

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND  
SPECIAL MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249  
With virtual access via Zoom Meeting Service  
Wednesday, October 9, 2024 at 4:00 p.m.

**DRAFT AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/89691751976>

Meeting ID: 896 9175 1976

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WORKSHOP (3:45 PM – 4:00 PM): Commission review of vouchers and recent correspondence

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE

COMMISSIONER ACTIONS

**Consent Agenda:** Approval of October Vouchers in the amount of \$ [REDACTED], and Minutes from the Regular Meeting of September 10

*PUBLIC COMMENT – This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

EXECUTIVE DIRECTOR REPORT

**Financial Update and August 2024 Financial Statement**

**Memorandum 2024-01 Bond Invoice**

**2025 Budget**

**Fairgrounds**

Capital Projects – Update

**Port Presentation to Langley City Council**

**Clinton Dock**

**Resolution No. 24-02 Applicant Authorization and Electronic Signature for RCO (Recreation & Conservation Office) Grant Application for Possession Beach Waterfront Park Boarding Floats Replacement**

## STATUS REPORTS

### **Fairgrounds**

- Fairgrounds Director Report

### **Port Operations**

- Maintenance & Operations Supervisor Report

### **South Whidbey Harbor**

- Harbormaster Report

## ACTIVITIES/INVOLVEMENT REPORTS

**Gordon:** Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

**Ng:** Washington Public Ports Association (WPPA) and Port-wide Marketing & Promotion Committee (M&P)

**Easton:** Marine Resources Committee (MRC) and City of Langley Council Meetings

## UNFINISHED BUSINESS

## NEW BUSINESS

## ADJOURNMENT

## PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Regular Meeting

September 10, 2024

Held in Freeland, Washington  
and online via Zoom Meeting Service

**Commissioners Present:** Greg Easton (Langley), Curt Gordon (Clinton) and Jack Ng (Freeland)

**Port Staff Present:** Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant) and Pat Kisch (Maintenance & Operations Supervisor)

**Absent:** Amanda Ellis (Fairgrounds Director) and Kathy Myers (Harbormaster)

**MEETING CALL TO ORDER:** Following a Workshop from 3:45 p.m. to 4:00 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Regular Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, September 10, 2024, in person at the meeting room of the Freeland Library at 5495 Harbor Avenue in Freeland, Washington and online via Zoom Meeting Service. Commissioner Greg Easton (President) called the Regular Meeting to order at 4:00 p.m., followed by the Pledge of Allegiance.

### CONSENT AGENDA

**Approval of Current Vouchers:** Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board, and have been presented to the Board for review.

**Approval of Minutes:** Minutes from the Special Meeting of August 7 and the Regular Meeting of August 13, 2024.

### October 8, 2024 Regular Meeting Adjournment to the next regular meeting on November 12, 2024

**ACTION:** Motion made by Commissioner Jack Ng and seconded by Commissioner Gordon to approve the Consent Agenda as presented, including the authorization and acceptance of Vouchers dated September 2024 as signed today in the amount of \$118,664.08. Motion passed unanimously.

Executive Director Angi Mozer clarified that a Special Meeting will be held on October 9<sup>th</sup> and the agenda will be similar to that of the regular meeting, including approval of vouchers.

### PUBLIC COMMENT

**Pete Grimlund** from the South Whidbey Yacht Club asked if the Port would be pursuing expansion of the South Whidbey Harbor and/or mooring buoys outside of the Harbor. Easton said they would discuss the topic during the Executive Director's report.

**Mike Gallion** said his surveys of public opinion indicates agreement that there is a need for all types of housing, including workforce housing but the majority oppose any type of housing on the Fairgrounds property.

### EXECUTIVE DIRECTOR REPORT

**Financial Update and July 2024 Financial Statement:** The Commission acknowledged receipt of the July 2024 Financial Statement, the Preliminary Profit & Loss for August 2024, and the performance graphs which were distributed to them previously. Executive Director Angi Mozer reported the Port received approximately \$77,000 in operating, tax, and capital revenue and incurred approximately \$210,000 in operating and capital expenses during July 2024. Ending cash balance at 7/31/24 was \$900,000, consisting of \$324,000 in the General Fund and \$576,000 in the Bond Fund.

**2025 Budget:** Mozer provided a first draft of the preliminary budget which has the General Fund ending cash balance at \$411,000. She acknowledged the goal is to have \$500,000 and will continue to work on the numbers to reach it. Major capital projects for next year include the Clinton Dock and the purchase of a new pump out barge for South Whidbey Harbor, which would be eligible for 75% reimbursement from the Clean Vessel Grant program. She hopes to apply for a Recreation & Conservation Office grant to replace the boarding floats at Possession Beach Waterfront Park. The draft potentially includes \$30,000 for Tourism Development Grants. Mozer plans to include the cost to develop a Long-Term Capital Facilities Plan in the 2025 budget.

**Representative Dave Paul Visit to the Port of South Whidbey:** On August 26<sup>th</sup>, Mozer, Gordon and Easton met with Paul and presented the Clinton Dock Passenger Only Ferry and Fairgrounds Workforce Housing projects. Paul is interested in helping the Port obtain state funding; Mozer will submit the highest priority projects in need of funding to his office.

**South Whidbey Harbor:** In response to the earlier public comment, Mozer explained that the Port is not expanding the docks or the current existing structure, but the Port is open to installing mooring buoys.

### **Fairgrounds Capital Projects Update**

Workforce Housing Concept & Feasibility: The Port Commissioners will meet with the South Whidbey School District Board on September 11<sup>th</sup> to discuss the shared property line and the feasibility study.

Campground: Mozer received the final design drawings for the electrical and water upgrades earlier in the day. A hard copy was included in the paper meeting packet for the Commissioners. The engineer is ready to finalize the project manual. Next steps are to finalize the timeline as to when the project will go out to bid and the deadline to submit bids.

Window Treatments for the Pole Building: Ordered and should be installed soon.

Operations & Events: Little BIG Fest went well, and the thunderstorm added a lot to the “Silent Disco” experience. Although there is no coordinated event at the Fairgrounds for DjangoFest in September, attendees usually camp there and play music together around the property during that weekend.

**Port Presentation to Langley City Council:** Scheduled for Monday, September 16<sup>th</sup>. Mozer showed the draft slide deck she planned to present to the Council and the Commissioners discussed the general comments they planned to make during the presentation/discussion.

**Clinton Dock:** Permitting is ongoing; Mozer met with Washington State Dept of Transportation and Federal Highway Administration representative. She believes the Port will be able to start constructing the boarding floats while the in-water work continues through the permitting process. The grant funding requires that a contract to build the floats must be in place by September 2025. She also met with one of Washington State Ferries’ lead engineers regarding the Clinton Dock Passenger-Only Ferry project and WSF’s project to electrify the Clinton Ferry Trestle for the car ferries. They will need a substantial amount of uplands space for that infrastructure and will reach out to the Commissioners with a proposal if Port property is desirable for that purpose. WSF indicated they should be able to accommodate the amount of power the Port will need to support the Clinton Dock project.

**City of Mukilteo Waterfront Planning:** Mozer has expressed Whidbey Island’s need for overnight and longer term parking at the two Mukilteo Parking Visioning Parking Task Force meetings she attended. The Port of Everett provided data on overnight parking and monthly permit parking in their new parking lot at the old WSF loading dock. They dedicate 20 spaces for monthly parking and have sold 35 monthly permits, so those are allowed to park in any space if permit spaces are full. Ng noted that they have an app that allows people to pay online for additional time if needed.

STATUS REPORTS

**Port Operations**

Maintenance & Operations Supervisor Pat Kisch presented his August report. He purchased new axles and tires for the trailer used to launch the floats at **Possession Beach Waterfront Park**.

**South Whidbey Harbor**

Harbormaster Kathy Myers was absent, so Mozer presented the monthly report. In August there were 259 day stops and 371 overnight stays with the docks filled to capacity on the weekends. Winter moorage starts October 1<sup>st</sup> and there is still room for vessels 30' LOA or less.

ACTIVITIES/INVOLVEMENT REPORTS

**Gordon:** Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

**COG:** The meeting included a report from Emergency Management Deputy Director Eric Brooks, and a presentation from County Administrator Michael Jones on Rural County Economic Development funding.

**IRTPO:** No report.

**CCC:** The CCC might hold another candidate forum. They are applying for a grant to fund a board retreat to focus on improving the board and its relationship with the public, etc.

**Ng:** Washington Public Ports Association (WPPA) and Port Promotion & Marketing Committee (P&M):

**WPPA:** Easton and Gordon will attend the Small Ports Seminar in October. Ng plans to attend the Annual Member in December.

**P&M:** No meeting held.

**Easton:** Marine Resources Committee (MRC) and City of Langley Council Meetings

**MRC:** The MRC continues to work on updating the marine resource-related issues in the County's Comprehensive Plan. The MRC is holding a Shoreline Property Owners Workshop October 12<sup>th</sup> at the Oak Harbor Library from 10-2 to provide information on future expectations, and the types of resources and assistance that are available.

**WPPA Legislative Committee:** The Committee has created a list of initiatives mostly related to the larger reports. The Association of Cities and some other local governments are trying to change the existing limit of increasing property taxes to 1% from the prior year and have asked WPPA to join the effort in lobbying for that. WPPA is not sure if they want to weigh in on the issue or not.

**Langley:** No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT: Without any further action, the Meeting was adjourned at 5:33 p.m.

Approved:

Minutes prepared and submitted by:

\_\_\_\_\_  
Commissioner Jack Ng, Freeland

\_\_\_\_\_  
Molly MacLeod-Roberts, Port Clerk/Accountant

\_\_\_\_\_  
Commissioner Greg Easton, Langley

\_\_\_\_\_  
Commissioner Curt Gordon, Clinton

**Public Disclosure Statement:** The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.

**PORT DISTRICT OF SOUTH WHIDBEY ISLAND**

**STATEMENT OF RECEIPTS AND DISBURSEMENTS  
ARISING FROM CASH TRANSACTIONS**

August 2024

September 30, 2024



1804 Scott Road, Suite 303 o P.O. Box 872  
Freeland, WA 98249

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Board of Commissioners  
Port of South Whidbey Island  
1804 Scott Rd., Suite 303  
P.O. Box 872  
Freeland, WA 98249

Port staff has compiled the accompanying Statements of Receipts and Disbursements versus Budget arising from Cash Transactions of the General Fund and the Bond Fund, all funds combined, of the Port District of South Whidbey Island as of August 31, 2024, and the accompanying supplementary information, statements of receipts and disbursements for the General Fund and Bond Fund, LTGO Bonds, Administrative and Capital, Bush Point, Clinton Beach, Whidbey Island Fairgrounds & Events Center, Humphrey Road Parking Lot, Possession Beach Waterfront Park and South Whidbey Harbor in accordance with methods prescribed by the State Auditor under the authority of Chapter 43.09 RCW. The Port District uses the Budgeting, Accounting, and Reporting System for Unclassified Port Districts in the State of Washington.

The financial statements have been prepared on the basis of accounting prescribed by the State Auditor, which is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplementary schedules, information which is the representation of the Board of Commissioners. A certified public accountant has not audited or reviewed the accompanying financial statements.

The accompanying annual and expected budget of the Port District of South Whidbey Island for the year ending December 31, 2024, has not been compiled or examined by a certified public accountant.

Angi Mozer  
Executive Director  
Port District of South Whidbey Island

September 30, 2024

**Port of South Whidbey  
Summary  
Statement of Revenue Collected and Expenses Paid vs. Budget  
For the Year to Date Period Ending August 31, 2024**

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Fairgrounds Revenue	121,200	17,539	79,146	(42,054)
Harbor Revenue	236,640	35,623	151,973	(84,667)
Humphrey Road Revenue	46,000	3,094	31,804	(14,196)
Interest Income	9,000	598	4,725	(4,275)
Miscellaneous Income	1,000	0	526	(474)
Possession Park Revenue	16,870	0	(2,480)	(19,350)
Property Tax Income	895,000	5,468	505,408	(389,592)
Timber, L/H, Comp Tax Income	3,000	82	505	(2,495)
<b>Total Income</b>	<u>1,328,710</u>	<u>62,404</u>	<u>771,607</u>	<u>(557,103)</u>
<b>Gross Income</b>	1,328,710	62,404	771,607	(557,103)
<b>Expense</b>				
Administration	627,860	153,006	437,476	(190,384)
Bush Point Operations	15,400	679	4,037	(11,363)
Clinton Beach Operations	6,650	326	6,180	(470)
Fairgrounds Operations	237,040	19,941	120,456	(116,584)
Humphrey Rd Parking Lot Ops	10,900	1,173	7,369	(3,531)
Possession Beach Park Ops	41,750	(77,590)	54,206	12,456
South Whidbey Harbor Ops	252,460	23,059	160,236	(92,224)
<b>Total Expense</b>	<u>1,192,060</u>	<u>120,595</u>	<u>789,959</u>	<u>(402,101)</u>
<b>Net Ordinary Income</b>	136,650	(58,191)	(18,351)	(155,001)
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Capital Revenue</b>				
<b>Bond Interest</b>				
2018A Bond Interest Income	3,600	717	4,638	1,038
2018B Bond Interest Income	3,600	717	4,638	1,038
<b>Total Bond Interest</b>	<u>7,200</u>	<u>1,435</u>	<u>9,276</u>	<u>2,076</u>
Clean Vessel Program Grant	750	0	77	(673)
<b>Fairgrounds</b>				
IC Grant 1 - Workforce Housing	150,000	0	15,244	(134,757)
IC Grant 2 - Workforce Housing	350,000	0	0	(350,000)
RCEDF Grant - Fairgrounds	305,000	0	0	(305,000)
USDA Grant - Fairgrounds	0	0	0	0
WSDA Grant - Fairgrounds	0	0	0	0
<b>Total Fairgrounds</b>	<u>805,000</u>	<u>0</u>	<u>15,244</u>	<u>(789,757)</u>
RCO Clinton Local Parks Grant	70,000	0	0	(70,000)
STBG Clinton Dock	30,000	0	28,392	(1,608)
<b>Total Capital Revenue</b>	<u>912,950</u>	<u>1,435</u>	<u>52,989</u>	<u>(859,961)</u>
<b>Total Other Income</b>	912,950	1,435	52,989	(859,961)



**Port of South Whidbey  
Summary  
Statement of Revenue Collected and Expenses Paid vs. Budget  
For the Year to Date Period Ending August 31, 2024**

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Other Expense</b>				
<b>Capital Expenditures</b>				
2012 LTGO Bond	61,125	0	7,913	(53,213)
2016 LTGO Bond	15,919	0	15,551	(368)
2018A LTGO Bond	21,045	0	7,873	(13,173)
2018B LTGO Bond (Taxable)	29,432	0	9,566	(19,866)
Clean Vessel Grant Exp	1,000	0	0	(1,000)
Clinton Dock-Passenger Ferry	100,000	0	39,712	(60,288)
Fairgrounds - Cap Improvements	510,000	39,585	190,627	(319,373)
Fairgrounds - Workforce Housing	500,000	549	9,396	(490,604)
Port Tractor - FG/SWH	0	0	0	0
RCO Clinton Local Parks Exp	70,000	0	0	(70,000)
SWH Capital Improvements	20,000	0	0	(20,000)
SWH Electrical Inspection	5,000	0	0	(5,000)
<b>Total Capital Expenditures</b>	<u>1,333,521</u>	<u>40,133</u>	<u>280,637</u>	<u>(1,052,884)</u>
<b>Total Other Expense</b>	<u>1,333,521</u>	<u>40,133</u>	<u>280,637</u>	<u>(1,052,884)</u>
<b>Net Other Income</b>	<u>(420,571)</u>	<u>(38,699)</u>	<u>(227,648)</u>	<u>192,923</u>
<b>Net Income</b>	<u><u>(283,921)</u></u>	<u><u>(96,890)</u></u>	<u><u>(246,000)</u></u>	<u><u>37,921</u></u>

**Port of South Whidbey  
Administrative and Capital  
Statement of Revenue Collected and Expenses Paid vs. Budget  
For the Year to Date Period Ending August 31, 2024**

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Income	9,000	598	4,725	(4,275)
Miscellaneous Income	1,000	0	526	(474)
Property Tax Income	895,000	5,468	505,408	(389,592)
Timber, L/H, Comp Tax Income	3,000	82	505	(2,495)
<b>Total Income</b>	<u>908,000</u>	<u>6,148</u>	<u>511,163</u>	<u>(396,837)</u>
<b>Gross Income</b>	908,000	6,148	511,163	(396,837)
<b>Expense</b>				
<b>Administration</b>				
Admin/Accounting Wages	37,500	3,880	25,439	(12,061)
Administrative Payroll Taxes	21,000	2,133	15,243	(5,757)
Audit	10,000	0	2,050	(7,950)
Bank Fees (Returned Checks)	200	0	40	(160)
Commissioners' Salaries	10,260	1,080	8,640	(1,620)
Compensation Reserve	22,000	0	0	(22,000)
Comprehensive Scheme	0	0	2,201	2,201
Consultant Services	15,000	0	1,530	(13,471)
County Service Fees	100	0	0	(100)
Dues & Memberships	3,000	0	2,170	(830)
Economic Analysis Study	0	0	5,720	5,720
Election Costs	11,000	0	7,542	(3,458)
Employee Fringe Benefits	27,000	2,250	18,000	(9,000)
Employee IRA Matching	8,000	805	5,485	(2,515)
Executive Director Salary	88,500	7,375	59,000	(29,500)
FMLA & LTC Payroll Taxes	2,000	0	3,825	1,825
Insurance (Port-wide)	115,500	113,631	113,631	(1,869)
Labor & Industries Taxes	22,000	0	14,477	(7,523)
Legal Fees	4,000	1,318	3,164	(836)
Legal Notices/Classified Ads	2,000	0	60	(1,940)
Maint & Ops Supervisor Wages	62,600	7,534	49,237	(13,363)
Marketing - General	4,500	0	0	(4,500)
Meetings & Education incl WPPA	6,000	110	1,955	(4,045)
Misc Expenses & Taxes	3,000	237	1,723	(1,277)
Ofc. Equip Lease, Purch, Repair	4,000	38	4,846	846
Office & Facilities Supplies	3,000	471	2,023	(977)
Office Telephone & Staff Mobile	7,100	1,076	5,711	(1,389)
Payroll Taxes - Commissioners	2,000	169	1,328	(672)
Per Diem - Commissioners			0	
Per Diem - Easton	4,500	322	3,154	(1,346)
Per Diem - Gordon	4,500	644	3,794	(706)
Per Diem - Ng	4,500	161	1,771	(2,729)
<b>Total Per Diem - Commissioners</b>	<u>13,500</u>	<u>1,127</u>	<u>8,719</u>	<u>(4,781)</u>

**Port of South Whidbey**  
**Administrative and Capital**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Permitting - Ongoing	0	0	0	0
Port Clerk/Accountant Wages	65,000	6,753	46,918	(18,082)
Port Office Rental	26,400	2,200	17,600	(8,800)
Port Vehicles' Expense	6,500	384	2,876	(3,624)
Promotional Hosting	1,000	0	124	(876)
Publications & Subscriptions	200	0	174	(26)
Tourism Devel Grants/Subsidies	0	0	0	0
Travel Exp - Commissioners				
Travel Expense - Easton	1,500	0	910	(590)
Travel Expense - Gordon	1,500	34	911	(589)
Travel Expense - Ng	1,500	0	1,351	(149)
<b>Total Travel Exp - Commissioners</b>	<b>4,500</b>	<b>34</b>	<b>3,172</b>	<b>(1,328)</b>
Travel Expense - Staff	4,500	347	2,157	(2,343)
Website Design & Maintenance	15,000	55	699	(14,301)
<b>Total Administration</b>	<b>627,860</b>	<b>153,006</b>	<b>437,476</b>	<b>(190,384)</b>
<b>Total Expense</b>	<b>627,860</b>	<b>153,006</b>	<b>437,476</b>	<b>(190,384)</b>
<b>Net Ordinary Income</b>	<b>280,140</b>	<b>(146,858)</b>	<b>73,688</b>	<b>(206,452)</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Capital Revenue</b>				
Clean Vessel Program Grant	750	0	77	(673)
<b>Fairgrounds</b>				
IC Grant 1 - Workforce Housing	150,000	0	15,244	(134,757)
IC Grant 2 - Workforce Housing	350,000	0	0	(350,000)
RCEDF Grant - Fairgrounds	305,000	0	0	(305,000)
USDA Grant - Fairgrounds	0	0	0	0
WSDA Grant - Fairgrounds	0	0	0	0
<b>Total Fairgrounds</b>	<b>805,000</b>	<b>0</b>	<b>15,244</b>	<b>(789,757)</b>
RCO Clinton Local Parks Grant	70,000	0	0	(70,000)
STBG Clinton Dock	30,000	0	28,392	(1,608)
<b>Total Capital Revenue</b>	<b>905,750</b>	<b>0</b>	<b>43,713</b>	<b>(862,037)</b>
<b>Total Other Income</b>	<b>905,750</b>	<b>0</b>	<b>43,713</b>	<b>(862,037)</b>
<b>Other Expense</b>				
<b>Capital Expenditures</b>				
Clinton Dock-Passenger Ferry	100,000	0	39,712	(60,288)
Fairgrounds - Cap Improvements	510,000	39,585	190,627	(319,373)
Fairgrounds - Workforce Housing	500,000	549	9,396	(490,604)
<b>Total Capital Expenditures</b>	<b>1,110,000</b>	<b>40,133</b>	<b>239,735</b>	<b>(870,265)</b>
<b>Total Other Expense</b>	<b>1,110,000</b>	<b>40,133</b>	<b>239,735</b>	<b>(870,265)</b>
<b>Net Other Income</b>	<b>(204,250)</b>	<b>(40,133)</b>	<b>(196,022)</b>	<b>8,228</b>
<b>Net Income</b>	<b>75,890</b>	<b>(186,992)</b>	<b>(122,334)</b>	<b>(198,224)</b>

**Port of South Whidbey**  
**LTGO Bonds**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Capital Revenue</b>				
<b>Bond Interest</b>				
2018A Bond Interest Income	3,600	717	4,638	1,038
2018B Bond Interest Income	3,600	717	4,638	1,038
<b>Total Bond Interest</b>	<u>7,200</u>	<u>1,435</u>	<u>9,276</u>	<u>2,076</u>
<b>Total Capital Revenue</b>	<u>7,200</u>	<u>1,435</u>	<u>9,276</u>	<u>2,076</u>
<b>Total Other Income</b>	7,200	1,435	9,276	2,076
<b>Other Expense</b>				
<b>Capital Expenditures</b>				
<b>2012 LTGO Bond</b>				
2012 LTGO Bond Fees	300	0	0	(300)
2012 LTGO Bond Interest	15,825	0	7,913	(7,913)
2012 LTGO Bond Principal	45,000	0	0	(45,000)
<b>Total 2012 LTGO Bond</b>	<u>61,125</u>	<u>0</u>	<u>7,913</u>	<u>(53,213)</u>
<b>2016 LTGO Bond</b>				
2016 LTGO Bond Fees	0	0	0	0
2016 LTGO Bond Interest	919	0	551	(368)
2016 LTGO Bond Principal	15,000	0	15,000	0
<b>Total 2016 LTGO Bond</b>	<u>15,919</u>	<u>0</u>	<u>15,551</u>	<u>(368)</u>
<b>2018A LTGO Bond</b>				
2018A LTGO Bond Fees	300	0	0	(300)
2018A LTGO Bond Interest	15,745	0	7,873	(7,873)
2018A LTGO Bond Principal	5,000	0	0	(5,000)
<b>Total 2018A LTGO Bond</b>	<u>21,045</u>	<u>0</u>	<u>7,873</u>	<u>(13,173)</u>
<b>2018B LTGO Bond (Taxable)</b>				
2018B LTGO Bond Fees	300	0	0	(300)
2018B LTGO Bond Interest	19,132	0	9,566	(9,566)
2018B LTGO Bond Principal	10,000	0	0	(10,000)
<b>Total 2018B LTGO Bond (Taxable)</b>	<u>29,432</u>	<u>0</u>	<u>9,566</u>	<u>(19,866)</u>
<b>Total Capital Expenditures</b>	<u>127,521</u>	<u>0</u>	<u>40,903</u>	<u>(86,619)</u>
<b>Total Other Expense</b>	127,521	0	40,903	(86,619)
<b>Net Other Income</b>	<u>(120,321)</u>	<u>1,435</u>	<u>(31,626)</u>	<u>88,695</u>
<b>Net Income</b>	<u><u>(120,321)</u></u>	<u><u>1,435</u></u>	<u><u>(31,626)</u></u>	<u><u>88,695</u></u>

**Port of South Whidbey**  
**Bush Point**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>Bush Point Operations</b>				
Dock & Ramp - Bush Pt	2,000	0	0	(2,000)
Electricity - Bush Pt	1,800	72	1,081	(719)
Equipment - Bush Pt	2,000	326	1,376	(624)
Maint & Repair - Bush Pt	3,000	185	560	(2,440)
Maint Payroll Taxes - Bush	50	0	0	(50)
Maint Wages - Bush Pt	550	60	340	(210)
Materials & Supplies - Bush Pt	1,000	0	387	(613)
Minor Improvements - Bush Pt	3,000	0	0	(3,000)
Refuse Removal - Bush Pt	500	36	292	(208)
Telephone - Bush Pt	500	0	0	(500)
Water System - Bush Pt	1,000	0	0	(1,000)
<b>Total Bush Point Operations</b>	<u>15,400</u>	<u>679</u>	<u>4,037</u>	<u>(11,363)</u>
<b>Total Expense</b>	<u>15,400</u>	<u>679</u>	<u>4,037</u>	<u>(11,363)</u>
<b>Net Ordinary Income</b>	<u>(15,400)</u>	<u>(679)</u>	<u>(4,037)</u>	<u>11,363</u>
<b>Net Income</b>	<u><u>(15,400)</u></u>	<u><u>(679)</u></u>	<u><u>(4,037)</u></u>	<u><u>11,363</u></u>

**Port of South Whidbey**  
**Clinton Beach**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>Clinton Beach Operations</b>				
Dock (Maint/Project) - Clinton	1,000	0	0	(1,000)
Electricity - Clinton Beach	700	56	681	(19)
Maint & Repair - Clinton Beach	500	0	3,672	3,172
Maint Wages - Clinton Beach	500	0	0	(500)
Materials & Supplies - Clinton	1,500	86	391	(1,109)
Minor Improvements - Clinton	1,000	0	0	(1,000)
Payroll Taxes - Clinton Beach	50	0	0	(50)
Refuse Removal - Clinton Beach	1,000	184	1,089	89
Water System - Clinton Beach	400	0	347	(53)
<b>Total Clinton Beach Operations</b>	<u>6,650</u>	<u>326</u>	<u>6,180</u>	<u>(470)</u>
<b>Total Expense</b>	<u>6,650</u>	<u>326</u>	<u>6,180</u>	<u>(470)</u>
<b>Net Ordinary Income</b>	<u>(6,650)</u>	<u>(326)</u>	<u>(6,180)</u>	<u>470</u>
<b>Net Income</b>	<u><u>(6,650)</u></u>	<u><u>(326)</u></u>	<u><u>(6,180)</u></u>	<u><u>470</u></u>

**Port of South Whidbey**  
**Whidbey Island Fairgrounds**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Fairgrounds Revenue</b>				
Camping Fees - Fairgrounds	30,000	1,390	1,764	(28,236)
Dump/Water Fees - Campground	4,000	350	1,745	(2,255)
<b>Fairgrounds Events</b>				
Event Haul In Fees-Fairgrounds	700	0	484	(216)
Event Rentals - Fairgrounds	44,300	12,133	54,055	9,755
Fairgrounds Events - Other		0	(175)	
<b>Total Fairgrounds Events</b>	<u>45,000</u>	<u>12,133</u>	<u>54,364</u>	<u>9,364</u>
Other Fairgrounds Revenue -Misc	0	7	72	72
<b>Taxes - Fairgrounds</b>				
Camping Sales/Lodging Tax	3,000	150	191	(2,809)
L/H Tax Revenue - Fairgrounds	3,000	311	1,685	(1,315)
<b>Total Taxes - Fairgrounds</b>	<u>6,000</u>	<u>461</u>	<u>1,876</u>	<u>(4,124)</u>
Tenant Leases - Fairgrounds	35,000	3,098	18,525	(16,475)
Utilities Reimb - Fair Assoc	1,200	100	800	(400)
<b>Total Fairgrounds Revenue</b>	<u>121,200</u>	<u>17,539</u>	<u>79,146</u>	<u>(42,054)</u>
<b>Total Income</b>	<u>121,200</u>	<u>17,539</u>	<u>79,146</u>	<u>(42,054)</u>
<b>Gross Income</b>	121,200	17,539	79,146	(42,054)
<b>Expense</b>				
<b>Fairgrounds Operations</b>				
Admin Wages - Fair	240	0	0	(240)
Electricity - Fairgrounds	21,000	1,531	15,528	(5,472)
Employee Benefits - Fairgrounds	7,200	600	4,800	(2,400)
Equipment (Purch/Rent/Repair)	5,000	0	5,597	597
Fairgrounds Dir Salary/Wages	59,500	0	19,500	(40,000)
FG Mktg & Events Coord Wages	23,000	2,950	17,308	(5,693)
Maint & Repair - Fairgrounds	8,000	(446)	2,114	(5,886)
Maint Campground Host Wages	20,800	0	0	(20,800)
Maint Laborer Wages - Part Time	20,800	2,560	9,845	(10,955)
Maint Wages - Temp Fair	2,500	0	0	(2,500)
Marketing/Advertising-FG	6,000	499	848	(5,152)
Materials & Supplies - Fair	13,000	2,428	10,064	(2,937)
Minor Improvements - Fair	5,000	0	0	(5,000)
Payroll Taxes - Fairgrounds	8,000	477	4,062	(3,938)
Propane - Fairgrounds	3,000	255	2,548	(452)
Refuse Removal - Fairgrounds	3,000	693	3,555	555

**Port of South Whidbey**  
**Whidbey Island Fairgrounds**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Taxes - Fairgrounds</b>				
<b>B &amp; O Tax - Fair</b>	500	239	399	(101)
<b>Leasehold Tax - Fair</b>	3,500	0	1,818	(1,682)
<b>Sales &amp; Lodging Tax</b>	2,000	40	40	(1,960)
<b>Total Taxes - Fairgrounds</b>	<u>6,000</u>	<u>280</u>	<u>2,258</u>	<u>(3,742)</u>
<b>Telephone &amp; DSL - Fairgrounds</b>	5,000	884	6,107	1,107
<b>Travel &amp; Other Misc - Fair</b>	2,000	0	446	(1,554)
<b>Vehicle Maintenance - Fair</b>	3,000	203	680	(2,320)
<b>Water &amp; Sewer - Fairgrounds</b>	15,000	7,028	15,197	197
<b>Total Fairgrounds Operations</b>	<u>237,040</u>	<u>19,941</u>	<u>120,456</u>	<u>(116,584)</u>
<b>Total Expense</b>	<u>237,040</u>	<u>19,941</u>	<u>120,456</u>	<u>(116,584)</u>
<b>Net Ordinary Income</b>	<u>(115,840)</u>	<u>(2,401)</u>	<u>(41,309)</u>	<u>74,531</u>
<b>Net Income</b>	<u><u>(115,840)</u></u>	<u><u>(2,401)</u></u>	<u><u>(41,309)</u></u>	<u><u>74,531</u></u>



**Port of South Whidbey**  
**Humphrey Road Parking Lot**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Humphrey Road Revenue</b>				
Daily Parking Fees-Humphrey Rd	23,000	2,793	17,720	(5,280)
Permit Fees - Humphrey Rd	19,000	51	11,439	(7,561)
Sales Tax - Humphrey Rd	4,000	250	2,645	(1,355)
<b>Total Humphrey Road Revenue</b>	<u>46,000</u>	<u>3,094</u>	<u>31,804</u>	<u>(14,196)</u>
<b>Total Income</b>	<u>46,000</u>	<u>3,094</u>	<u>31,804</u>	<u>(14,196)</u>
<b>Gross Income</b>	46,000	3,094	31,804	(14,196)
<b>Expense</b>				
<b>Humphrey Rd Parking Lot Ops</b>				
Attendant Payroll - Humphrey Rd	5,700	520	4,160	(1,540)
General Maint - Humphrey Rd	750	48	79	(671)
Improvements - Humphrey Lot	0	0	0	0
Materials & Supplies - Humph Rd	500	20	87	(413)
Payroll Taxes - Humphrey Rd	450	40	318	(132)
<b>Taxes - Humphrey Rd</b>				
B & O Taxes - Humphrey Rd	100	25	68	(32)
WSST - Parking	3,400	520	2,657	(743)
<b>Total Taxes - Humphrey Rd</b>	<u>3,500</u>	<u>545</u>	<u>2,725</u>	<u>(775)</u>
<b>Total Humphrey Rd Parking Lot Ops</b>	<u>10,900</u>	<u>1,173</u>	<u>7,369</u>	<u>(3,531)</u>
<b>Total Expense</b>	<u>10,900</u>	<u>1,173</u>	<u>7,369</u>	<u>(3,531)</u>
<b>Net Ordinary Income</b>	<u>35,100</u>	<u>1,920</u>	<u>24,435</u>	<u>(10,665)</u>
<b>Net Income</b>	<u><u>35,100</u></u>	<u><u>1,920</u></u>	<u><u>24,435</u></u>	<u><u>(10,665)</u></u>

**Port of South Whidbey**  
**Possession Beach Waterfront Park**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Possession Park Revenue</b>				
Donations - Possession Park	1,000	0	121	(880)
Electricity reimb - Poss Pk	1,200	0	0	(1,200)
Parking Fees - Possession	250	0	0	(250)
Rental of Residence - Poss Pk	14,400	0	(2,600)	(17,000)
Sales Tax - Possession Parking	20	0	0	(20)
<b>Total Possession Park Revenue</b>	<u>16,870</u>	<u>0</u>	<u>(2,480)</u>	<u>(19,350)</u>
<b>Total Income</b>	<u>16,870</u>	<u>0</u>	<u>(2,480)</u>	<u>(19,350)</u>
<b>Gross Income</b>	16,870	0	(2,480)	(19,350)
<b>Expense</b>				
<b>Possession Beach Park Ops</b>				
Dock & Ramp - Possession	0	0	0	0
Electricity - Possession	3,500	143	1,940	(1,560)
Equip (Purchase/Rent/Repair)	2,500	53	427	(2,073)
Maint & Repair - Possession	3,000	(78,166)	(17,081)	(20,081)
Maint. Wages - Possession	18,000	0	710	(17,290)
Materials & Suppl - Possession	2,500	20	719	(1,781)
Minor Improvements - Poss Pk	6,000	0	64,602	58,602
Payroll Taxes - Possession	1,500	0	7	(1,493)
Refuse Removal - Possession	2,000	112	902	(1,098)
<b>Taxes - Possession</b>				
B & O Taxes - Poss Pk	10	0	0	(10)
WSST - Overnight Parking	40	0	0	(40)
<b>Total Taxes - Possession</b>	<u>50</u>	<u>0</u>	<u>0</u>	<u>(50)</u>
<b>Telephone - Possession</b>	1,200	116	900	(300)
<b>Water System Maint - Poss Pk</b>	1,500	133	1,080	(420)
<b>Total Possession Beach Park Ops</b>	<u>41,750</u>	<u>(77,590)</u>	<u>54,206</u>	<u>12,456</u>
<b>Total Expense</b>	<u>41,750</u>	<u>(77,590)</u>	<u>54,206</u>	<u>12,456</u>
<b>Net Ordinary Income</b>	<u>(24,880)</u>	<u>77,590</u>	<u>(56,686)</u>	<u>(31,806)</u>
<b>Net Income</b>	<u>(24,880)</u>	<u>77,590</u>	<u>(56,686)</u>	<u>(31,806)</u>

**Port of South Whidbey**  
**South Whidbey Harbor**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Harbor Revenue</b>				
Annual Moorage	19,800	792	11,236	(8,564)
Commercial Moorage	2,640	420	2,100	(540)
Dinghy	900	0	770	(130)
Ice Sales	1,000	246	597	(403)
Leasehold Tax Revenue - SWH	7,700	192	3,418	(4,282)
Live-aboard fee	0	0	240	240
Monthly Moorage	35,200	0	11,932	(23,268)
Other Harbor Revenue - Misc	0	286	1,430	1,430
Showers	1,000	241	1,100	100
SWH Special Events & Donations	100	56	189	89
Transient Day Use Moorage	14,300	2,082	7,962	(6,338)
Transient Overnight Moorage	154,000	31,308	111,001	(42,999)
<b>Total Harbor Revenue</b>	<u>236,640</u>	<u>35,623</u>	<u>151,973</u>	<u>(84,667)</u>
<b>Total Income</b>	<u>236,640</u>	<u>35,623</u>	<u>151,973</u>	<u>(84,667)</u>
<b>Gross Income</b>	236,640	35,623	151,973	(84,667)
<b>Expense</b>				
<b>South Whidbey Harbor Ops</b>				
203 Wharf St Lot Maint Wages	120	0	0	(120)
203 Wharf St Maint/Repair	200	0	0	(200)
Advertising/Promotion - Harbor	3,000	0	364	(2,636)
Asst Harbormaster Wages	41,600	3,712	29,071	(12,529)
DNR Tidelands Lease	12,000	0	11,056	(944)
Dockhand - Part Time	20,800	2,240	13,190	(7,610)
Electricity - Harbor	12,000	716	8,282	(3,718)
Employee Benefits - Harbor	14,400	1,200	9,600	(4,800)
Equip (Purch/Rent/Repair) SWH	1,500	16	2,264	764
Golf Cart & Boat-Maint	500	0	146	(354)
Harbormaster Wages	54,000	5,298	37,624	(16,376)
Ice Purchases	600	197	233	(367)
Maint & Repair - Harbor	10,000	667	2,783	(7,217)
Maint & Repair - Phil Simon Pk	500	0	61	(439)
Maint Contracts - Harbor	8,500	966	7,188	(1,312)
Maint Wages - Harbor	240	0	0	(240)
Materials & Supplies - Harbor	9,000	414	4,129	(4,871)
Merchant Fees - Harbor	6,000	1,478	4,339	(1,661)

**Port of South Whidbey**  
**South Whidbey Harbor**  
**Statement of Revenue Collected and Expenses Paid vs. Budget**  
For the Year to Date Period Ending August 31, 2024

	<u>Budget</u>	<u>Aug 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Minor Improvements - Harbor	1,500	0	0	(1,500)
Payroll Taxes - Harbor	10,000	1,122	7,287	(2,713)
Pump-Out Barge M & R	1,000	0	0	(1,000)
Refuse Removal - Harbor	4,000	478	2,304	(1,697)
Seasonal Wages - Harbor	20,000	1,972	4,692	(15,308)
Taxes - Harbor				
B & O Tax - Harbor	2,000	720	1,694	(306)
Leasehold Tax - Harbor	7,000	0	6,278	(722)
Total Taxes - Harbor	<u>9,000</u>	<u>720</u>	<u>7,973</u>	<u>(1,027)</u>
Telephone & DSL - Harbor	3,000	295	2,223	(777)
Water & Sewer - Harbor	<u>9,000</u>	<u>1,569</u>	<u>5,428</u>	<u>(3,572)</u>
Total South Whidbey Harbor Ops	<u>252,460</u>	<u>23,060</u>	<u>160,236</u>	<u>(92,224)</u>
Total Expense	<u>252,460</u>	<u>23,060</u>	<u>160,236</u>	<u>(92,224)</u>
Net Ordinary Income	<u>(15,820)</u>	<u>12,564</u>	<u>(8,263)</u>	<u>7,557</u>
Net Income	<u><u>(15,820)</u></u>	<u><u>12,564</u></u>	<u><u>(8,263)</u></u>	<u><u>7,557</u></u>

## PORT OF SOUTH WHIDBEY

August 31, 2024

Ending General Fund Cash Balance as of 12/31/23	84,037.16
Ending General Fund Investment Balance as of 12/31/23	397,000.00
Ending Bond Fund Cash Balance as of 12/31/23	998.21
Ending Bond Fund Investment Balance as of 12/31/23	567,202.20
<b>Balance as of 12/31/23</b>	<b><u>1,049,237.57</u></b>
Original Estimated Beginning Cash per 2024 Budget	1,154,140.00
Actual Beginning Cash Balance as of 1/1/24	1,049,237.57
<b>Difference</b>	<b><u>(104,902.43)</u></b>
Original Estimated Ending Cash per 2024 Budget	<b>870,219.00</b>
Ending General Fund Cash Balance as of 8/31/24	38,814.43
Ending General Fund Investment Balance as of 8/31/24	185,000.00
Ending Bond Fund Cash Balance as of 8/31/24	1,435.41
Ending Bond Fund Investment Balance as of 8/31/24	576,041.20
<b>Balance as of 8/31/24</b>	<b><u>801,291.04</u></b>
<b>General Fund Cash &amp; Investment Total as of 8/31/24</b>	<b>223,814.43</b>
<b>Bond Fund Cash &amp; Investment Total as of 8/31/24</b>	<b><u>577,476.61</u></b>
	<b><u>801,291.04</u></b>

**Port of South Whidbey  
Preliminary Profit & Loss  
September 2024**

	Sep 24
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Fairgrounds Revenue</b>	
Camping Fees - Fairgrounds	1,931.26
Dump/Water Fees - Campground	259.25
<b>Fairgrounds Events</b>	
Event Haul In Fees-Fairgrounds	254.00
Event Rentals - Fairgrounds	505.00
<b>Total Fairgrounds Events</b>	759.00
Tenant Leases - Fairgrounds	2,374.70
Utilities Reimb - Fair Assoc	100.00
<b>Total Fairgrounds Revenue</b>	5,424.21
<b>Harbor Revenue</b>	
Annual Moorage	1,584.00
Ice Sales	105.68
Live-aboard fee	120.00
Monthly Moorage	3,067.50
Other Harbor Revenue - Misc	286.00
Showers	143.00
<b>SWH Special Events &amp; Donations</b>	
Donation Box - Harbor	20.00
<b>Total SWH Special Events &amp; Donations</b>	20.00
Transient Day Use Moorage	1,440.00
Transient Overnight Moorage	21,334.10
<b>Total Harbor Revenue</b>	28,100.28
<b>Humphrey Road Revenue</b>	
Daily Parking Fees-Humphrey Rd	2,961.35
Permit Fees - Humphrey Rd	3,125.03
<b>Total Humphrey Road Revenue</b>	6,086.38
<b>Total Income</b>	39,610.87
<b>Gross Profit</b>	39,610.87
<b>Expense</b>	
<b>Administration</b>	
Admin/Accounting Wages	2,994.09
Commissioners' Salaries	1,080.00
Dues & Memberships	250.00
Employee Fringe Benefits	2,250.00
Executive Director Salary	7,375.00
Legal Fees	208.00
Maint & Ops Supervisor Wages	6,037.67
Meetings & Education incl WPPA	1,038.76
Ofc. Equip Lease, Purch, Repair	38.09
Office & Facilities Supplies	111.01
Office Telephone & Staff Mobile	689.51
<b>Per Diem - Commissioners</b>	
Per Diem - Easton	483.00
Per Diem - Gordon	483.00
Per Diem - Ng	322.00
<b>Total Per Diem - Commissioners</b>	1,288.00
Port Clerk/Accountant Wages	5,373.54
Port Office Rental	2,200.00
Promotional Hosting	0.00

**Port of South Whidbey**  
**Preliminary Profit & Loss**  
 September 2024

	Sep 24
<b>Travel Exp - Commissioners</b>	
Travel Expense - Easton	0.00
Travel Expense - Gordon	0.00
Travel Expense - Ng	0.00
<b>Total Travel Exp - Commissioners</b>	0.00
<b>Travel Expense - Staff</b>	246.03
<b>Website Design &amp; Maintenance</b>	55.00
<b>Total Administration</b>	31,234.70
<b>Bush Point Operations</b>	
Dock & Ramp - Bush Pt	342.73
Electricity - Bush Pt	72.70
Maint & Repair - Bush Pt	10.88
Maint Wages - Bush Pt	0.00
Materials & Supplies - Bush Pt	266.52
Refuse Removal - Bush Pt	68.00
Water System - Bush Pt	936.00
<b>Total Bush Point Operations</b>	1,696.83
<b>Clinton Beach Operations</b>	
Electricity - Clinton Beach	57.22
Maint & Repair - Clinton Beach	1,496.00
Materials & Supplies - Clinton	68.46
Refuse Removal - Clinton Beach	333.20
Water System - Clinton Beach	63.35
<b>Total Clinton Beach Operations</b>	2,018.23
<b>Fairgrounds Operations</b>	
Electricity - Fairgrounds	2,839.25
Employee Benefits - Fairgrounds	600.00
Equipment (Purch/Rent/Repair)	924.57
Fairgrounds Dir Salary/Wages	0.00
FG Mktg & Events Coord Wages	2,248.25
Maint & Repair - Fairgrounds	4,140.37
Maint Laborer Wages - Part Time	1,485.00
Marketing/Advertising-FG	0.00
Materials & Supplies - Fair	1,287.38
Propane - Fairgrounds	246.78
Refuse Removal - Fairgrounds	766.91
Taxes - Fairgrounds	
B & O Tax - Fair	103.54
Sales & Lodging Tax	150.09
<b>Total Taxes - Fairgrounds</b>	253.63
Telephone & DSL - Fairgrounds	720.31
Vehicle Maintenance - Fair	0.00
Water & Sewer - Fairgrounds	18,048.61
<b>Total Fairgrounds Operations</b>	33,561.06
<b>Humphrey Rd Parking Lot Ops</b>	
Attendant Payroll - Humphrey Rd	520.00
General Maint - Humphrey Rd	10.87
Materials & Supplies - Humph Rd	112.43
Taxes - Humphrey Rd	
B & O Taxes - Humphrey Rd	6.94
WSST - Parking	250.23
<b>Total Taxes - Humphrey Rd</b>	257.17
<b>Total Humphrey Rd Parking Lot Ops</b>	900.47

**Port of South Whidbey  
Preliminary Profit & Loss  
September 2024**

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	<u>Sep 24</u>
Payroll Expenses	4,611.15
Possession Beach Park Ops	
Electricity - Possession	155.83
Equip (Purchase/Rent/Repair)	706.12
Refuse Removal - Possession	111.70
Telephone - Possession	116.39
Water System Maint - Poss Pk	132.67
	<hr/>
Total Possession Beach Park Ops	1,222.71
South Whidbey Harbor Ops	
Asst Harbormaster Wages	3,937.50
Dockhand - Part Time	2,290.00
Electricity - Harbor	634.75
Employee Benefits - Harbor	1,200.00
Equip (Purch/Rent/Repair) SWH	427.83
Harbor Receipts Discrepancy	-0.06
Harbormaster Wages	4,847.12
Ice Purchases	170.05
Maint & Repair - Harbor	100.00
Maint Contracts - Harbor	930.24
Materials & Supplies - Harbor	911.72
Refuse Removal - Harbor	478.03
Seasonal Wages - Harbor	1,941.07
Taxes - Harbor	
B & O Tax - Harbor	645.56
	<hr/>
Total Taxes - Harbor	645.56
Telephone & DSL - Harbor	301.17
Water & Sewer - Harbor	2,433.44
	<hr/>
Total South Whidbey Harbor Ops	21,248.42
	<hr/>
Total Expense	96,493.57
	<hr/>
Net Ordinary Income	-56,882.70
Other Income/Expense	
Other Expense	
Capital Expenditures	
Clinton Dock-Passenger Ferry	2,741.75
Fairgrounds - Cap Improvements	17,830.75
	<hr/>
Total Capital Expenditures	20,572.50
	<hr/>
Total Other Expense	20,572.50
	<hr/>
Net Other Income	-20,572.50
	<hr/>
Net Income	<u><u>-77,455.20</u></u>





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**Contents**

- Financial Reporting – Aug 2024
- Fairgrounds Bond Invoice
- 2025 Budget
- Fairgrounds Projects
- Port Presentation to Langley City Council
- Clinton Dock
- Possession Beach Boarding Floats – RCO Grant Application

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**Financial Reporting – Aug 2024**

We received approximately \$64k in operating, tax and capital revenue, and incurred approximately \$161k in operating & capital expenses in August 2024. End of month cash balance for August was \$226k in our General Operating Account and \$577k in our Bond Account. The financial statement and associated analyses (revenue and expense charts and cash flow) are attached.

**Fairgrounds Bond Invoice**

Attached is a memorandum to transfer \$108,758 from our Bond Account designed for Fairgrounds capital improvements. This is to reimburse our General Account for the following expenditures:

- Burrier Building - \$24,316 to repair the floor and to repair the foundation columns
- Food Booths - \$84,442 to reinforce the foundation and back wall for a portion of the buildings

**2025 Budget**

The 2025 Draft Budget has been updated; most changes are streamlining/scaling back the capital projects plan and accommodating adding a staff member to work on deferred maintenance at the Port’s parks and facilities. This plan will still need some work to get closer to a \$500,000 cash balance at the end of the year. This budget does not yet plan for any State Legislature asks; I will incorporate that in the near future.

**Fairgrounds Projects**

**Fairgrounds Workforce Housing Feasibility Study:** The Port Commissioners met with the South Whidbey School District Board on Sept. 11. The Commissioners asked the School Board if they would like to participate in the housing feasibility study to include school district property. The School Board asked the Port to submit a request in writing for consideration. I have drafted a request and submitted it to the Superintendent, and we will discuss the request in the coming days. Superintendent Jo Moccia mentioned it may be November 13 before the Board will be able to address the request due to full agendas at their upcoming meetings.

**Campground:** Port staff has made final decisions on the planned campground hookups, and the City of Langley has reviewed the plans. We hope to be out to bid in October.

**Drainage:** Engineer’s work on developing drainage solutions is ongoing.

**Window treatments on the Pole Building windows:** The window treatments have been installed.

**Coffman Flooring:** Valdez Construction has provided a quote for \$9,197 for a new rubber base with 24” x 24” commercial grade carpet tiles for the meeting space in Coffman.



Port Presentation to Langley City Council

The Port’s presentation to the Langley City Council to discuss the Port of South Whidbey and ports in general went well. The City is open to having a follow on joint meeting for further discussion on the port’s Langley properties after the new year.

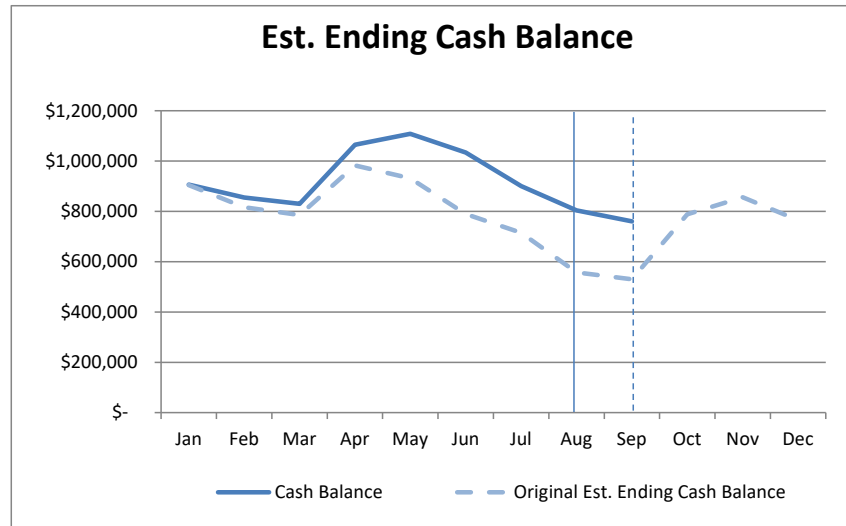
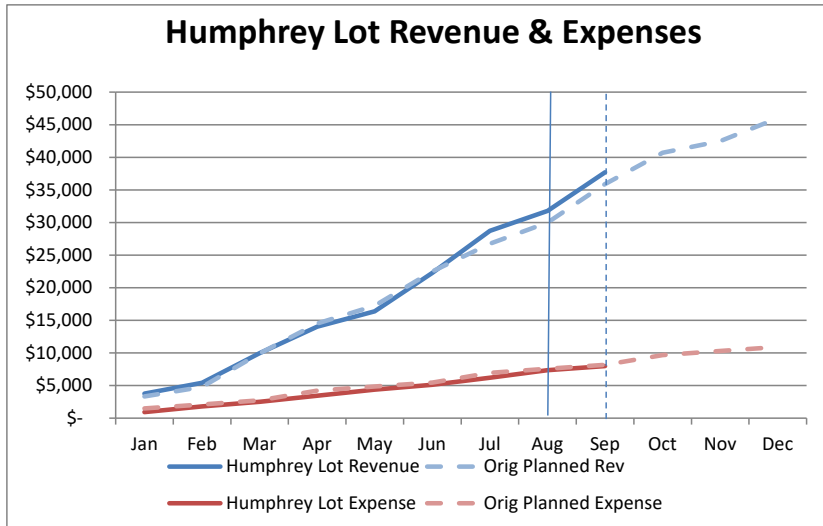
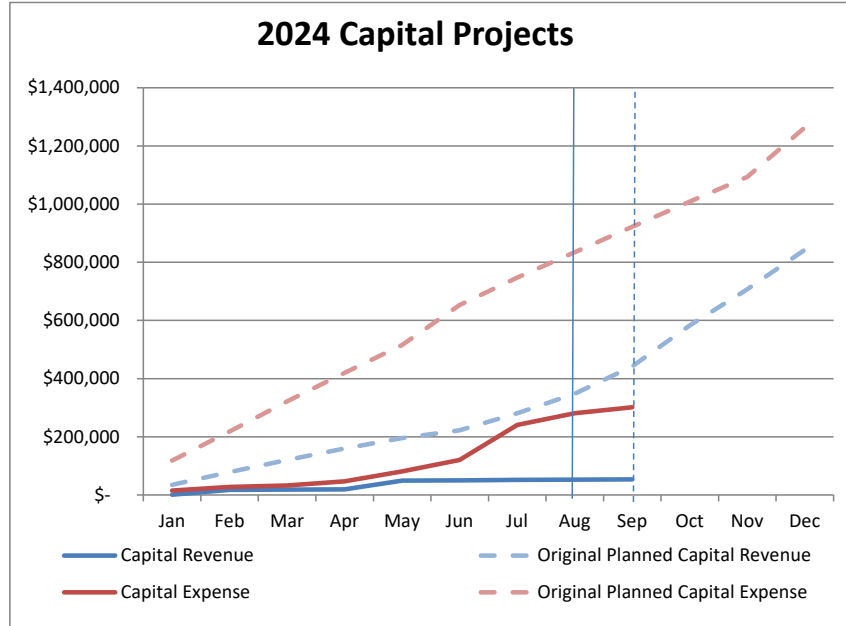
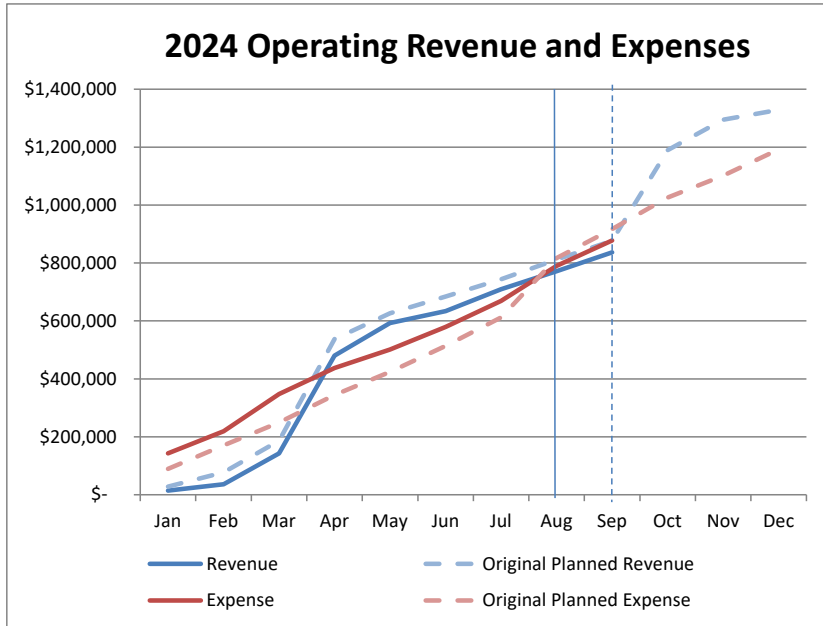
Clinton Dock

Planning for separating the floats construction from the overall project is going well. I am working with IRTPO, WSDOT and the Federal Highways Administration to achieve this creative approach. All agencies have indicated this approach is possible and have outlined their respective requirements for this to happen.

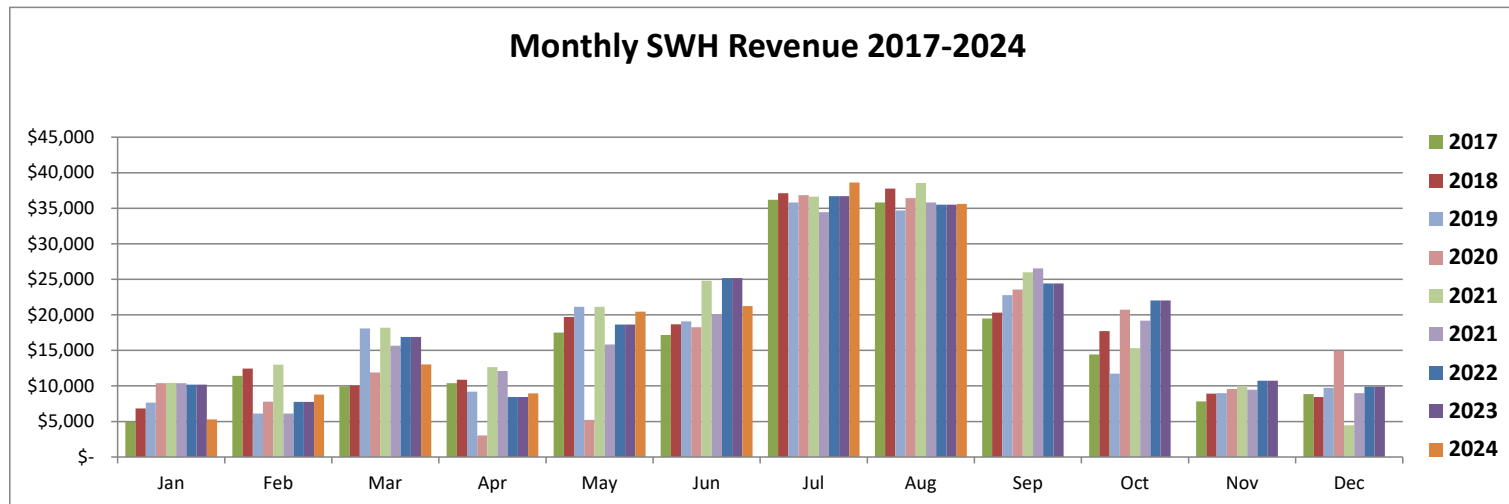
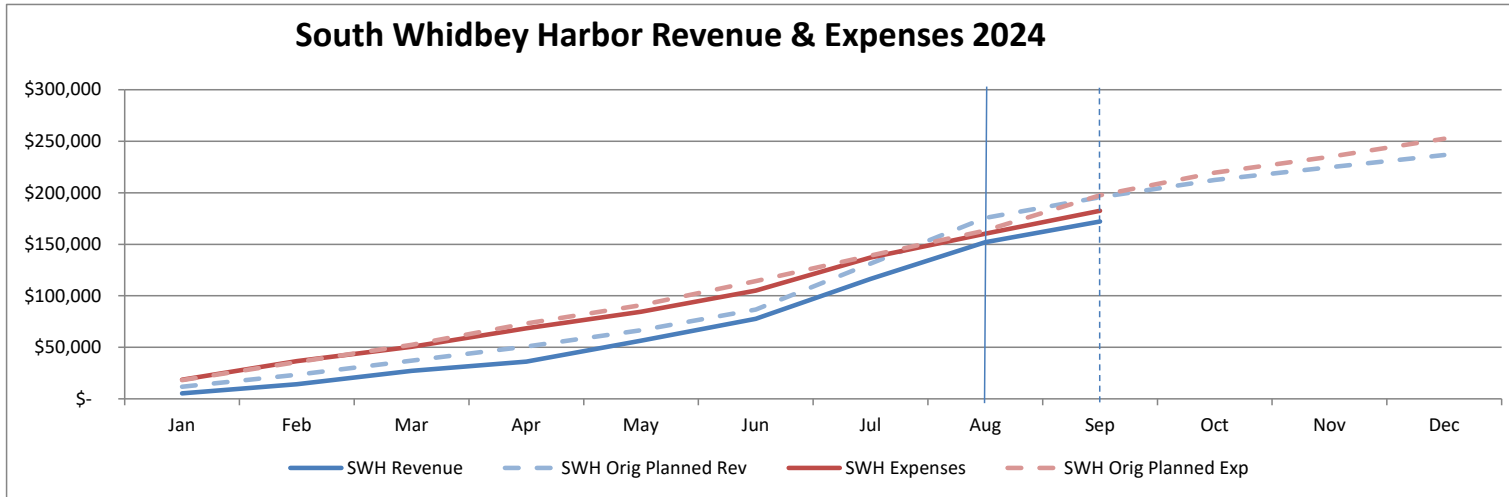
Possession Beach Boarding Floats – RCO Grant Application

I plan to put together a grant application for the Possession Beach Boarding Floats by the deadline of October 31. Attached please find a Resolution authorizing me to submit this grant application for consideration.

## Port of South Whidbey 2024 Projections

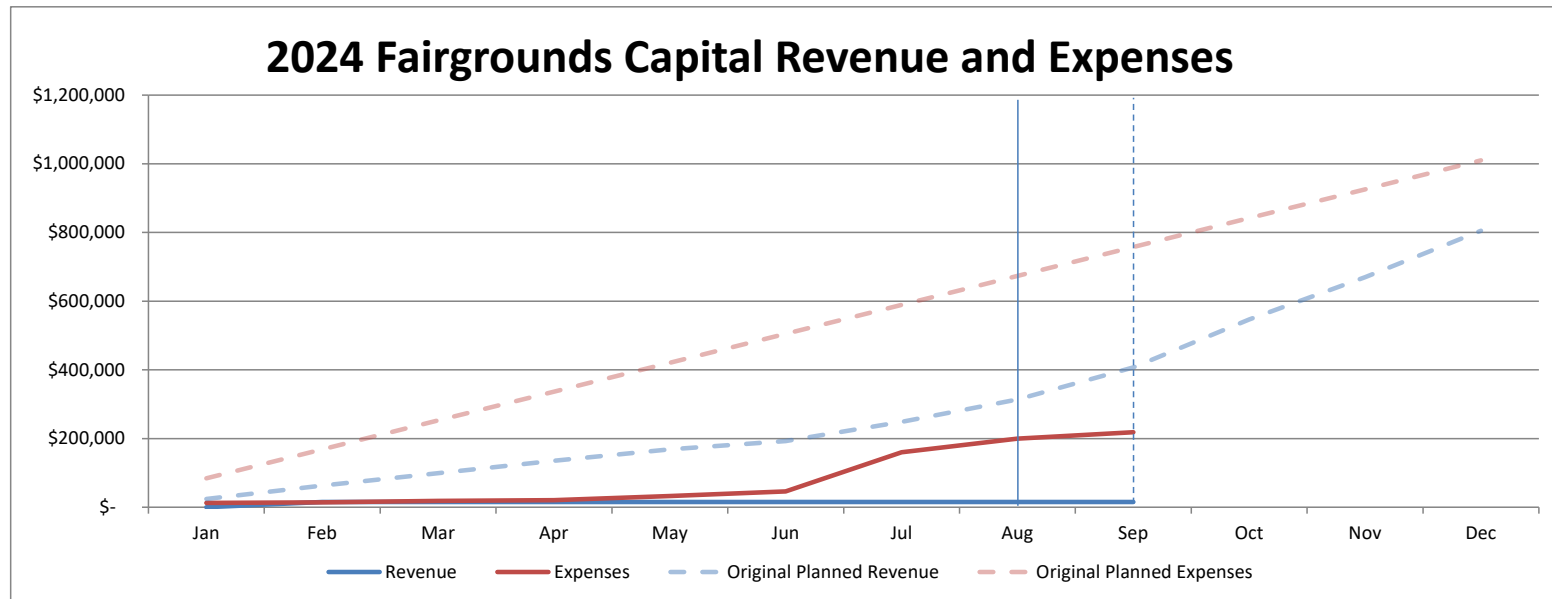
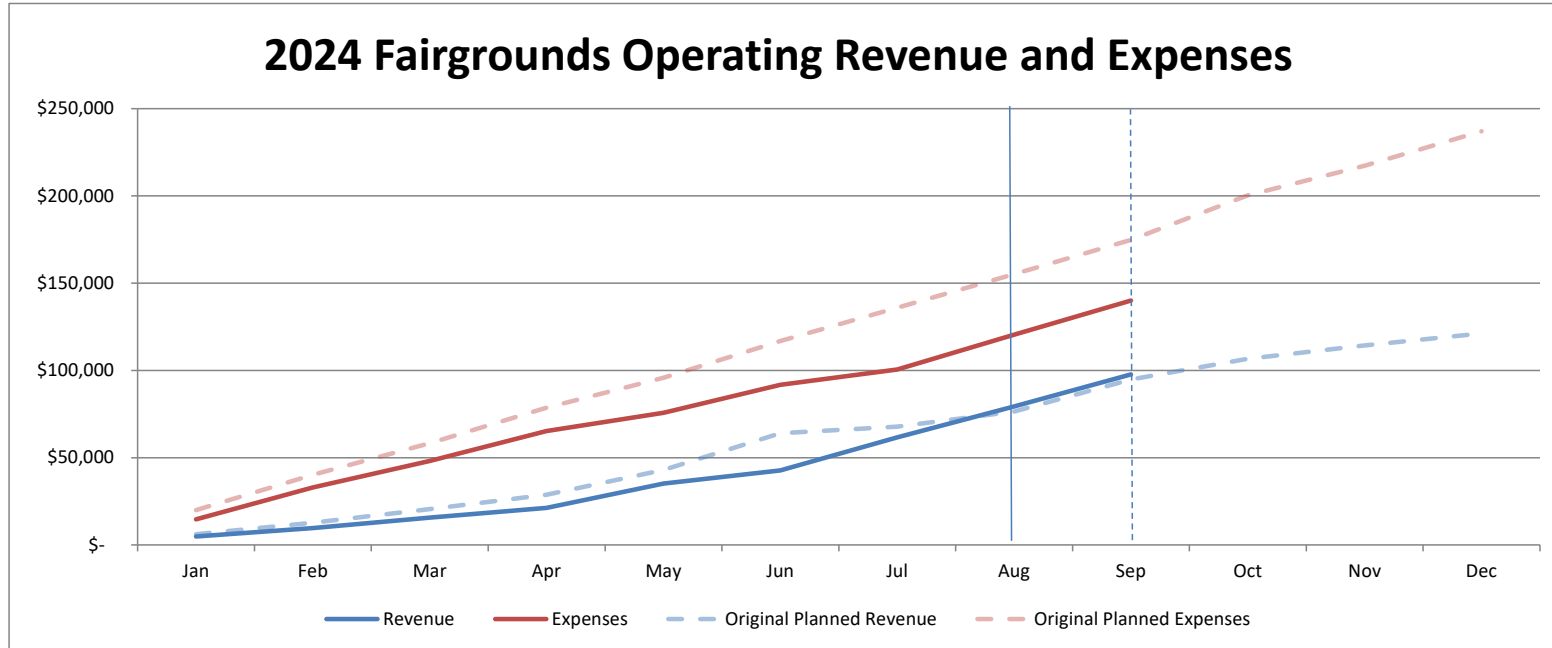


## Port of South Whidbey 2024 Projections



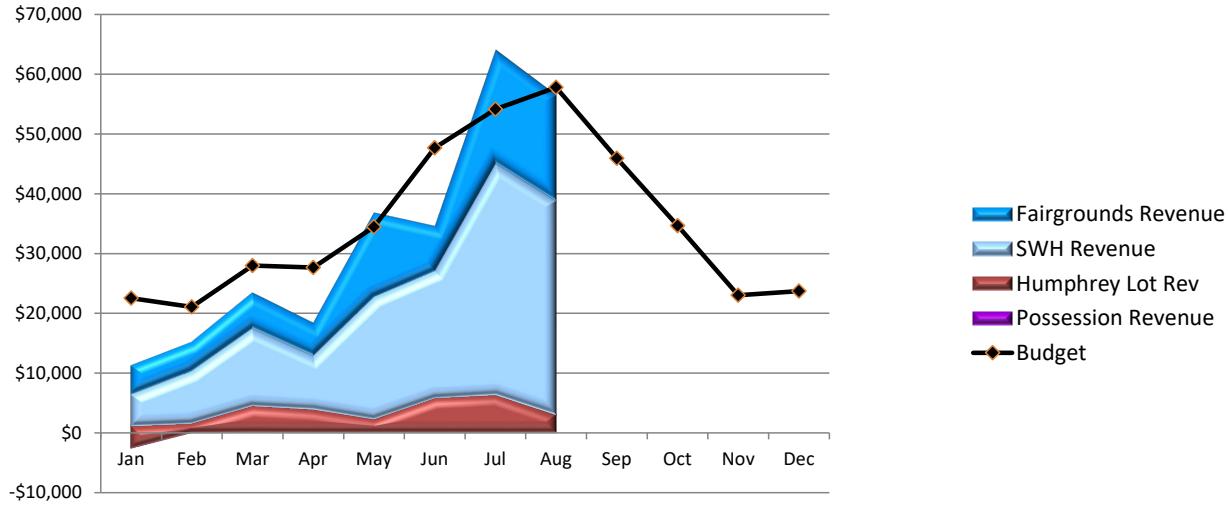
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>2024</b>	\$ 5,308	\$ 8,765	\$ 13,010	\$ 8,959	\$ 20,452	\$ 21,247	\$ 38,612	\$ 35,623	\$ -	\$ -	\$ -	\$ -	\$ 151,976
<b>2024 Budget</b>	\$ 11,728	\$ 11,728	\$ 13,698	\$ 13,526	\$ 15,984	\$ 19,932	\$ 44,596	\$ 44,416	\$ 20,145	\$ 16,713	\$ 12,159	\$ 12,015	\$ 236,640
<b>2017</b>	\$ 4,965	\$ 11,424	\$ 9,937	\$ 10,397	\$ 17,502	\$ 17,170	\$ 36,174	\$ 35,825	\$ 19,476	\$ 14,424	\$ 7,818	\$ 8,864	\$ 193,976
<b>2018</b>	\$ 6,817	\$ 12,442	\$ 10,041	\$ 10,856	\$ 19,689	\$ 18,672	\$ 37,121	\$ 37,765	\$ 20,319	\$ 17,713	\$ 8,912	\$ 8,432	\$ 208,779
<b>2019</b>	\$ 7,651	\$ 6,120	\$ 18,081	\$ 9,197	\$ 21,121	\$ 19,065	\$ 35,797	\$ 34,689	\$ 22,769	\$ 11,727	\$ 8,977	\$ 9,725	\$ 204,919
<b>2020</b>	\$ 10,399	\$ 7,803	\$ 11,892	\$ 3,035	\$ 5,233	\$ 18,247	\$ 36,829	\$ 36,443	\$ 23,577	\$ 20,722	\$ 9,584	\$ 14,955	\$ 198,719
<b>2021</b>	\$ 10,427	\$ 13,000	\$ 18,195	\$ 12,665	\$ 21,138	\$ 24,801	\$ 36,632	\$ 38,553	\$ 25,997	\$ 15,327	\$ 10,029	\$ 4,463	\$ 231,227
<b>2022</b>	\$ 10,395	\$ 6,102	\$ 15,655	\$ 12,084	\$ 15,838	\$ 20,120	\$ 34,452	\$ 35,804	\$ 26,525	\$ 19,170	\$ 9,475	\$ 8,979	\$ 214,599
<b>2023</b>	\$ 10,198	\$ 7,771	\$ 16,897	\$ 8,451	\$ 18,626	\$ 25,163	\$ 36,697	\$ 35,503	\$ 24,426	\$ 22,008	\$ 10,720	\$ 9,925	\$ 226,385

**Port of South Whidbey  
2024 Projections**

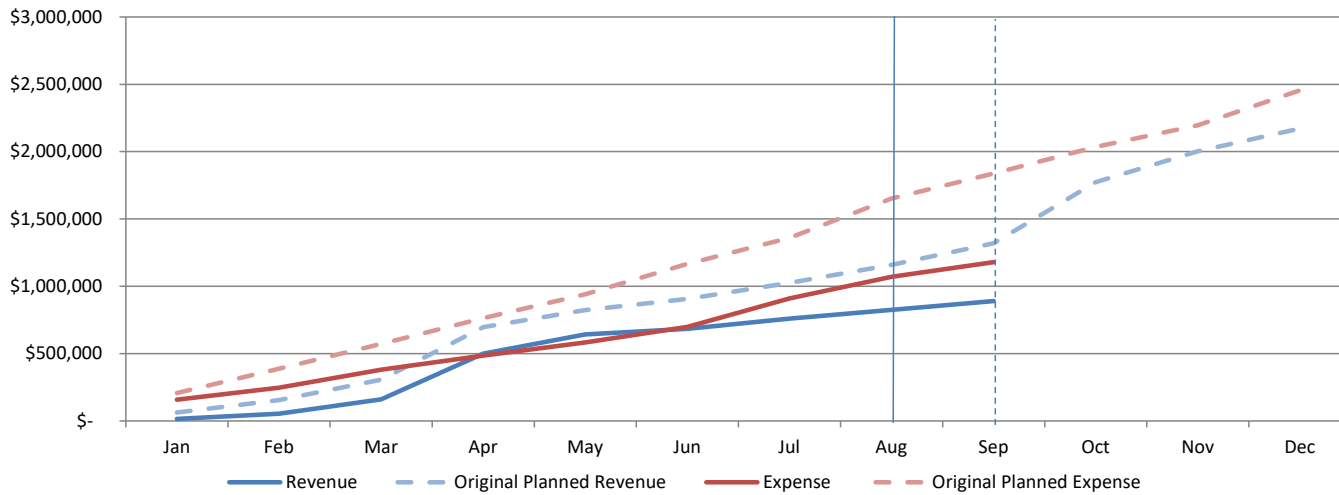


**Port of South Whidbey  
2024 Projections**

### 2024 Operating Revenues

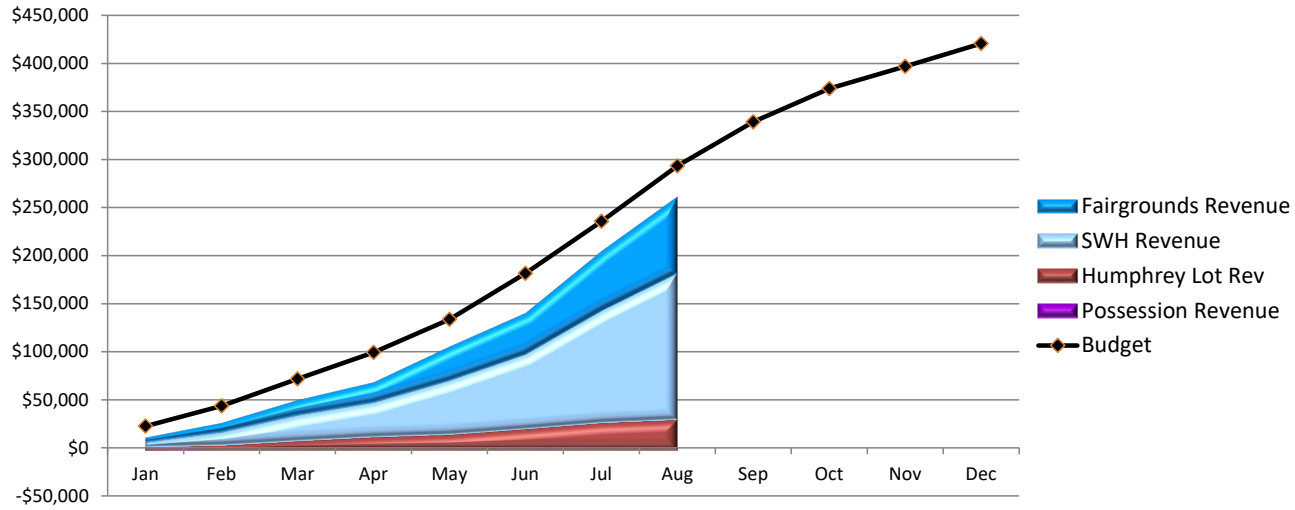


### 2024 Total Revenues vs. Total Expenses

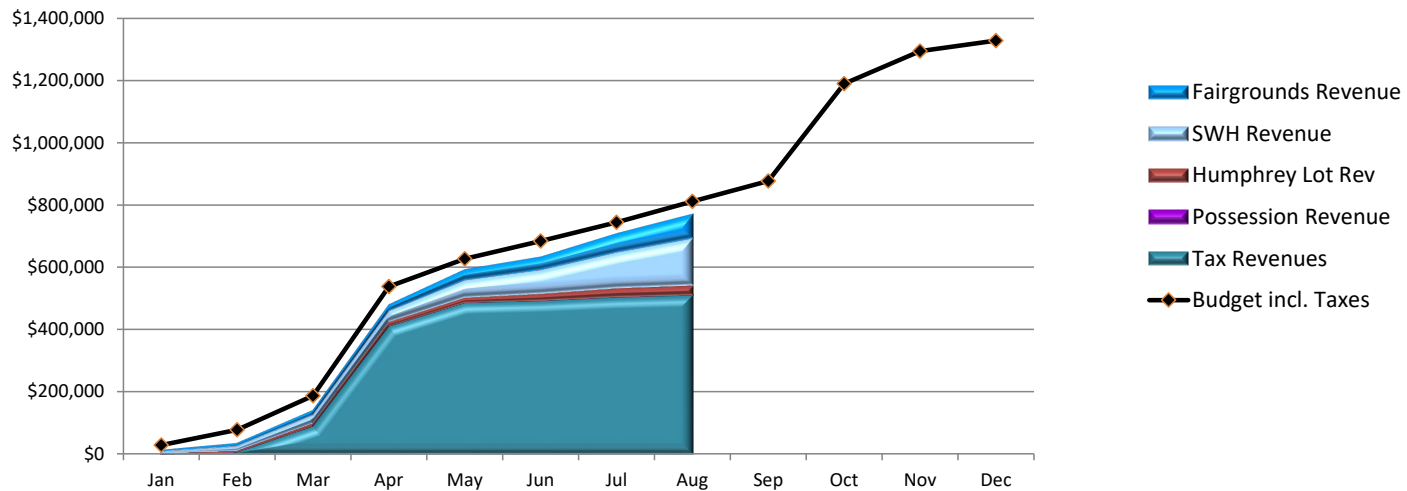


**Port of South Whidbey  
2024 Projections**

**2024 Operating Revenues (Cumulative)**

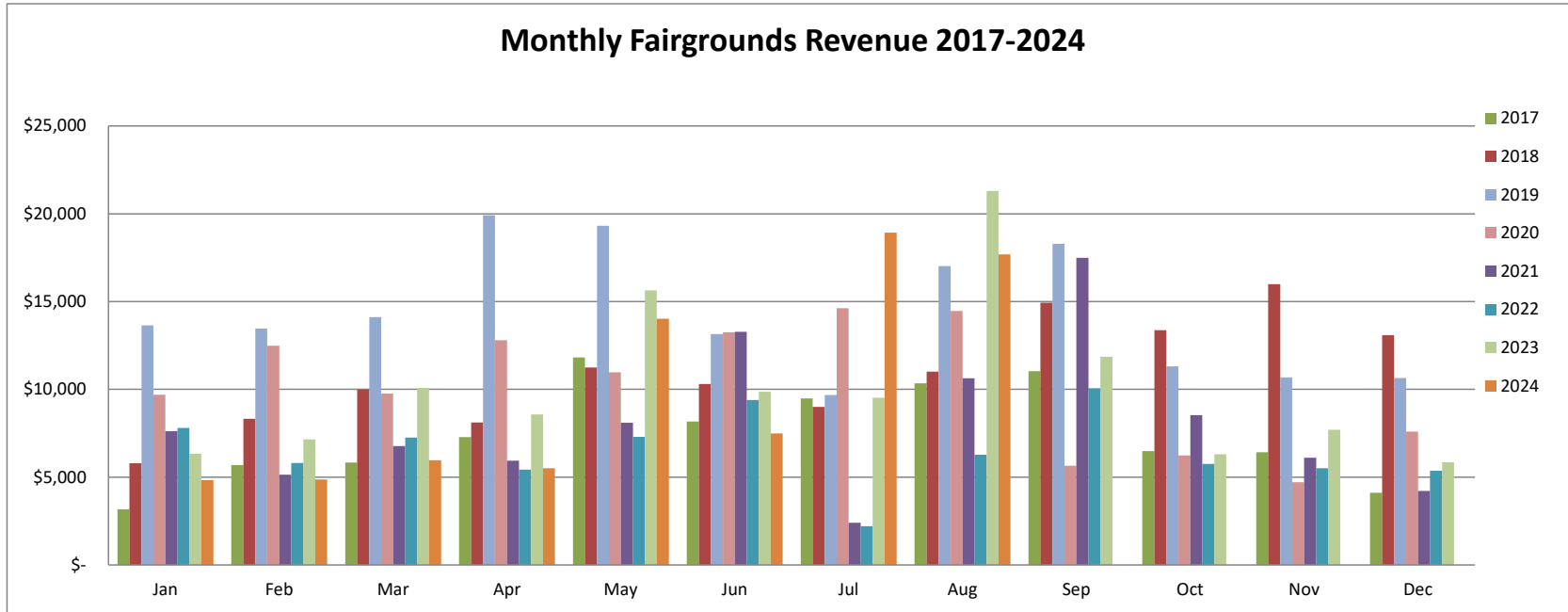


**2024 Revenues incl. Taxes (Cumulative)**



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**Port of South Whidbey  
2024 Projections**



**Fairgrounds Revenue by Month**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>2024</b>	\$ 4,831	\$ 4,868	\$ 5,963	\$ 5,509	\$ 14,028	\$ 7,487	\$ 18,921	\$ 17,682	\$ -	\$ -	\$ -	\$ -	\$ 79,289
<b>2024 budget</b>	\$ 6,140	\$ 6,540	\$ 7,810	\$ 8,190	\$ 14,310	\$ 21,040	\$ 3,740	\$ 8,620	\$ 18,420	\$ 11,800	\$ 7,740	\$ 6,850	\$ 121,200
<b>2017</b>	\$ 3,176	\$ 5,688	\$ 5,834	\$ 7,278	\$ 11,817	\$ 8,168	\$ 9,487	\$ 10,349	\$ 11,029	\$ 6,480	\$ 6,424	\$ 4,111	\$ 89,841
<b>2018</b>	\$ 5,790	\$ 8,320	\$ 9,997	\$ 8,118	\$ 11,245	\$ 10,302	\$ 8,998	\$ 11,006	\$ 14,935	\$ 13,364	\$ 15,996	\$ 13,084	\$ 131,155
<b>2019</b>	\$ 13,646	\$ 13,461	\$ 14,118	\$ 19,921	\$ 19,310	\$ 13,142	\$ 9,685	\$ 17,018	\$ 18,291	\$ 11,306	\$ 10,687	\$ 10,646	\$ 171,231
<b>2020</b>	\$ 9,689	\$ 12,483	\$ 9,762	\$ 12,793	\$ 10,965	\$ 13,250	\$ 14,616	\$ 14,470	\$ 5,645	\$ 6,242	\$ 4,714	\$ 7,593	\$ 122,222
<b>2021</b>	\$ 7,618	\$ 5,141	\$ 6,771	\$ 5,943	\$ 8,105	\$ 13,273	\$ 2,408	\$ 10,636	\$ 17,486	\$ 8,527	\$ 6,112	\$ 4,214	\$ 96,234
<b>2022</b>	\$ 7,806	\$ 5,803	\$ 7,255	\$ 5,427	\$ 7,291	\$ 9,392	\$ 2,202	\$ 6,280	\$ 10,054	\$ 5,749	\$ 5,507	\$ 5,363	\$ 78,129
<b>2023</b>	\$ 6,325	\$ 7,146	\$ 10,083	\$ 8,569	\$ 15,642	\$ 9,857	\$ 9,526	\$ 21,292	\$ 11,863	\$ 6,298	\$ 7,697	\$ 5,852	\$ 120,150



**2024 PROJECTIONS**

**Jan-24      Feb-24      Mar-24      Apr-24      May-24      Jun-24      Jul-24      Aug-24      Sep-24      Oct-24      Nov-24      Dec-24**

		BUDGET												ACTUAL		PROJECTED				
		Budget	Expenditures																	
<b>Capital Expenditures</b>	Clean Vessel Grant Program	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ 83	\$ 83	\$ 83	\$ 332	
	RCO Clinton Local Parks Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Clinton Dock - POF	\$ 100,000	\$ 2,575	\$ 11,163	\$ 45	\$ 12,884	\$ 6,529	\$ -	\$ 6,517	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,471	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 46,184
	SWH Electrical Inspection	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SWH Capital Improvements	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fairgrounds - Workforce Housing	\$ 500,000	\$ 26	\$ 338	\$ 4,318	\$ 888	\$ 1,996	\$ 836	\$ 444	\$ 549	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 11,395	
	Fairgrounds - Capital Improvements	\$ 510,000	\$ 12,533	\$ 1,361	\$ -	\$ 714	\$ 10,362	\$ 12,665	\$ 113,408	\$ 39,585	\$ 17,830	\$ 5,000	\$ 10,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 473,458
	2012 LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300
	2012 LTGO Bond Interest	\$ 15,825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ 15,826
	2012 LTGO Bond Principal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
	2016 LTGO Bond Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2016 LTGO Bond Interest	\$ 919	\$ -	\$ -	\$ -	\$ -	\$ 551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413	\$ 964
	2016 LTGO Bond Principal	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
	2018A LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300
	2018A LTGO Bond Interest	\$ 15,745	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ 15,746
	2018A LTGO Bond Principal	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
	2018B LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300
	2018B LTGO Bond Interest	\$ 19,133	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ 19,132
	2018B LTGO Bond Principal	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
<b>Total Capital Expenditures</b>		<b>\$ 1,333,521</b>	<b>\$ 15,134</b>	<b>\$ 12,862</b>	<b>\$ 4,363</b>	<b>\$ 14,486</b>	<b>\$ 34,438</b>	<b>\$ 38,853</b>	<b>\$ 120,369</b>	<b>\$ 40,134</b>	<b>\$ 20,884</b>	<b>\$ 8,483</b>	<b>\$ 12,583</b>	<b>\$ 336,348</b>	<b>\$ 658,937</b>	<b>\$ 658,937</b>	<b>\$ 658,937</b>	<b>\$ 658,937</b>	<b>\$ 658,937</b>	
<b>Operating Expenditures</b>	Sub-total Administration	\$ 627,860	\$ 48,589	\$ 37,492	\$ 32,659	\$ 46,451	\$ 33,983	\$ 38,953	\$ 46,351	\$ 153,007	\$ 39,008	\$ 55,458	\$ 38,198	\$ 37,958	\$ 608,107	\$ 608,107	\$ 608,107	\$ 608,107	\$ 608,107	
	Sub-total Bush Point	\$ 15,400	\$ 428	\$ 543	\$ 247	\$ 1,585	\$ 270	\$ 119	\$ 167	\$ 679	\$ 916	\$ 1,521	\$ 1,886	\$ 1,465	\$ 9,826	\$ 9,826	\$ 9,826	\$ 9,826	\$ 9,826	
	Sub-total Clinton	\$ 6,650	\$ 265	\$ 231	\$ 3,988	\$ 284	\$ 418	\$ 265	\$ 405	\$ 326	\$ 1,021	\$ 347	\$ 432	\$ 403	\$ 8,385	\$ 8,385	\$ 8,385	\$ 8,385	\$ 8,385	
	Sub-total Fairgrounds	\$ 237,040	\$ 14,651	\$ 18,306	\$ 15,175	\$ 17,160	\$ 10,446	\$ 16,008	\$ 8,781	\$ 19,942	\$ 19,574	\$ 25,457	\$ 17,054	\$ 19,754	\$ 202,308	\$ 202,308	\$ 202,308	\$ 202,308	\$ 202,308	
	Sub-total Humphrey Lot	\$ 10,900	\$ 929	\$ 869	\$ 694	\$ 957	\$ 909	\$ 767	\$ 1,071	\$ 1,173	\$ 618	\$ 1,493	\$ 618	\$ 618	\$ 10,716	\$ 10,716	\$ 10,716	\$ 10,716	\$ 10,716	
	Sub-total Possession Point	\$ 41,750	\$ 59,510	\$ 1,129	\$ 61,479	\$ 5,637	\$ 1,765	\$ 1,135	\$ 1,130	\$ (77,589)	\$ 4,463	\$ 3,155	\$ 2,060	\$ 1,686	\$ 65,560	\$ 65,560	\$ 65,560	\$ 65,560	\$ 65,560	
	Sub-total South Whidbey Harbor	\$ 252,460	\$ 18,555	\$ 17,980	\$ 14,062	\$ 17,969	\$ 16,041	\$ 20,499	\$ 32,071	\$ 23,060	\$ 22,274	\$ 21,913	\$ 15,423	\$ 17,481	\$ 237,328	\$ 237,328	\$ 237,328	\$ 237,328	\$ 237,328	
<b>Total Operating Expenditures</b>		<b>\$ 1,192,060</b>	<b>\$ 142,927</b>	<b>\$ 76,550</b>	<b>\$ 128,304</b>	<b>\$ 90,043</b>	<b>\$ 63,832</b>	<b>\$ 77,746</b>	<b>\$ 89,976</b>	<b>\$ 120,598</b>	<b>\$ 87,874</b>	<b>\$ 109,344</b>	<b>\$ 75,671</b>	<b>\$ 79,365</b>	<b>\$ 1,142,230</b>	<b>\$ 1,142,230</b>	<b>\$ 1,142,230</b>	<b>\$ 1,142,230</b>	<b>\$ 1,142,230</b>	
<b>Capital Revenue</b>		<b>Budget</b>																		
	Clean Vessel Program Grant	\$ 750	\$ -	\$ 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63	\$ 63	\$ 63	\$ 63	\$ 329	
	IC Grant 1 - FG Workforce Housing	\$ 150,000	\$ -	\$ 15,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,715	\$ -	\$ 38,959	
	IC Grant 2 - FG Workforce Housing	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	RCO Clinton Local Parks Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	STBG Clinton Dock	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,245	\$ 39,637	
	2018A Bond Interest Income	\$ 3,600	\$ 479	\$ 456	\$ 489	\$ 560	\$ 668	\$ 601	\$ 667	\$ 717	\$ 300	\$ 300	\$ 300	\$ 300	\$ 5,837	\$ 5,837	\$ 5,837	\$ 5,837	\$ 5,837	
	2018B Bond Interest Income	\$ 3,600	\$ 479	\$ 456	\$ 489	\$ 560	\$ 668	\$ 601	\$ 667	\$ 717	\$ 300	\$ 300	\$ 300	\$ 300	\$ 5,837	\$ 5,837	\$ 5,837	\$ 5,837	\$ 5,837	
	WSDA Fairgrounds Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	RCEDF Fairgrounds Grant	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,925	\$ 130,000	\$ 229,925	
	USDA Fairgrounds Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Capital Revenue</b>		<b>\$ 912,950</b>	<b>\$ 958</b>	<b>\$ 16,233</b>	<b>\$ 978</b>	<b>\$ 1,120</b>	<b>\$ 29,728</b>	<b>\$ 1,202</b>	<b>\$ 1,334</b>	<b>\$ 1,434</b>	<b>\$ 663</b>	<b>\$ 663</b>	<b>\$ 124,303</b>	<b>\$ 141,908</b>	<b>\$ 320,524</b>	<b>\$ 320,524</b>	<b>\$ 320,524</b>	<b>\$ 320,524</b>	<b>\$ 320,524</b>	
<b>Operating Revenue</b>	Sub-total - Tax and Interest Revenue	\$ 908,000	\$ 2,940	\$ 6,593	\$ 82,654	\$ 319,728	\$ 75,426	\$ 6,325	\$ 11,350	\$ 6,148	\$ 19,080	\$ 278,630	\$ 81,730	\$ 10,080	\$ 900,684	\$ 900,684	\$ 900,684	\$ 900,684	\$ 900,684	
	Sub-total - Fairgrounds Revenue	\$ 121,200	\$ 4,831	\$ 4,868	\$ 5,963	\$ 5,509	\$ 14,028	\$ 7,487	\$ 18,921	\$ 17,682	\$ 18,420	\$ 11,800	\$ 7,740	\$ 6,850	\$ 124,099	\$ 124,099	\$ 124,099	\$ 124,099	\$ 124,099	
	Sub-total - Humphrey Road Revenue	\$ 46,000	\$ 3,764	\$ 1,660	\$ 4,560	\$ 4,031	\$ 2,385	\$ 5,881	\$ 6,428	\$ 3,094	\$ 5,900	\$ 4,830	\$ 1,770	\$ 3,520	\$ 47,823	\$ 47,823	\$ 47,823	\$ 47,823	\$ 47,823	
	Sub-total - Possession Point Revenue	\$ 16,870	\$ (2,528)	\$ 11	\$ 23	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 1,464	\$ 1,328	\$ 1,342	\$ 1,349	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	
	Sub-total - South Whidbey Harbor Revenue	\$ 236,640	\$ 5,308	\$ 8,765	\$ 13,010	\$ 8,959	\$ 20,452	\$ 21,247	\$ 38,612	\$ 35,623	\$ 20,145	\$ 16,713	\$ 12,159	\$ 12,015	\$ 213,008	\$ 213,008	\$ 213,008	\$ 213,008	\$ 213,008	
<b>Total Operating Revenue</b>		<b>\$ 1,328,710</b>	<b>\$ 14,315</b>	<b>\$ 21,897</b>	<b>\$ 106,210</b>	<b>\$ 338,242</b>	<b>\$ 112,291</b>	<b>\$ 40,940</b>	<b>\$ 75,311</b>	<b>\$ 62,547</b>	<b>\$ 65,009</b>	<b>\$ 313,301</b>	<b>\$ 104,741</b>	<b>\$ 33,814</b>	<b>\$ 1,288,618</b>	<b>\$ 1,288,618</b>	<b>\$ 1,288,618</b>	<b>\$ 1,288,618</b>	<b>\$ 1,288,618</b>	
<b>2024 Beginning</b>																				
	Bond Fund Balance	\$ 568,200	\$ 569,158	\$ 570,070	\$ 571,048	\$ 572,168	\$ 573,504	\$ 574,706	\$ 576,040	\$ 577,474	\$ 578,074	\$ 469,916	\$ 470,516	\$ 346,116						
	General Fund Balance	\$ 481,037	\$ 337,291	\$ 285,097	\$ 258,640	\$ 492,353	\$ 534,766	\$ 459,107	\$ 324,073	\$ 225,888	\$ 182,202	\$ 486,497	\$ 626,687	\$ 511,096						
<b>Total Cash Balance</b>		<b>\$ 1,049,237</b>	<b>\$ 906,449</b>	<b>\$ 855,167</b>	<b>\$ 829,688</b>	<b>\$ 1,064,521</b>	<b>\$ 1,108,270</b>	<b>\$ 1,033,813</b>	<b>\$ 900,113</b>	<b>\$ 803,362</b>	<b>\$ 760,276</b>	<b>\$ 956,413</b>	<b>\$ 1,097,203</b>	<b>\$ 857,212</b>						
<i>Planned Bond Fund Invoices</i>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (108,758)	\$ -	\$ (125,000)						



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**MEMORANDUM 2024-01**

October 4, 2024

To: Angi Mozer, Executive Director & Auditing Officer, Port of South Whidbey

From: Port of South Whidbey Commissioners

Re: Transfer of funds from the General Obligation Bond Account to the General Operating Account

This Memo hereby provides direction to Angi Mozer, Auditing Officer, to transfer funds from the General Obligation Bond Accounts in the amount of **\$108,758.06**, to the General Operating Account as follows. Specifically, these funds will reimburse the General Operating Account for the following capital expenses:

<b>Dates of Payment</b>	<b>Description</b>	<b>Vendor</b>	<b>Amount of Payment</b>	<b>From Bond Account 2018(A):</b>	<b>From Bond Account 2018(B):</b>
12/12/23 through 06/11/24	Burrier Building: 1) Repair of floor and entryway 2) Repair foundation columns	Davido Consulting Group (Facet, Inc.), Valdez Construction, Inc.	\$24,315.84	\$0.00	\$24,315.84
7/9/24 through 9/10/24	Food Booths Foundation Repair	Facet, Inc., Eagle Building Company	\$84,442.22	\$84,442.22	\$0.00
<b>Total</b>			<b>\$108,758.06</b>	<b>\$84,442.22</b>	<b>\$24,315.84</b>

\_\_\_\_\_  
 Signed \_\_\_\_\_ Date

\_\_\_\_\_  
 President, Board of Commissioners



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2018A (Tax Exempt) Bond Funds Summary to Date

Original Amount	Underwriting Fees	Transaction Fees (2018)	Interest Earned	Previous Transfers	Current Transfer	Balance
\$475,000	\$9,589	\$225	\$35,332.50	\$243,078.47	\$84,442.22	\$172,998

2018B (Taxable) Bond Funds Summary to Date

Original Amount	Underwriting Fees/Costs	Transaction Fees (2018)	Interest Earned	Previous Transfers	Current Transfer	Balance
\$475,000	\$7,931	\$225	\$35,332.50	\$182,139.87	\$24,315.84	\$295,721

**10/2024 Bond Fund Invoice Details**

**Burrier Building Project**

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
11/14/2023	0050407	Davido Consulting Group	\$574.50
12/14/2023	0051286	Davido Consulting Group, Inc.	\$1,848.50
12/31/2023	1396	Valdez Construction, Inc	\$10,418.69
3/19/2024	0053506	Davido Consulting Group, Inc.	\$349.25
4/10/2024	0054105	Facet, Inc.	\$462.50
4/30/2024	1416	Valdez Construction, Inc	\$10,662.40
Total:			\$24,315.84

**Food Booths Repair**

<u>Date</u>	<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
6/19/2024	2813	Eagle Building Company	\$38,998.40
6/19/2024	2814	Eagle Building Company	\$12,370.56
6/10/2024	0055539	Facet, Inc.	\$477.25
7/3/2024	2826	Eagle Building Company	\$32,117.76
8/19/2024	0057343	Facet, Inc.	\$478.25
Total:			\$84,442.22

PORT OF SOUTH WHIDBEY ISLAND  
2025 Preliminary Draft Budget

<u>Line #</u>		<b>2025 PRELIMINARY DRAFT Budget</b>
	<b>OPERATING RECEIPTS</b>	
1	Interest Income	\$ 9,000
2	Misc Income	\$ 750
3	Property Tax Income	\$ 900,000
4	Timber, L/H, Comp Tax Income	\$ 1,000
5	<b>Sub-total - Tax and Interest Revenue</b>	<b>\$ 910,750</b>
6	Fairgrounds Camping Fees	\$ 80,000
7	Fairgrounds Dump Fees	\$ 8,000
8	Fairgrounds Event Rentals	\$ 60,000
9	Fairgrounds Revenue - Misc	\$ 200
10	Campgrounds Sales/Lodging Tax	\$ 6,000
11	Fairgrounds L/H Tax	\$ 3,000
12	Fairgrounds Tenant Leases	\$ 37,000
13	Fair Assoc Lease	\$ 1,200
14	<b>Sub-total - Fairgrounds Revenue</b>	<b>\$ 195,400</b>
15	Daily Parking Fees - Humphrey Rd	\$ 26,000
16	Permit Fees - Humphrey Rd	\$ 22,000
17	Sales Tax - Humphrey Rd	\$ 4,500
18	<b>Sub-total - Humphrey Road Revenue</b>	<b>\$ 52,500</b>
19	Donations - Poss Park	\$ 200
20	Electricity Reimb - Poss Park	\$ 500
21	Parking Fees - Poss Park	\$ 100
22	Rental of residence - Poss Park	\$ 7,000
23	Sales Tax - Poss Park Parking	\$ 10
24	<b>Sub-total - Possession Park Revenue</b>	<b>\$ 7,810</b>
25	Annual Moorage	\$ 16,000
26	Commercial Moorage	\$ 3,000
27	Dinghy	\$ 770
28	Dock Sales - Ice	\$ 1,000
29	Donations	\$ 200
30	Harbor Revenue - Misc.	\$ 100
31	L/H Tax Revenue	\$ 7,500
32	Live Aboard Fee	\$ 500
33	Monthly Moorage	\$ 40,000
34	Showers	\$ 1,500
35	SWH Uplands Lease	\$ 1,400
36	Transient Day Use	\$ 14,300
37	Transient Overnight	\$ 160,000
38	<b>Sub-total - South Whidbey Harbor Revenue</b>	<b>\$ 246,270</b>
39	<b>Total Recurring/Operating Revenue</b>	<b>\$ 1,412,730</b>

PORT OF SOUTH WHIDBEY ISLAND  
2025 Preliminary Draft Budget

**2025  
PRELIMINARY  
DRAFT Budget**

Line #

**OPERATING DISBURSEMENTS**

**Administration:**

40	Admin/Accounting Wages	\$ 39,800
41	Administrative Payroll Taxes	\$ 22,000
42	Commissioners Salaries	\$ 12,960
43	Compensation Reserve	\$ 22,000
44	Consultant Services	\$ 20,000
45	County Service Fees	\$ 100
46	Dues & Memberships	\$ 3,000
47	Election Costs	\$ 11,000
48	Employee Fringe Benefits	\$ 27,000
49	Employee IRA Matching	\$ 7,000
50	Executive Director Salary	\$ 93,000
51	FMLA Payroll Expense	\$ 4,000
52	Insurance (Port-wide)	\$ 115,000
53	Labor & Industries Taxes	\$ 22,000
54	Legal Fees	\$ 4,000
55	Legal Notices/Classified Ads	\$ 500
56	Maint & Ops Supervisor Wages	\$ 65,800
57	Maintenance Tech Wages	\$ 50,000
58	Marketing - General	\$ 4,000
59	Meetings & Education, incl WPPA	\$ 5,000
60	Merchant Fees	\$ 8,000
61	Misc Expenses & Taxes	\$ 2,500
62	Off Equip Lease, Purchase, Repair	\$ 4,000
63	Office & Facilities Supplies	\$ 3,000
64	Office Telecommunications	\$ 7,600
65	Payroll Taxes - Commissioners	\$ 2,000
66	Per diem - Commissioners	\$ 19,500
67	Port Clerk/Accountant Wages	\$ 70,000
68	Port Office Rental	\$ 30,000
69	Port Vehicles' Expense	\$ 5,000
70	Promotional Hosting	\$ 500
71	Publications & Subscriptions	\$ 200
72	Tourism Devel Grants/Subsidies	\$ -
73	Travel exp.- Commissioners	\$ 6,000
74	Travel Expense - Staff	\$ 4,000
75	Web Design & Maintenance	\$ 900
76	<b>Sub-total Administration</b>	<b>\$ 691,360</b>

**Bush Point Facilities**

77	Dock & Ramp - Bush Pt	\$ 2,000
78	Electricity - Bush Pt	\$ 1,500
79	Equipment (Purch/Rent/Repair)	\$ 2,000
80	Maintenance & Repair - Bush Pt	\$ 1,000
81	Materials & Supplies - Bush Pt	\$ 1,000
82	Minor Improvements - Bush Pt	\$ 3,000
83	Refuse Removal - Bush Pt	\$ 700
84	Internet - Bush Pt	\$ 500
85	Water System - Bush Pt	\$ 1,000
86	<b>Sub-total Bush Point</b>	<b>\$ 12,700</b>

PORT OF SOUTH WHIDBEY ISLAND  
2025 Preliminary Draft Budget

**2025  
PRELIMINARY  
DRAFT Budget**

Line #

**Clinton Facilities:**

87	Dock (Maint/Repairs) - Clinton	\$ 1,000
88	Electricity - Clinton Beach	\$ 900
89	Maint & Repair - Clinton Beach	\$ 2,000
90	Materials & Supplies - Clinton	\$ 1,000
91	Minor Improvements - Clinton	\$ 5,000
92	Refuse Removal - Clinton Beach	\$ 1,600
93	Water System - Clinton Beach	\$ 400
94	<b>Sub-total Clinton</b>	<b>\$ 11,900</b>

**Fairgrounds**

95	Electricity - Fairgrounds	\$ 21,000
96	Employee benefits - Fairgrounds	\$ 7,200
97	Equip (Purchase/Rent/Repair)	\$ 7,000
98	Fairgrounds Misc	\$ 2,000
99	FG Director Salary	\$ 62,500
100	FG Mktg & Events Coord Wages	\$ 25,200
101	Maint & Repair - Fairgrounds	\$ 8,000
102	Maint/Campground Host Wages	\$ 10,400
103	Maint Laborer Wages - Part Time	\$ 20,800
104	Maintenance Wages - Temp	\$ 2,500
105	Marketing/Advertising - Fairgrounds	\$ 6,000
106	Materials & Supplies - Fairgrounds	\$ 13,000
107	Minor Improvements - Fairgrounds	\$ 5,000
108	Payroll Taxes - Fairgrounds	\$ 8,000
109	Propane - Fairgrounds	\$ 4,000
110	Refuse Removal - Fairgrounds	\$ 4,000
111	Taxes - Fairgrounds	\$ 6,000
112	Telephone & DSL - Fairgrounds	\$ 9,000
113	Vehicle Maintenance - Fairgrounds	\$ 2,000
114	Water & Sewer - Fairgrounds	\$ 18,000
115	<b>Sub-total Fairgrounds</b>	<b>\$ 241,600</b>

**Humphrey Parking Lot:**

116	Attendant Wages	\$ 6,240
117	General Maintenance	\$ 500
118	Improvements	\$ 2,000
119	Materials & Supplies	\$ 700
120	Payroll Taxes - Humphrey	\$ 470
121	Taxes	\$ 3,500
122	<b>Sub-total Humphrey Lot</b>	<b>\$ 13,410</b>

**Possession Pt. Park:**

123	Dock & Ramp	\$ -
124	Electricity	\$ 3,000
125	Equip (Purchase/Rent/Repair)	\$ 2,500
126	Maintenance & Repair	\$ 4,000
127	Maintenance Wages	\$ 9,000
128	Materials & Supplies	\$ 2,500
129	Minor Improvements	\$ 6,000
130	Payroll Taxes	\$ 750
131	Refuse Removal	\$ 2,000
132	Taxes	\$ 50
133	Telephone	\$ 1,200
134	Water System Maintenance	\$ 1,500
135	<b>Sub-total Possession Point</b>	<b>\$ 32,500</b>

PORT OF SOUTH WHIDBEY ISLAND  
2025 Preliminary Draft Budget

<u>Line #</u>	<b>2025 PRELIMINARY DRAFT Budget</b>
<b>South Whidbey Harbor</b>	
136 Advertising/Promotion	\$ 2,500
137 Asst Harbormaster Wages	\$ 43,700
138 DNR Tidelands Lease	\$ 12,000
139 Dockhand - Part time	\$ 20,800
140 Electricity	\$ 12,000
141 Employee Benefits	\$ 14,400
142 Equip (Purchase/Rent/Repair)	\$ 3,000
143 Golf Cart & Boat - Maint/Ops	\$ 800
144 Harbormaster Salary	\$ 57,400
145 Ice Purchases	\$ 600
146 Maint & Repair - SWH	\$ 5,000
147 Maintenance Contracts	\$ -
148 Materials & Supplies	\$ 9,000
149 Minor Improvements	\$ 1,500
150 Payroll Taxes	\$ 10,900
151 Pump-Out Barge M&R	\$ 1,000
152 Refuse Removal	\$ 4,000
153 Seasonal Wages (dockhands)	\$ 20,000
154 Special Events	\$ -
155 Taxes	\$ 10,000
156 Telephone & DSL	\$ 3,000
157 Water & Sewer	\$ 8,000
158 <b>Sub-total South Whidbey Harbor</b>	<b>\$ 239,600</b>
159 <b>Total Operating Disbursements</b>	<b>\$ 1,243,070</b>
160 <b>Operating Excess / &lt;Deficit&gt;</b>	<b>\$ 169,660</b>



PORT OF SOUTH WHIDBEY ISLAND  
2025 Preliminary Draft Budget

<u>Line #</u>		<b>2025 PRELIMINARY DRAFT Budget</b>
	<b>CAPITAL REVENUE</b>	
161	Clean Vessel Program Grant	\$ 750
162	IC Grant 1 - FG Workforce Housing	\$ 130,000
163	IC Grant 2 - FG Workforce Housing	\$ -
164	RCO Possession Boarding Floats	\$ 187,500
165	RCEDF Fairgrounds Grant	\$ 150,000
166	WSDA Fairgrounds Grant	\$ -
167	STBG Clinton Dock	\$ 1,000,000
168	USDA Fairgrounds Grant	\$ -
169	2018A Bond Interest Income	\$ 3,600
170	2018B Bond Interest Income	\$ 3,600
171	<b>Total Capital Revenue</b>	<b>\$ 1,475,450</b>
	<b>CAPITAL EXPENDITURES</b>	
172	Clean Vessel Grant Program	\$ -
173	Port Tractor - FG/SWH	\$ 9,000
174	RCO Possession Boarding Floats	\$ 250,000
175	Capital Facilities Plan	\$ 30,000
176	SWH Capital Improvements	\$ 20,000
177	Fairgrounds - Capital Improvements	\$ 200,000
178	Fairgrounds - Workforce Housing	\$ 130,000
179	Clinton Dock - POF	\$ 1,000,000
180	2012 LTGO Bond Fees	\$ 350
181	2012 LTGO Bond Interest	\$ 14,250
182	2012 LTGO Bond Principal	\$ 50,000
183	2016 LTGO Bond Fees	\$ -
184	2016 LTGO Bond Interest	\$ 550
185	2016 LTGO Bond Principal	\$ 15,000
186	2018A LTGO Bond Fees	\$ 350
187	2018A LTGO Bond Interest	\$ 15,600
188	2018A LTGO Bond Principal	\$ 5,000
189	2018B LTGO Bond Fees	\$ 350
190	2018B LTGO Bond Interest	\$ 18,770
191	2018B LTGO Bond Principal	\$ 5,000
192	<b>Total Capital Expenditures:</b>	<b>\$ 1,764,220</b>
193	<b>Capitla Excess / &lt;Deficit&gt;</b>	<b>\$ (288,770)</b>
194	<b>TOTAL BUDGET EXCESS / &lt;DEFICIT&gt;</b>	<b>\$ (119,110)</b>

	<b>General Fund Balance</b>	<b>Bond Fund Balance</b>
<b>Actual</b> Beginning Cash: January 1, 2024	\$ 481,037	\$ 568,200
<b>Estimated</b> Ending Cash: December 31, 2024	\$ 511,016	\$ 346,116
<b>Estimated</b> Beginning Cash: January 1, 2025	\$ 511,016	\$ 346,116
<b>Estimated</b> Ending Cash: December 31, 2025	\$ 441,906	\$ 296,116

*Note: Total Current Assets shown as Cash Balance*

Approved at the November 12, 2024 Regular Meeting

**2025 Preliminary Draft Budget Revenue**  
**Admin Revenue and Capital Funding Breakdown**

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
1 Interest Income	\$ 7,000	\$ 6,001	\$ 4,800	\$ 4,130	\$ 4,000	\$ 7,497	\$ 7,000	\$ 9,304	\$ 9,000	\$ 4,725	\$ 9,000	
2 Misc Income	\$ 2,000	\$ 2,448	\$ -	\$ 1,340	\$ 1,000	\$ 462	\$ 1,000	\$ 609	\$ 1,000	\$ 526	\$ 750	
3 Property Tax Income	\$ 810,000	\$ 799,503	\$ 825,000	\$ 815,632	\$ 845,000	\$ 832,732	\$ 875,000	\$ 844,475	\$ 895,000	\$ 505,408	\$ 900,000	Levy = \$872,976?
4 Timber, L/H, Comp Tax Income	\$ 1,500	\$ 1,080	\$ 1,000	\$ 1,409	\$ 1,000	\$ 4,219	\$ 1,000	\$ 661	\$ 3,000	\$ 505	\$ 1,000	
Total Ordinary Revenue	\$ 820,500	\$ 809,032	\$ 830,800	\$ 822,511	\$ 851,000	\$ 844,910	\$ 884,000	\$ 855,049	\$ 908,000	\$ 511,164	\$ 910,750	
5 Clean Vessel Program Grant	\$ 750	\$ -	\$ 750	\$ -	\$ 750	\$ -	\$ 750	\$ -	\$ 750	\$ 77	\$ 750	
6 IC Grant 1 - FG Workforce Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ 15,244	\$ 130,000	
7 IC Grant 2 - FG Workforce Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	Not awarded
8 RCO Clinton Local Parks Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	
9 RCO Possession Boarding Floats	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 187,500	
10 STBG Clinton Dock	\$ -	\$ -	\$ 100,000	\$ -	\$ 319,000	\$ 133,672	\$ 153,000	\$ 156,936	\$ 30,000	\$ 28,392	\$ 1,000,000	Boarding Floats Construction
11 Island Co Sm Bus Grant Revenue	\$ -	\$ 205,691	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12 2018A Bond Interest Income	\$ 7,000	\$ 4,065	\$ 3,000	\$ 2,110	\$ 2,000	\$ 3,646	\$ 3,600	\$ 6,469	\$ 3,600	\$ 4,638	\$ 3,600	
13 2018B Bond Interest Income	\$ 7,000	\$ 4,056	\$ 3,000	\$ 2,110	\$ 2,000	\$ 3,646	\$ 3,600	\$ 6,469	\$ 3,600	\$ 4,638	\$ 3,600	
14 WSDA Fairgrounds Grant	\$ -	\$ -	\$ 21,951	\$ 21,951	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	
15 COMMERCE Mukilteo Parking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16 RCEDF Fairgrounds Grant	\$ 644,821	\$ -	\$ 644,821	\$ 52,701	\$ 591,540	\$ -	\$ 591,540	\$ 78,240	\$ 305,000	\$ -	\$ 150,000	If extension approved
17 USDA Fairgrounds Grant	\$ 30,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
Total One-Time Funding	\$ 689,571	\$ 213,812	\$ 773,522	\$ 78,871	\$ 1,702,000	\$ 140,964	\$ 1,552,490	\$ 498,114	\$ 912,950	\$ 52,989	\$ 1,475,450	
Total Admin & Grant Revenue	\$ 1,510,071	\$ 1,022,844	\$ 1,604,322	\$ 901,382	\$ 2,553,000	\$ 985,874	\$ 2,436,490	\$ 1,353,163	\$ 1,820,950	\$ 564,153	\$ 2,386,200	

**Humphrey Road Parking Lot Revenue Breakdown**

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
18 Daily Parking Fees - Humphrey Rd	\$ 35,000	\$ 14,653	\$ 15,000	\$ 16,454	\$ 15,000	\$ 22,035	\$ 27,000	\$ 23,295	\$ 23,000	\$ 17,720	\$ 26,000	
19 Permit Fees - Humphrey Rd	\$ 25,000	\$ 14,365	\$ 12,000	\$ 12,021	\$ 12,000	\$ 18,157	\$ 20,000	\$ 17,176	\$ 19,000	\$ 11,439	\$ 22,000	
20 Sales Tax - Humphrey Rd	\$ 5,250	\$ 2,534	\$ 2,500	\$ 2,473	\$ 2,500	\$ 3,537	\$ 4,100	\$ 3,547	\$ 4,000	\$ 2,645	\$ 4,500	
Total Revenue	\$ 65,250	\$ 31,552	\$ 29,500	\$ 30,948	\$ 29,500	\$ 43,729	\$ 51,100	\$ 44,018	\$ 46,000	\$ 31,804	\$ 52,500	

**Possession Park Revenue Breakdown**

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
21 Donations - Poss Park	\$ 300	\$ 1,274	\$ 600	\$ 1,331	\$ 1,000	\$ 973	\$ 1,000	\$ 1,189	\$ 1,000	\$ 121	\$ 200	
22 Electricity Reimb - Poss Park	\$ 1,500	\$ 1,009	\$ 1,500	\$ 1,039	\$ 1,200	\$ 1,075	\$ 1,200	\$ 770	\$ 1,200	\$ -	\$ 500	
23 Parking Fees - Poss Park	\$ 200	\$ 727	\$ 400	\$ 258	\$ 400	\$ 230	\$ 250	\$ 129	\$ 250	\$ -	\$ 100	
24 Rental of residence - Poss Park	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ 7,400	\$ 14,400	\$ (2,600)	\$ 7,000	
25 Sales Tax - Poss Park Parking	\$ 20	\$ 63	\$ 35	\$ 22	\$ 35	\$ 20	\$ 20	\$ 11	\$ 20	\$ -	\$ 10	
Total Revenue	\$ 16,420	\$ 17,473	\$ 16,935	\$ 17,050	\$ 17,035	\$ 16,698	\$ 16,870	\$ 9,499	\$ 16,870	\$ (2,479)	\$ 7,810	

**2025 Preliminary Draft Budget Revenue**

**Bush Point Revenue Breakdown**

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
26 Electrical Reimb - BP Residence	\$ 2,000	\$ 1,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
27 L/H Tax revenue - BP Residence	\$ 1,200	\$ 560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
28 Rental of Residence - BP	\$ 9,600	\$ 4,361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 9,600	\$ 6,231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

**Fairgrounds Revenue Breakdown**

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
29 Fairgrounds Camping Fees	\$ 80,000	\$ 76,901	\$ 60,000	\$ 36,386	\$ 45,000	\$ 27,248	\$ 45,000	\$ 17,197	\$ 30,000	\$ 1,764	\$ 80,000	
30 Fairgrounds Dump Fees	\$ 1,500	\$ 2,737	\$ 1,500	\$ 3,305	\$ 3,000	\$ 3,270	\$ 3,000	\$ 3,475	\$ 4,000	\$ 1,745	\$ 8,000	
31 Fairgrounds Event Rentals	\$ 40,000	\$ 9,356	\$ 20,000	\$ 19,488	\$ 26,000	\$ 15,118	\$ 26,000	\$ 55,711	\$ 45,000	\$ 54,364	\$ 60,000	Includes haul-in fees, tractor, etc
32 Fairgrounds Revenue - Misc								\$ 241		\$ 72	\$ 200	
33 Campgrounds Sales/Lodging Tax	\$ 8,500	\$ 8,228	\$ 8,500	\$ 3,893	\$ 3,600	\$ 2,943	\$ 3,600	\$ 1,857	\$ 3,000	\$ 191	\$ 6,000	
34 Fairgrounds L/H Tax	\$ 3,000	\$ 2,193	\$ 3,000	\$ 2,308	\$ 3,850	\$ 2,372	\$ 3,000	\$ 3,693	\$ 3,000	\$ 1,685	\$ 3,000	
35 Fairgrounds Tenant Leases	\$ 25,000	\$ 22,805	\$ 15,000	\$ 30,853	\$ 30,000	\$ 27,195	\$ 28,900	\$ 36,783	\$ 35,000	\$ 18,525	\$ 37,000	
36 Fair Assoc Lease							\$ 1,100	\$ 1,200	\$ 1,200	\$ 800	\$ 1,200	
Total Revenue	\$ 158,000	\$ 122,220	\$ 108,000	\$ 96,233	\$ 111,450	\$ 78,146	\$ 110,600	\$ 120,157	\$ 121,200	\$ 79,146	\$ 195,400	

**SWH Revenue Breakdown**

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
37 Annual Moorage	\$ 20,500	\$ 24,175	\$ 20,500	\$ 19,915	\$ 25,000	\$ 18,971	\$ 12,000	\$ 14,261	\$ 19,800	\$ 11,236	\$ 16,000	
38 Commercial Moorage	\$ 7,500	\$ 2,100	\$ 2,500	\$ 2,100	\$ 2,500	\$ 2,100	\$ 2,400	\$ 2,100	\$ 2,640	\$ 2,100	\$ 3,000	
39 Dinghy	\$ 1,000	\$ 1,100	\$ 1,000	\$ 880	\$ 1,000	\$ 770	\$ 900	\$ 770	\$ 900	\$ 770	\$ 770	
40 Dock Sales - Ice	\$ 1,000	\$ 747	\$ 1,000	\$ 957	\$ 1,000	\$ 1,017	\$ 1,000	\$ 696	\$ 1,000	\$ 597	\$ 1,000	
41 L/H Tax Revenue	\$ 6,500	\$ 7,543	\$ 8,000	\$ 7,277	\$ 8,000	\$ 6,863	\$ 7,500	\$ 7,209	\$ 7,700	\$ 3,418	\$ 7,500	
42 Live Aboard Fee	\$ -	\$ 540	\$ 720	\$ 360	\$ 500	\$ 420	\$ -	\$ 540	\$ -	\$ 240	\$ 500	
43 Monthly Moorage	\$ 15,000	\$ 32,410	\$ 15,000	\$ 34,304	\$ 25,000	\$ 31,961	\$ 30,000	\$ 37,824	\$ 35,200	\$ 11,932	\$ 40,000	
44 Harbor Revenue - MISC								\$ 1,466		\$ 1,430	\$ 100	
45 SWH Uplands Lease											\$ 1,400	
46 Sales Tax	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
47 Showers	\$ 2,000	\$ 1,386	\$ 1,250	\$ 2,465	\$ 2,000	\$ 1,901	\$ 2,000	\$ 885	\$ 1,000	\$ 1,100	\$ 1,500	
48 Transient Day Use	\$ 10,000	\$ 9,564	\$ 10,000	\$ 13,242	\$ 13,000	\$ 12,430	\$ 13,000	\$ 11,703	\$ 14,300	\$ 7,962	\$ 14,300	
49 Transient Overnight	\$ 150,000	\$ 118,862	\$ 150,000	\$ 149,481	\$ 150,000	\$ 138,574	\$ 140,000	\$ 148,850	\$ 154,000	\$ 111,001	\$ 160,000	
Subtotal Marina Revenue	\$ 213,600	\$ 198,427	\$ 210,070	\$ 230,981	\$ 228,000	\$ 215,007	\$ 208,800	\$ 226,304	\$ 236,540	\$ 151,786	\$ 246,070	
50 Crab Cook-off Entry Fees												
51 Special Events & Donations	\$ 200	\$ 290	\$ 200	\$ 247	\$ 200	\$ 266	\$ 240	\$ 76	\$ 100	\$ 189	\$ 200	
52 DockStock T-shirts											\$ -	
53 DockStock Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal Other Revenue	\$ 200	\$ 290	\$ 200	\$ 247	\$ 200	\$ 266	\$ 240	\$ 76	\$ 100	\$ 189	\$ 200	
Total SWH Revenue	\$ 213,800	\$ 198,717	\$ 210,270	\$ 231,228	\$ 228,200	\$ 215,273	\$ 209,040	\$ 226,380	\$ 236,640	\$ 151,975	\$ 246,270	
Total Recurring Revenue	\$ 1,283,570	\$ 1,185,225	\$ 1,195,505	\$ 1,197,970	\$ 1,237,185	\$ 1,198,756	\$ 1,271,610	\$ 1,255,103	\$ 1,328,710	\$ 771,610	\$ 1,412,730	
Total Capital Financing/Funding	\$ 689,571	\$ 213,812	\$ 773,522	\$ 78,871	\$ 1,702,000	\$ 140,964	\$ 1,552,490	\$ 498,114	\$ 912,950	\$ 52,989	\$ 1,475,450	
Total Revenue	\$ 1,973,141	\$ 1,399,037	\$ 1,969,027	\$ 1,276,841	\$ 2,939,185	\$ 1,339,720	\$ 2,824,100	\$ 1,753,217	\$ 2,241,660	\$ 824,599	\$ 2,888,180	

2025 Preliminary Draft Budget Expenses

LTGO Bond Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
1 2012 LTGO Bond Fees	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 350	\$ 300	\$ -	\$ 350	
2 2012 LTGO Bond Interest	\$ 21,000	\$ 20,838	\$ 19,750	\$ 19,738	\$ 18,640	\$ 18,638	\$ 17,400	\$ 17,400	\$ 15,825	\$ 7,913	\$ 14,250	
3 2012 LTGO Bond Principal	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	\$ 50,000	
4 2016 LTGO Bond Fees	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5 2016 LTGO Bond Interest	\$ 2,500	\$ 2,389	\$ 2,100	\$ 2,021	\$ 1,660	\$ 1,654	\$ 1,285	\$ 1,286	\$ 919	\$ 551	\$ 550	
6 2016 LTGO Bond Principal	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
7 2018A LTGO Bond Fees	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 350	\$ 300	\$ -	\$ 350	
8 2018A LTGO Bond Interest	\$ 16,200	\$ 16,195	\$ 16,200	\$ 16,195	\$ 16,050	\$ 16,045	\$ 15,895	\$ 15,895	\$ 15,745	\$ 7,873	\$ 15,600	
9 2018A LTGO Bond Principal	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	
10 2018B LTGO Bond Fees	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 350	\$ 300	\$ -	\$ 350	
11 2018B LTGO Bond Interest	\$ 20,100	\$ 20,063	\$ 19,770	\$ 19,763	\$ 19,470	\$ 19,463	\$ 19,315	\$ 19,313	\$ 19,133	\$ 9,566	\$ 18,770	
12 2018B LTGO Bond Principal	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ -	\$ 5,000	
Total Bond Expenses	\$ 125,900	\$ 125,384	\$ 128,720	\$ 128,617	\$ 126,720	\$ 126,700	\$ 124,795	\$ 124,944	\$ 127,521	40,903	125,220	

Admin, Project & Capital Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
<b>Admin</b>												
13 Admin/Accounting Wages	\$ 22,000	\$ 20,449	\$ 22,000	\$ 25,623	\$ 33,800	\$ 33,556	\$ 35,500	\$ 36,857	\$ 37,500	\$ 25,439	\$ 39,800	
14 Administrative Payroll Taxes	\$ 16,500	\$ 17,966	\$ 17,000	\$ 18,808	\$ 18,000	\$ 20,416	\$ 19,000	\$ 21,901	\$ 21,000	\$ 15,243	\$ 22,000	
15 Audit	\$ 10,000	\$ 6,164	\$ -	\$ 826	\$ -	\$ -	\$ -	\$ 7,046	\$ 10,000	\$ 2,050	\$ -	
16 Bank Fees (Returned Checks)	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ 200	\$ 40	\$ -	
17 Commissioners Salaries	\$ 10,260	\$ 10,260	\$ 10,260	\$ 10,260	\$ 10,260	\$ 9,690	\$ 10,260	\$ 10,260	\$ 10,260	\$ 8,640	\$ 12,960	\$360 per month (12x3)
18 Compensation Reserve	\$ 12,300	\$ -	\$ 12,600	\$ -	\$ 13,000	\$ -	\$ 15,000	\$ -	\$ 22,000	\$ -	\$ 22,000	
19 Comprehensive Scheme	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 30,000	\$ 2,493	\$ 50,000	\$ 52,803	\$ -	\$ 2,201	\$ -	
20 Consultant Services	\$ 10,000	\$ 1,165	\$ 10,000	\$ 8,602	\$ 50,000	\$ 15,558	\$ 25,000	\$ 31,088	\$ 15,000	\$ 1,530	\$ 20,000	
21 County Service Fees	\$ 200	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ 200	\$ -	\$ 100	\$ -	\$ 100	
22 Dues & Memberships	\$ 3,000	\$ 3,373	\$ 4,000	\$ 4,452	\$ 4,000	\$ 3,160	\$ 4,000	\$ 3,125	\$ 3,000	\$ 2,170	\$ 3,000	
23 Economic Analysis Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 29,175	\$ -	\$ 5,720	\$ -	
24 Election Costs	\$ 3,500	\$ 3,280	\$ -	\$ -	\$ 3,500	\$ 5,244	\$ 5,500	\$ -	\$ 11,000	\$ 7,542	\$ 11,000	District 3 2025 Election Healthcare reimb for ED, OMS, PC and AA (\$600/month; \$450 for .75 FTE)
25 Employee Fringe Benefits	\$ 18,000	\$ 18,000	\$ 18,000	\$ 19,125	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	18,000	27,000	
26 Employee IRA Matching	\$ 10,000	\$ 8,236	\$ 10,000	\$ 9,211	\$ 11,000	\$ 8,237	\$ 12,000	\$ 6,931	\$ 8,000	5,485	7,000	
27 Executive Director Salary	\$ 78,000	\$ 77,750	\$ 78,000	\$ 78,000	\$ 80,500	\$ 80,275	\$ 82,000	\$ 87,011	\$ 88,500	59,000	93,000	
28 FMLA Payroll Expense	\$ 1,300	\$ 1,134	\$ 1,300	\$ 1,162	\$ 1,500	\$ 1,914	\$ 1,500	\$ 3,668	\$ 2,000	3,825	4,000	
29 Insurance (Port-wide)	\$ 70,000	\$ 73,522	\$ 80,000	\$ 79,562	\$ 88,000	\$ 94,267	\$ 105,000	\$ 106,414	\$ 115,500	\$ 113,631	\$ 115,000	
30 Labor & Industries Taxes	\$ 22,500	\$ 20,509	\$ 20,000	\$ 20,225	\$ 22,000	\$ 20,467	\$ 22,000	\$ 22,240	\$ 22,000	\$ 14,477	\$ 22,000	
31 Legal Fees	\$ 7,000	\$ 619	\$ 7,000	\$ 338	\$ 5,000	\$ 3,458	\$ 5,000	\$ 9,127	\$ 4,000	\$ 3,164	\$ 4,000	

**2025 Preliminary Draft Budget Expenses**

32	Legal Notices/Classified Ads	\$ 2,000	\$ 339	\$ 2,000	\$ 1,213	\$ 2,000	\$ 3,446	\$ 2,000	\$ 572	\$ 2,000	\$ 60	\$ 500	incl help wanted ads, paid notices, RFQs, bid solicitation
33	Maint & Ops Supervisor Wages	\$ 59,618	\$ 60,476	\$ 59,618	\$ 62,382	\$ 61,500	\$ 63,319	\$ 62,600	\$ 66,610	\$ 62,600	\$ 49,237	\$ 65,800	
34	Maintenance Tech Wages											\$ 50,000	
35	Marketing - General	\$ 2,500	\$ 5,568	\$ 3,000	\$ 2,610	\$ 4,500	\$ 3,383	\$ 4,500	\$ 1,077	\$ 4,500	\$ -	\$ 4,000	
36	Meetings & Education, incl WPPA	\$ 5,000	\$ 685	\$ 5,000	\$ 865	\$ 5,000	\$ 4,499	\$ 6,000	\$ 4,816	\$ 6,000	\$ 1,955	\$ 5,000	Includes AED/CPR/Staff Trng
37	Merchant Fees	\$ 5,000	\$ 4,802	\$ 5,000	\$ 6,706	\$ 5,500	\$ 6,946	\$ 6,000	\$ 8,367	\$ 6,000	\$ 4,339	\$ 8,000	
38	Misc Expenses & Taxes	\$ 4,000	\$ 1,683	\$ 4,000	\$ 8,843	\$ 4,000	\$ 2,189	\$ 4,000	\$ 2,453	\$ 3,000	\$ 1,723	\$ 2,500	
39	Off Equip Lease, Purchase, Repair	\$ 4,000	\$ 11,404	\$ 4,000	\$ 4,612	\$ 7,000	\$ 3,876	\$ 5,000	\$ 3,669	\$ 4,000	\$ 4,846	\$ 4,000	Quickbooks; Ricoh paid off
40	Office & Facilities Supplies	\$ 4,500	\$ 3,906	\$ 4,500	\$ 4,814	\$ 4,500	\$ 2,992	\$ 4,500	\$ 4,178	\$ 3,000	\$ 2,023	\$ 3,000	
41	Office Telecommunications	\$ 6,500	\$ 6,421	\$ 6,500	\$ 6,551	\$ 6,860	\$ 7,040	\$ 7,000	\$ 7,584	\$ 7,100	5,711	\$ 7,600	Incl DSL & office security, \$40/month reimb to Mgrs (\$30 to .75 FTE)
42	Payroll Taxes - Commissioners	\$ 2,275	\$ 1,764	\$ 2,275	\$ 1,637	\$ 2,170	\$ 1,701	\$ 2,000	\$ 1,921	\$ 2,000	1,328	\$ 2,000	
43	Per Diem - Gordon	\$ 6,500	\$ 5,120	\$ 6,500	\$ 3,712	\$ 6,000	\$ 5,120	\$ 5,000	\$ 5,632	\$ 4,500	3,794	\$ 6,500	\$161/day, avg 40 meetings
44	Per Diem - Ng	\$ 6,500	\$ 2,048	\$ 6,500	\$ 2,688	\$ 6,000	\$ 3,072	\$ 5,000	\$ 4,224	\$ 4,500	\$ 1,771	\$ 6,500	\$161/day, avg 40 meetings
45	Per Diem - Easton	\$ 6,500	\$ 5,632	\$ 6,500	\$ 4,736	\$ 6,000	\$ 4,352	\$ 5,000	\$ 4,992	\$ 4,500	\$ 3,154	\$ 6,500	\$161/day, avg 40 meetings
46	Permitting - Ongoing	\$ -	\$ -	\$ 50,000	\$ 43,504	\$ 5,000	\$ 4,294	\$ 5,000	\$ 2,615	\$ -	\$ -	\$ -	
47	Port Clerk/Accountant Wages	\$ 56,250	\$ 57,119	\$ 56,250	\$ 60,000	\$ 59,100	\$ 61,771	\$ 62,000	\$ 68,633	\$ 65,000	\$ 46,918	\$ 70,000	
48	Port Office Rental	\$ 17,200	\$ 17,963	\$ 26,400	\$ 27,167	\$ 26,400	\$ 26,400	\$ 26,400	\$ 26,400	\$ 26,400	\$ 17,600	\$ 30,000	
49	Port Vehicles' Expense	\$ 5,000	\$ 1,517	\$ 5,000	\$ 2,910	\$ 4,000	\$ 3,749	\$ 6,500	\$ 4,928	\$ 6,500	\$ 2,876	\$ 5,000	
50	Promotional Hosting									\$ 1,000	\$ 124	\$ 500	
51	Publications & Subscriptions	\$ 200	\$ 70	\$ 200	\$ 80	\$ 200	\$ 341	\$ 200	\$ 80	\$ 200	\$ 174	\$ 200	
52	Redistricting	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	
53	Strategic Plan	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 30,000	\$ 3,105	\$ -	\$ -	\$ -	\$ -	\$ -	
54	Tourism Devel Grants/Subsidies	\$ 30,000	\$ 21,316	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Do we restart this program?
55	Travel Expense - Gordon	\$ 2,500	\$ 153	\$ 2,500	\$ -	\$ 2,000	\$ 1,684	\$ 2,000	\$ 1,923	\$ 1,500	911	2,000	
56	Travel Expense - Ng	\$ 2,500	\$ 506	\$ 2,500	\$ 569	\$ 2,000	\$ 1,874	\$ 2,000	\$ 2,799	\$ 1,500	1,351	2,000	
57	Travel Expense - Easton	\$ 2,500	\$ 223	\$ 2,500	\$ -	\$ 2,000	\$ 63	\$ 2,000	\$ 1,388	\$ 1,500	910	2,000	
58	Travel Expense - Staff	\$ 3,000	\$ 1,379	\$ 3,000	\$ 2,259	\$ 3,000	\$ 4,459	\$ 4,000	\$ 3,944	\$ 4,500	2,157	4,000	Local and travel to Training
59	Web Design & Maintenance	\$ 400	\$ 779	\$ 500	\$ 499	\$ 500	\$ 501	\$ 540	\$ 937	\$ 15,000	699	900	
	<b>Total Admin Expense</b>	<b>\$ 609,003</b>	<b>\$ 473,301</b>	<b>\$ 664,603</b>	<b>\$ 524,551</b>	<b>\$ 688,190</b>	<b>\$ 547,411</b>	<b>\$ 668,400</b>	<b>\$ 684,388</b>	<b>\$ 633,860</b>	<b>441,818</b>	<b>691,360</b>	

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes	
60	Island Co Sm Bus Grant Expense	\$ -	\$ 201,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
61	Clean Vessel Grant Program								\$ 1,000	\$ -	\$ -	Plan for grant for new barge?	
62	Port Tractor - FG/SWH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	Will need to finance or contract	
63	Port Welding Equipment	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
64	RCO Clinton Local Parks Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -		
65	RCO Possession Boarding Floats										\$ 250,000		
66	Possession Residence - Bathroom	\$ 15,000	\$ -	\$ 15,000	\$ 8,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000		
67	Clinton Dock - POF	\$ -	\$ -	\$ 115,607	\$ -	\$ 369,785	\$ 214,369	\$ 185,760	\$ 144,320	\$ 100,000	\$ 39,712	\$ 1,000,000	Boarding Floats Construction
68	Capital Facilities Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000		
69	SWH electrical inspection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -		
70	SWH Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	Electrical work	
71	Fairgrounds - Workforce Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 29,563	\$ 500,000	\$ 9,396	\$ 130,000	\$ 130,000	Eng/Arch/Permitting
72	Fairgrounds - Capital Improvements	\$ 1,286,986	\$ 10,138	\$ 1,449,259	\$ 155,779	\$ 1,636,190	\$ 23,142	\$ 1,552,375	\$ 460,741	\$ 510,000	\$ 190,627	\$ 200,000	RCEDF if extension approved
	<b>Total Capital Expense</b>	<b>\$ 1,305,486</b>	<b>\$ 211,148</b>	<b>\$ 1,583,366</b>	<b>\$ 164,000</b>	<b>\$ 2,005,975</b>	<b>\$ 237,511</b>	<b>\$ 2,238,135</b>	<b>\$ 634,624</b>	<b>\$ 1,206,000</b>	<b>\$ 239,735</b>	<b>\$ 1,659,000</b>	(does not include bond here)
	<b>Total Admin Proj &amp; Capital Expense</b>	<b>\$ 1,914,489</b>	<b>\$ 684,449</b>	<b>\$ 2,247,969</b>	<b>\$ 688,551</b>	<b>\$ 2,694,165</b>	<b>\$ 784,922</b>	<b>\$ 2,906,535</b>	<b>\$ 1,319,012</b>	<b>\$ 1,839,860</b>	<b>\$ 681,553</b>	<b>\$ 2,350,360</b>	(does not include bond here)

2025 Preliminary Draft Budget Expenses

Bush Pt Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
73 B&O Taxes	\$ -	\$ 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
74 Dock & Ramp - Bush Pt	\$ 2,000	\$ -	\$ 2,000	\$ 1,554	\$ 2,000	\$ -	\$ 2,000	\$ 5,005	\$ 2,000	\$ -	\$ 2,000	Float removal/install/maint
75 Electricity - Bush Pt	\$ 4,000	\$ 2,626	\$ 2,000	\$ 1,661	\$ 2,000	\$ 1,504	\$ 1,800	\$ 1,405	\$ 1,800	\$ 1,081	\$ 1,500	
76 Equipment (Purch/Rent/Repair)	\$ 3,500	\$ 2,347	\$ 3,500	\$ 1,565	\$ 3,500	\$ 2,238	\$ 3,000	\$ 2,479	\$ 2,000	\$ 1,376	\$ 2,000	Float removal/install/maint
77 Internet - Bush Pt	\$ 1,200	\$ 1,087	\$ 1,200	\$ 1,103	\$ 1,200	\$ 1,116	\$ 1,200	\$ 276	\$ 500	\$ 0	\$ 500	
78 L/H Tax on Rental	\$ 1,200	\$ 817	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	
79 Maintenance & Repair - Bush Pt	\$ 1,500	\$ 2,849	\$ 1,000	\$ 2,870	\$ 14,000	\$ 15,678	\$ 3,000	\$ 949	\$ 3,000	\$ 560	\$ 1,000	
80 Maint Payroll Taxes - Bush Pt	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ 0	\$ -	
81 Maintenance Wages - Bush Pt	\$ 550	\$ 311	\$ 550	\$ 480	\$ 550	\$ 260	\$ 550	\$ 400	\$ 550	\$ 340	\$ -	
82 Materials & Supplies - Bush Pt	\$ 1,500	\$ 733	\$ 1,000	\$ 1,132	\$ 1,500	\$ 1,008	\$ 1,500	\$ 664	\$ 1,000	\$ 387	\$ 1,000	
83 Minor Improvements - Bush Pt	\$ 15,000	\$ 4,568	\$ 15,000	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ 0	\$ 3,000	Well House
84 Refuse Removal - Bush Pt	\$ 900	\$ 447	\$ 900	\$ 547	\$ 720	\$ 424	\$ 600	\$ 687	\$ 500	\$ 292	\$ 700	
85 Water System - Bush Pt	\$ 1,000	\$ 936	\$ 1,000	\$ 936	\$ 1,000	\$ 936	\$ 2,000	\$ 936	\$ 1,000	\$ -	\$ 1,000	\$1k for house tie-in: \$2k?
Total Expenses	\$ 32,400	\$ 16,742	\$ 28,200	\$ 11,848	\$ 29,520	\$ 23,164	\$ 18,700	\$ 12,801	\$ 15,400	\$ 4,036	\$ 12,700	

Clinton Beach Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
86 Dock (Maint/Repairs) - Clinton	\$ 4,500	\$ 4,190	\$ 4,500	\$ 22,260	\$ 1,000	\$ 1,511	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	Repairs/strap replacement
87 Electricity - Clinton Beach	\$ 1,000	\$ 761	\$ 1,000	\$ 729	\$ 1,000	\$ 657	\$ 900	\$ 654	\$ 700	\$ 681	\$ 900	Replace pump in septic system
88 Maint & Repair - Clinton Beach	\$ 1,000	\$ 260	\$ 1,000	\$ 38	\$ 500	\$ 165	\$ 500	\$ 1,092	\$ 500	\$ 3,672	\$ 2,000	
89 Maint Wages - Clinton Beach	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ 2,080	\$ 500	\$ 46	\$ 500	\$ -	\$ -	
90 Materials & Supplies - Clinton	\$ 1,000	\$ 1,455	\$ 1,000	\$ 1,297	\$ 1,500	\$ 1,229	\$ 1,500	\$ 807	\$ 1,500	\$ 391	\$ 1,000	
91 Minor Improvements - Clinton	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 5,000	Repair/paint Fishing Shelter
92 Payroll Taxes - Clinton Beach	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ 159	\$ 50	\$ -	\$ 50	\$ -	\$ -	
93 Refuse Removal - Clinton Beach	\$ 1,000	\$ 827	\$ 900	\$ 841	\$ 900	\$ 1,477	\$ 1,000	\$ 1,597	\$ 1,000	\$ 1,089	\$ 1,600	
94 Water System - Clinton Beach	\$ 1,000	\$ 409	\$ 1,000	\$ 411	\$ 600	\$ 423	\$ 600	\$ 305	\$ 400	\$ 347	\$ 400	
Total Expenses	\$ 11,050	\$ 7,901	\$ 10,950	\$ 25,576	\$ 7,050	\$ 7,701	\$ 7,050	\$ 4,501	\$ 6,650	\$ 6,180	\$ 11,900	

2025 Preliminary Draft Budget Expenses

Fairgrounds Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
95 Admin Wages - Fairgrounds	\$ 1,000	\$ 418	\$ 1,000	\$ -	\$ 240	\$ -	\$ 240	\$ -	\$ 240	\$ -	\$ -	
96 Electricity - Fairgrounds	\$ 20,000	\$ 20,245	\$ 20,000	\$ 20,524	\$ 20,000	\$ 20,676	\$ 25,000	\$ 21,181	\$ 21,000	\$ 15,528	\$ 21,000	
97 Employee benefits - Fairgrounds	\$ 12,000	\$ 10,250	\$ 12,000	\$ 11,000	\$ 14,400	\$ 11,400	\$ 14,400	\$ 7,200	\$ 7,200	\$ 4,800	\$ 7,200	
98 Equip (Purchase/Rent/Repair)	\$ 3,000	\$ 878	\$ 3,000	\$ 2,936	\$ 2,500	\$ 5,273	\$ 2,500	\$ 12,995	\$ 5,000	\$ 5,597	\$ 7,000	
113 Fairgrounds Misc	\$ 1,000	\$ 316	\$ 500	\$ 316	\$ 500	\$ 1,921	\$ 1,000	\$ 2,444	\$ 2,000	\$ 446	\$ 2,000	Includes Travel
99 FG Director Salary	\$ 55,000	\$ 38,782	\$ 55,000	\$ 48,885	\$ 55,000	\$ 32,348	\$ 55,000	\$ 57,716	\$ 59,500	\$ 19,500	\$ 62,500	
100 FG Mktg & Events Coord Wages	\$ 25,000	\$ 12,432	\$ 12,000	\$ -	\$ 12,500	\$ 3,864	\$ 22,360	\$ 19,757	\$ 23,000	\$ 17,308	\$ 25,200	.5 FTE
101 Maint & Repair - Fairgrounds	\$ 10,000	\$ 5,576	\$ 10,000	\$ 6,652	\$ 7,500	\$ 18,658	\$ 10,000	\$ 9,157	\$ 8,000	\$ 2,114	\$ 8,000	
102 Maint/Campground Host Wages	\$ 32,000	\$ 35,118	\$ 32,000	\$ 36,473	\$ 36,500	\$ 44,800	\$ 41,600	\$ 9,204	\$ 20,800	\$ -	\$ 10,400	.25 FTE position
103 Maint Laborer Wages - Part Time	\$ -	\$ -	\$ -	\$ -	\$ 14,500	\$ -	\$ 20,800	\$ -	\$ 20,800	\$ 9,815	\$ 20,800	.5 FTE position
104 Maintenance Wages - Temp	\$ 10,000	\$ 903	\$ 5,000	\$ 1,074	\$ 2,500	\$ 2,458	\$ 2,500	\$ 4,464	\$ 2,500	\$ -	\$ 2,500	
105 Marketing/Advertising - Fairgrounds	\$ 8,000	\$ 89	\$ 8,000	\$ 561	\$ 6,000	\$ -	\$ 6,000	\$ 1,836	\$ 6,000	\$ 848	\$ 6,000	
106 Materials & Supplies - Fairgrounds	\$ 10,000	\$ 7,633	\$ 10,000	\$ 12,292	\$ 10,000	\$ 15,144	\$ 13,000	\$ 13,955	\$ 13,000	\$ 10,064	\$ 13,000	
107 Minor Improvements - Fairgrounds	\$ 5,000	\$ -	\$ 10,000	\$ 4,460	\$ 5,000	\$ 2,246	\$ 5,000	\$ 9,755	\$ 5,000	\$ -	\$ 5,000	
108 Payroll Taxes - Fairgrounds	\$ 9,500	\$ 8,625	\$ 9,500	\$ 8,839	\$ 10,000	\$ 7,665	\$ 9,000	\$ 7,658	\$ 8,000	\$ 4,062	\$ 8,000	
109 Propane - Fairgrounds	\$ 3,000	\$ 1,683	\$ 3,000	\$ 2,788	\$ 3,000	\$ 2,589	\$ 3,000	\$ 3,927	\$ 3,000	\$ 2,548	\$ 4,000	
110 Refuse Removal - Fairgrounds	\$ 7,000	\$ 5,030	\$ 7,000	\$ 2,728	\$ 6,000	\$ 3,036	\$ 5,000	\$ 4,337	\$ 3,000	\$ 3,555	\$ 4,000	
111 Taxes - Fairgrounds	\$ 15,000	\$ 13,022	\$ 15,000	\$ 7,444	\$ 13,000	\$ 5,548	\$ 10,000	\$ 6,157	\$ 6,000	\$ 2,258	\$ 6,000	
112 Telephone & DSL - Fairgrounds	\$ 5,000	\$ 4,662	\$ 5,000	\$ 4,693	\$ 5,000	\$ 4,673	\$ 5,000	\$ 6,640	\$ 5,000	\$ 6,107	\$ 9,000	Event WiFi added
114 Vehicle Maintenance - Fairgrounds	\$ 5,000	\$ 921	\$ 5,000	\$ 1,543	\$ 2,500	\$ 1,005	\$ 7,500	\$ 1,258	\$ 3,000	\$ 680	\$ 2,000	
115 Water & Sewer - Fairgrounds	\$ 8,000	\$ 8,651	\$ 8,000	\$ 14,052	\$ 9,000	\$ 2,553	\$ 15,000	\$ 36,731	\$ 15,000	\$ 15,197	\$ 18,000	
<b>Total Expenses</b>	<b>\$ 244,500</b>	<b>\$ 175,233</b>	<b>\$ 231,000</b>	<b>\$ 187,260</b>	<b>\$ 235,640</b>	<b>\$ 185,857</b>	<b>\$ 273,900</b>	<b>\$ 236,372</b>	<b>\$ 237,040</b>	<b>\$ 120,427</b>	<b>\$ 241,600</b>	

Humphrey Road Parking Lot Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
116 Attendant Wages	\$ 5,700	\$ 5,616	\$ 5,700	\$ 5,616	\$ 5,700	\$ 5,616	\$ 5,700	\$ 5,616	\$ 5,700	\$ 4,160	\$ 6,240	
117 General Maintenance	\$ 1,000	\$ 771	\$ 1,000	\$ 84	\$ 750	\$ 119	\$ 750	\$ 132	\$ 750	\$ 79	\$ 500	
118 Improvements	\$ 5,000	\$ 533	\$ 5,000	\$ -	\$ 3,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 2,000	
119 Materials & Supplies	\$ 1,000	\$ 539	\$ 1,000	\$ 330	\$ 1,000	\$ 103	\$ 500	\$ 643	\$ 500	\$ 87	\$ 700	
120 Payroll Taxes	\$ 450	\$ 430	\$ 450	\$ 430	\$ 450	\$ 430	\$ 450	\$ 430	\$ 450	\$ 318	\$ 470	
121 Taxes	\$ 5,000	\$ 3,704	\$ 5,000	\$ 2,736	\$ 3,300	\$ 3,528	\$ 5,000	\$ 3,561	\$ 3,500	\$ 2,725	\$ 3,500	
<b>Total Expenses</b>	<b>\$ 18,150</b>	<b>\$ 11,592</b>	<b>\$ 18,150</b>	<b>\$ 9,196</b>	<b>\$ 14,200</b>	<b>\$ 9,796</b>	<b>\$ 17,400</b>	<b>\$ 10,382</b>	<b>\$ 10,900</b>	<b>\$ 7,369</b>	<b>\$ 13,410</b>	



2025 Preliminary Draft Budget Expenses

Possession Park Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
122 Dock & Ramp	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 22,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	
123 Electricity	\$ 5,000	\$ 2,511	\$ 3,000	\$ 2,642	\$ 3,000	\$ 2,884	\$ 3,500	\$ 3,069	\$ 3,500	\$ 1,940	\$ 3,000	
124 Equip (Purchase/Rent/Repair)	\$ 2,000	\$ 188	\$ 2,000	\$ 1,318	\$ 2,000	\$ 6,203	\$ 2,000	\$ 2,663	\$ 2,500	\$ 427	\$ 2,500	
125 Maintenance & Repair	\$ 3,000	\$ 3,351	\$ 3,000	\$ 2,821	\$ 4,000	\$ 1,433	\$ 4,000	\$ 5,372	\$ 3,000	\$ (17,081)	\$ 4,000	
126 Maintenance Wages	\$ 10,000	\$ 13,978	\$ 12,500	\$ 19,984	\$ 15,000	\$ 19,998	\$ 19,200	\$ 18,080	\$ 18,000	\$ 710	\$ 9,000	
127 Materials & Supplies	\$ 1,500	\$ 2,524	\$ 2,500	\$ 3,166	\$ 2,500	\$ 2,595	\$ 2,500	\$ 2,628	\$ 2,500	\$ 719	\$ 2,500	
128 Minor Improvements	\$ 3,000	\$ -	\$ 3,000	\$ 2,749	\$ 3,000	\$ 10,499	\$ 6,000	\$ 16,516	\$ 6,000	\$ 64,602	\$ 6,000	
129 Payroll Taxes	\$ 800	\$ 1,053	\$ 950	\$ 1,847	\$ 1,200	\$ 1,315	\$ 1,500	\$ 1,379	\$ 1,500	\$ 7	\$ 750	
130 Refuse Removal	\$ 1,500	\$ 1,323	\$ 1,500	\$ 1,405	\$ 1,500	\$ 1,901	\$ 2,000	\$ 1,374	\$ 2,000	\$ 902	\$ 2,000	
131 Taxes	\$ 50	\$ 80	\$ 50	\$ 32	\$ 50	\$ 27	\$ 50	\$ 15	\$ 50	\$ -	\$ 50	
132 Telephone	\$ 1,200	\$ 1,106	\$ 1,200	\$ 1,094	\$ 1,200	\$ 1,108	\$ 1,200	\$ 1,203	\$ 1,200	\$ 900	\$ 1,200	
133 Water System Maintenance	\$ 1,300	\$ 1,243	\$ 1,300	\$ 1,742	\$ 1,800	\$ 1,392	\$ 1,800	\$ 1,514	\$ 1,500	\$ 1,080	\$ 1,500	
Total Expenses	\$ 32,350	\$ 27,357	\$ 34,000	\$ 38,800	\$ 57,250	\$ 49,355	\$ 68,750	\$ 53,813	\$ 41,750	\$ 54,206	\$ 32,500	

SWH Expenses Breakdown

	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2024 Thru AUG	2025 Budget	Notes
134 203 Wharf St Lot Maint Wages	\$ 200	\$ -	\$ 200	\$ -	\$ 120	\$ -	\$ 200	\$ -	\$ 120	\$ -	\$ -	
135 203 Wharf St Lot Maint/Repair	\$ 500	\$ -	\$ 500	\$ -	\$ 240	\$ -	\$ 5,000	\$ 2,344	\$ 200	\$ -	\$ -	
136 Advertising/Promotion	\$ 4,000	\$ 5,599	\$ 4,000	\$ 4,314	\$ 4,500	\$ 4,139	\$ 4,500	\$ 2,249	\$ 3,000	\$ 364	\$ 2,500	
137 Asst Harbormaster Wages	\$ 35,000	\$ 35,059	\$ 35,000	\$ 27,019	\$ 35,500	\$ 41,765	\$ 41,600	\$ 41,625	\$ 41,600	\$ 29,071	\$ 43,700	
138 DNR Tidelands Lease	\$ 7,500	\$ -	\$ 7,500	\$ 7,090	\$ 8,000	\$ 16,919	\$ 10,000	\$ 11,434	\$ 12,000	\$ 11,056	\$ 12,000	
139 Dockhand - Part time	\$ -	\$ -	\$ -	\$ -	\$ 15,600	\$ -	\$ 20,800	\$ 5,640	\$ 20,800	\$ 13,190	\$ 20,800	
140 Electricity	\$ 13,000	\$ 11,328	\$ 13,000	\$ 13,412	\$ 14,500	\$ 11,697	\$ 14,000	\$ 11,214	\$ 12,000	\$ 8,282	\$ 12,000	
141 Employee Benefits	\$ 12,000	\$ 12,000	\$ 12,000	\$ 10,250	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ 14,400	\$ 9,600	\$ 14,400	
142 Equip (Purchase/Rent/Repair)	\$ 1,500	\$ 650	\$ 1,500	\$ 2,247	\$ 2,000	\$ 1,833	\$ 2,000	\$ 2,533	\$ 1,500	\$ 2,264	\$ 3,000	
143 Golf Cart & Boat - Maint/Ops	\$ 500	\$ -	\$ 500	\$ 49	\$ 500	\$ 400	\$ 500	\$ 871	\$ 500	\$ 146	\$ 800	
144 Harbormaster Salary	\$ 48,000	\$ 47,919	\$ 48,000	\$ 51,428	\$ 56,500	\$ 62,659	\$ 54,000	\$ 54,048	\$ 54,000	\$ 37,624	\$ 57,400	
145 Ice Purchases	\$ 500	\$ 528	\$ 500	\$ 682	\$ 550	\$ 657	\$ 600	\$ 480	\$ 600	\$ 233	\$ 600	
146 Maint & Repair - SWH	\$ 7,000	\$ 4,486	\$ 7,000	\$ 2,327	\$ 15,000	\$ 3,042	\$ 15,000	\$ 75,859	\$ 10,000	\$ 2,783	\$ 5,000	
147 Maint & Repair - Phil Simon	\$ 1,000	\$ 273	\$ 1,000	\$ 373	\$ 240	\$ 2,378	\$ 500	\$ -	\$ 500	\$ 61	\$ -	
148 Maintenance Contracts	\$ 7,000	\$ 6,761	\$ 7,000	\$ 8,399	\$ 7,500	\$ 8,327	\$ 7,500	\$ 9,576	\$ 8,500	\$ 7,188	\$ -	\$9,000 if Tractor Not Purchased
149 Maintenance Wages	\$ 250	\$ -	\$ 250	\$ 34	\$ 240	\$ -	\$ 240	\$ -	\$ 240	\$ -	\$ -	
150 Materials & Supplies	\$ 12,000	\$ 5,157	\$ 12,000	\$ 9,034	\$ 8,000	\$ 9,225	\$ 9,000	\$ 8,878	\$ 9,000	\$ 4,129	\$ 9,000	
151 Minor Improvements	\$ 3,000	\$ -	\$ 3,000	\$ 3,247	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ 1,500	
152 Payroll Taxes	\$ 7,900	\$ 8,585	\$ 8,100	\$ 8,632	\$ 9,000	\$ 11,701	\$ 9,000	\$ 10,800	\$ 10,000	\$ 7,287	\$ 10,900	
153 Pump-Out Barge M&R	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 196	\$ 1,000	\$ 103	\$ 1,000	\$ -	\$ 1,000	New pump-out station?
154 Refuse Removal	\$ 3,400	\$ 2,609	\$ 3,400	\$ 3,668	\$ 3,500	\$ 3,941	\$ 3,500	\$ 4,489	\$ 4,000	\$ 2,304	\$ 4,000	
155 Seasonal Wages (dockhands)	\$ 20,000	\$ 15,916	\$ 20,000	\$ 22,942	\$ 15,000	\$ 30,459	\$ 20,000	\$ 22,495	\$ 20,000	\$ 4,692	\$ 20,000	
156 Special Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Dockstock
157 Taxes	\$ 10,000	\$ 8,084	\$ 10,000	\$ 11,721	\$ 12,000	\$ 8,910	\$ 12,000	\$ 9,986	\$ 9,000	\$ 7,973	\$ 10,000	
158 Telephone & DSL	\$ 3,000	\$ 3,004	\$ 3,000	\$ 2,979	\$ 3,200	\$ 2,947	\$ 3,200	\$ 2,985	\$ 3,000	\$ 2,223	\$ 3,000	
159 Water & Sewer	\$ 10,500	\$ 6,251	\$ 6,000	\$ 8,642	\$ 6,500	\$ 8,656	\$ 9,000	\$ 5,805	\$ 9,000	\$ 5,428	\$ 8,000	
Marina Expenses	\$ 208,750	\$ 174,207	\$ 204,450	\$ 198,489	\$ 235,090	\$ 244,251	\$ 259,040	\$ 297,814	\$ 246,460	\$ 155,898	\$ 239,600	
Total Expenses	\$ 2,587,589	\$ 1,222,867	\$ 2,903,439	\$ 1,288,337	\$ 3,399,635	\$ 1,431,746	\$ 3,676,170	\$ 2,059,639	\$ 2,525,581	\$ 1,070,572	\$ 3,027,290	





## Applicant Resolution/Authorization

Organization Name (sponsor) Port of South Whidbey

Resolution No. or Document Name 24-02

Project(s) Number(s), and Name(s) 24-2307 D Possession Beach Waterfront Park Boarding Floats

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Angi Mozer, Executive Director
Project contact (day-to-day administering of the grant and communicating with the RCO)	Angi Mozer, Executive Director
RCO Grant Agreement (Agreement)	Angi Mozer, Executive Director
Agreement amendments	Angi Mozer, Executive Director
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Commissioner Greg Easton Commissioner Curt Gordon Commissioner Jack Ng

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. **[for Acquisition Projects Only]** Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. **[for Development, Renovation, Enhancement, and Restoration Projects Only-If our organization owns the project property]** Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. **[for Development, Renovation, Enhancement, and Restoration Projects Only-If your organization DOES NOT own the property]** Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. **[Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant]** Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed \_\_\_\_\_

Title Commissioner Date 10/9/24

On File at: Port office - 1804 Scott Road, Suite 303 Freeland, WA 98249

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:  
(Local Governments and Nonprofit Organizations Only):

Location: Freeland Library 5495 S. Harbor Ave. Freeland, WA 98245 Date: 10/9/2024

Washington State Attorney General's Office

Approved as to form  2/13/2020  
*Assistant Attorney General* *Date*

**You may reproduce the above language in your own format; however, text may not change.**



1804 Scott Road, Suite 303 o P.O. Box 872  
Freeland, WA 98249

Phone: 360-331-5494 Fax: 360-331-5414  
www.portofsouthwhidbey.com

## **Fairgrounds Director**

### **Report – September 2024**

#### Fairgrounds Events:

October 5<sup>th</sup> Whidbey Island Fair Annual Scarecrow Party

October 19<sup>th</sup> Private event in Pole building

#### Tenants:

2025 leases are going out soon.

In the next month we will be tentatively adding a new full-time tenant to the Fairgrounds community. A non-profit called “Re Purpose”, a group dedicated to environmental causes and proper waste disposal. They will be taking space in the Coffman building, particularly the alcove that was recently repaired, as well as some storage space in the food booth area.

#### Minor improvement projects-

We are sad that Tom Lindsay is no longer working at the fairgrounds, and we are once again on the hunt for both a maintenance person and part time facilities person. Just before he left Tom completed a number of safety repairs including replacing the broken stairs to the fairgrounds office, new non-slip tread on all the tenant’s ramps, removal of a broken water fixture, and many more.

New locks are being installed on the restrooms under the fairgrounds office this week, hoping to eliminate some of the issues we’ve had with unauthorized guests and showering.

I’ve been working on a new list of minor repair projects for the next year including updated safety lighting on all of the main buildings, signage and building identification, gutter cleaning and repairs, and safety planning in cooperation with local EMS services.

Campsite- We saw a small influx of campers during Django Fest. Looking forward to getting the campsite repairs and upgrades underway.

Marketing- We will be returning to the annual Langley Holiday Parade this year as well as hosting a community event to follow. Last year our “Holiday at Hogwarts” event was a big hit. This year the event will be called “Holiday Whobilee”, a Doctor Suess themed family friendly event with local vendors and activities for kids.

Also, with a plan in mind to purchase a new sign for the fairgrounds entrance, we have been considering all the options for Fairgrounds logo or custom sign design. The vinyl sign that is currently at the front of the fairgrounds has been in place since the “Whidbey Island Fair” sign was removed several years ago.



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Fairgrounds Advisory Committee: FAC meeting was postponed

Thank you so much to Angi, David, Pat, and all the Port staff that helped hold down the fort for me while I was away. I'm so glad to be back!

Amanda Ellis  
Fairgrounds Director



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## Maintenance and Operations

### Report

### September 2024

While using the backhoe at Possession to remove blackberry vines, one of the hydraulic cylinders developed a leak. I ordered a seal replacement kit and attempted to make the repair myself. After disassembly, found the piston bolt was more than I could manage. I ended up taking the whole thing off island for repair. At the shop they advised polishing the ram and honing the bore, to help extend the new seals life, so I guess it was a worthwhile move.

Some of the blackberry vines that I was attacking, were integrated with the salal plants in front of the Possession house. I would have liked to retain the salal, but after trying several seasons to remove the black berries out, it was not working.

Also at Possession, we had the house treated for Post Beetles. This was a task we had identified a while ago as needing to be done, but definitely wanted to address it before reinsulating the floor.

Looking to remove boarding floats for the season at Bush Point on the 16<sup>th</sup> and Possession on the 22<sup>nd</sup>.

Pat Kisch  
M&O Supervisor



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## September Harbormaster Report

Day Stops: 145  
Overnight: 238

### ***Guest service***

September opened with a busy at capacity Labor Day weekend. We continued to be fairly busy throughout the month, with a slight slow down near the end of the month.

### ***Community***

Seasonal winter moorage began October 1<sup>st</sup>. We still have room for 30 LOA or less. D & E dock crabbing spots are open for reservations.

### ***Maintenance***

We are identifying and prioritizing winter maintenance needs. General maintenance continues as time allows.

Kathy Myers  
Harbormaster