

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

STATEMENT OF RECEIPTS AND DISBURSEMENTS ARISING FROM CASH TRANSACTIONS

November 2024

December 26, 2024



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Board of Commissioners
Port of South Whidbey Island
1804 Scott Rd., Suite 303
P.O. Box 872
Freeland, WA 98249

Port staff has compiled the accompanying Statements of Receipts and Disbursements versus Budget arising from Cash Transactions of the General Fund and the Bond Fund, all funds combined, of the Port District of South Whidbey Island as of November 30, 2024, and the accompanying supplementary information, statements of receipts and disbursements for the General Fund and Bond Fund, LTGO Bonds, Administrative and Capital, Bush Point, Clinton Beach, Whidbey Island Fairgrounds & Events Center, Humphrey Road Parking Lot, Possession Beach Waterfront Park and South Whidbey Harbor in accordance with methods prescribed by the State Auditor under the authority of Chapter 43.09 RCW. The Port District uses the Budgeting, Accounting, and Reporting System for Unclassified Port Districts in the State of Washington.

The financial statements have been prepared on the basis of accounting prescribed by the State Auditor, which is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplementary schedules, information which is the representation of the Board of Commissioners. A certified public accountant has not audited or reviewed the accompanying financial statements.

The accompanying annual and expected budget of the Port District of South Whidbey Island for the year ending December 31, 2024, has not been compiled or examined by a certified public accountant.

Angi Mozer
Executive Director
Port District of South Whidbey Island

December 26, 2024

**Port of South Whidbey
Summary
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024**

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Fairgrounds Revenue	121,200	5,988	101,133	(20,067)
Harbor Revenue	236,640	13,225	212,299	(24,341)
Humphrey Road Revenue	46,000	2,186	46,545	545
Interest Income	9,000	644	6,151	(2,849)
Miscellaneous Income	1,000	7	533	(467)
Possession Park Revenue	16,870	0	(1,874)	(18,744)
Property Tax Income	895,000	44,556	854,888	(40,112)
Timber, L/H, Comp Tax Income	3,000	288	858	(2,142)
Total Income	<u>1,328,710</u>	<u>66,895</u>	<u>1,220,534</u>	<u>(108,176)</u>
Gross Income	1,328,710	66,895	1,220,534	(108,176)
Expense				
Administration	627,860	38,816	551,533	(76,327)
Bush Point Operations	15,400	1,646	7,813	(7,587)
Clinton Beach Operations	6,650	5,835	14,387	7,737
Fairgrounds Operations	237,040	28,043	197,820	(39,220)
Humphrey Rd Parking Lot Ops	10,900	1,145	10,562	(338)
Possession Beach Park Ops	41,750	1,542	59,571	17,821
South Whidbey Harbor Ops	252,460	16,316	218,037	(34,423)
Total Expense	<u>1,192,060</u>	<u>93,343</u>	<u>1,059,723</u>	<u>(132,337)</u>
Net Ordinary Income	136,650	(26,448)	160,811	24,161
Other Income/Expense				
Other Income				
Capital Revenue				
Bond Interest				
2018A Bond Interest Income	3,600	588	6,566	2,966
2018B Bond Interest Income	3,600	588	6,566	2,966
Total Bond Interest	<u>7,200</u>	<u>1,175</u>	<u>13,132</u>	<u>5,932</u>
Clean Vessel Program Grant	750	0	77	(673)
Fairgrounds				
IC Grant 1 - Workforce Housing	150,000	0	15,244	(134,757)
IC Grant 2 - Workforce Housing	350,000	0	0	(350,000)
RCEDF Grant - Fairgrounds	305,000	60,224	60,224	(244,776)
USDA Grant - Fairgrounds	0	0	0	0
WSDA Grant - Fairgrounds	0	0	0	0
Total Fairgrounds	<u>805,000</u>	<u>60,224</u>	<u>75,468</u>	<u>(729,532)</u>
RCO Clinton Local Parks Grant	70,000	0	0	(70,000)
STBG Clinton Dock	30,000	0	28,392	(1,608)
Total Capital Revenue	<u>912,950</u>	<u>61,399</u>	<u>117,069</u>	<u>(795,881)</u>
Total Other Income	912,950	61,399	117,069	(795,881)

**Port of South Whidbey
Summary
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024**

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Other Expense				
Capital Expenditures				
2012 LTGO Bond	61,125	0	7,913	(53,213)
2016 LTGO Bond	15,919	368	15,919	(0)
2018A LTGO Bond	21,045	0	7,873	(13,173)
2018B LTGO Bond (Taxable)	29,432	0	9,566	(19,866)
Clean Vessel Grant Exp	1,000	0	0	(1,000)
Clinton Dock-Passenger Ferry	100,000	0	42,454	(57,546)
Fairgrounds - Cap Improvements	510,000	12,521	220,978	(289,022)
Fairgrounds - Workforce Housing	500,000	0	9,396	(490,604)
Port Tractor - FG/SWH	0	0	0	0
RCO Clinton Local Parks Exp	70,000	0	0	(70,000)
SWH Capital Improvements	20,000	0	0	(20,000)
SWH Electrical Inspection	5,000	0	0	(5,000)
Total Capital Expenditures	<u>1,333,521</u>	<u>12,888</u>	<u>314,098</u>	<u>(1,019,423)</u>
Total Other Expense	<u>1,333,521</u>	<u>12,888</u>	<u>314,098</u>	<u>(1,019,423)</u>
Net Other Income	<u>(420,571)</u>	<u>48,511</u>	<u>(197,029)</u>	<u>223,542</u>
Net Income	<u><u>(283,921)</u></u>	<u><u>22,063</u></u>	<u><u>(36,218)</u></u>	<u><u>247,703</u></u>

Port of South Whidbey
Administrative and Capital
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Interest Income	9,000	644	6,151	(2,849)
Miscellaneous Income	1,000	7	533	(467)
Property Tax Income	895,000	44,556	854,888	(40,112)
Timber, L/H, Comp Tax Income	3,000	288	858	(2,142)
Total Income	<u>908,000</u>	<u>45,495</u>	<u>862,431</u>	<u>(45,569)</u>
Gross Income	908,000	45,495	862,431	(45,569)
Expense				
Administration				
Admin/Accounting Wages	37,500	3,614	35,067	(2,433)
Administrative Payroll Taxes	21,000	2,008	20,925	(75)
Audit	10,000	0	2,050	(7,950)
Bank Fees (Returned Checks)	200	0	40	(160)
Commissioners' Salaries	10,260	1,080	11,880	1,620
Compensation Reserve	22,000	0	0	(22,000)
Comprehensive Scheme	0	0	2,201	2,201
Consultant Services	15,000	0	1,530	(13,471)
County Service Fees	100	0	0	(100)
Dues & Memberships	3,000	135	2,555	(445)
Economic Analysis Study	0	0	5,720	5,720
Election Costs	11,000	0	7,542	(3,458)
Employee Fringe Benefits	27,000	2,250	24,750	(2,250)
Employee IRA Matching	8,000	756	7,618	(382)
Executive Director Salary	88,500	7,375	81,125	(7,375)
FMLA & LTC Payroll Taxes	2,000	0	5,125	3,125
Insurance (Port-wide)	115,500	0	113,631	(1,869)
Labor & Industries Taxes	22,000	0	19,880	(2,120)
Legal Fees	4,000	584	4,112	112
Legal Notices/Classified Ads	2,000	0	60	(1,940)
Maint & Ops Supervisor Wages	62,600	6,046	66,995	4,395
Marketing - General	4,500	687	687	(3,813)
Meetings & Education incl WPPA	6,000	0	2,994	(3,006)
Misc Expenses & Taxes	3,000	0	1,771	(1,229)
Ofc. Equip Lease, Purch, Repair	4,000	38	5,898	1,898
Office & Facilities Supplies	3,000	408	3,246	246
Office Telephone & Staff Mobile	7,100	610	7,659	559
Payroll Taxes - Commissioners	2,000	169	1,871	(129)
Per Diem - Commissioners				
Per Diem - Easton	4,500	161	4,442	(58)
Per Diem - Gordon	4,500	966	5,887	1,387
Per Diem - Ng	4,500	0	2,254	(2,246)
Total Per Diem - Commissioners	<u>13,500</u>	<u>1,127</u>	<u>12,583</u>	<u>(917)</u>

Port of South Whidbey
Administrative and Capital
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Permitting - Ongoing	0	0	0	0
Port Clerk/Accountant Wages	65,000	6,877	64,675	(325)
Port Office Rental	26,400	2,200	24,200	(2,200)
Port Vehicles' Expense	6,500	1,836	5,078	(1,422)
Promotional Hosting	1,000	0	124	(876)
Publications & Subscriptions	200	0	254	54
Tourism Devel Grants/Subsidies	0	0	0	0
Travel Exp - Commissioners				
Travel Expense - Easton	1,500	0	910	(590)
Travel Expense - Gordon	1,500	568	1,546	46
Travel Expense - Ng	1,500	0	1,351	(149)
Total Travel Exp - Commissioners	4,500	568	3,806	(694)
Travel Expense - Staff	4,500	395	3,018	(1,482)
Website Design & Maintenance	15,000	55	864	(14,136)
Total Administration	627,860	38,816	551,533	(76,327)
Total Expense	627,860	38,816	551,533	(76,327)
Net Ordinary Income	280,140	6,679	310,898	30,758
Other Income/Expense				
Other Income				
Capital Revenue				
Clean Vessel Program Grant	750	0	77	(673)
Fairgrounds				
IC Grant 1 - Workforce Housing	150,000	0	15,244	(134,757)
IC Grant 2 - Workforce Housing	350,000	0	0	(350,000)
RCEDF Grant - Fairgrounds	305,000	60,224	60,224	(244,776)
USDA Grant - Fairgrounds	0	0	0	0
WSDA Grant - Fairgrounds	0	0	0	0
Total Fairgrounds	805,000	60,224	75,468	(729,532)
RCO Clinton Local Parks Grant	70,000	0	0	(70,000)
STBG Clinton Dock	30,000	0	28,392	(1,608)
Total Capital Revenue	905,750	60,224	103,937	(801,813)
Total Other Income	905,750	60,224	103,937	(801,813)
Other Expense				
Capital Expenditures				
Clinton Dock-Passenger Ferry	100,000	0	42,454	(57,546)
Fairgrounds - Cap Improvements	510,000	12,521	220,978	(289,022)
Fairgrounds - Workforce Housing	500,000	0	9,396	(490,604)
Total Capital Expenditures	1,110,000	12,521	272,828	(837,172)
Total Other Expense	1,110,000	12,521	272,828	(837,172)
Net Other Income	(204,250)	47,703	(168,891)	35,359
Net Income	75,890	54,382	142,007	66,117

**Port of South Whidbey
LTGO Bonds
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024**

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Other Income/Expense				
Other Income				
Capital Revenue				
Bond Interest				
2018A Bond Interest Income	3,600	588	6,566	2,966
2018B Bond Interest Income	3,600	588	6,566	2,966
Total Bond Interest	<u>7,200</u>	<u>1,175</u>	<u>13,132</u>	<u>5,932</u>
Total Capital Revenue	<u>7,200</u>	<u>1,175</u>	<u>13,132</u>	<u>5,932</u>
Total Other Income	7,200	1,175	13,132	5,932
Other Expense				
Capital Expenditures				
2012 LTGO Bond				
2012 LTGO Bond Fees	300	0	0	(300)
2012 LTGO Bond Interest	15,825	0	7,913	(7,913)
2012 LTGO Bond Principal	45,000	0	0	(45,000)
Total 2012 LTGO Bond	<u>61,125</u>	<u>0</u>	<u>7,913</u>	<u>(53,213)</u>
2016 LTGO Bond				
2016 LTGO Bond Fees	0	0	0	0
2016 LTGO Bond Interest	919	368	919	(0)
2016 LTGO Bond Principal	15,000	0	15,000	0
Total 2016 LTGO Bond	<u>15,919</u>	<u>368</u>	<u>15,919</u>	<u>(0)</u>
2018A LTGO Bond				
2018A LTGO Bond Fees	300	0	0	(300)
2018A LTGO Bond Interest	15,745	0	7,873	(7,873)
2018A LTGO Bond Principal	5,000	0	0	(5,000)
Total 2018A LTGO Bond	<u>21,045</u>	<u>0</u>	<u>7,873</u>	<u>(13,173)</u>
2018B LTGO Bond (Taxable)				
2018B LTGO Bond Fees	300	0	0	(300)
2018B LTGO Bond Interest	19,132	0	9,566	(9,566)
2018B LTGO Bond Principal	10,000	0	0	(10,000)
Total 2018B LTGO Bond (Taxable)	<u>29,432</u>	<u>0</u>	<u>9,566</u>	<u>(19,866)</u>
Total Capital Expenditures	<u>127,521</u>	<u>368</u>	<u>41,270</u>	<u>(86,251)</u>
Total Other Expense	<u>127,521</u>	<u>368</u>	<u>41,270</u>	<u>(86,251)</u>
Net Other Income	<u>(120,321)</u>	<u>808</u>	<u>(28,138)</u>	<u>92,183</u>
Net Income	<u><u>(120,321)</u></u>	<u><u>808</u></u>	<u><u>(28,138)</u></u>	<u><u>92,183</u></u>

Port of South Whidbey
Bush Point
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Expense				
Bush Point Operations				
Dock & Ramp - Bush Pt	2,000	0	343	(1,657)
Electricity - Bush Pt	1,800	93	1,325	(475)
Equipment - Bush Pt	2,000	898	2,274	274
Maint & Repair - Bush Pt	3,000	185	831	(2,169)
Maint Payroll Taxes - Bush	50	0	0	(50)
Maint Wages - Bush Pt	550	270	610	60
Materials & Supplies - Bush Pt	1,000	153	992	(8)
Minor Improvements - Bush Pt	3,000	0	0	(3,000)
Refuse Removal - Bush Pt	500	47	501	1
Telephone - Bush Pt	500	0	0	(500)
Water System - Bush Pt	1,000	0	936	(64)
Total Bush Point Operations	<u>15,400</u>	<u>1,646</u>	<u>7,813</u>	<u>(7,587)</u>
Total Expense	<u>15,400</u>	<u>1,646</u>	<u>7,813</u>	<u>(7,587)</u>
Net Ordinary Income	<u>(15,400)</u>	<u>(1,646)</u>	<u>(7,813)</u>	<u>7,587</u>
Net Income	<u><u>(15,400)</u></u>	<u><u>(1,646)</u></u>	<u><u>(7,813)</u></u>	<u><u>7,587</u></u>

Port of South Whidbey
Clinton Beach
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Expense				
Clinton Beach Operations				
Dock (Maint/Project) - Clinton	1,000	0	0	(1,000)
Electricity - Clinton Beach	700	92	907	207
Maint & Repair - Clinton Beach	500	0	5,206	4,706
Maint Wages - Clinton Beach	500	0	0	(500)
Materials & Supplies - Clinton	1,500	90	549	(951)
Minor Improvements - Clinton	1,000	5,444	5,444	4,444
Payroll Taxes - Clinton Beach	50	0	0	(50)
Refuse Removal - Clinton Beach	1,000	156	1,818	818
Water System - Clinton Beach	400	53	463	63
Total Clinton Beach Operations	<u>6,650</u>	<u>5,835</u>	<u>14,387</u>	<u>7,737</u>
Total Expense	<u>6,650</u>	<u>5,835</u>	<u>14,387</u>	<u>7,737</u>
Net Ordinary Income	<u>(6,650)</u>	<u>(5,835)</u>	<u>(14,387)</u>	<u>(7,737)</u>
Net Income	<u><u>(6,650)</u></u>	<u><u>(5,835)</u></u>	<u><u>(14,387)</u></u>	<u><u>(7,737)</u></u>

Port of South Whidbey
Whidbey Island Fairgrounds
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Fairgrounds Revenue				
Camping Fees - Fairgrounds	30,000	230	4,512	(25,488)
Dump/Water Fees - Campground	4,000	135	2,364	(1,636)
Fairgrounds Events				
Event Haul In Fees-Fairgrounds	700	0	852	152
Event Rentals - Fairgrounds	44,300	2,590	61,708	17,408
Total Fairgrounds Events	<u>45,000</u>	<u>2,590</u>	<u>62,560</u>	<u>17,560</u>
Other Fairgrounds Revenue -Misc	0	0	80	80
Taxes - Fairgrounds				
Camping Sales/Lodging Tax	3,000	25	487	(2,513)
L/H Tax Revenue - Fairgrounds	3,000	265	2,538	(462)
Total Taxes - Fairgrounds	<u>6,000</u>	<u>290</u>	<u>3,025</u>	<u>(2,975)</u>
Tenant Leases - Fairgrounds	35,000	2,742	27,492	(7,508)
Utilities Reimb - Fair Assoc	1,200	0	1,100	(100)
Total Fairgrounds Revenue	<u>121,200</u>	<u>5,988</u>	<u>101,133</u>	<u>(20,067)</u>
Total Income	<u>121,200</u>	<u>5,988</u>	<u>101,133</u>	<u>(20,067)</u>
Gross Income	121,200	5,988	101,133	(20,067)
Expense				
Fairgrounds Operations				
Admin Wages - Fair	240	0	0	(240)
Electricity - Fairgrounds	21,000	1,742	21,565	565
Employee Benefits - Fairgrounds	7,200	600	6,600	(600)
Equipment (Purch/Rent/Repair)	5,000	0	7,659	2,659
Fairgrounds Dir Salary/Wages	59,500	3,847	24,791	(34,709)
FG Mktg & Events Coord Wages	23,000	2,132	23,234	234
Maint & Repair - Fairgrounds	8,000	(102)	9,176	1,176
Maint Campground Host Wages	20,800	0	0	(20,800)
Maint Laborer Wages - Part Time	20,800	0	12,505	(8,295)
Maint Wages - Temp Fair	2,500	99	99	(2,401)
Marketing/Advertising-FG	6,000	903	1,751	(4,249)
Materials & Supplies - Fair	13,000	1,180	14,223	1,223
Minor Improvements - Fair	5,000	3,477	3,477	(1,523)
Payroll Taxes - Fairgrounds	8,000	517	5,293	(2,707)
Propane - Fairgrounds	3,000	253	3,477	477
Refuse Removal - Fairgrounds	3,000	956	6,156	3,156

Port of South Whidbey
Whidbey Island Fairgrounds
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Taxes - Fairgrounds				
B & O Tax - Fair	500	75	596	96
Leasehold Tax - Fair	3,500	0	2,469	(1,031)
Sales & Lodging Tax	2,000	63	462	(1,538)
Total Taxes - Fairgrounds	<u>6,000</u>	<u>138</u>	<u>3,527</u>	<u>(2,473)</u>
Telephone & DSL - Fairgrounds	5,000	726	8,275	3,275
Travel & Other Misc - Fair	2,000	375	821	(1,179)
Vehicle Maintenance - Fair	3,000	53	798	(2,202)
Water & Sewer - Fairgrounds	15,000	11,147	44,392	29,392
Total Fairgrounds Operations	<u>237,040</u>	<u>28,043</u>	<u>197,820</u>	<u>(39,220)</u>
Total Expense	<u>237,040</u>	<u>28,043</u>	<u>197,820</u>	<u>(39,220)</u>
Net Ordinary Income	<u>(115,840)</u>	<u>(22,055)</u>	<u>(96,688)</u>	<u>19,152</u>
Net Income	<u><u>(115,840)</u></u>	<u><u>(22,055)</u></u>	<u><u>(96,688)</u></u>	<u><u>19,152</u></u>

Port of South Whidbey
Humphrey Road Parking Lot
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Humphrey Road Revenue				
Daily Parking Fees-Humphrey Rd	23,000	1,888	25,370	2,370
Permit Fees - Humphrey Rd	19,000	121	17,327	(1,673)
Sales Tax - Humphrey Rd	4,000	177	3,847	(153)
Total Humphrey Road Revenue	<u>46,000</u>	<u>2,186</u>	<u>46,545</u>	<u>545</u>
Total Income	<u>46,000</u>	<u>2,186</u>	<u>46,545</u>	<u>545</u>
Gross Income	46,000	2,186	46,545	545
Expense				
Humphrey Rd Parking Lot Ops				
Attendant Payroll - Humphrey Rd	5,700	520	5,720	20
General Maint - Humphrey Rd	750	0	90	(660)
Improvements - Humphrey Lot	0	0	0	0
Materials & Supplies - Humph Rd	500	71	270	(230)
Payroll Taxes - Humphrey Rd	450	40	438	(12)
Taxes - Humphrey Rd				
B & O Taxes - Humphrey Rd	100	25	112	12
WSST - Parking	3,400	489	3,932	532
Total Taxes - Humphrey Rd	<u>3,500</u>	<u>514</u>	<u>4,045</u>	<u>545</u>
Total Humphrey Rd Parking Lot Ops	<u>10,900</u>	<u>1,145</u>	<u>10,562</u>	<u>(338)</u>
Total Expense	<u>10,900</u>	<u>1,145</u>	<u>10,562</u>	<u>(338)</u>
Net Ordinary Income	<u>35,100</u>	<u>1,041</u>	<u>35,983</u>	<u>883</u>
Net Income	<u><u>35,100</u></u>	<u><u>1,041</u></u>	<u><u>35,983</u></u>	<u><u>883</u></u>

Port of South Whidbey
Possession Beach Waterfront Park
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Possession Park Revenue				
Donations - Possession Park	1,000	0	726	(274)
Electricity reimb - Poss Pk	1,200	0	0	(1,200)
Parking Fees - Possession	250	0	0	(250)
Rental of Residence - Poss Pk	14,400	0	(2,600)	(17,000)
Sales Tax - Possession Parking	20	0	0	(20)
Total Possession Park Revenue	<u>16,870</u>	<u>0</u>	<u>(1,874)</u>	<u>(18,744)</u>
Total Income	<u>16,870</u>	<u>0</u>	<u>(1,874)</u>	<u>(18,744)</u>
Gross Income	16,870	0	(1,874)	(18,744)
Expense				
Possession Beach Park Ops				
Dock & Ramp - Possession	0	0	0	0
Electricity - Possession	3,500	251	2,490	(1,010)
Equip (Purchase/Rent/Repair)	2,500	53	2,401	(99)
Maint & Repair - Possession	3,000	262	(15,995)	(18,995)
Maint. Wages - Possession	18,000	330	1,040	(16,960)
Materials & Suppl - Possession	2,500	262	1,037	(1,463)
Minor Improvements - Poss Pk	6,000	0	64,602	58,602
Payroll Taxes - Possession	1,500	0	7	(1,493)
Refuse Removal - Possession	2,000	112	1,237	(763)
Taxes - Possession				
B & O Taxes - Poss Pk	10	0	0	(10)
WSST - Overnight Parking	40	0	0	(40)
Total Taxes - Possession	<u>50</u>	<u>0</u>	<u>0</u>	<u>(50)</u>
Telephone - Possession	1,200	116	1,249	49
Water System Maint - Poss Pk	<u>1,500</u>	<u>157</u>	<u>1,503</u>	<u>3</u>
Total Possession Beach Park Ops	<u>41,750</u>	<u>1,542</u>	<u>59,571</u>	<u>17,821</u>
Total Expense	<u>41,750</u>	<u>1,542</u>	<u>59,571</u>	<u>17,821</u>
Net Ordinary Income	<u>(24,880)</u>	<u>(1,542)</u>	<u>(61,445)</u>	<u>(36,565)</u>
Net Income	<u><u>(24,880)</u></u>	<u><u>(1,542)</u></u>	<u><u>(61,445)</u></u>	<u><u>(36,565)</u></u>

Port of South Whidbey
South Whidbey Harbor
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Ordinary Income/Expense				
Income				
Harbor Revenue				
Annual Moorage	19,800	792	13,612	(6,188)
Commercial Moorage	2,640	0	2,100	(540)
Dinghy	900	0	770	(130)
Ice Sales	1,000	0	717	(283)
Leasehold Tax Revenue - SWH	7,700	827	6,320	(1,380)
Live-aboard fee	0	180	960	960
Monthly Moorage	35,200	5,470	30,690	(4,510)
Other Harbor Revenue - Misc	0	0	1,741	1,741
Showers	1,000	135	1,614	614
SWH Special Events & Donations	100	0	210	110
Transient Day Use Moorage	14,300	217	10,301	(3,999)
Transient Overnight Moorage	154,000	5,604	143,265	(10,735)
Total Harbor Revenue	<u>236,640</u>	<u>13,225</u>	<u>212,299</u>	<u>(24,341)</u>
Total Income	<u>236,640</u>	<u>13,225</u>	<u>212,299</u>	<u>(24,341)</u>
Gross Income	236,640	13,225	212,299	(24,341)
Expense				
South Whidbey Harbor Ops				
203 Wharf St Lot Maint Wages	120	0	0	(120)
203 Wharf St Maint/Repair	200	0	0	(200)
Advertising/Promotion - Harbor	3,000	0	364	(2,636)
Asst Harbormaster Wages	41,600	3,696	40,232	(1,368)
DNR Tidelands Lease	12,000	0	11,056	(944)
Dockhand - Part Time	20,800	0	15,480	(5,320)
Electricity - Harbor	12,000	781	10,421	(1,579)
Employee Benefits - Harbor	14,400	1,200	13,200	(1,200)
Equip (Purch/Rent/Repair) SWH	1,500	16	2,897	1,397
Golf Cart & Boat-Maint	500	0	177	(323)
Harbormaster Wages	54,000	4,634	52,028	(1,972)
Ice Purchases	600	0	448	(153)
Maint & Repair - Harbor	10,000	100	3,571	(6,429)
Maint & Repair - Phil Simon Pk	500	0	61	(439)
Maint Contracts - Harbor	8,500	620	9,358	858
Maint Wages - Harbor	240	0	0	(240)
Materials & Supplies - Harbor	9,000	476	6,142	(2,858)
Merchant Fees - Harbor	6,000	705	7,436	1,436
Minor Improvements - Harbor	1,500	0	0	(1,500)

Port of South Whidbey
South Whidbey Harbor
Statement of Revenue Collected and Expenses Paid vs. Budget
For the Year to Date Period Ending November 30, 2024

	<u>Budget</u>	<u>Nov 24</u>	<u>Year To Date</u>	<u>Budget Variance</u>
Payroll Taxes - Harbor	10,000	819	10,053	53
Pump-Out Barge M & R	1,000	0	0	(1,000)
Refuse Removal - Harbor	4,000	250	3,395	(605)
Seasonal Wages - Harbor	20,000	1,094	9,111	(10,889)
Taxes - Harbor			0	
B & O Tax - Harbor	2,000	119	2,899	899
Leasehold Tax - Harbor	7,000	0	7,216	216
Total Taxes - Harbor	<u>9,000</u>	<u>119</u>	<u>10,115</u>	<u>1,115</u>
Telephone & DSL - Harbor	3,000	271	3,083	83
Water & Sewer - Harbor	9,000	1,536	9,407	407
Total South Whidbey Harbor Ops	<u>252,460</u>	<u>16,316</u>	<u>218,037</u>	<u>(34,423)</u>
Total Expense	<u>252,460</u>	<u>16,316</u>	<u>218,037</u>	<u>(34,423)</u>
Net Ordinary Income	<u>(15,820)</u>	<u>(3,091)</u>	<u>(5,737)</u>	<u>10,083</u>
Net Income	<u><u>(15,820)</u></u>	<u><u>(3,091)</u></u>	<u><u>(5,737)</u></u>	<u><u>10,083</u></u>

PORT OF SOUTH WHIDBEY

November 30, 2024

Ending General Fund Cash Balance as of 12/31/23	84,037.16
Ending General Fund Investment Balance as of 12/31/23	397,000.00
Ending Bond Fund Cash Balance as of 12/31/23	998.21
Ending Bond Fund Investment Balance as of 12/31/23	567,202.20
Balance as of 12/31/23	<u>1,049,237.57</u>
Original Estimated Beginning Cash per 2024 Budget	1,154,140.00
Actual Beginning Cash Balance as of 1/1/24	1,049,237.57
Difference	<u>(104,902.43)</u>
Original Estimated Ending Cash per 2024 Budget	870,219.00
Ending General Fund Cash Balance as of 11/30/24	199,186.41
Ending General Fund Investment Balance as of 11/30/24	341,000.00
Ending Bond Fund Cash Balance as of 11/30/24	1,175.70
Ending Bond Fund Investment Balance as of 11/30/24	471,399.20
Balance as of 11/30/24	<u>1,012,761.31</u>
General Fund Cash & Investment Total as of 11/30/24	540,186.41
Bond Fund Cash & Investment Total as of 11/30/24	<u>472,574.90</u>
	<u>1,012,761.31</u>

**Port of South Whidbey
Preliminary Profit & Loss
December 2024**

	Dec 24
Ordinary Income/Expense	
Income	
Fairgrounds Revenue	
Camping Fees - Fairgrounds	112.81
Dump/Water Fees - Campground	225.00
Fairgrounds Events	
Event Rentals - Fairgrounds	4,617.50
Total Fairgrounds Events	4,617.50
Fairgrounds Revenue - Misc	32.43
Tenant Leases - Fairgrounds	3,240.15
Utilities Reimb - Fair Assoc	100.00
Total Fairgrounds Revenue	8,327.89
Harbor Revenue	
Annual Moorage	792.00
Donations	25.70
Live-aboard fee	120.00
Monthly Moorage	4,393.50
Showers	247.00
Transient Day Use Moorage	186.00
Transient Overnight Moorage	2,817.15
Total Harbor Revenue	8,581.35
Humphrey Road Revenue	
Daily Parking Fees-Humphrey Rd	2,271.58
Permit Fees - Humphrey Rd	3,998.23
Total Humphrey Road Revenue	6,269.81
Possession Park Revenue	
Donations - Possession Park	50.00
Parking Fees - Possession	36.76
Total Possession Park Revenue	86.76
Total Income	23,265.81
Gross Profit	23,265.81

**Port of South Whidbey
Preliminary Profit & Loss
December 2024**

	Dec 24
Expense	
Administration	
Admin/Accounting Wages	2,930.79
Commissioners' Salaries	1,080.00
Consultant Services	4,784.37
Dues & Memberships	125.00
Employee Fringe Benefits	2,250.00
Executive Director Salary	8,481.25
Legal Notices/Classified Ads	73.51
Maint & Ops Supervisor Wages	5,496.68
Meetings & Education incl WPPA	50.00
Misc Expenses & Taxes	11.00
Ofc. Equip Lease, Purch, Repair	299.08
Office & Facilities Supplies	662.49
Office Telephone & Staff Mobile	609.51
Per Diem - Commissioners	
Per Diem - Easton	966.00
Per Diem - Gordon	644.00
Per Diem - Ng	161.00
Total Per Diem - Commissioners	1,771.00
Port Clerk/Accountant Wages	5,517.50
Port Office Rental	2,500.00
Port Vehicles' Expense	283.68
Promotional Hosting	0.00
Travel Exp - Commissioners	
Travel Expense - Easton	0.00
Travel Expense - Gordon	0.00
Travel Expense - Ng	0.00
Total Travel Exp - Commissioners	0.00
Travel Expense - Staff	170.98
Website Design & Maintenance	55.00
Total Administration	37,151.84
Bush Point Operations	
Electricity - Bush Pt	162.82
Maint & Repair - Bush Pt	17.75
Maint Wages - Bush Pt	0.00
Refuse Removal - Bush Pt	36.18
Total Bush Point Operations	216.75

**Port of South Whidbey
Preliminary Profit & Loss
December 2024**

	Dec 24
Clinton Beach Operations	
Electricity - Clinton Beach	91.74
Materials & Supplies - Clinton	26.98
Refuse Removal - Clinton Beach	127.94
	246.66
Fairgrounds Operations	
Electricity - Fairgrounds	2,128.11
Employee Benefits - Fairgrounds	600.00
Equipment (Purch/Rent/Repair)	443.24
FG Director Wages	4,211.35
FG Mktg & Events Coord Wages	1,641.50
Maint & Repair - Fairgrounds	1,066.24
Marketing/Advertising-FG	84.81
Materials & Supplies - Fair	352.52
Refuse Removal - Fairgrounds	956.08
Taxes - Fairgrounds	
B & O Tax - Fair	0.00
Sales & Lodging Tax	24.85
	24.85
Total Taxes - Fairgrounds	24.85
Telephone & DSL - Fairgrounds	723.26
Travel & Other Misc - Fair	959.40
Vehicle Maintenance - Fair	14.50
	13,205.86
Total Fairgrounds Operations	13,205.86
Humphrey Rd Parking Lot Ops	
Attendant Payroll - Humphrey Rd	520.00
General Maint - Humphrey Rd	15.00
Materials & Supplies - Humph Rd	382.09
Taxes - Humphrey Rd	
B & O Taxes - Humphrey Rd	0.00
WSST - Parking	176.81
	176.81
Total Taxes - Humphrey Rd	176.81
Total Humphrey Rd Parking Lot Ops	1,093.90
Payroll Expenses	5,332.46

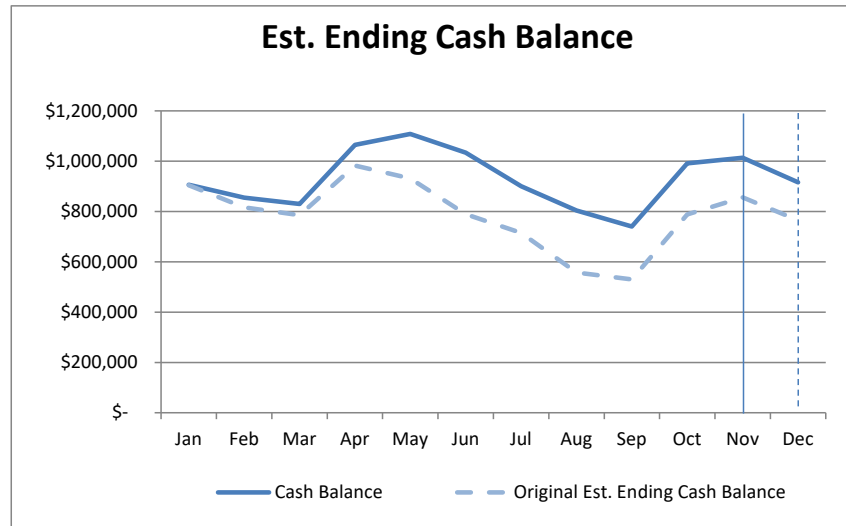
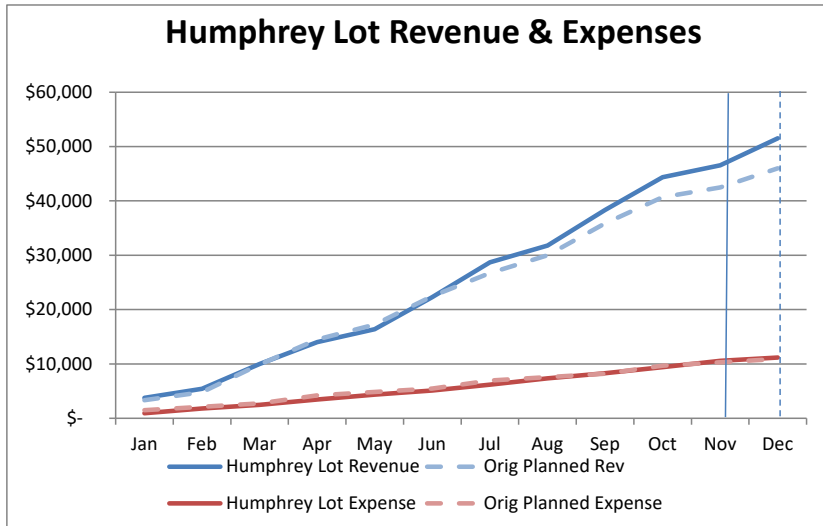
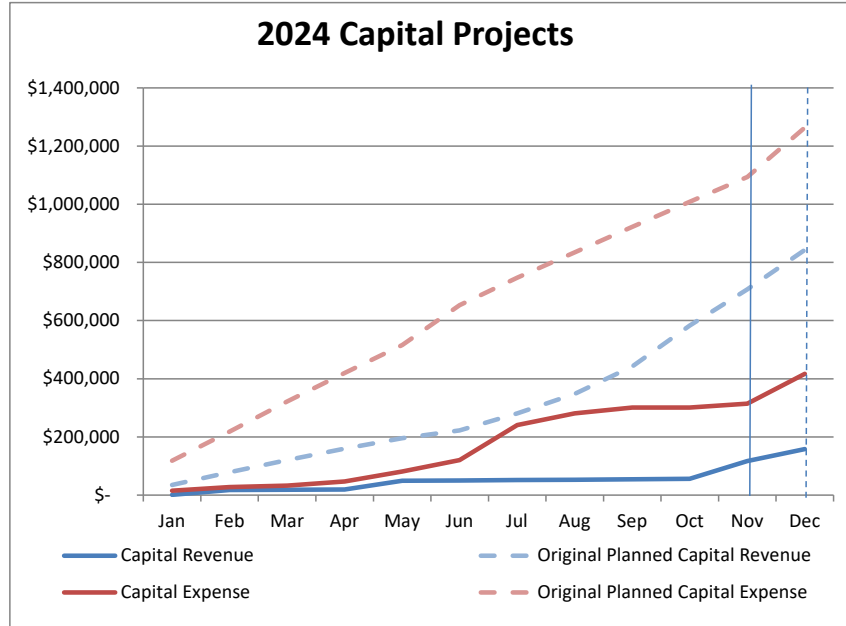
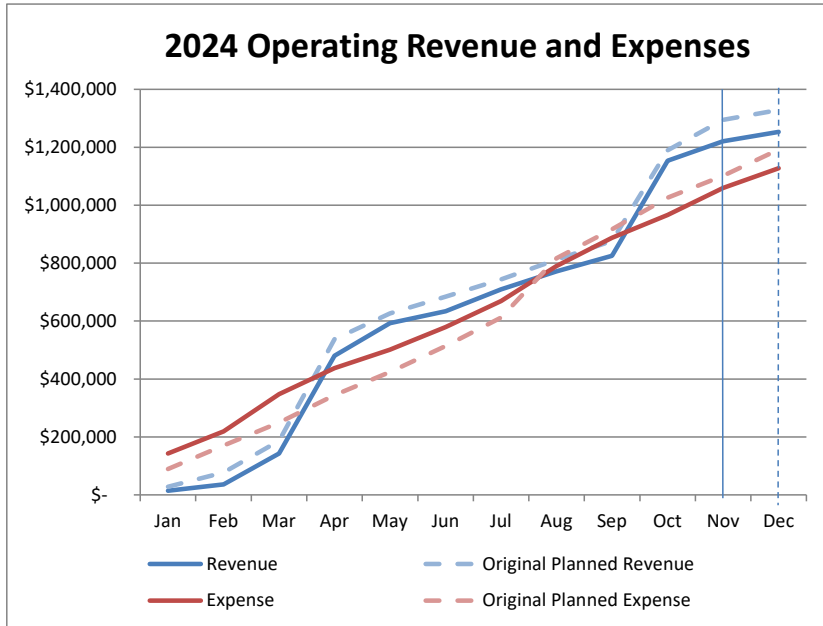
**Port of South Whidbey
Preliminary Profit & Loss
December 2024**

	Dec 24
Possession Beach Park Ops	
Electricity - Possession	819.33
Equip (Purchase/Rent/Repair)	53.32
Maint & Repair - Possession	-963.74
Materials & Suppl - Possession	26.97
Refuse Removal - Possession	111.70
Telephone - Possession	116.39
Water System Maint - Poss Pk	157.47
Total Possession Beach Park Ops	321.44
South Whidbey Harbor Ops	
Asst Harbormaster Wages	3,696.00
Electricity - Harbor	1,545.83
Employee Benefits - Harbor	1,200.00
Equip (Purch/Rent/Repair) SWH	16.33
Harbor Receipts Discrepancy	-0.03
Harbormaster Wages	4,809.22
Maint & Repair - Harbor	100.00
Maint Contracts - Harbor	726.24
Materials & Supplies - Harbor	297.95
Refuse Removal - Harbor	249.86
Seasonal Wages - Harbor	895.25
Taxes - Harbor	
B & O Tax - Harbor	112.10
Total Taxes - Harbor	112.10
Telephone & DSL - Harbor	261.91
Total South Whidbey Harbor Ops	13,910.66
Total Expense	71,479.57
Net Ordinary Income	-48,213.76
Other Income/Expense	
Other Income	
Capital Revenue	
Fairgrounds	
IC Grant 1 - Workforce Housing	23,714.85
RCEDF Grant - Fairgrounds	16,910.73
Total Fairgrounds	40,625.58
Total Capital Revenue	40,625.58
Total Other Income	40,625.58

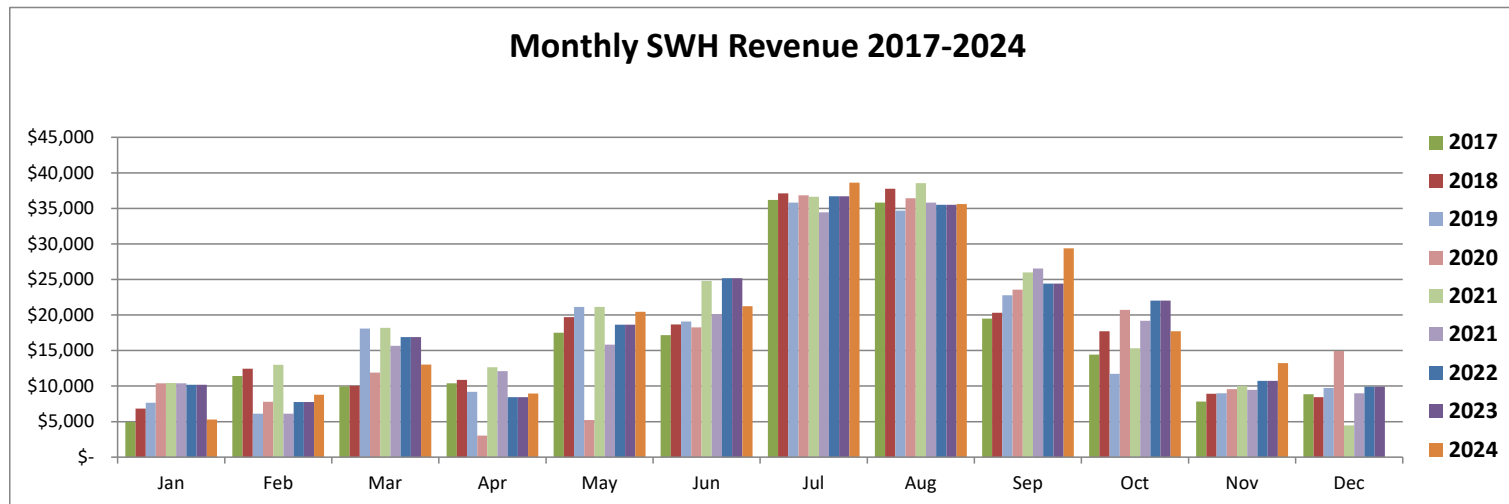
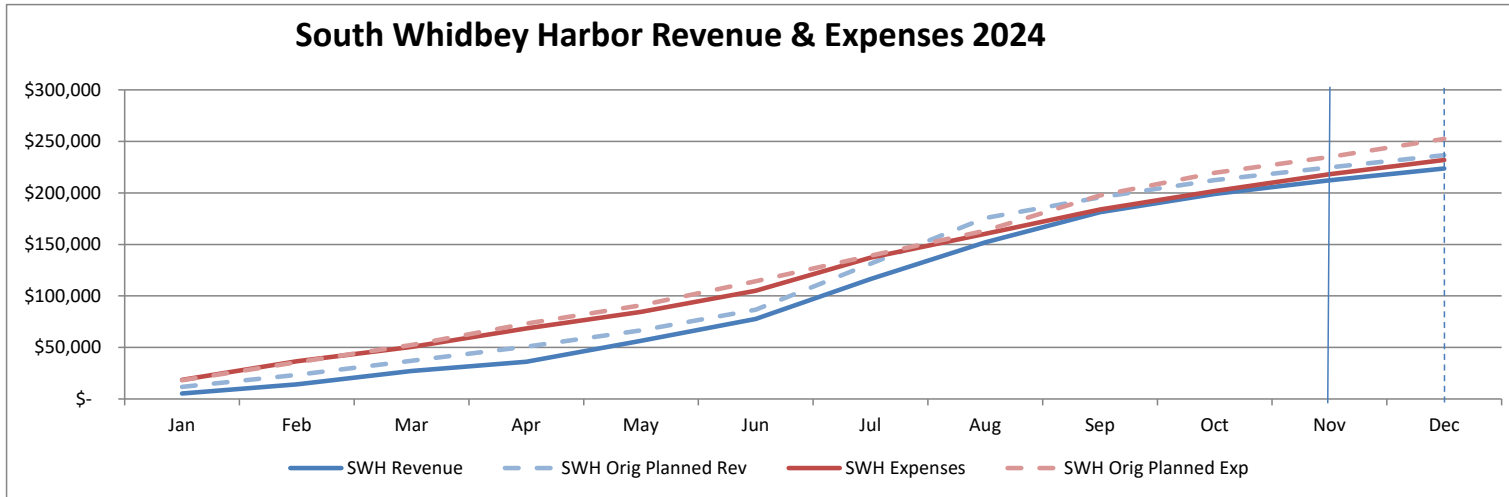
**Port of South Whidbey
Preliminary Profit & Loss
December 2024**

	<u>Dec 24</u>
Other Expense	
Capital Expenditures	
Fairgrounds - Cap Improvements	20,303.48
Total Capital Expenditures	<u>20,303.48</u>
Total Other Expense	<u>20,303.48</u>
Net Other Income	<u>20,322.10</u>
Net Income	<u><u>-27,891.66</u></u>

Port of South Whidbey 2024 Projections

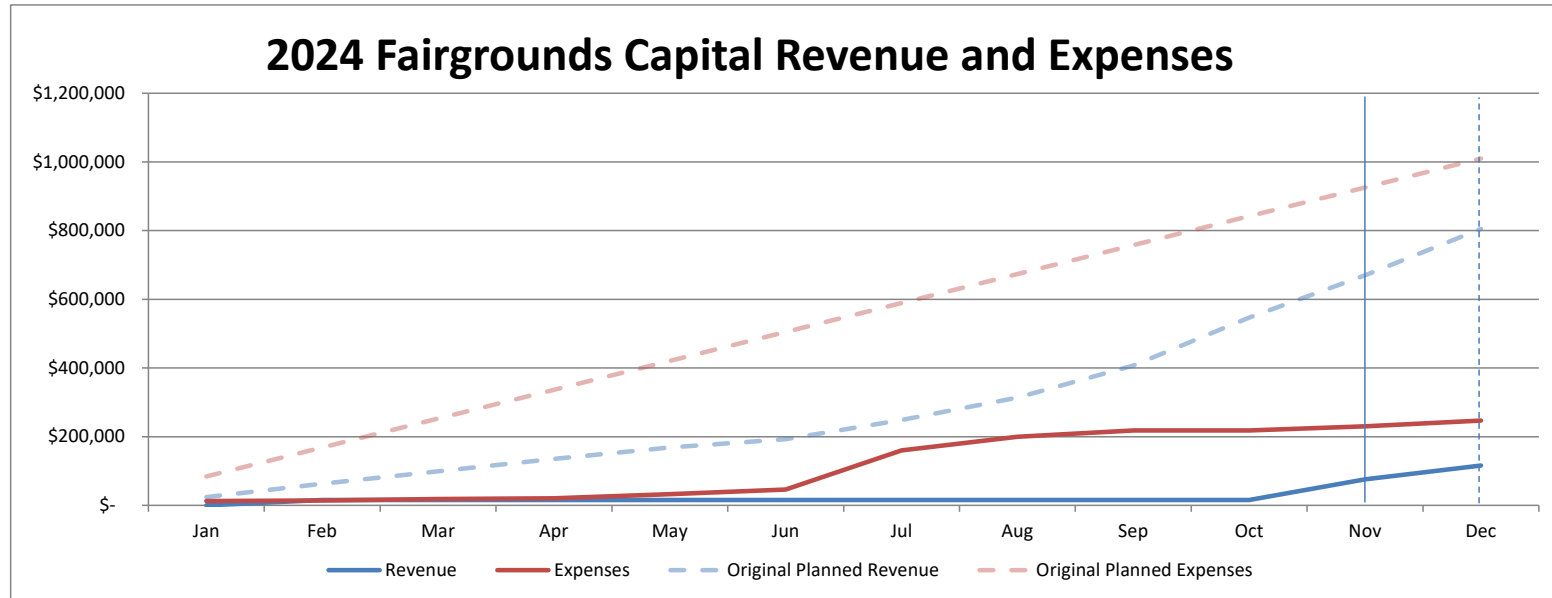
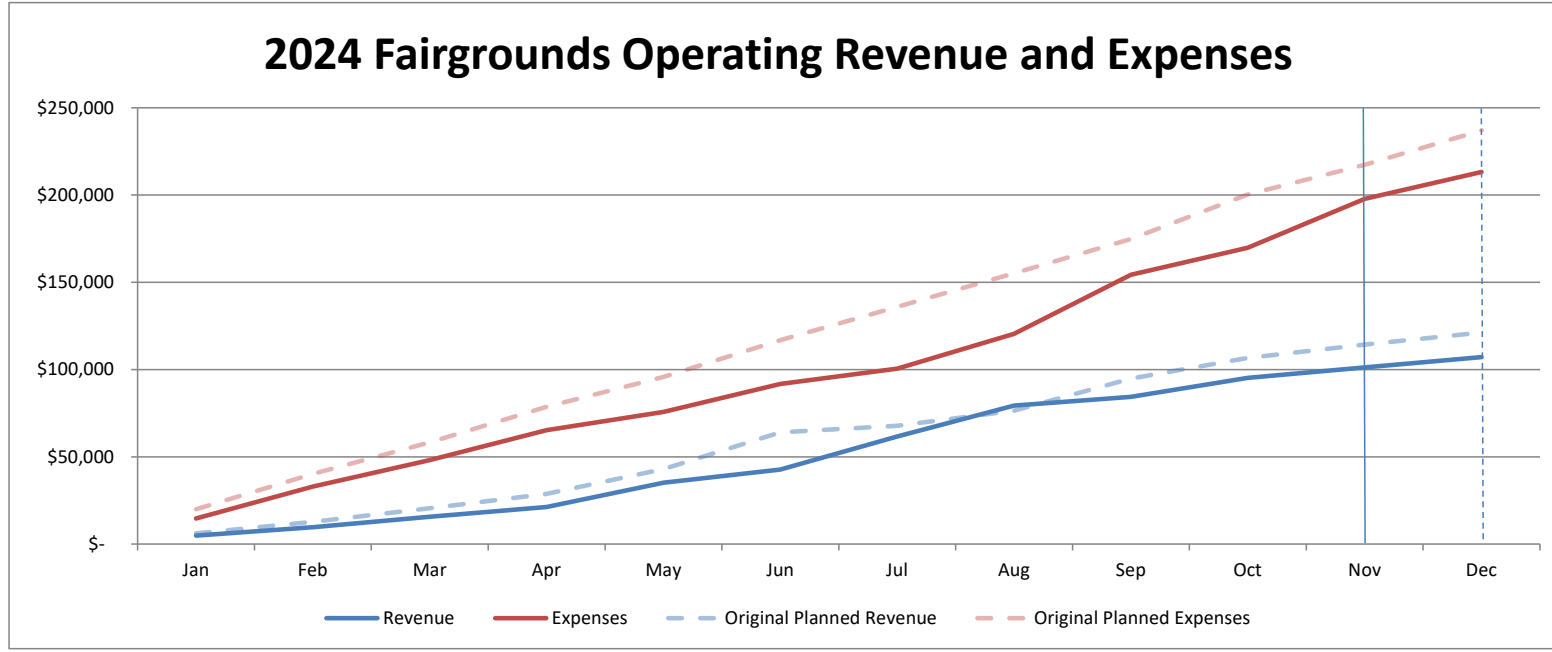


Port of South Whidbey 2024 Projections



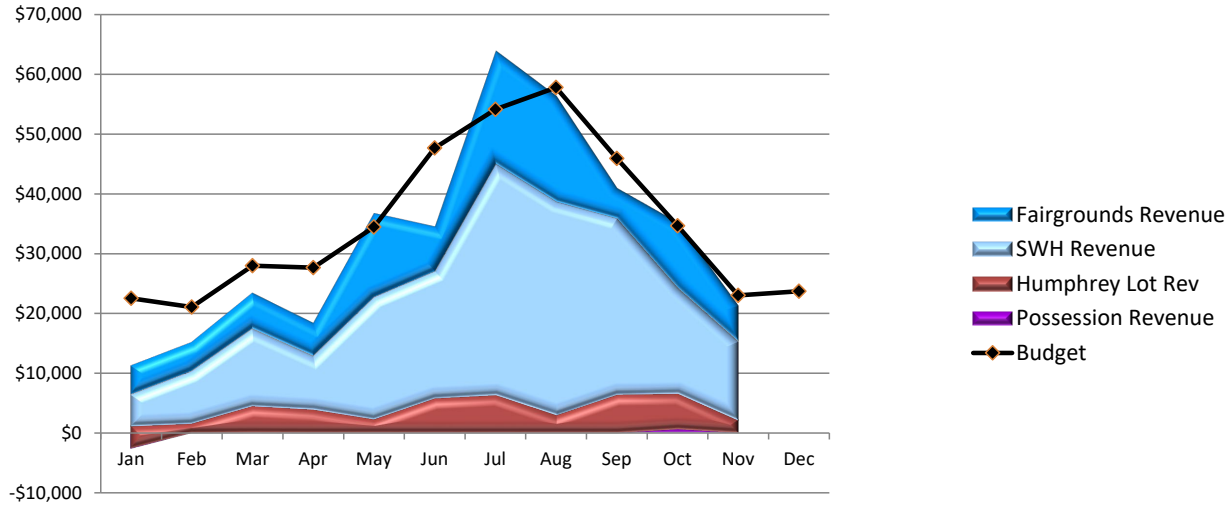
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	\$ 5,308	\$ 8,765	\$ 13,010	\$ 8,959	\$ 20,452	\$ 21,247	\$ 38,612	\$ 35,623	\$ 29,395	\$ 17,707	\$ 13,225	\$ -	\$ 212,303
2024 Budget	\$ 11,728	\$ 11,728	\$ 13,698	\$ 13,526	\$ 15,984	\$ 19,932	\$ 44,596	\$ 44,416	\$ 20,145	\$ 16,713	\$ 12,159	\$ 12,015	\$ 236,640
2017	\$ 4,965	\$ 11,424	\$ 9,937	\$ 10,397	\$ 17,502	\$ 17,170	\$ 36,174	\$ 35,825	\$ 19,476	\$ 14,424	\$ 7,818	\$ 8,864	\$ 193,976
2018	\$ 6,817	\$ 12,442	\$ 10,041	\$ 10,856	\$ 19,689	\$ 18,672	\$ 37,121	\$ 37,765	\$ 20,319	\$ 17,713	\$ 8,912	\$ 8,432	\$ 208,779
2019	\$ 7,651	\$ 6,120	\$ 18,081	\$ 9,197	\$ 21,121	\$ 19,065	\$ 35,797	\$ 34,689	\$ 22,769	\$ 11,727	\$ 8,977	\$ 9,725	\$ 204,919
2020	\$ 10,399	\$ 7,803	\$ 11,892	\$ 3,035	\$ 5,233	\$ 18,247	\$ 36,829	\$ 36,443	\$ 23,577	\$ 20,722	\$ 9,584	\$ 14,955	\$ 198,719
2021	\$ 10,427	\$ 13,000	\$ 18,195	\$ 12,665	\$ 21,138	\$ 24,801	\$ 36,632	\$ 38,553	\$ 25,997	\$ 15,327	\$ 10,029	\$ 4,463	\$ 231,227
2022	\$ 10,395	\$ 6,102	\$ 15,655	\$ 12,084	\$ 15,838	\$ 20,120	\$ 34,452	\$ 35,804	\$ 26,525	\$ 19,170	\$ 9,475	\$ 8,979	\$ 214,599
2023	\$ 10,198	\$ 7,771	\$ 16,897	\$ 8,451	\$ 18,626	\$ 25,163	\$ 36,697	\$ 35,503	\$ 24,426	\$ 22,008	\$ 10,720	\$ 9,925	\$ 226,385

**Port of South Whidbey
2024 Projections**

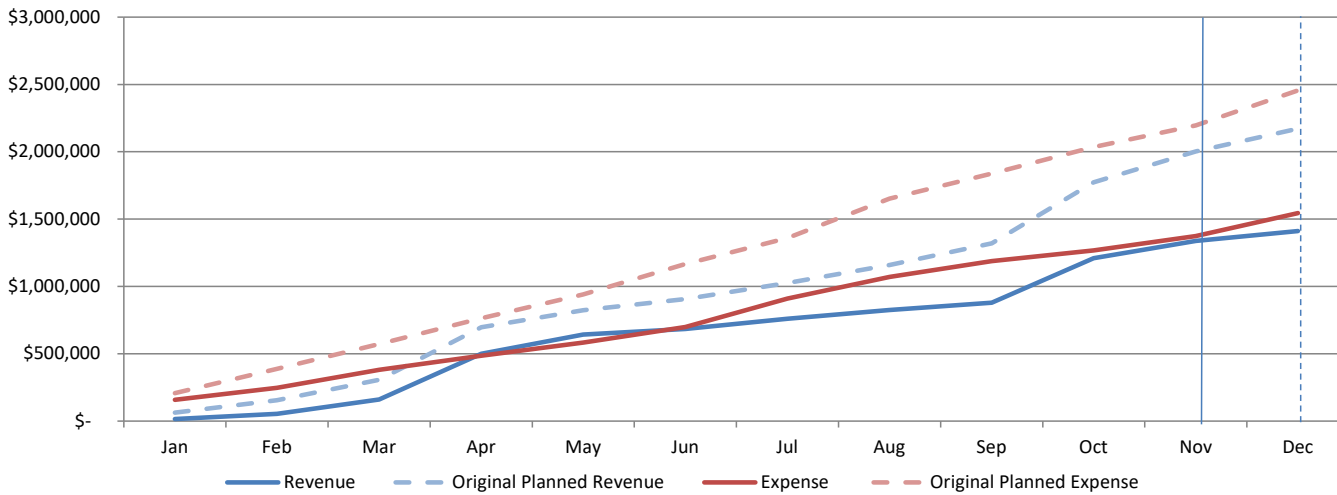


**Port of South Whidbey
2024 Projections**

2024 Operating Revenues

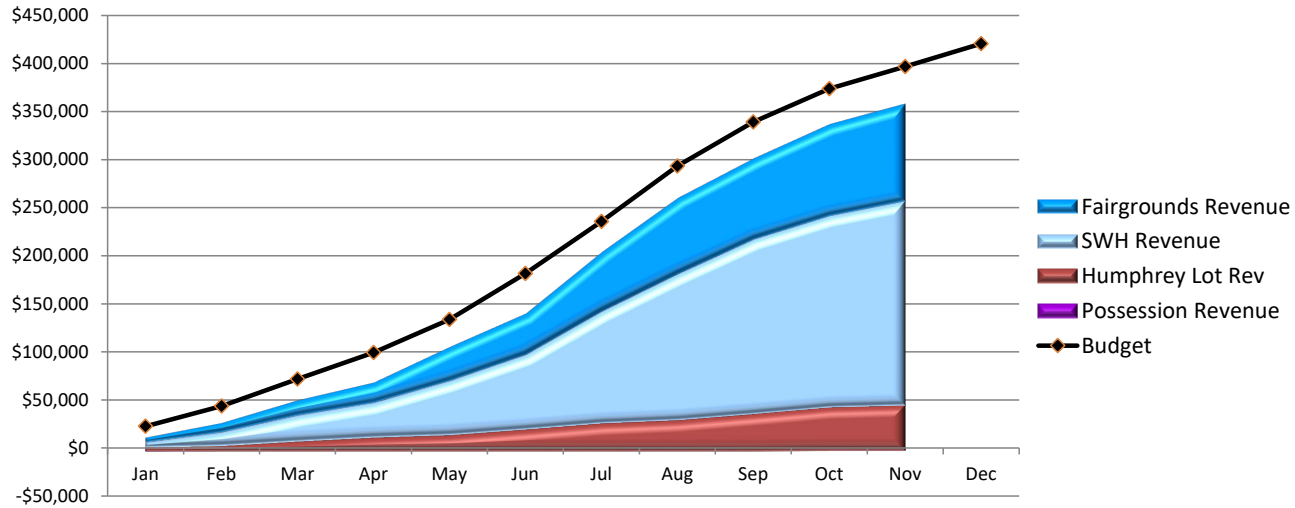


2024 Total Revenues vs. Total Expenses

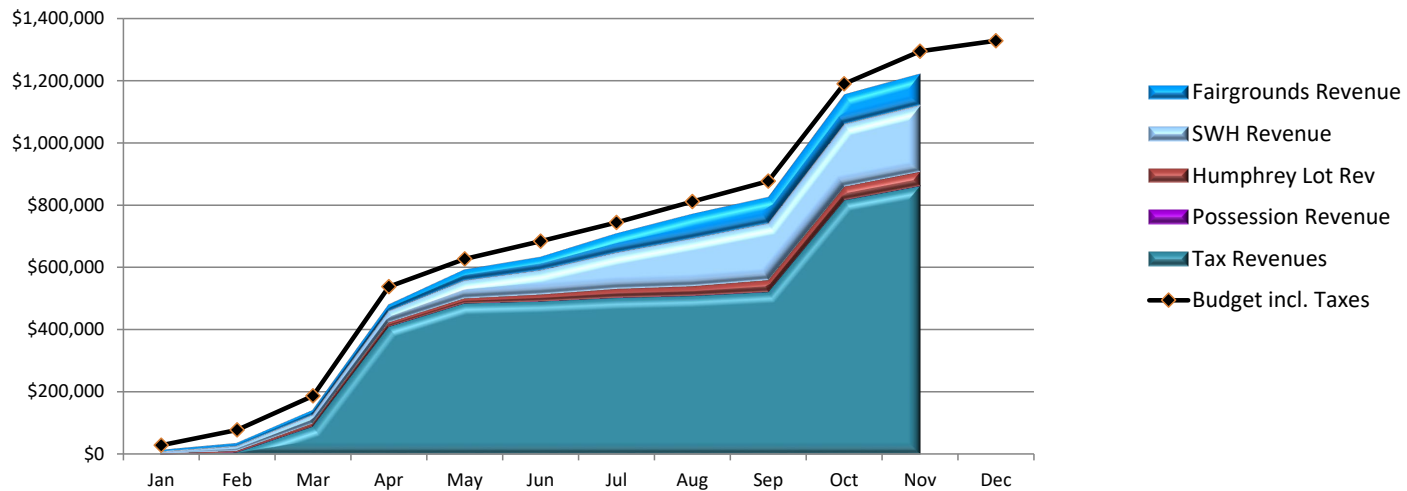


**Port of South Whidbey
2024 Projections**

2024 Operating Revenues (Cumulative)

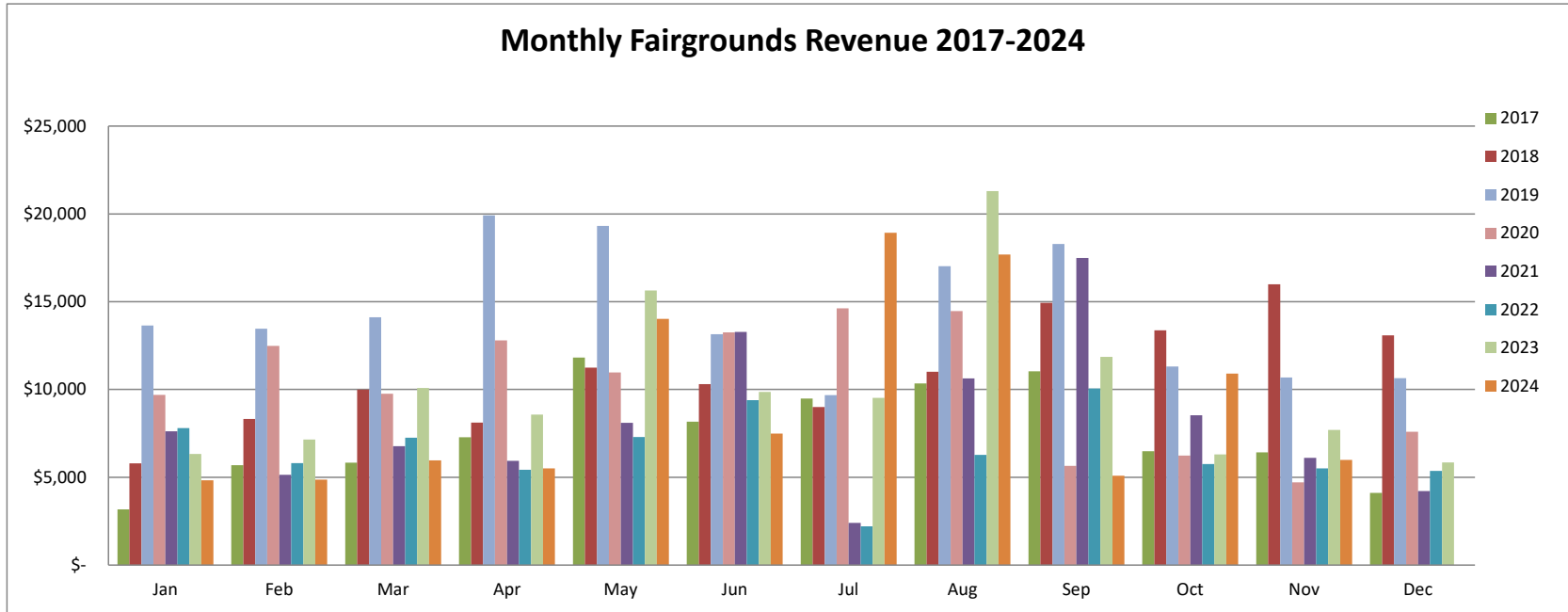


2024 Revenues incl. Taxes (Cumulative)



4

**Port of South Whidbey
2024 Projections**



Fairgrounds Revenue by Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	\$ 4,831	\$ 4,868	\$ 5,963	\$ 5,509	\$ 14,028	\$ 7,487	\$ 18,921	\$ 17,682	\$ 5,090	\$ 10,909	\$ 5,987	\$ -	\$ 101,275
2024 budget	\$ 6,140	\$ 6,540	\$ 7,810	\$ 8,190	\$ 14,310	\$ 21,040	\$ 3,740	\$ 8,620	\$ 18,420	\$ 11,800	\$ 7,740	\$ 6,850	\$ 121,200
2017	\$ 3,176	\$ 5,688	\$ 5,834	\$ 7,278	\$ 11,817	\$ 8,168	\$ 9,487	\$ 10,349	\$ 11,029	\$ 6,480	\$ 6,424	\$ 4,111	\$ 89,841
2018	\$ 5,790	\$ 8,320	\$ 9,997	\$ 8,118	\$ 11,245	\$ 10,302	\$ 8,998	\$ 11,006	\$ 14,935	\$ 13,364	\$ 15,996	\$ 13,084	\$ 131,155
2019	\$ 13,646	\$ 13,461	\$ 14,118	\$ 19,921	\$ 19,310	\$ 13,142	\$ 9,685	\$ 17,018	\$ 18,291	\$ 11,306	\$ 10,687	\$ 10,646	\$ 171,231
2020	\$ 9,689	\$ 12,483	\$ 9,762	\$ 12,793	\$ 10,965	\$ 13,250	\$ 14,616	\$ 14,470	\$ 5,645	\$ 6,242	\$ 4,714	\$ 7,593	\$ 122,222
2021	\$ 7,618	\$ 5,141	\$ 6,771	\$ 5,943	\$ 8,105	\$ 13,273	\$ 2,408	\$ 10,636	\$ 17,486	\$ 8,527	\$ 6,112	\$ 4,214	\$ 96,234
2022	\$ 7,806	\$ 5,803	\$ 7,255	\$ 5,427	\$ 7,291	\$ 9,392	\$ 2,202	\$ 6,280	\$ 10,054	\$ 5,749	\$ 5,507	\$ 5,363	\$ 78,129
2023	\$ 6,325	\$ 7,146	\$ 10,083	\$ 8,569	\$ 15,642	\$ 9,857	\$ 9,526	\$ 21,292	\$ 11,863	\$ 6,298	\$ 7,697	\$ 5,852	\$ 120,150

2024 PROJECTIONS

Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-24 Jul-24 Aug-24 Sep-24 Oct-24 Nov-24 Dec-24

	Budget	Expenditures											ACTUAL	PROJECTED			
Capital Expenditures																	
Clean Vessel Grant Program	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ 83
RCO Clinton Local Parks Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clinton Dock - POF	\$ 100,000	\$ 2,575	\$ 11,163	\$ 45	\$ 12,884	\$ 6,529	\$ -	\$ 6,517	\$ -	\$ 2,742	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,455
SWH Electrical Inspection	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SWH Capital Improvements	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fairgrounds - Workforce Housing	\$ 500,000	\$ 26	\$ 338	\$ 4,318	\$ 888	\$ 1,996	\$ 836	\$ 444	\$ 549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 9,895	
Fairgrounds - Capital Improvements	\$ 510,000	\$ 12,533	\$ 1,361	\$ -	\$ 714	\$ 10,362	\$ 12,665	\$ 113,408	\$ 39,585	\$ 17,831	\$ -	\$ 12,521	\$ 16,000	\$ -	\$ 236,980	\$ 236,980	
2012 LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ 300	\$ 300	
2012 LTGO Bond Interest	\$ 15,825	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,913	\$ -	\$ 15,826	\$ 15,826	
2012 LTGO Bond Principal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000	\$ 45,000	
2016 LTGO Bond Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2016 LTGO Bond Interest	\$ 919	\$ -	\$ -	\$ -	\$ -	\$ 551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 368	\$ -	\$ 919	\$ -		
2016 LTGO Bond Principal	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -		
2018A LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ 300	\$ 300	
2018A LTGO Bond Interest	\$ 15,745	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,873	\$ -	\$ 15,746	\$ 15,746	
2018A LTGO Bond Principal	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	
2018B LTGO Bond Fees	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ 300	\$ 300	
2018B LTGO Bond Interest	\$ 19,133	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,566	\$ -	\$ 19,132	\$ 19,132	
2018B LTGO Bond Principal	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	
Total Capital Expenditures	\$ 1,333,521	\$ 15,134	\$ 12,862	\$ 4,363	\$ 14,486	\$ 34,438	\$ 38,853	\$ 120,369	\$ 40,134	\$ 20,573	\$ -	\$ 12,889	\$ 102,835	\$ 416,936	\$ 416,936	\$ 416,936	
Operating Expenditures																	
Sub-total Administration	\$ 627,860	\$ 48,589	\$ 37,492	\$ 32,659	\$ 46,451	\$ 33,983	\$ 38,953	\$ 46,351	\$ 153,007	\$ 33,954	\$ 41,288	\$ 38,818	\$ 35,155	\$ 586,700	\$ 586,700		
Sub-total Bush Point	\$ 15,400	\$ 428	\$ 543	\$ 247	\$ 1,585	\$ 270	\$ 119	\$ 167	\$ 679	\$ 1,698	\$ 434	\$ 1,646	\$ 765	\$ 8,581	\$ 8,581		
Sub-total Clinton	\$ 6,650	\$ 265	\$ 231	\$ 3,988	\$ 284	\$ 418	\$ 265	\$ 405	\$ 326	\$ 2,017	\$ 355	\$ 5,835	\$ 403	\$ 14,792	\$ 14,792		
Sub-total Fairgrounds	\$ 237,040	\$ 14,651	\$ 18,306	\$ 15,175	\$ 17,160	\$ 10,446	\$ 16,008	\$ 8,781	\$ 19,942	\$ 33,902	\$ 15,419	\$ 28,043	\$ 15,388	\$ 213,221	\$ 213,221		
Sub-total Humphrey Lot	\$ 10,900	\$ 929	\$ 869	\$ 694	\$ 957	\$ 909	\$ 767	\$ 1,071	\$ 1,173	\$ 940	\$ 1,108	\$ 1,145	\$ 618	\$ 11,180	\$ 11,180		
Sub-total Possession Point	\$ 41,750	\$ 59,510	\$ 1,129	\$ 61,479	\$ 5,637	\$ 1,765	\$ 1,135	\$ 1,130	\$ (77,589)	\$ 1,223	\$ 2,580	\$ 1,543	\$ 1,686	\$ 61,228	\$ 61,228		
Sub-total South Whidbey Harbor	\$ 252,460	\$ 18,555	\$ 17,980	\$ 14,062	\$ 17,969	\$ 16,041	\$ 20,499	\$ 32,071	\$ 23,060	\$ 23,748	\$ 17,737	\$ 16,317	\$ 13,915	\$ 231,954	\$ 231,954		
Total Operating Expenditures	\$ 1,192,060	\$ 142,927	\$ 76,550	\$ 128,304	\$ 90,043	\$ 63,832	\$ 77,746	\$ 89,976	\$ 120,598	\$ 97,482	\$ 78,921	\$ 93,347	\$ 67,930	\$ 1,127,656	\$ 1,127,656		
Capital Revenue																	
Clean Vessel Program Grant	\$ 750	\$ -	\$ 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63	\$ 140	\$ 140		
IC Grant 1 - FG Workforce Housing	\$ 150,000	\$ -	\$ 15,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,715	\$ 38,959	\$ 38,959		
IC Grant 2 - FG Workforce Housing	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
RCO Clinton Local Parks Grant	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
STBG Clinton Dock	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 28,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,392	\$ 28,392		
2018A Bond Interest Income	\$ 3,600	\$ 479	\$ 456	\$ 489	\$ 560	\$ 668	\$ 601	\$ 667	\$ 717	\$ 702	\$ 639	\$ 588	\$ 300	\$ 6,866	\$ 6,866		
2018B Bond Interest Income	\$ 3,600	\$ 479	\$ 456	\$ 489	\$ 560	\$ 668	\$ 601	\$ 667	\$ 717	\$ 702	\$ 639	\$ 588	\$ 300	\$ 6,866	\$ 6,866		
WSDA Fairgrounds Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
RCEDF Fairgrounds Grant	\$ 305,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,224	\$ 16,760	\$ 76,984	\$ 76,984		
USDA Fairgrounds Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Capital Revenue	\$ 912,950	\$ 958	\$ 16,233	\$ 978	\$ 1,120	\$ 29,728	\$ 1,202	\$ 1,334	\$ 1,434	\$ 1,404	\$ 1,278	\$ 61,400	\$ 41,138	\$ 158,207	\$ 158,207		
Operating Revenue																	
Sub-total - Tax and Interest Revenue	\$ 908,000	\$ 2,940	\$ 6,593	\$ 82,654	\$ 319,728	\$ 75,426	\$ 6,325	\$ 11,350	\$ 6,148	\$ 12,642	\$ 293,130	\$ 45,495	\$ 10,080	\$ 872,511	\$ 872,511		
Sub-total - Fairgrounds Revenue	\$ 121,200	\$ 4,831	\$ 4,868	\$ 5,963	\$ 5,509	\$ 14,028	\$ 7,487	\$ 18,921	\$ 17,682	\$ 5,090	\$ 10,909	\$ 5,987	\$ 5,850	\$ 107,125	\$ 107,125		
Sub-total - Humphrey Road Revenue	\$ 46,000	\$ 3,764	\$ 1,660	\$ 4,560	\$ 4,031	\$ 2,385	\$ 5,881	\$ 6,428	\$ 3,094	\$ 6,507	\$ 6,047	\$ 2,186	\$ 4,980	\$ 51,523	\$ 51,523		
Sub-total - Possession Point Revenue	\$ 16,870	\$ (2,528)	\$ 11	\$ 23	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 605	\$ -	\$ 149	\$ (1,725)	\$ (1,725)		
Sub-total - South Whidbey Harbor Revenue	\$ 236,640	\$ 5,308	\$ 8,765	\$ 13,010	\$ 8,959	\$ 20,452	\$ 21,247	\$ 38,612	\$ 35,623	\$ 29,395	\$ 17,707	\$ 13,225	\$ 11,383	\$ 223,686	\$ 223,686		
Total Operating Revenue	\$ 1,328,710	\$ 14,315	\$ 21,897	\$ 106,210	\$ 338,242	\$ 112,291	\$ 40,940	\$ 75,311	\$ 62,547	\$ 53,634	\$ 328,398	\$ 66,893	\$ 32,442	\$ 1,253,120	\$ 1,253,120		
2024 Beginning																	
Bond Fund Balance	\$ 568,200	\$ 569,158	\$ 570,070	\$ 571,048	\$ 572,168	\$ 573,504	\$ 574,706	\$ 576,040	\$ 577,474	\$ 578,878	\$ 471,398	\$ 472,574	\$ 390,174	\$ 390,174			
General Fund Balance	\$ 481,037	\$ 337,291	\$ 285,097	\$ 258,640	\$ 492,353	\$ 534,766	\$ 459,107	\$ 324,073	\$ 225,888	\$ 161,467	\$ 519,702	\$ 540,583	\$ 525,798	\$ 525,798			
Total Cash Balance	\$ 1,049,237	\$ 906,449	\$ 855,167	\$ 829,688	\$ 1,064,521	\$ 1,108,270	\$ 1,033,813	\$ 900,113	\$ 803,362	\$ 740,345	\$ 991,100	\$ 1,013,157	\$ 915,972	\$ 915,972			
Planned Bond Fund Invoices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (108,758)	\$ -	\$ (83,000)	\$ (83,000)			



Contents

Financial Reporting – Nov 2024
Fairgrounds Projects
South Whidbey Harbor
Clinton Dock

Financial Reporting – Nov 2024

We received approximately \$128k in operating, tax and capital revenue, and incurred approximately \$106k in operating & capital expenses in November 2024. End of month cash balance for November is \$540k in our General Operating Account and \$473k in our Bond Account. The financial statement and associated analyses (revenue and expense charts and cash flow) are attached.

Fairgrounds Projects

Fairgrounds Workforce Housing Feasibility Study: I have developed documents to submit to the Island County Commissioners to request inclusion of School District property in our workforce housing feasibility study. I provided the documents to School Superintendent Dr. Jo Moccia for review prior to submittal to the County, and then forwarded the request to Island County. I will communicate to the Commissioners and the School District when we will be on the County Commissioners’ agenda for discussion.

RCEDF Funding: The Island County Commissioners voted to extend the Fairgrounds funding until December 2025.

Campground: After the Port Commissioners met on January 6th to authorize the contract with Western Refinery Services, Inc., Facet Engineers are working on preparing contract documents for signature and a Notice to Proceed will be provided to the contractor. As per the bid documents, work should be complete by March 15, 2025.

Drainage: I will be soliciting contractors for bids for the following scopes of work:

- 1) Replacing or adding approximately 925 feet of gutters around the Fairgrounds property
- 2) Installing a drainage system designed by Facet around the Malone building. This system may have the capacity to be able to accommodate stormwater from other areas on the property as well.

Coffman Flooring: Awaiting Wall, Door Finishing/Improvements.

Coffman Kitchen Wall, Door Finishing/Improvements: On December 5th the Port took delivery of a much-needed 3-section commercial refrigerator at the Coffman building. The delivery person was unable to get the refrigerator into the commercial kitchen due to the size of the doorways. The Port was already considering finishing the partial walls between the kitchen and meeting room spaces, and then this situation created a level of urgency to also modify the doorways to accommodate large appliances. The Port has a waiting list of commercial kitchen users lined up to use the Coffman commercial kitchen, however cold storage is the limiting factor at the moment.



The Port has received a proposal from Valdez Construction for the completion of the partial walls, and for installing two oversized doors to accommodate the movement of large commercial kitchen appliances. The total cost proposal for this work is \$34,703.18 (excluding sales tax). Valdez also proposed portions of the project as part of their cost proposal in the case that budget is an issue. I respectfully request the Commissioners' consideration of the full scope of work included in this proposal.

45% of the cost of this work will be covered by the RCEDF grant. The grant currently includes \$63,000 of remaining funds dedicated to the Coffman building.

Burrier Roof: Port staff has slowly been coordinating the required repairs to the Burrier Wing roof. We received an engineer's report in November 2023 which covered the more urgent floors and crawl space in the large meeting room, and also the sagging roof in the Burrier Wing (commonly known as the Vibrant Fitness space, leased by Adam Fawcett). The first two aspects of this report have been addressed, and we have been working with Valdez to complete the 3rd phase of repairing this building. Valdez has submitted a quote for \$10,777 to make these repairs, which is just over my spending authority. I will be requesting Commissioner action on this project.

South Whidbey Harbor

I have followed up with Representative Dave Paul's Legislative Assistant regarding potential funding to improve the electrical infrastructure for A and B docks at South Whidbey Harbor. The Legislative Assistant indicated that either Rep. Paul or Representative Clyde Shavers will sponsor the funding request; the legislature is looking forward to accepting a request for this project in later February.

Clinton Dock

As reported last month, we have received information from the Army Corps of Engineers that the Suquamish Tribe has expressed concern regarding the project. Our environmental consultant has agreed that an in person meeting with Tribal representatives is appropriate. I will be working with the consultant to coordinate a meeting.

Date: 12/21/2024

Att: Angi Moozer & Amanda Ellis

Subject: Port of South Whidbey-
Whidbey Island Fairgrounds Coffman Building Renovations

Description:

Valdez Construction is pleased to provide a lump sum cost to perform interior renovations within the Coffman building. Renovations include removing/relocating (2) light fixtures, (1) in-ceiling heat register; replacing (2) existing doors with oversized doors; reframe existing walls in (3) areas to extend walls to ceiling heights.

Scope of Work:

Valdez Construction will perform the following work:

- A) Option-01 Full Scope of Work: *Wall, door & electrical renovations*
 - Removal & disposal of existing drywall in (3) areas exposing wall framing
 - Coordinate the relocation/removal of (2) ceiling mounted light fixtures
 - Coordinate the capping of (1) heating register
 - Removal of (2) existing doors
 - Extend existing wall framing to ceiling height
 - Reframe door locations to allow (2) larger doors to be installed
 - Install (2) oversized doors
 - Coordinate relocation of light switches and plug-in receptacles
 - Coordinate drywall installation. Installation includes: hanging, taping, priming and painting.

- B) Option-02 Door Install: *Replace (2) existing doors with larger doors*
 - Removal & disposal of existing drywall in (2) areas exposing wall framing around each door
 - Removal of (2) existing doors
 - Reframe areas around door locations to provide space for installation of larger doors
 - Coordinate relocation of light switches and plug-in receptacles with electrician
 - Install (2) oversized doors
 - Coordinate drywall installation around each door. Installation includes: hanging, taping, priming and painting

- C) Option-03 Wall Renovation: *Extend three (3) wall sections to ceiling height*
 - Removal & disposal of existing drywall in (3) areas, exposing wall framing
 - Install/reframe areas to complete wall framing to ceiling height
 - Coordinate relocation/removal of (2) ceiling mounted light fixtures and capping (1) heating register
 - Coordinate drywall installation. Installation includes: hanging, taping, priming and painting



499 NE Midway Blvd. Ste. 2
Oak Harbor, WA 9827
P: (360) 679-3000
F: (360) 679-2589
hvick@valdezco.com

Price:

Valdez is pleased to provide lump sum costs to perform the work listed above. Pricing is segmented into (3) options:

- Opt-01 Full Scope of Work (LS) **\$34,703.18**
- Opt-02 Door Install (LS) **\$17,230.80**
- Opt-03 Wall Renovation (LS) **\$24,595.29**

Schedule:

Valdez Construction estimates that work will take 10 days to complete the work listed above.

Inclusions:

1. All equipment needed to perform the work listed above.
2. Skilled labor
3. Sale tax is included based at 8.9%
4. Disposal of debris generated by renovation activities and final clean up.
5. Materials.

Exclusion:

1. Permits, Drawings, or engineering.
2. Premium time (Overtime or after-hours work).
3. Any work outside of scope shown above.

If you have any questions or would like to make changes, please feel free to reach out to Hunter Vick 360-246-4052 or Pete Uzunov 360-824-1029. When you are ready to start the project, please contact us to get the project scheduled.

Project Manager
Hunter Vick

Hunter Vick

Acceptance:

Please provide purchase order, letter of intent, or sign the proposal to proceed.

Company Name: _____

Authorized By: _____

Signature: _____ Date: _____



November 16, 2023

Angi Mozer, Executive Director &
Amanda Ellis, Fairgrounds Director
Port of South Whidbey
P.O. Box 872
Langley, WA. 98260

Re: Port of South Whidbey - Whidbey Island Fairgrounds
Burrier Building Repairs

Dear Angi and Amanda,

On October 6, 2023 a site visit was made to Island County Fairgrounds to perform a non-intrusive visual inspection of the Burrier building. The purpose of this inspection was to determine the cause of the sagging floor at the north end of the building, identify any additional issues, and provide recommendations for repairs.

The Burrier building was initially constructed around the 1950s. It appears that the lean-to structure on the north side was an addition a few years later. The original structure has a stick-framed roof with a collar tie system bearing on the exterior wall. The exterior walls appears to 2xr studs spaced at 16" on center with a height of 10ft. and bear on the wood frame floor. The exterior of the floor bears on hollow core CMU stem walls, bearing on continuous non-reinforced footing. The joists are 2x8 at 16" on center, and are supported on two beamlines in the crawlspace located 7'-6" on center, with post and footing located at about 6'-0" on center.

During the inspection, the following discrepancies were noted:

- The floor at the north entry is sagging approximately 2".
- The crawlspace beam and post on the west side at the north end of the building have fallen over and are not supporting the floor joists. See Figure 1
- Crawlspace columns have sign of water damage. One of these post has a compression failure and needs to be replaced. See Figure 2
- The post and beam are not positively connected to the footing or the beam they support.
- The floor joists are not connected to the supporting beams.
- The roof on the lean-to structure is sagging over the south bay. Some of the rafters supporting this roof have cracks in the rafters located approximately center over the span.
- The post and beam connections for the lean-to structure need to be positively connected.

It appears the footings in the crawlspace have settled over time, leading to the failure noted in the first two items above. Additionally, signs of standing water in the crawlspace contribute to the footing settling. This has likely led to the decay of the posts. One of these posts has a compression failure noted in Figure 2. The remaining post should be checked for decay and rot and replaced, if needed, with a treated 6x6 post.

The floor needs to be raised to level the floor with the remainder of the adjacent floor. The new post should be cut to length, placed under the beam, and attached to the beam and footing. Connections between the post and footing, post and beam, and beam and joists should be made per the attached SSK 1.1. Similarly, throughout the crawlspace, the connections noted above should be made.

Port of South Whidbey - Whidbey Island Fairgrounds
Burrier Building
November 16, 2023

The lean-to structure also needs some repairs. The rafters on the south bay need new 2x6 rafters sistered to the existing rafters where fractures has been observed. Refer to SSK1.2 for connection requirements. Prior to placing the new rafters, the existing rafters should be temporary support so that the sag in the roof is removed. Additionally, the post and beam connections require additional hardware to secure the members together. SSK 1.3 provides requirements for reinforcing these connections.

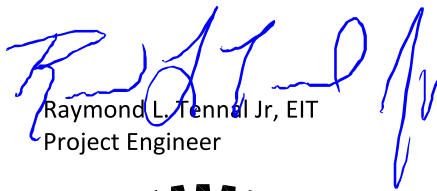
The Burrie Building Dance studio on the north end of the Burrier building should not be used until the floor framing can be repaired. The gym located in the lean-to can be used. However, repairs are also needed. These repairs should be made as soon as possible. If a significant snowfall occurs, the roof structure could fail.

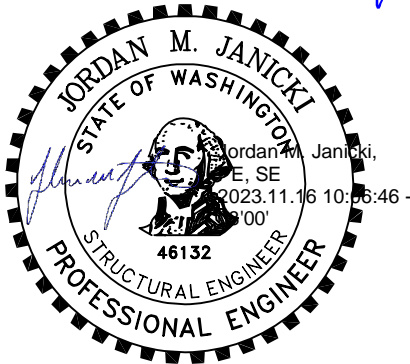
There are serval repairs that are needed to the Burrier building. Once these repairs are made, the build should be safe for use.

If there are any questions or comments, please contact DCG/Watershed.

Sincerely,

DCG/Watershed


Raymond L. Tennial Jr, EIT
Project Engineer



Jordan M. Janicki, PE, SE
Principal



Figure 1 – Fallen Post and Beams



Figure 2 – Water Damage and Post Failure



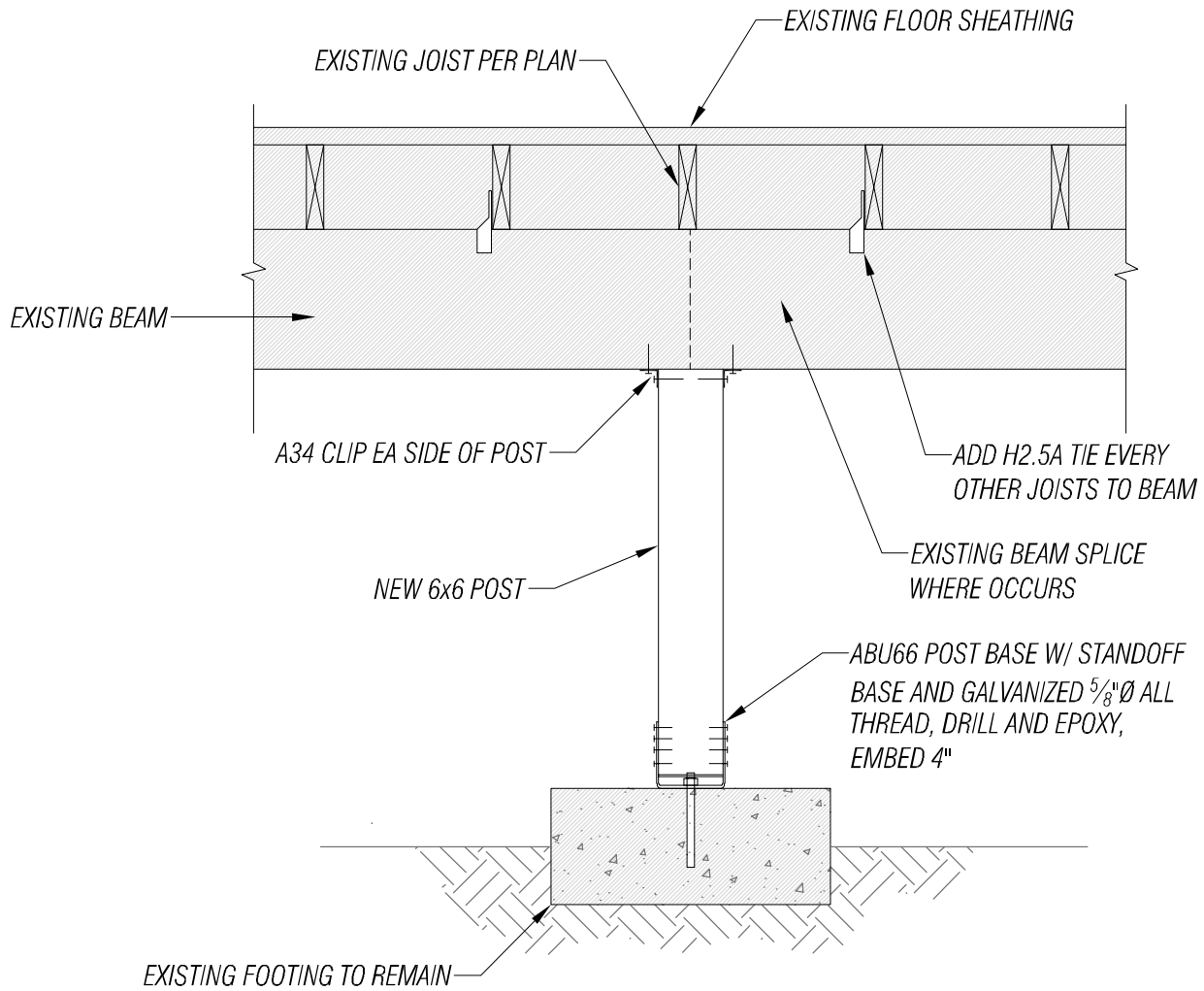
Figure 3 – Sagging Roof



Figure 4 – Failure Rafters



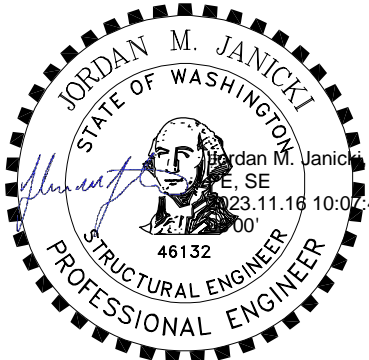
Figure 5 – Lean-to Post and Beam Connection



1.1
SSK

CRAWLSPACE BEAM AND POST DETAILS

SCALE 3/4" = 1'-0"



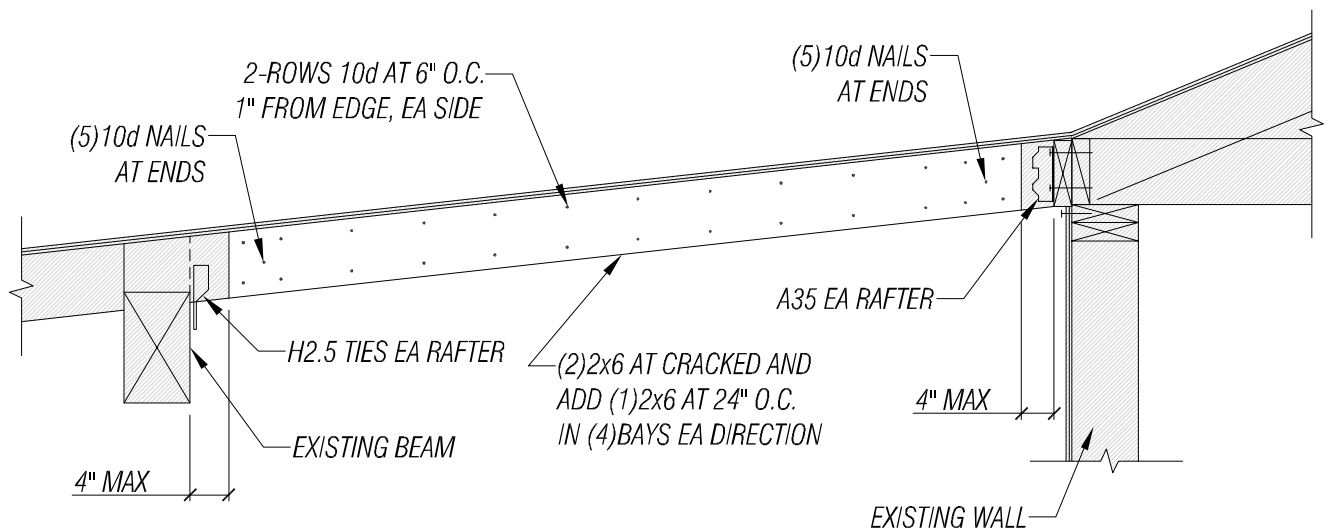
DCG WATERSHED

P.O. Box 1132
Freeland, WA 98249
P: 360.331.4131
F: 360.331.5131
www.dcgengr.com

WHIDBEY ISLAND FAIRGROUNDS
BURRIER BUILDING
LANGLEY, WA. 98260

DATE:
NOVEMBER 6, 2023

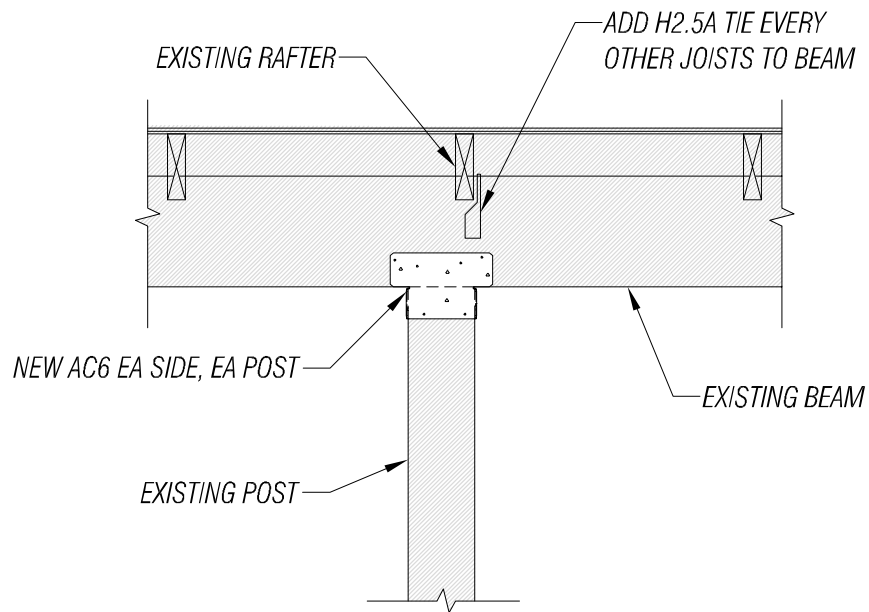
CLIENT:
PORT OF SOUTH WHIDBEY



1.2
SSK

SISTER RAFTER DETAIL

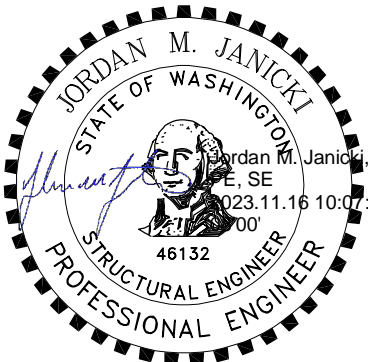
SCALE 3/4" = 1'-0"



1.3
SSK

POST AND BEAM CONNECTION

SCALE 3/4" = 1'-0"



DCG WATERSHED

P.O. Box 1132
Freeland, WA 98249

P: 360.331.4131
F: 360.331.5131
www.dcgengr.com

WHIDBEY ISLAND FAIRGROUNDS
BURRIER BUILDING
LANGLEY, WA. 98260

DATE:
NOVEMBER 6, 2023

CLIENT:
PORT OF SOUTH WHIDBEY

Date: 1/07/2025

Att: Angi Moozer & Amanda Ellis

Subject: Port of South Whidbey-
Whidbey Island Fairgrounds Burrier Building Roof Repairs

Description:

Valdez Construction is pleased to provide a lump sum bid for repairs located in the Burrier Building for structural Roof Repairs. Work in the first 20' from wall per the report dated 11/16/2023, Valdez Construction will make repairs per the report's recommendation.

Scope of Work:

Valdez Construction will perform the following work:

- Install new 2 x material in the first 20's from locations shown in report.
- Install new Simpson clips and ties called out in the report.
- Valdez Construction will provide all hardware, equipment, and skilled labor.
- Valdez Construction will remove existing lights in the new work area, place out of harms way and reinstall after repair.
- All work performed on site will comply with U.B.C and engineers' details.
- All work will comply with prevailing wage requirements.

Price:

Valdez Construction is pleased to provide a lump sum quote to perform the work listed above. Work to be during normal work hours. (M-F 7AM to 3:30 PM) and per the report dated 11/16/2023. Valdez Construction has included alternate #1 for removal and replacement of Ridged Insulation.

Whidbey Island Fairgrounds lump sum bid cost is **\$10,777.00**

Schedule:

Valdez Construction estimates that it will take 6 days to complete the work listed above.

Inclusions:

1. All equipment needed to perform the work listed above.
2. Skilled labor.
3. Disposal of debris and final clean up.
4. Materials.
5. Electrician

Exclusion:

1. Permits, Drawings, or engineering.
2. Premium time (Overtime or after-hours work).
3. Any work outside of scope shown above.
4. Removal and disposal of existing.
5. Moving, covering, or relocating gym equipment.
6. There is no sales tax in the quote.

If you have any questions or would like to make changes, please feel free to reach out to Pete Uzunov 360-824-1029. When you are ready to start the project, please contact us to get the project scheduled.

Project Manager
Peter Uzunov
Peter Uzunov

Acceptance:

Please provide purchase order, letter of intent, or sign the proposal to proceed.

Company Name: _____

Authorized By: _____

Signature: _____ Date: _____



1804 Scott Road, Suite 303 o P.O. Box 872
Freeland, WA 98249

Phone: 360-331-5494 Fax: 360-331-5414
www.portofsouthwhidbey.com

Fairgrounds Director

Report – December 2024

Fairgrounds Events:

December 7th- “Whobiliee” family event at the fairgrounds following the Langley holiday parade.
December 15th Langley Chamber of Commerce Holiday Market

January 18th- private event

Tenants:

2025 lease renewals have been distributed to tenants and are in the process of being signed. No major changes.

Current list of businesses occupying kitchens as of January 1 2025: Fennel and Fig, nisi48, Chef in the Black Bandana, Island Mexican Taco, Taqueria los Canteritos, Ad Astra, Unplugged Coffee.

2 additional tenants will be onboarding in the next few weeks. The kitchens continue to be at capacity and wait listed.

Minor improvement projects-

New Security lighting project has been approved and will be installed sometime in January. This includes all of the main buildings/all of the buildings from Coffman north, and does not include the campsite.

Planning is ongoing for upgrades in the Coffman building including wider doors and expanded cold and dry storage for the kitchen. Also new flooring in the meeting room.

Campsite- We are very excited about the campsite work that is just around the corner. David and I are already working on plans for marketing, events, and online booking.

Marketing- The Holiday Whobiliee event was a hit despite bad weather. We enjoy collaborating with the Whidbey Island Fair, the Langley Chamber of commerce, and other local businesses to make this community event happen.

Fairgrounds Advisory Committee: FAC did not meet in December and will regroup in January.

Happy New Year

Amanda Ellis
Fairgrounds Director



1804 Scott Road, Suite 303 o P.O. Box 872
Freeland, WA 98249

Phone: 360-331-5494 Fax: 360-331-5414
www.portofsouthwhidbey.com

Maintenance and Operations

Report

December 2024

Best news to share is that we now have help with maintenance tasks. Christian Tomisser has joined our team. He started on the 16th of December and has made a noticeable difference. We have teamed up on projects as he learns his way around our properties and vendors. He is a pleasure to work with and quick to catch on.

Beach access at Clinton is very challenging. Logs and erosion have again impacted the path to the water and the ADA mat area.

Christian and I have assisted the Harbor a couple times. Utilizing the tractor from the Fairgrounds to push off logs and sand from the boat ramp.

Pat Kisch
M&O Supervisor



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Phone: 360-331-5494 Fax: 360-331-5414
www.portofsouthwhidbey.com

December Harbormaster Report

Day Stops: 19
Overnight: 36
Winter moorage full term: 9
Winter moorage monthly: 6

2024 Totals: Day stops 1140
Overnight 1755
Clubs 10

Guest service

We had great 2024 season and look forward to 2025! We are now accepting 2025 reservations.

Maintenance

We have been battling an incredible number of logs. Both in the main harbor and on the boat ramp. Between the tides and weather, we are doing our best to maintain the ramp. Inner harbor OPEN/ OCCUPIED signs are being removed. We will clean repair and replace as we pressure wash. The golf cart had a major tune up and is ready for the coming busy season. General maintenance continues as weather allows.

Kathy Myers
Harbormaster