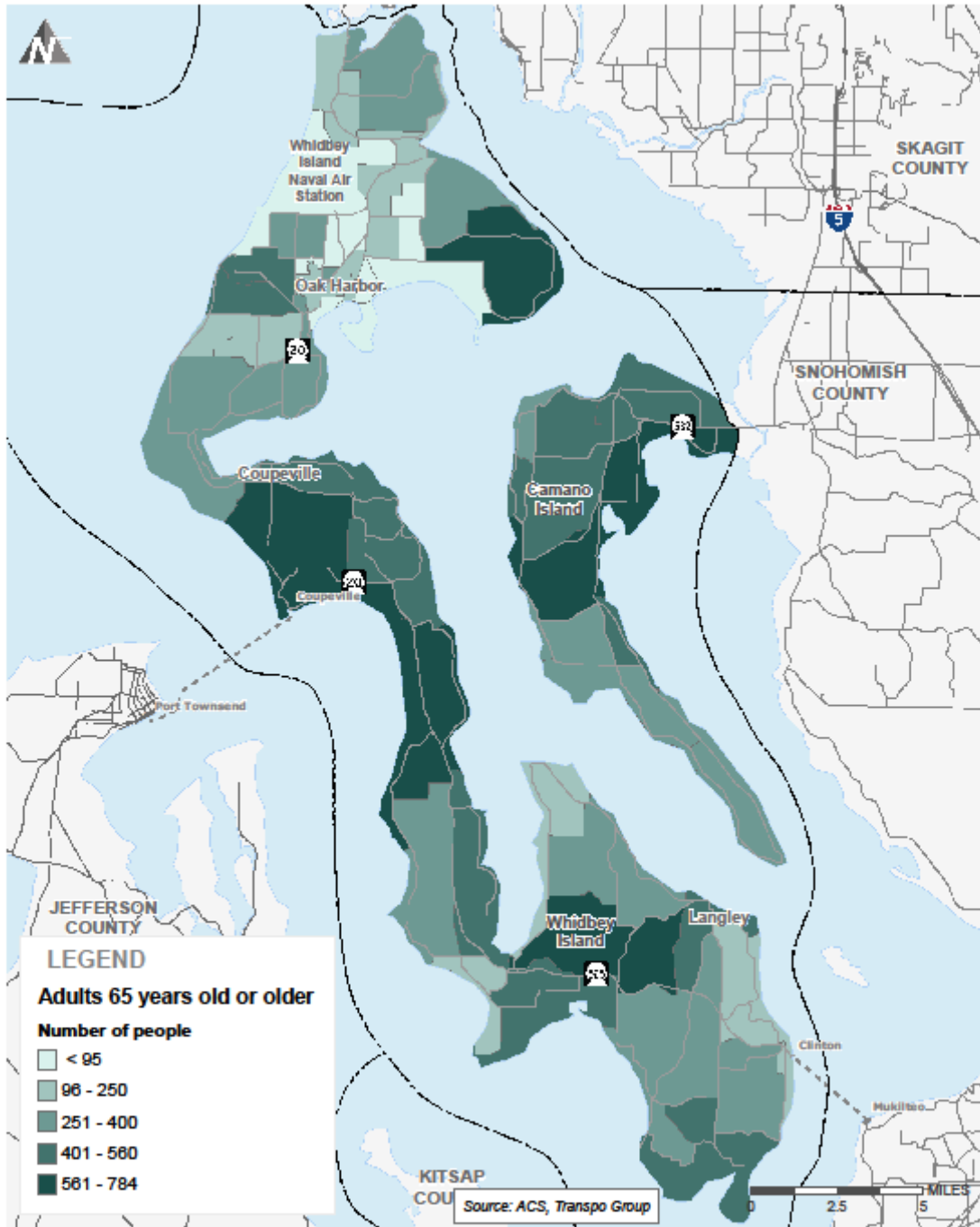
None.

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

We do not foresee any problem areas. I plan to seek and take Title VI training.

Appendix B – Demographic/Origins Maps



Adults Aged 65 and Older

Island County Human Services Transportation Planning

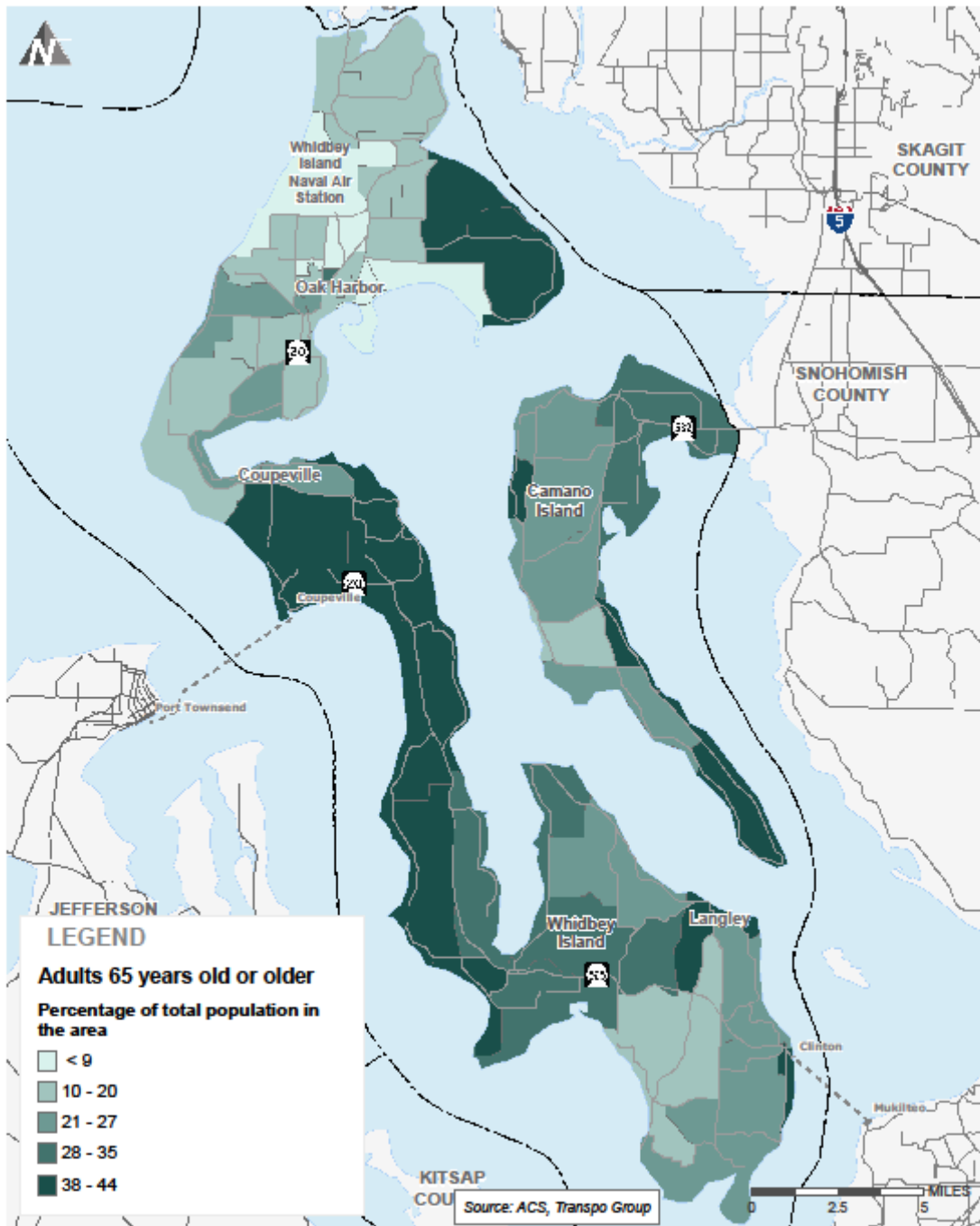


MAP

1-A

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Appendix B – Demographic/Origins Maps



Adults Aged 65 and Older

Island County Human Services Transportation Planning

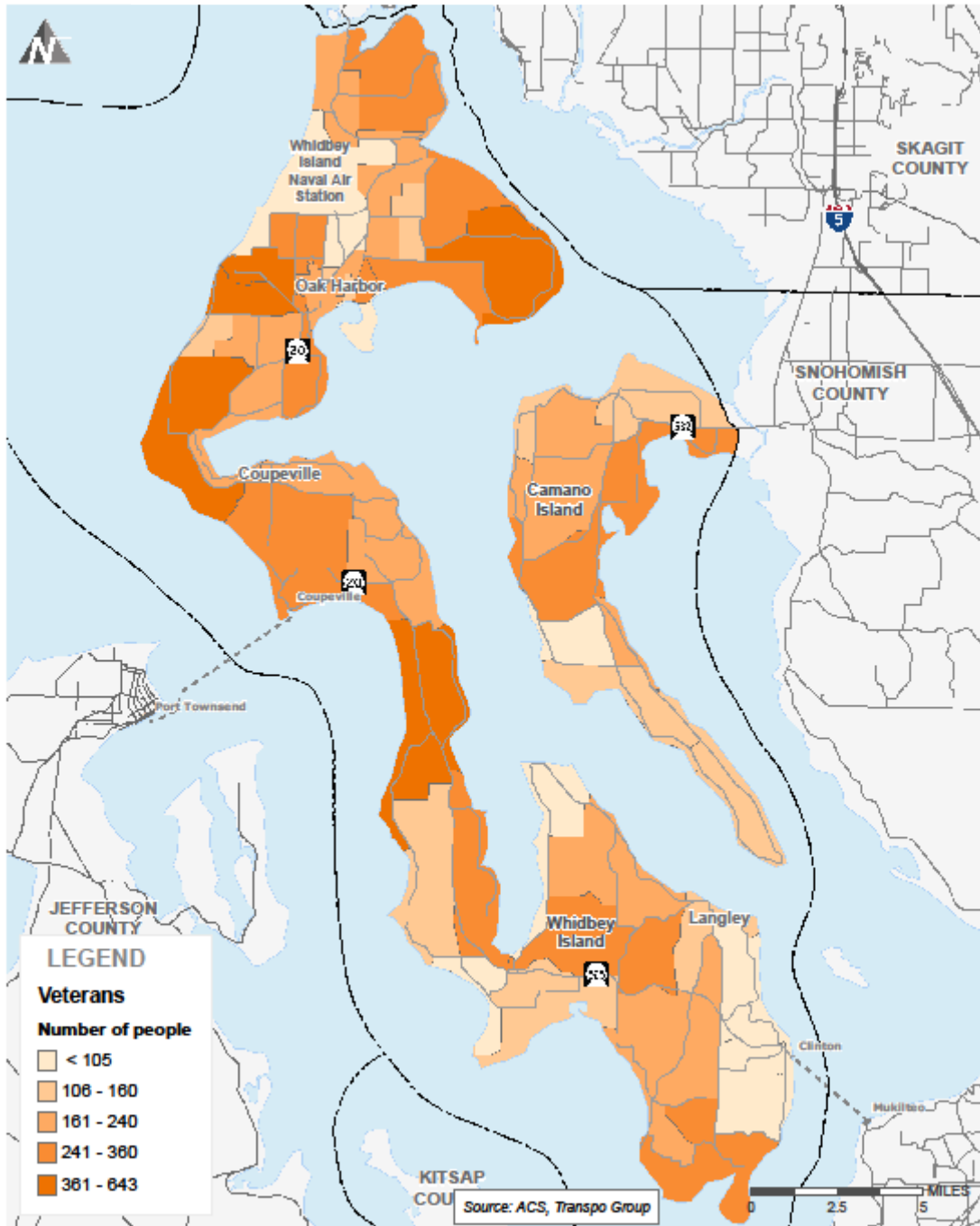


MAP

1-B

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Appendix B – Demographic/Origins Maps



Veterans in Island Region

Island County Human Services Transportation Planning

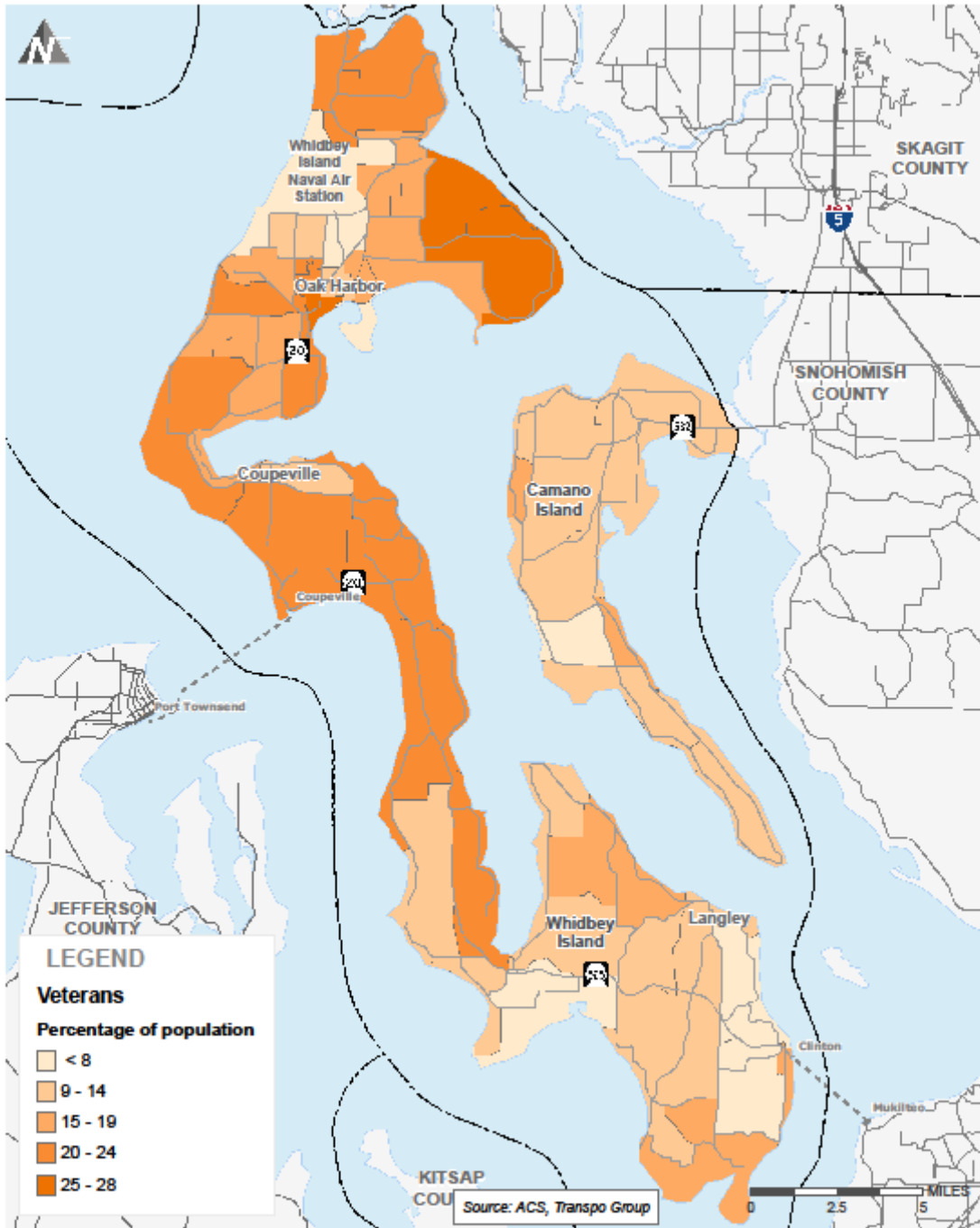


MAP

2-A

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Appendix B – Demographic/Origins Maps



Veterans in Island Region

Island County Human Services Transportation Planning

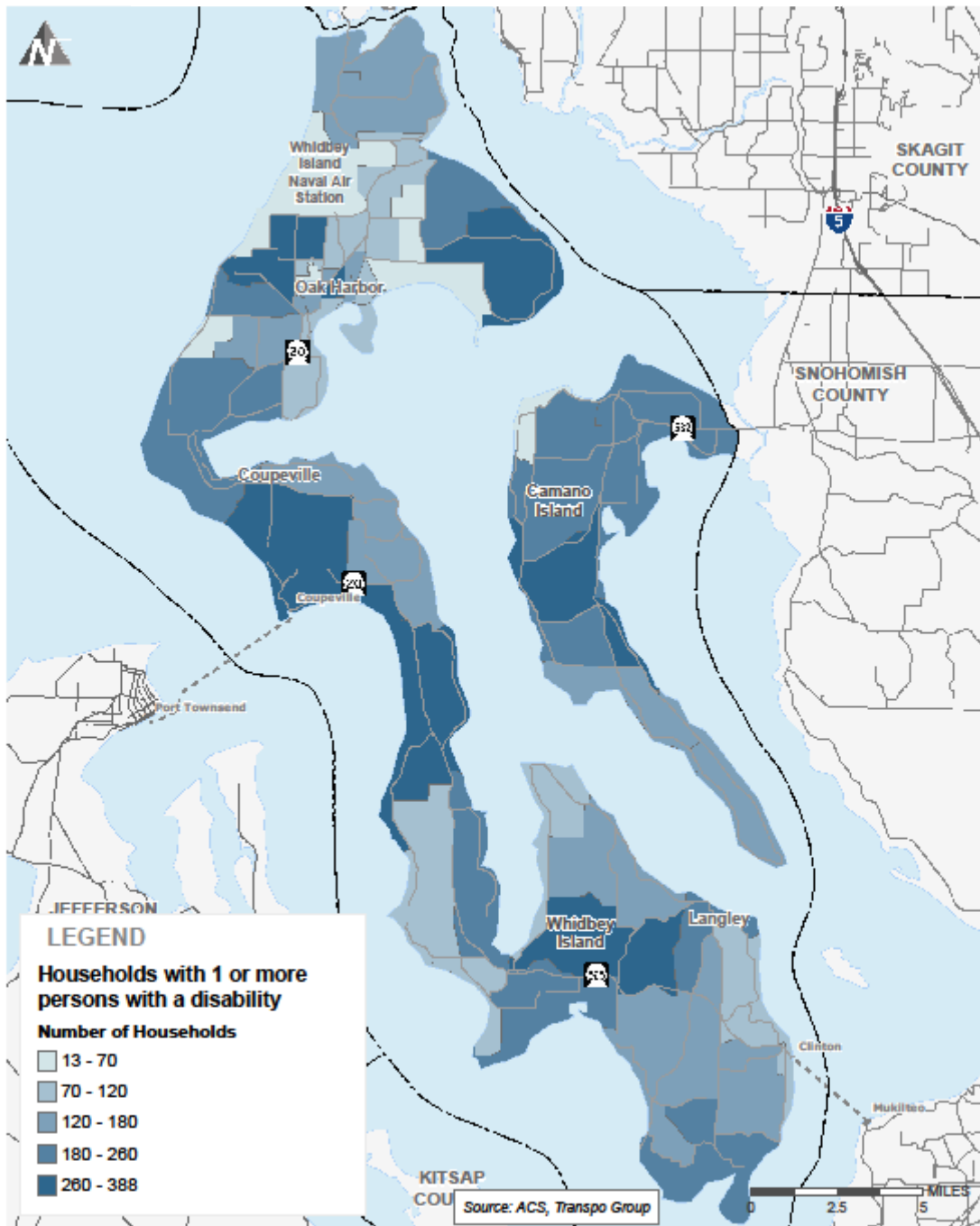


MAP

2-B

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Appendix B – Demographic/Origins Maps



Individuals with a Disability

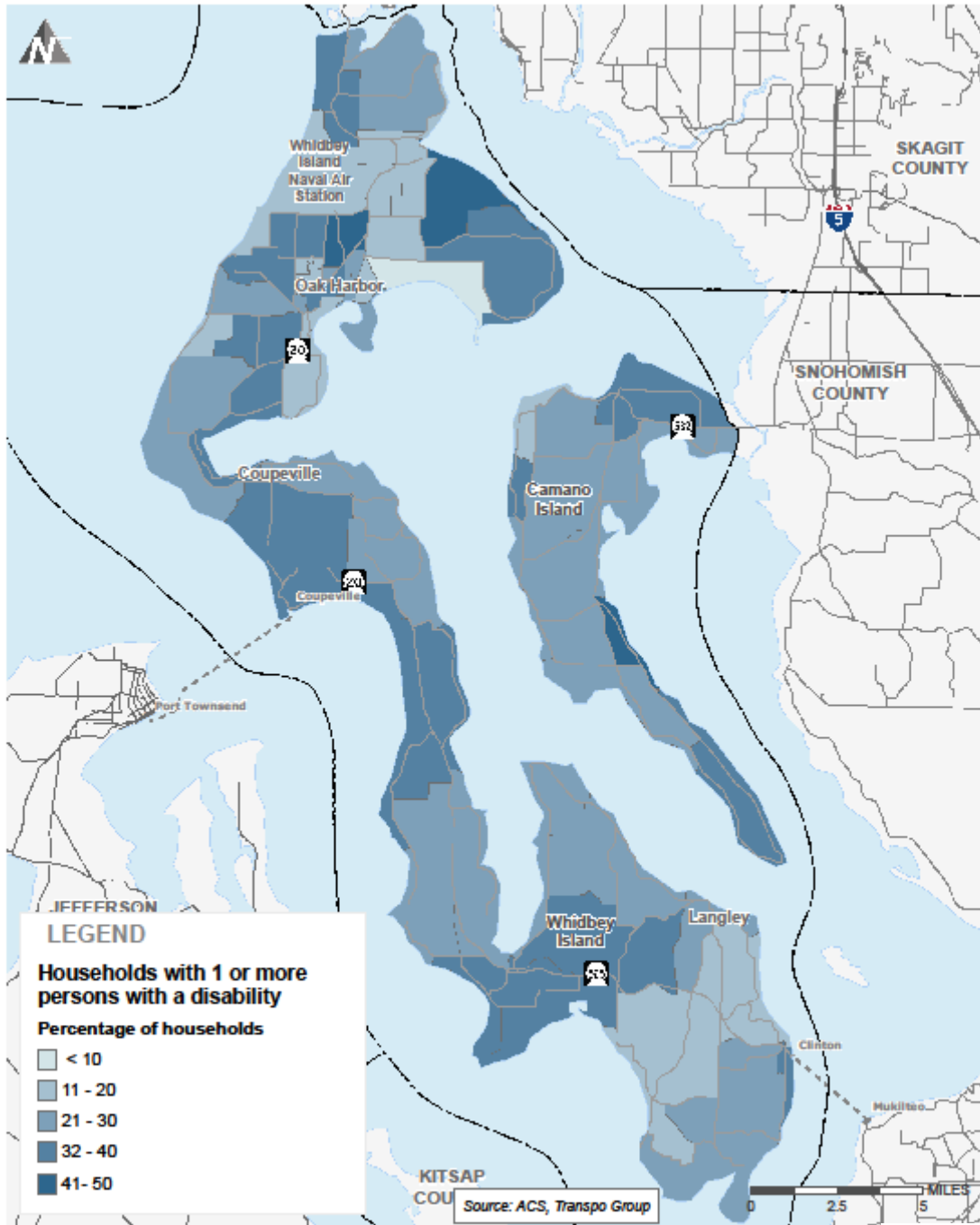
Island County Human Services Transportation Planning



MAP :
3-A

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Appendix B – Demographic/Origins Maps



Individuals with a Disability

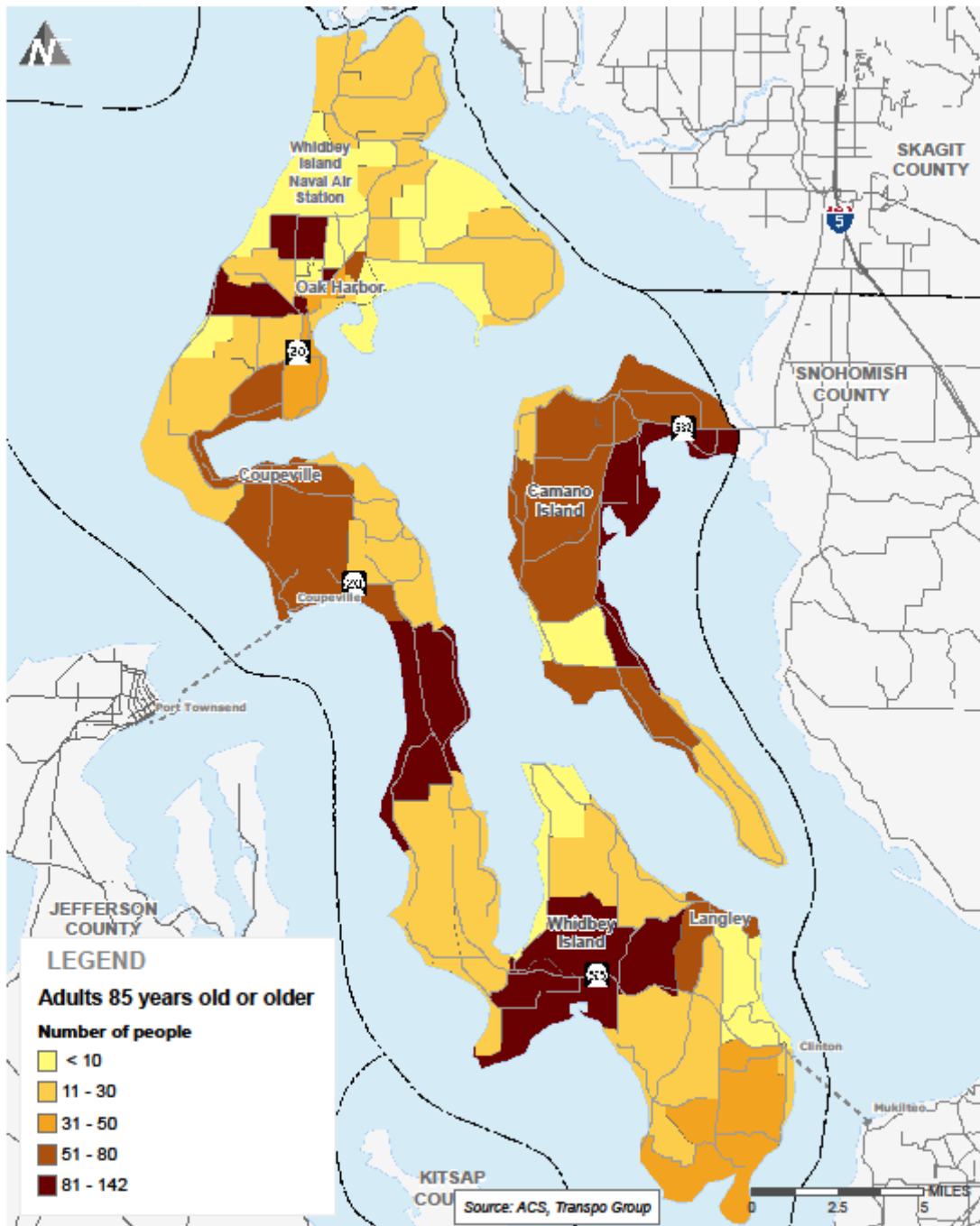
Island County Human Services Transportation Planning

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MAP 3-B

Appendix B – Demographic/Origins Maps



Adults Aged 85 and Older

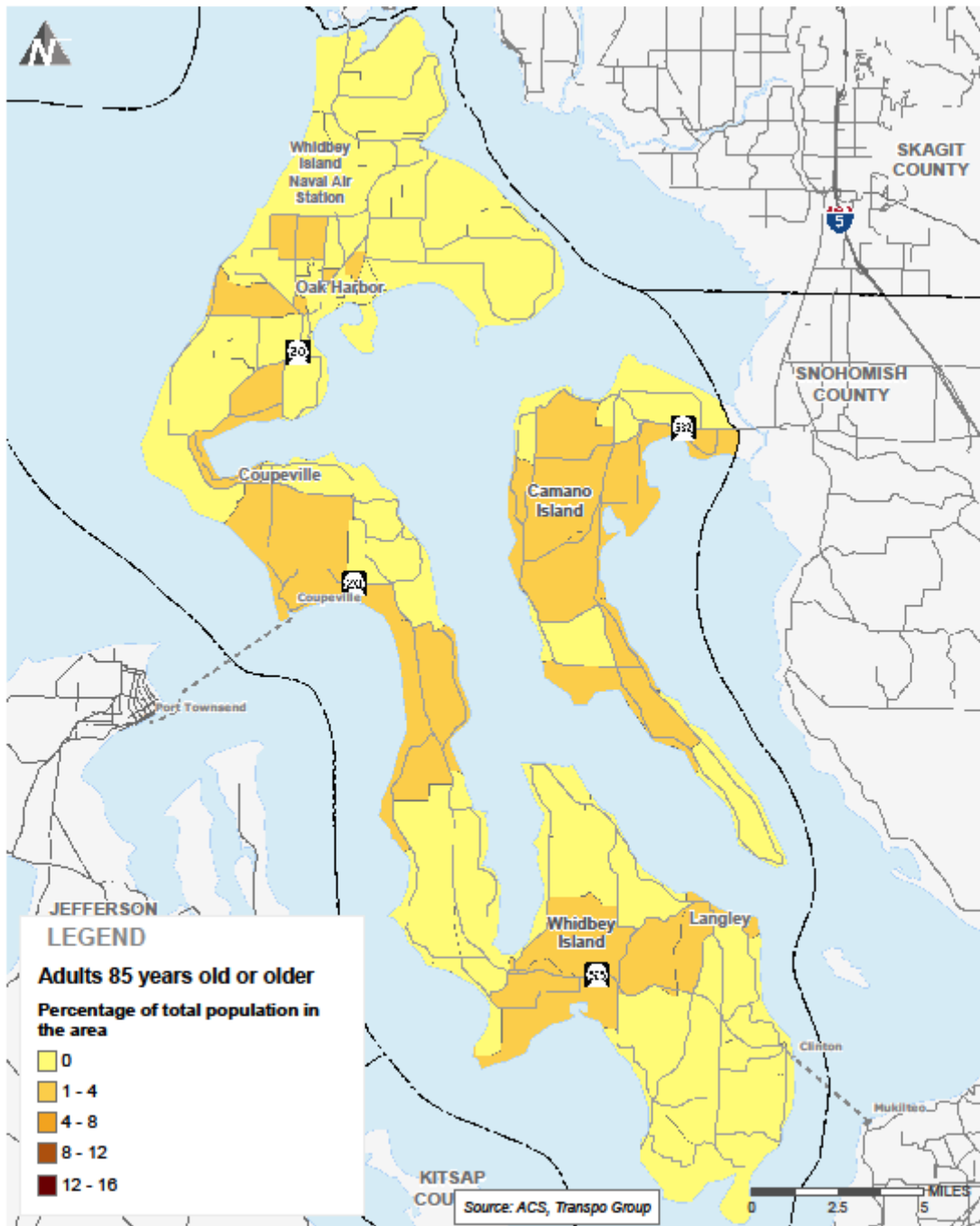
Island County Human Services Transportation Planning



MAP 4-A

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Appendix B – Demographic/Origins Maps



Adults Aged 85 and Older

Island County Human Services Transportation Planning

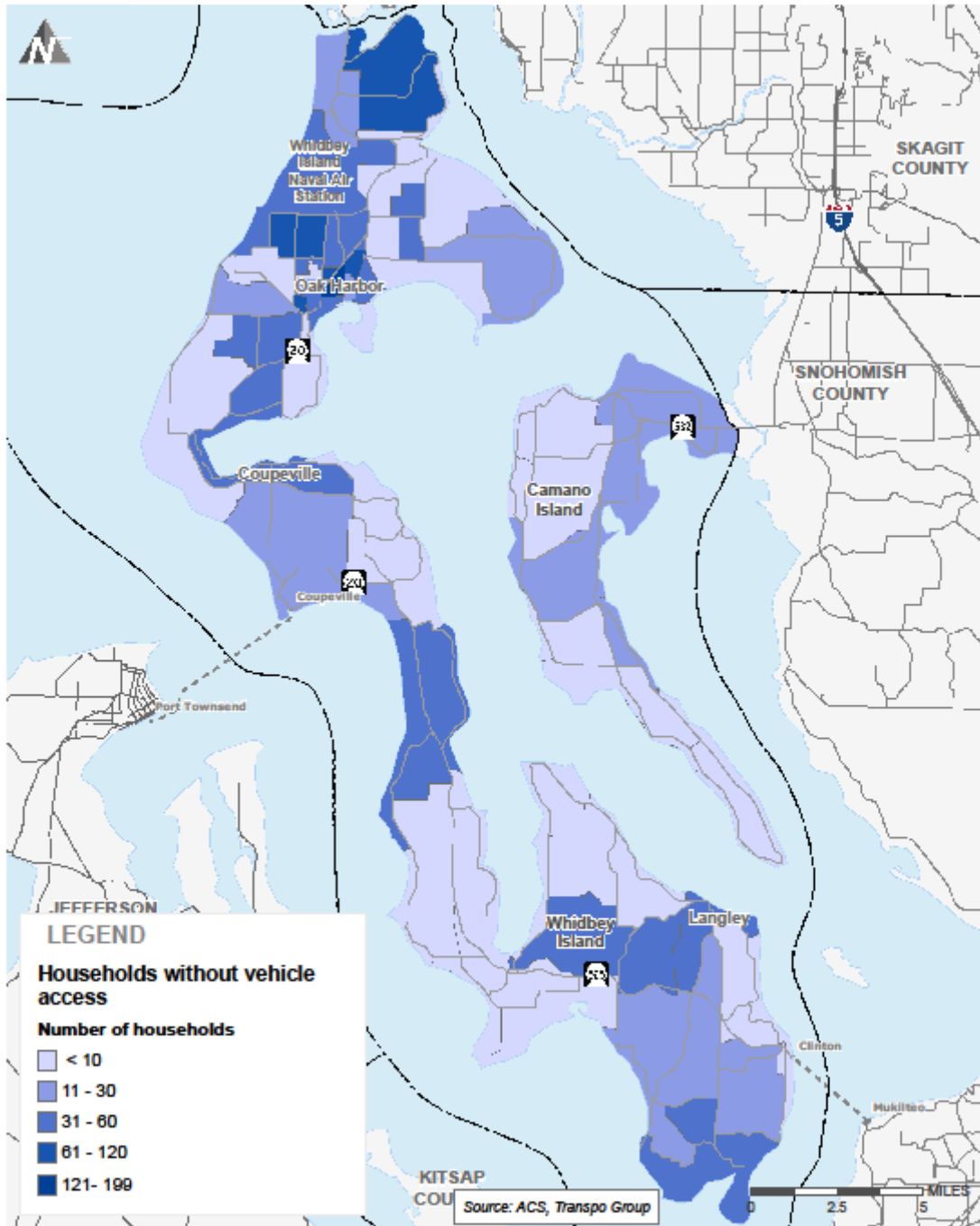


MAP

4-B

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Appendix B – Demographic/Origins Maps



Households with No Access to a Vehicle

Island County Human Services Transportation Planning

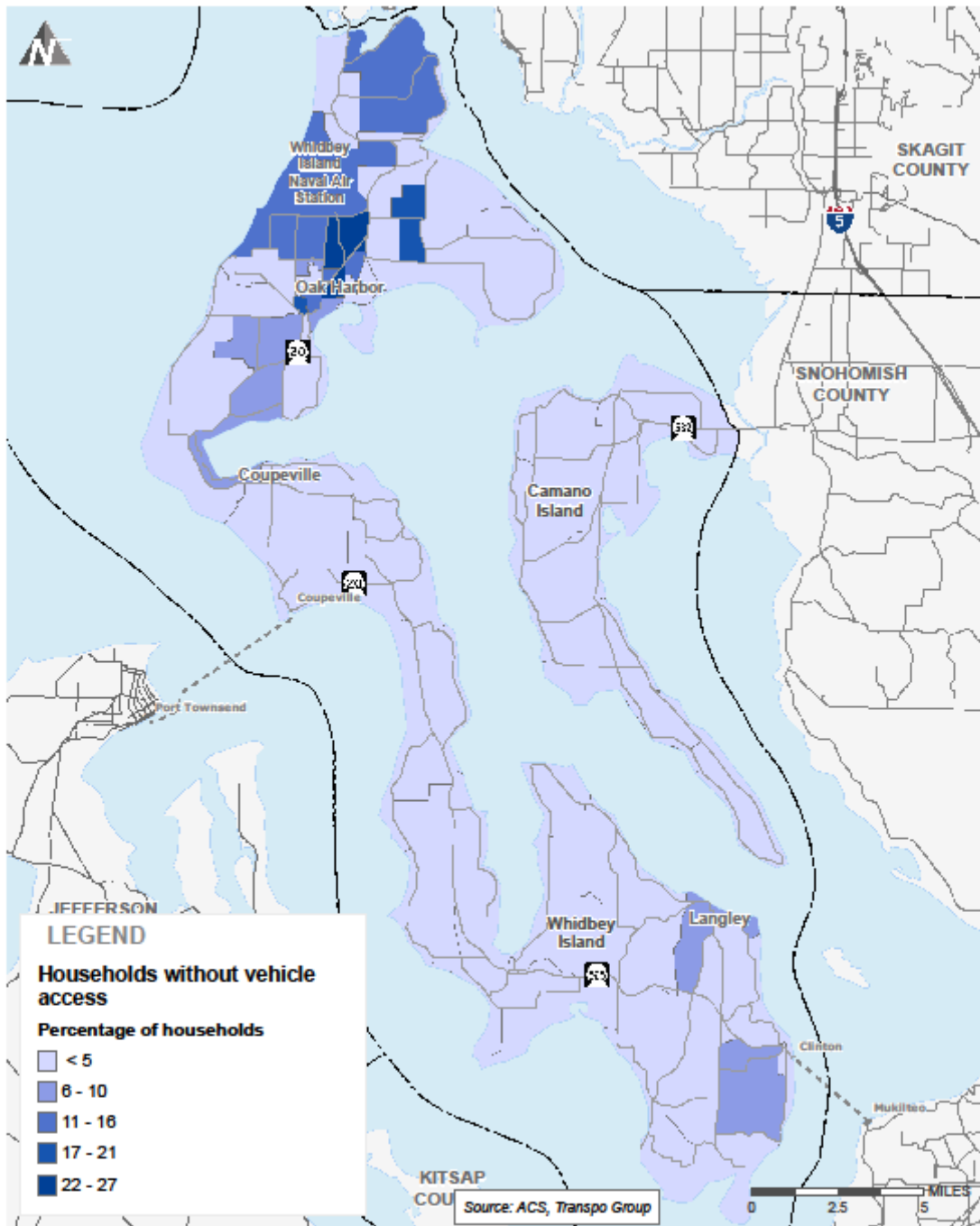


MAP

5-A

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Appendix B – Demographic/Origins Maps



Households with No Access to a Vehicle

Island County Human Services Transportation Planning

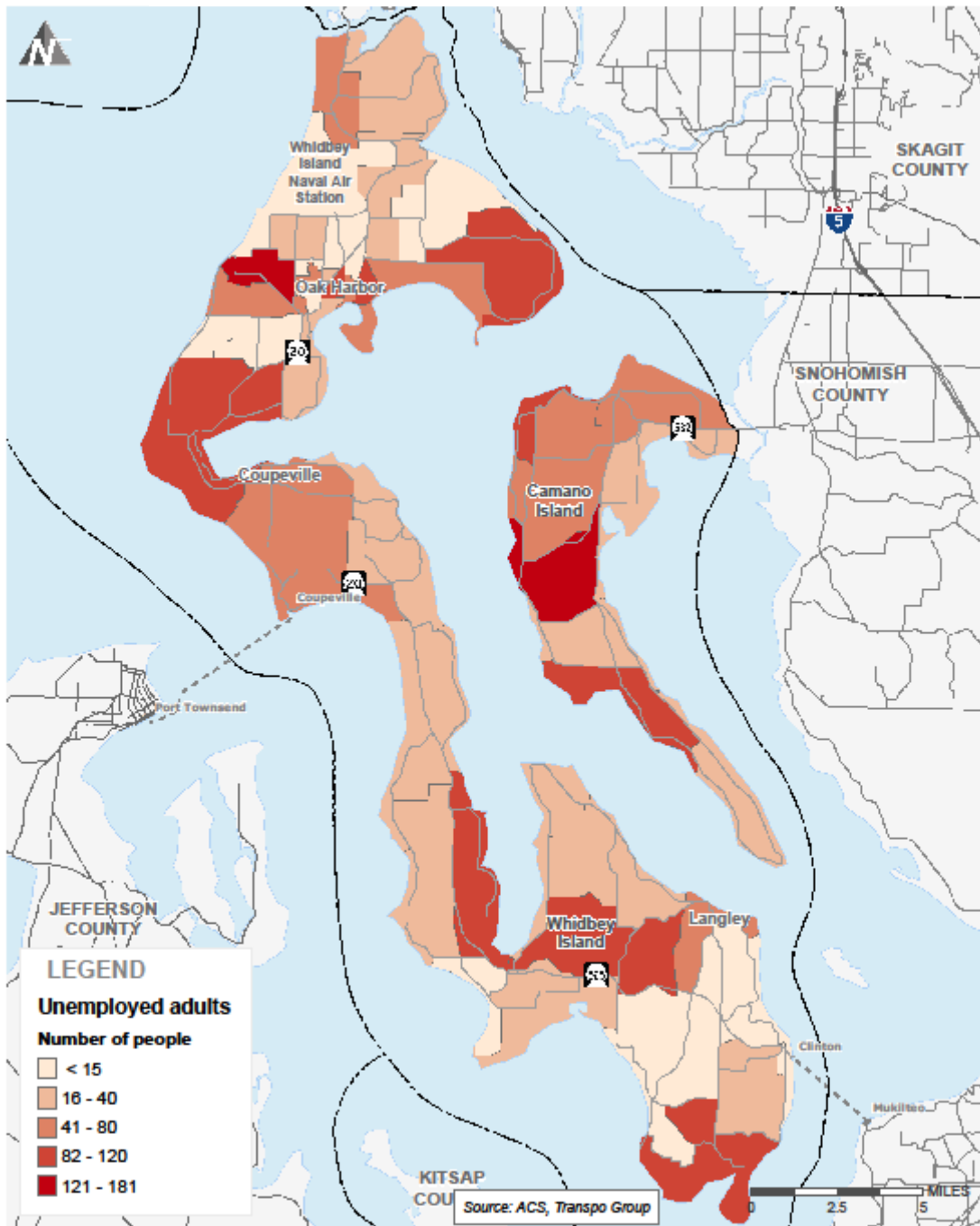


MAP

5-B

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Appendix B – Demographic/Origins Maps



Unemployed in Island County

Island County Human Services Transportation Planning

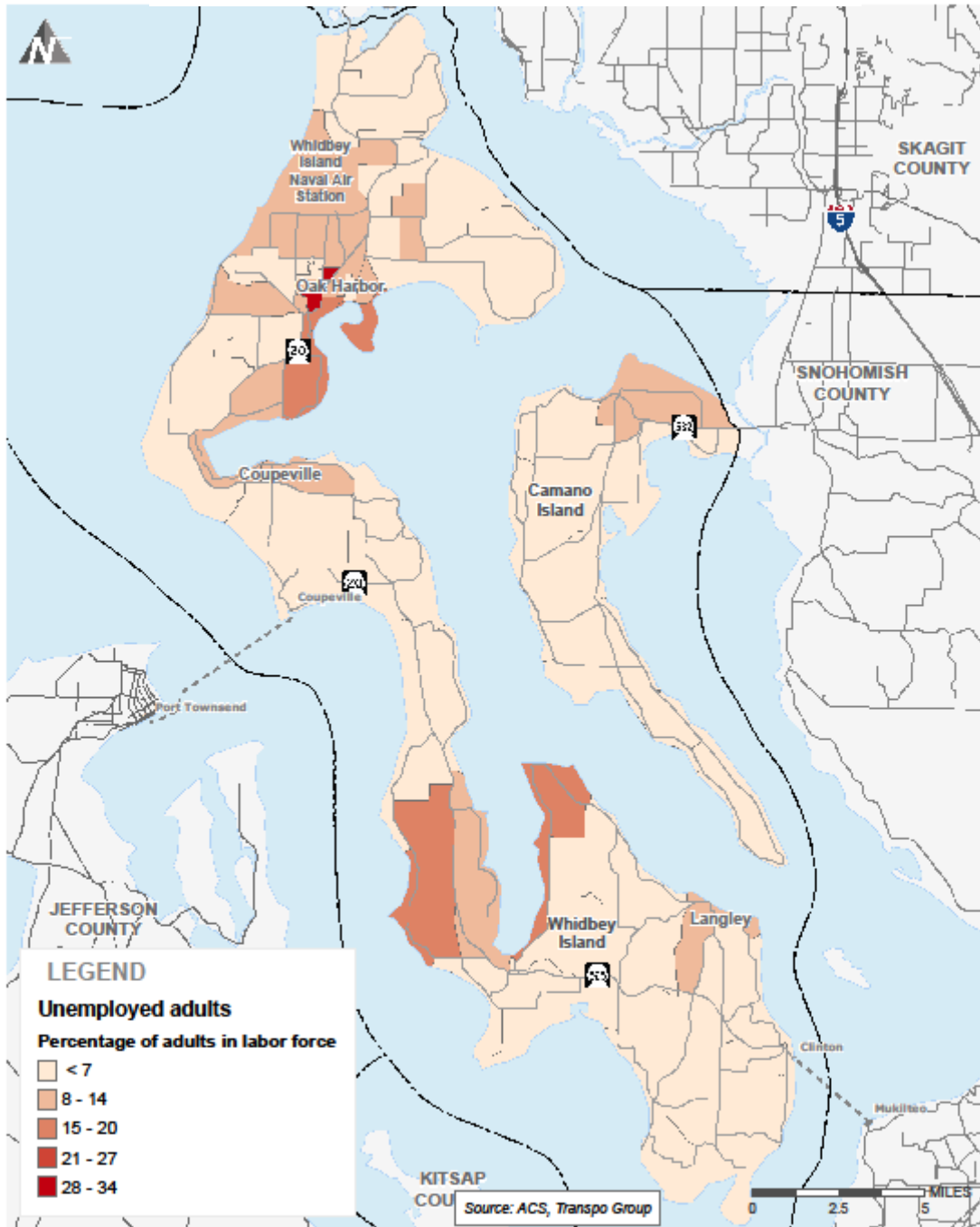
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MAP

6-A

Appendix B – Demographic/Origins Maps



Unemployed in Island County

Island County Human Services Transportation Planning

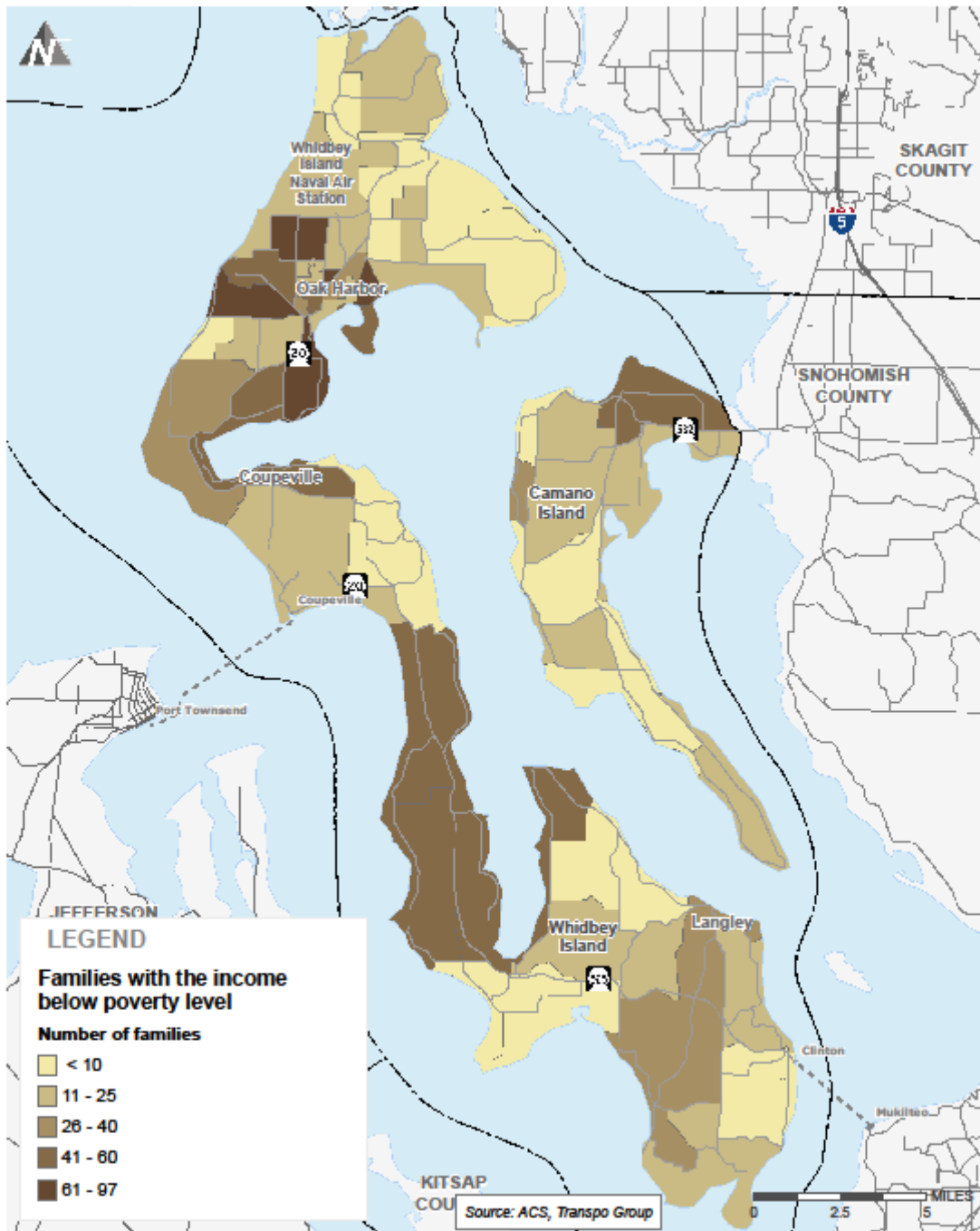
MAP

6-B



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Appendix B – Demographic/Origins Maps



Low-Income Families

Island County Human Services Transportation Planning

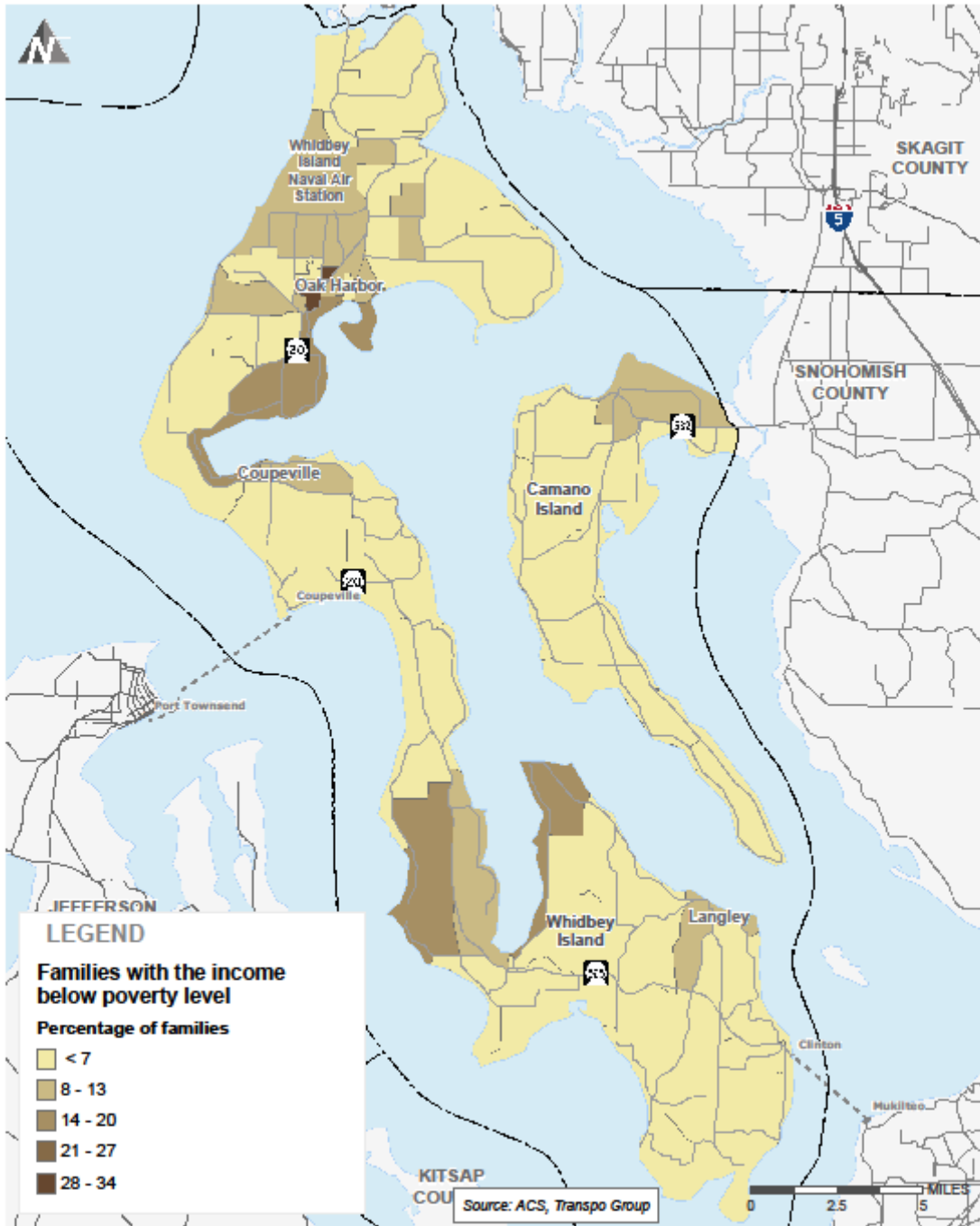


MAP

7-A

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Appendix B – Demographic/Origins Maps



Low-Income Families

Island County Human Services Transportation Planning

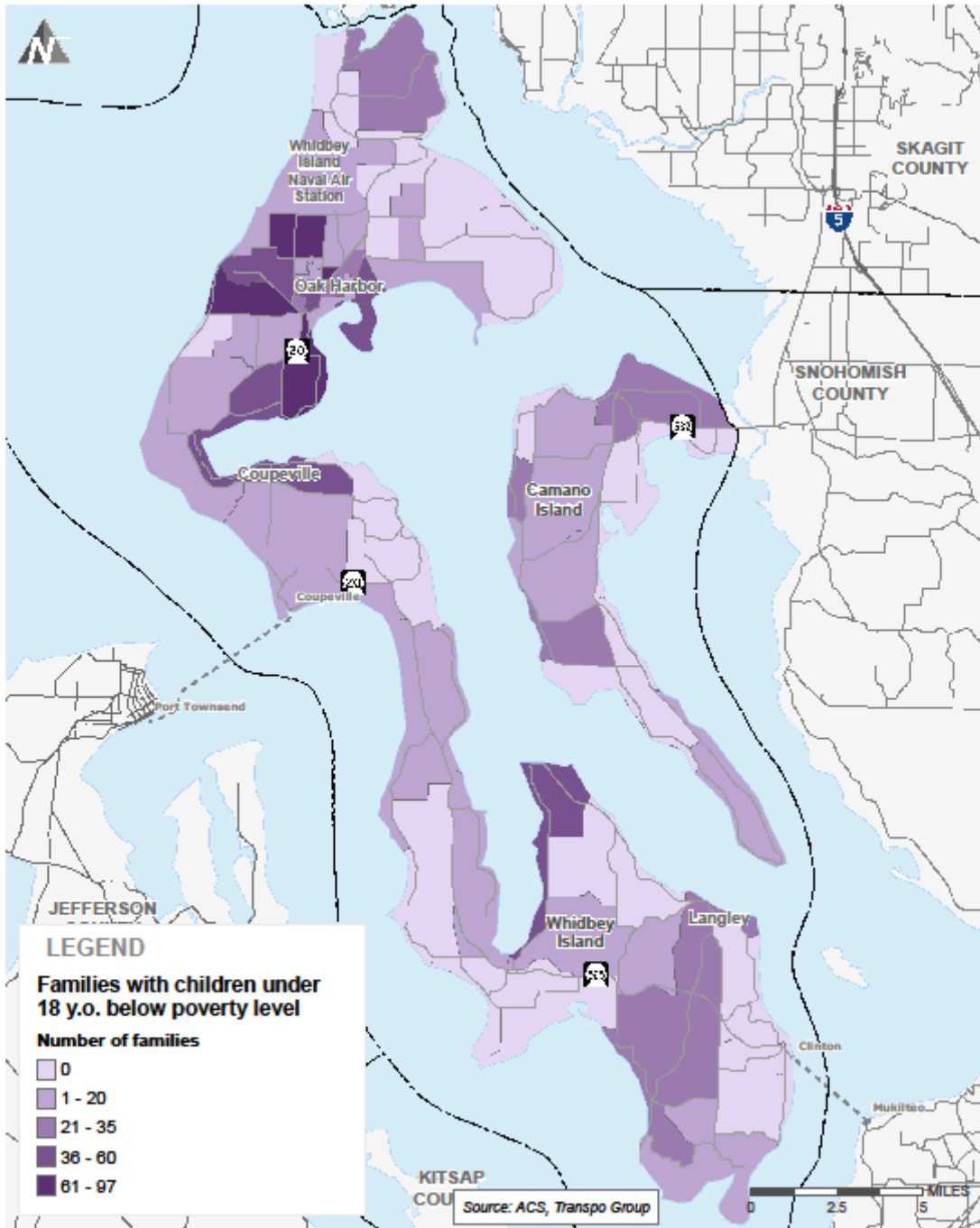


MAP

7-B

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Appendix B – Demographic/Origins Maps



Families with Children Under 18 Years with Income Below Poverty Level

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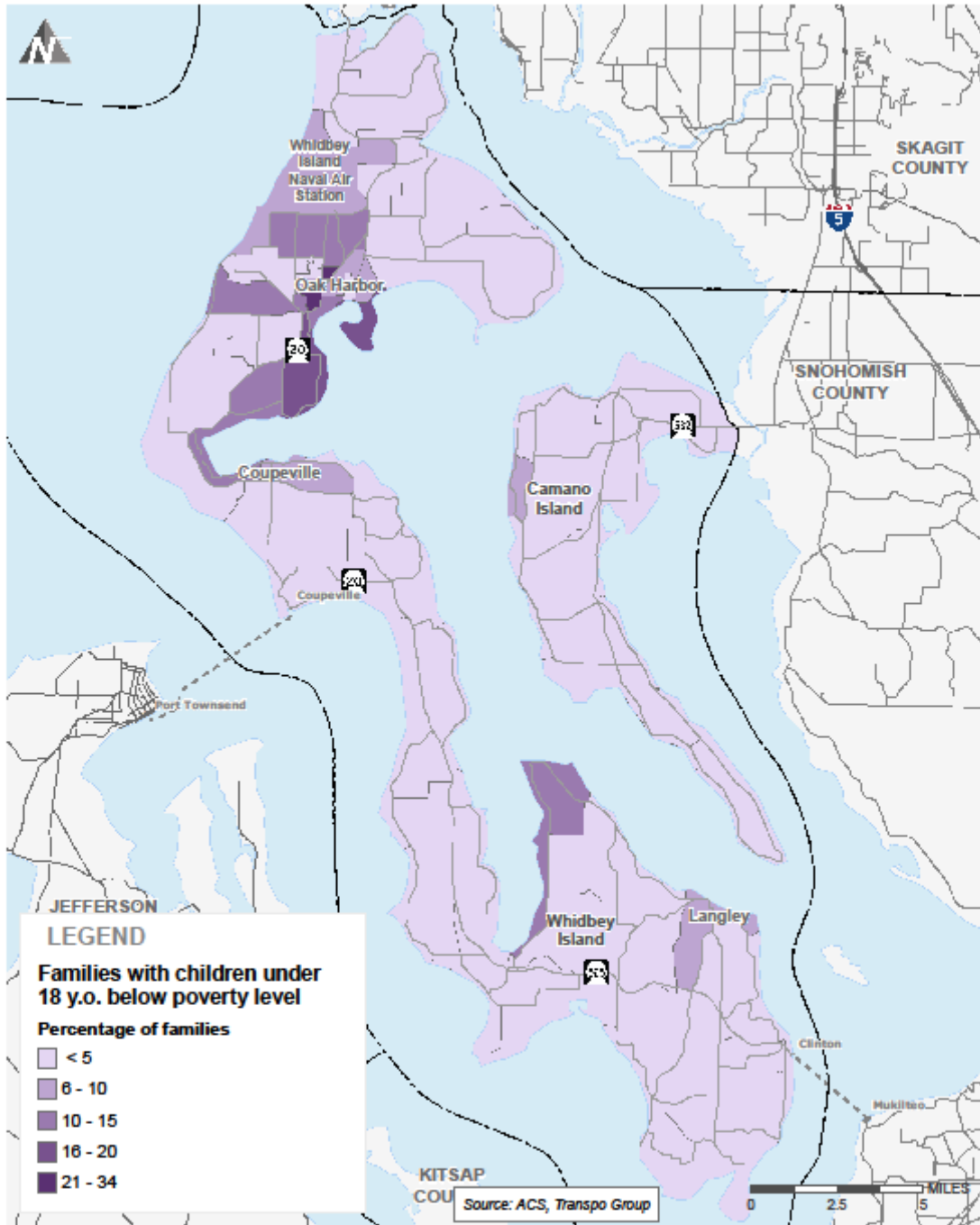
Island County Human Services Transportation Planning

8-A

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Appendix B – Demographic/Origins Maps



Families with Children Under 18 Years with Income Below Poverty Level

MAP

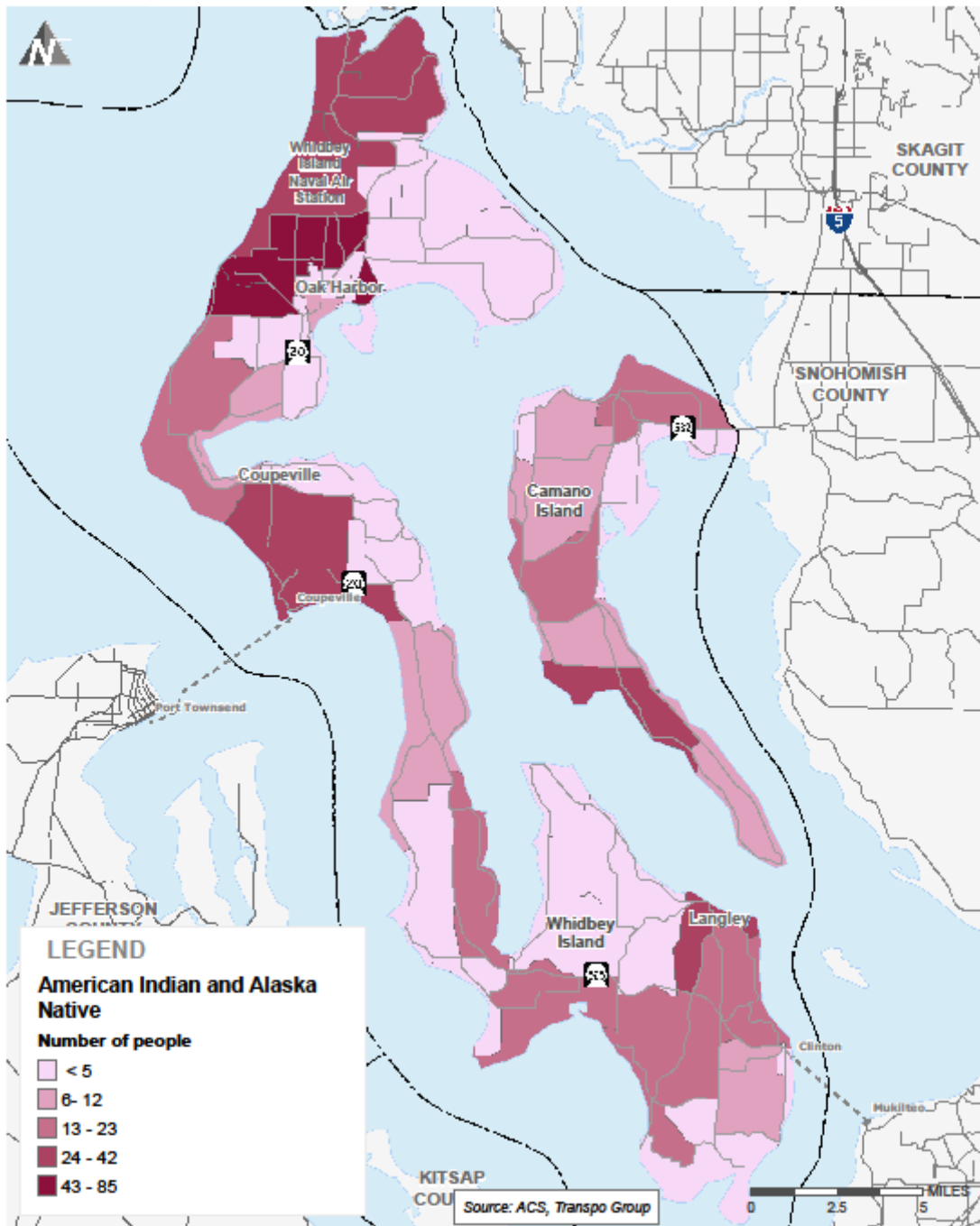
Island County Human Services Transportation Planning

8-B

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Appendix B – Demographic/Origins Maps



American Indian and Alaska Native Population

Island County Human Services Transportation Planning

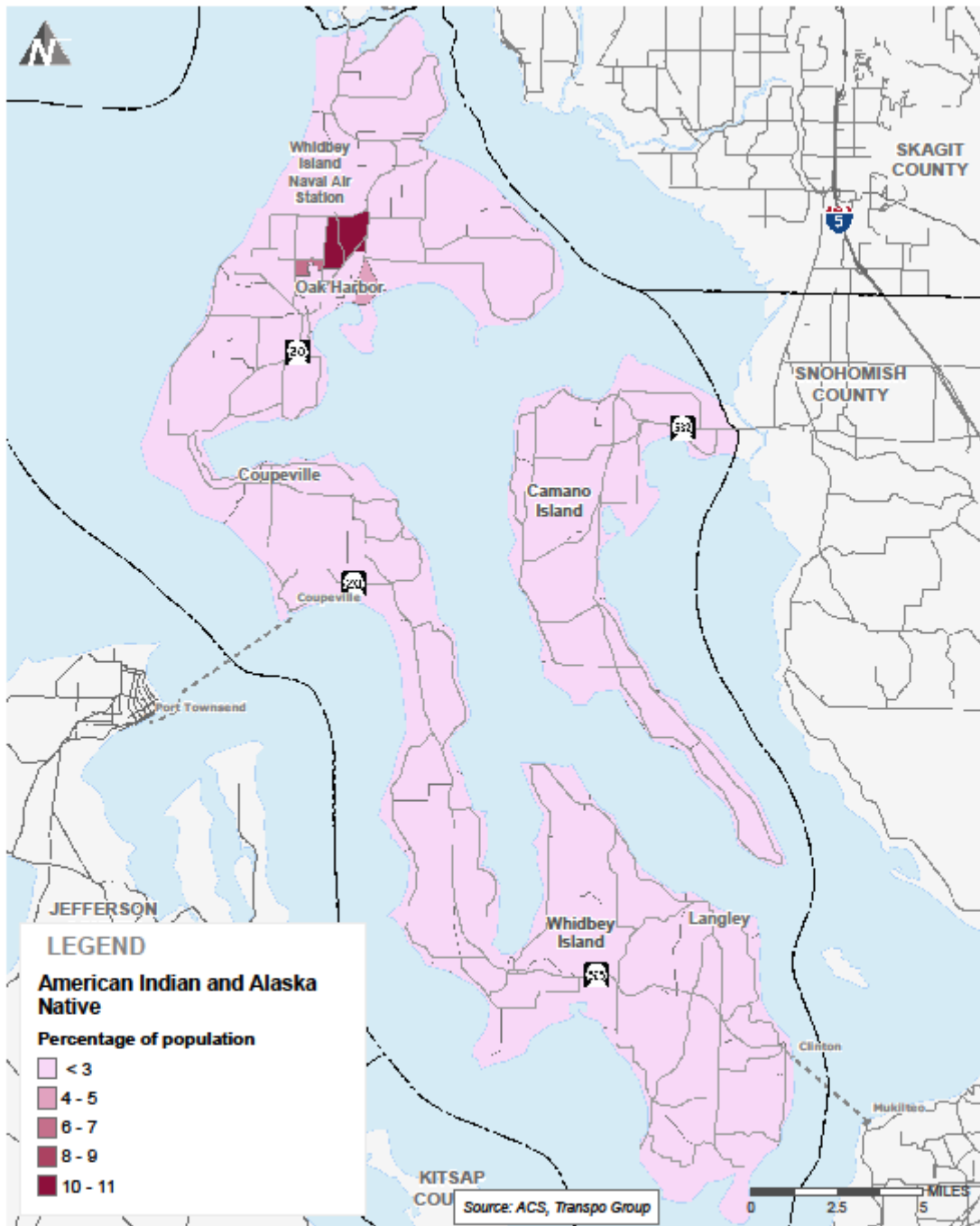
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MAP

9-A

Appendix B – Demographic/Origins Maps



American Indian and Alaska Native Population

Island County Human Services Transportation Planning

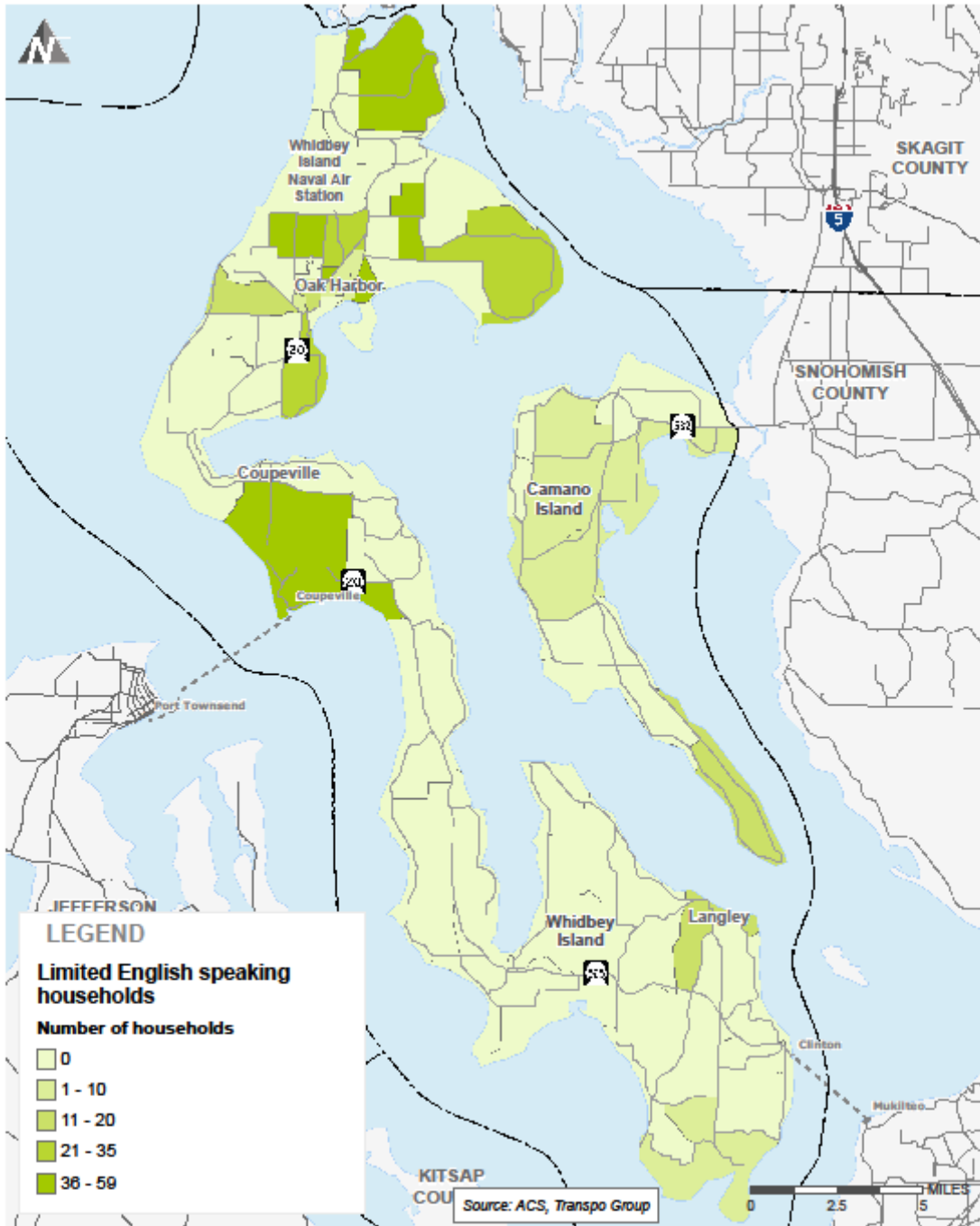
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MAP

9-B

Appendix B – Demographic/Origins Maps



Individuals with Limited English Proficiency

Island County Human Services Transportation Planning

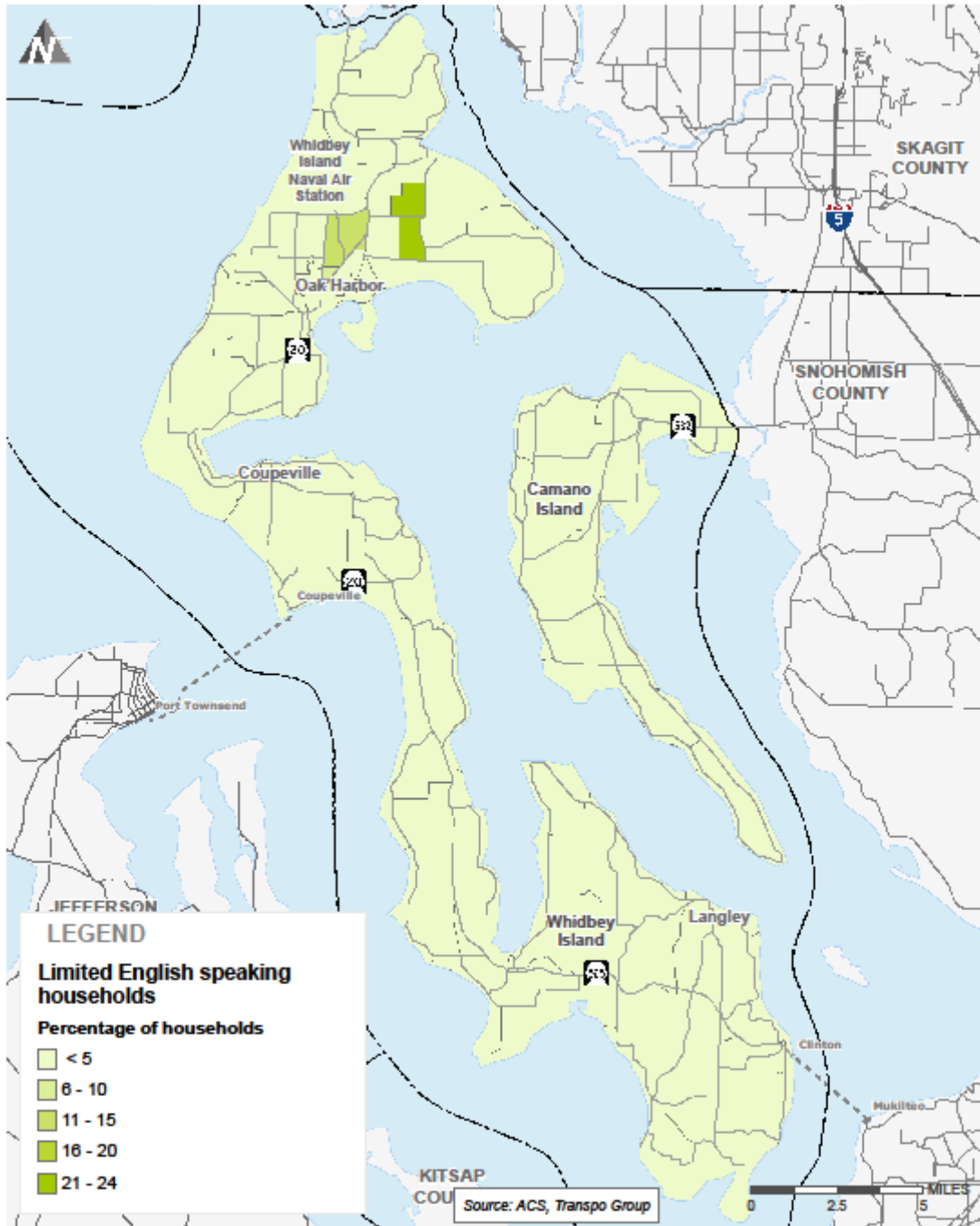


MAP

10-A

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Appendix B – Demographic/Origins Maps



Individuals with Limited English Proficiency

Island County Human Services Transportation Planning



MAP

10-B

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