

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND  
SPECIAL MEETING**

Held at Langley Library Meeting Room, 104 Second Street, Langley WA 98260  
With virtual access via Zoom Meeting Service  
Monday, June 30, 2025 at 2:30 p.m.

**AGENDA**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86158655063>

Meeting ID: 861 5865 5063

**One tap mobile**

+12532158782,,86158655063# US (Tacoma)

+12532050468,,86158655063# US

**Dial by your location**

• +1 253 215 8782 US (Tacoma)

• +1 253 205 0468 US

Meeting ID: 861 5865 5063

Find your local number: <https://us02web.zoom.us/j/86158655063>

**SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (2:30 p.m.)**

**On Call Engineer**

**Clinton Dock**

**Interim Executive Director Hiring**

**ADJOURNMENT (Approximately 4:00 p.m.)**

## PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

June 30, 2025

Held in Langley, Washington  
and online via Zoom Meeting Service

**Commissioners Present:** Greg Easton (Langley) and Curt Gordon (Clinton)

**Port Staff Present:** Angi Mozer (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant), Amanda Ellis (Fairgrounds Director) and Noriko Sparman (Admin/Accounting Support)

**MEETING CALL TO ORDER:** The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Monday, June 30, 2025, in person at the Langley Library Meeting Room at 104 Second Street in Langley, Washington and online via Zoom Meeting Service. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Curt Gordon (President) called the Special Meeting to order at 2:30 p.m., followed by the Pledge of Allegiance.

**On Call Engineer:** At the Special Meeting on May 12, 2025, the Commission agreed to proceed with KPFF Consulting Engineers and Reid Middleton Inc. as the On-Call Engineering Pool. Executive Director Angi Mozer presented the Consulting Agreements for each for approval.

**ACTION:** Motion made by Easton and seconded by Gordon to enter into a Consulting Services Agreement with KPFF Consulting Engineers and with Reid Middleton for On-Call Engineering Services. Motion passed unanimously.

**Clinton Dock:** The Island Regional Transportation Planning Organization (IRTPO) will be providing construction funding for the project. The group is trying to find another agency to allocate the funding that the Port won't be able to spend this fiscal year while permitting and final bid documents are ongoing. Construction of the floats has been broken out from the project, and Mozer recommends using IRTPO funds for Float Procurement. KPFF has submitted a Scope and Fee Proposal of \$28,715 for those services.

**ACTION:** Motion made by Commissioner Easton and seconded by Gordon to approve KPFF's Scope and Fee Proposal as presented in the amount of \$28,715. Motion passed unanimously.

Gordon reported that the Washington State Ferries Project Manager for the electrification of the dock structure plans to attend the Port's August meeting to discuss use of the Humphrey Road Parking Lot for their project, and he noted that the Port will need a second conduit for the Passenger Only Ferry project.

**Interim Executive Director Hiring:** Through the Washington Public Ports Association, Gordon was able to get recommendations for the Interim Executive Director, and retired Port of Port Townsend Executive Director Jim Pivarnik is willing to work as a consultant to assist in the transition. Gordon subsequently spoke with Richard Huebner, former City Administrator for the City of Selah regarding filling the Interim position for 3 months. Jan-Marc Jouas will be available for the first two weeks in July.

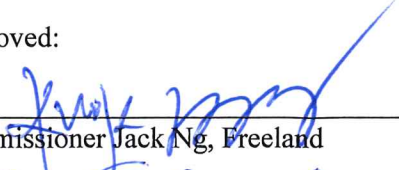
**EXECUTIVE SESSION:** At 3:09 p.m., Gordon announced the Commission would meet in executive session for 10 minutes to evaluate the qualifications of applicants for public employment pursuant to RCW 42.30.110(1)(g).

At 3:19 p.m. Gordon called the meeting back to order.


**ACTION:** Motion made by Easton and seconded by Gordon to engage Jan-Marc Jouas to assist in negotiating agreements with Richard Huebner as Interim Director and Jim Pivarnik on a consultant basis to assist as needed. Motion passed unanimously.

ADJOURNMENT: Without any further action, the Meeting was adjourned at 3:26 p.m.


Approved:

  
\_\_\_\_\_  
Commissioner Jack Ng, Freeland

  
\_\_\_\_\_  
Commissioner Greg Easton, Langley

  
\_\_\_\_\_  
Commissioner Curt Gordon, Clinton

Minutes prepared and submitted by:

  
\_\_\_\_\_  
Molly MacLeod-Roberts, Port Clerk/Accountant

**Public Disclosure Statement:** The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.