

FAIRGROUNDS ADVISORY COMMITTEE
Virtual access via Zoom Meeting Service
Wednesday, October 16, 2024 at 6:00 pm

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/81587966765>

Meeting ID: 815 8796 6765

One tap mobile

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Meeting Agenda Approval

Meeting Minutes Approval

Port Update

Fairgrounds Update

General Discussion

- Other/Roundtable

Old Business

New Business

Action Items

- Review current list of concerns/action items/top priorities to Commissioners
- Any formal correspondence to Port Commissioners
- Other

**Fairgrounds Advisory Committee
Meeting Minutes – October 16, 2024
6:00 pm Zoom meeting**

In attendance

Mayor Kennedy Horstman - City of Langley
Virginia Keck – Fair Association
Elise Gabelein – Fair Association
Sarah Moncey Gordon - Langley Chamber of Commerce
Commissioner Melanie Bacon - Island County
R-A Mazzola - 4-H
Amanda Ellis Port of South Whidbey – Fairgrounds Director
Angi Mozer Port of South Whidbey – Executive Director

Not in attendance

Gary Gabelein - South Whidbey Historical Society, Chair
Gwendy Gabelein - At-Large
Carissa - WWGA
Jeff Markette - Tenants
Michael Hastings – Fair Association
David Stern Port of South Whidbey – Fairgrounds Marketing & Events Coordinator

Agenda Approved: (Sarah proposed, RA 2nd)

Minutes approved: Minutes from the August 21, 2024 Meeting. (Sarah proposed, Melanie 2nd)

Port Update:

- **Workforce housing project update as presented at the last meeting:** The port will propose a feasibility study to the school district board on Sept. 11, 2024 to address the boundary line and parking problem the work force housing plan is encountering. They will try to pay for the study from Island County Rural Economic Development funds, however both the school and the county need to approve the proposal before any action can take place.
 - **UPDATE:** the port has submitted a proposal to the school which will be discussed at the November 13th school board meeting. If the school board's decision is favorable, then the port will approach the county for permission to use county-awarded funds dedicated to the port's feasibility study on fairgrounds property to also be used on school property. If the County agrees, then school district property will be included in the rezoning proposal to the City of Langley.
- **Campgrounds utilities project:** The port will probably spend \$250,000 to \$300,000 on replacing the water lines and electrical hookups in the campgrounds and hopes to have bids for that work done by the end of the year. County grant funds for this project also have an end of the year deadline.
- **Stormwater Management/Drainage:** Angi is working with engineers to address the drainage problems on the fairgrounds. The goal is to have on site management. Currently the Malone Building has some water infiltration.
- **Pole Building:** The pole building is having blackout, roll up curtains installed.

- Coffman Building: will have commercial carpet tiles installed next month or so to help with soundproofing and aesthetics.
- The port has spent \$208,000 on capital improvements so far and wants to access County grant funds before the end of the year.

Fairgrounds Update:

- Due to trespassers on the fairgrounds security lighting will be installed on all the buildings from Coffman north.
- Infra-red heat should be installed in the Pole Building by the end of the year.
- The port will host a Whoville themed event after Langley's Holly, Jolly Parade. There is no cost to vendors and will overlap with the final weekend of the fair's Country Christmas.
- There are two new kitchen tenants and Repurpose Whidbey is also a new tenant. Repurpose Whidbey will occupy a food booth and the Coffman alcove. Their goal is to reduce waste especially by hard to recycle items. They may have some ideas on how to reduce the amount of refuse the fairgrounds generates.
- The port will host a workshop for food businesses to help them navigate permitting processes. Chef Tom French will be a guest speaker, this is open to the public.
- The fairgrounds sign will be replaced after consulting with Langley codes.

General Discussion/Roundtable:

Sarah: Langley planning for Holly Jolly parade

RA: 4H concentrating on fall events

Old Business: None.

New Business: None.

Adjourned: 6:38 p.m.

Next Meeting: November 20, 2024 at 6:00 p.m.