

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
SPECIAL MEETING**

Held at China City Conference Room, 1804 Scott Rd, Freeland WA 98249
With virtual access via Zoom Meeting Service
Monday, July 21, 2025 at 4:00 p.m.

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/81260800228>

Meeting ID: 812 6080 0228

One tap mobile

+12532050468,,84592196378# US

+12532158782,,84592196378# US (Tacoma)

Dial by your location

• +1 253 215 8782 US (Tacoma)

• +1 253 205 0468 US

Meeting ID: 812 6080 0228

Find your local number: <https://us02web.zoom.us/j/kcg5oUIs4L>

SPECIAL MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (4:00 p.m.)

Consent Agenda: Approval of July Vouchers in the amount of **\$19,713.55**

Executive Director Hiring

ADJOURNMENT (Approximately 4:30 p.m.)

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Special Meeting

July 21, 2025

Held in Freeland, Washington
and online via Zoom Meeting Service

Commissioners Present: Curt Gordon (Clinton) and Jack Ng (Freeland) **Absent:** Greg Easton (Langley)

Port Staff Present: Rich Huebner (Interim Executive Director) and Molly MacLeod-Roberts (Port Clerk/Accountant)

MEETING CALL TO ORDER: The Special Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Monday, July 21, 2025, in person at the China City Conference Room at 1804 Scott Road in Freeland, Washington and online via Zoom Meeting Service. As announced, the primary purpose of the Special Meeting was for the Commission to address the items on the Agenda. Although the Meeting was of course open to the public, it was scheduled primarily for Commission consideration, discussion and action on those specific issues and public participation was not on the Agenda.

Commissioner Curt Gordon (President) called the Special Meeting to order at 4:00 p.m., followed by the Pledge of Allegiance.

CONSENT AGENDA

Approval of Current Vouchers: Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board, and have been presented to the Board for review.

ACTION: Motion made by Commissioner Jack Ng and seconded by Gordon to approve the Consent Agenda as presented, including the authorization and acceptance of Vouchers dated July 21, 2025 as signed today in the amount of \$19,713.55. Motion passed unanimously.

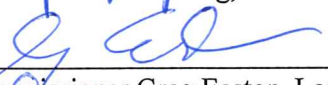
Executive Director Hiring: Gordon met with Huebner to discuss tasks for the next 3 months. The top priority is to work on the preliminary budget for 2026 so the Port will know how much they can pay a permanent Executive Director. Gordon also spoke with Jim Pivarnik, who subsequently drafted a Consultant Agreement to assist with the current Interim Executive Director and the future individual if needed. Pivarnik will come visit the Port's properties the following day. Huebner will have a preliminary budget for the regular August meeting.

ADJOURNMENT: Without any further action, the Meeting was adjourned at 4:13 p.m.

Approved:



Commissioner Jack Ng, Freeland

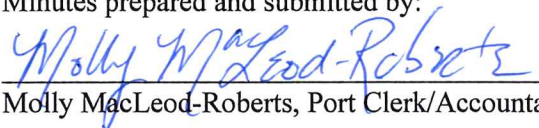


Commissioner Greg Easton, Langley



Commissioner Curt Gordon, Clinton

Minutes prepared and submitted by:



Molly MacLeod-Roberts, Port Clerk/Accountant

Public Disclosure Statement: The foregoing Meeting Minutes, audio recording and all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.