



March 26, 2025

Angi Mozer
Port of South Whidbey, Executive Director
228 Wharf St, Langley, WA 98260

**Re: Clinton Dock Float Replacement – Amendment 02 – Reserve Fund
KPFF Scope and Fee Proposal
Project No. 10092100189**

Angi,

This scope amendment is to supplement the current budget for the Clinton Dock Float Replacement project with funds in the management reserve budget. This scope includes additional environmental services including continued consultation with the Suquamish Tribe. It also includes some preliminary work to begin preparation of a Float Procurement package for procurement of the floating dock.

This scope of work will be performed by KPFF and subconsultant Confluence Environmental.

KPFF Scope of Proposed Services

KPFF proposes to provide the following services as part of this scope & fee proposal:

Task 1: Project Management and Design Coordination

KPFF will provide general project administration, invoicing and coordination with sub consultants and POSW staff. Monthly invoices will be provided for this work with a summary of work completed and project status. This task also includes regular monthly meetings with POSW to discuss questions and make collaborative decisions on the direction of the project.

Task 2: Environmental Permitting, Natural Resources & Tribal Consultation

The team will work with POSW to continue to engage in coordination with the Suquamish Tribe regarding their comments on the proposed design. This scope assumes up to 2 additional meetings will occur with the Suquamish Tribe for this task, including preparation and applicable follow up tasks.

Task 2 Deliverables:

- Up to two Tribal coordination meetings

Task 3: Float Procurement Package

The team will begin to develop a package of drawings and specifications that can be used to procure the floating dock. Task 3 deliverables will be finalized and submitted under Amendment 03.

Assumptions

This scope of work was assembled with the following assumptions:

- 1. This scope will be amended to include project bidding and construction support services at a future date.*
- 2. The floats will be designed to accommodate a future above-grade platform for the POF but the platform itself will not be designed as part of this scope of work.*

Fees

The total estimated additional not-to-exceed maximum fee, including reimbursable expenses, for the services described in this letter is **\$10,070**. All work will be performed in accordance with the attached Terms and Conditions.

We are available to discuss this proposal at your convenience. Please contact me at (425) 501 6968 should you have any questions or require additional information.

Sincerely,



Ed DeBroeck, PE, DBIA

Principal

CC: Bob Riley, PE, Principal
Andy Bennett, PE, Principal

Attachments:

1. Fee Schedule
2. Confluence Scope

Port of South Whidbey
Clinton Dock - Float Replacement
3/26/2025

Summary		Category and Hours			Fee
		KPFF	Glosten	Confluence	
Task	Description				
1.0	Project Management and Design Coordination				
1.1	Monthly Meetings (1 month)	\$ 506	\$ -	\$ -	\$ 506
1.2	Monthly Progress Reporting (1 month)	\$ 368	\$ -	\$ -	\$ 368
1.3	General Coordination	\$ 756	\$ -	\$ -	\$ 756
		\$ 1,630	\$ -	\$ -	\$ 1,630
2.0	Environmental Permitting, Natural Resources, & Tribal Consultation				
2.1	Tribal Coordination	\$ -	\$ -	\$ 5,475	\$ 5,475
		\$ -	\$ -	\$ 5,475	\$ 5,475
3.0	Float Procurement Package				
3.1	Preliminary Construction Drawings	\$ 2,965	\$ -	\$ -	\$ 2,965
		\$ 2,965	\$ -	\$ -	\$ 2,965
Labor Subtotal		\$ 4,595	\$ -	\$ 5,475	\$ 10,070
Expense Subtotal		\$ -	\$ -	\$ -	\$ -
Total		\$ 4,595	\$ -	\$ 5,475	\$ 10,070

KPFF Fee

		Category and Hours													2.79
KPFF		Sr. Tech Sp	Tech Sp	Princ	DE I	SE I	Sr. CAD I	SE II	PM	CAD	DE II	Pj Crd	Admin		DSC+OH Mult.
Task	Description	\$ 126.89	\$ 108.65	\$ 91.24	\$ 42.44	\$ 58.60	\$ 58.05	\$ 81.16	\$ 89.82	\$ 53.04	\$ 51.24	\$ 42.00	\$ 27.93	\$ -	Fee
1.0	Project Management and Design Coordination														
1.1	Monthly Meetings (1 month)			1.0					1.0						\$ 506
1.2	Monthly Progress Reporting (1 month)								1.0			1.0			\$ 368
1.3	General Coordination			1.0					2.0						\$ 756
	Subtotal	0.0	0.0	2.0	0.0	0.0	0.0	0.0	4.0	0.0	0.0	1.0	0.0	0.0	\$ 1,630
2.0	Environmental Permitting, Natural Resources, & Tribal Consultation														
2.1	Tribal Coordination														\$ -
	Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	\$ -
3.0	Float Procurement Package														
3.1	Preliminary Construction Drawings	0.0	0.0	2.0	0.0	6.0	6.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	\$ 2,965
1	Cover Page					1.0	1.0								
2	Structural Notes					1.0	1.0								
3	Float Plan					1.0	1.0								
4	Float Elevation					1.0	1.0								
5	Float Design Criteria					1.0	1.0								
6	Float Details					1.0	1.0								
	Subtotal	0.0	0.0	2.0	0.0	6.0	6.0	0.0	2.0	0.0	0.0	0.0	0.0	0.0	\$ 2,965
	Total	-	-	4.0	-	6.0	6.0	-	6.0	-	-	1.0	-	-	\$ 4,595



March 24, 2025

Mr. Ed DeBroeck
Associate
KPF Consulting Engineers
1601 Fifth Ave, Suite 1300
Seattle, WA 98101

Re: Port of South Whidbey - Clinton Dock Float Replacement; Scope of Work and Fee Estimate for Additional Environmental Support

Dear Mr. DeBroeck:

On behalf of Confluence Environmental Company (Confluence), we are pleased to submit to you this amendment to the scope of work (SOW) and fee proposal to support additional environmental services for the Port of South Whidbey - Clinton Dock Float Replacement. This SOW has been prepared to provide support associated with Tribal coordination specific to comments received on environmental documentation. This SOW is based on your email request dated December 13, 2024, for a scope and fee proposal from Confluence.

TASK 4: NATURAL RESOURCES & TRIBAL COORDINATION (ADDITIONAL SUPPORT)

This task includes additional tribal and environmental support as outlined below.

- Develop a strategy for, and execute the necessary steps to, coordinate with the Suquamish Tribe regarding comments provided by the Fish Committee about their objection to the proposed design. This will include the following sub-tasks:
 - Internal team coordination and strategy development
 - Engagement with WSDOT Local Programs and Ferries, and the Corps, as necessary
 - Preparation of meeting materials
 - Facilitation of up to 2 meetings with the Suquamish Tribe representatives
 - An assessment of future tasks or services in response to tribal meeting outcomes

Assumptions:

- Up to 2 2-hour meetings with Suquamish Tribe may be required.
- No supporting technical documentation will be required as an outcome of Tribal coordination. Any future documentation will be covered by a subsequent contract amendment, if necessary.

Mr. Ed DeBroeck
March 24, 2025



Deliverables:

The deliverables proposed for this task include the following:

- Meeting notes and recommendations regarding Suquamish Tribe coordination outcomes.

FEE ESTIMATE

The fee estimate for Tribal coordination is **\$5,475**.

The work described above will be performed on a time and materials basis. We will not exceed the approved cost estimate without your prior agreement and written authorization. If changes to the scope of work, deliverables, or completion date are required to complete this effort, then we will negotiate a contract modification with you.

Mr. Ed DeBroeck
March 24, 2025



Please let me know if you have any comments or questions.

Respectfully,

A handwritten signature in blue ink, appearing to read "Christopher Berger", with a long horizontal flourish extending to the right.

CHRISTOPHER BERGER, PWS

Principal Ecologist

206.604.9059

chris.berger@confenv.com

Confluence Environmental Company

KPFF

Clinton Dock Float Replacement

TASK 4: TRIBAL COORDINATION (ADDITIONAL SUPPORT)	Consulting Staff							Labor Total	Direct Expenses	Total Price
	Labor Classification	Senior Principal	Principal	Project Planner III	Subtotal	Editor	Accounting			
Tribal Coordination				\$0		2	\$270	\$270		
Strategy and prep	2	6		\$1,921			\$0	\$1,921		
Meetings	4	4		\$2,108			\$0	\$2,108		
Response to meeting outcomes	1	4		\$1,177			\$0	\$1,177		
Total hours	7	14	0		0	2				
Billing Rate	\$ 310.31	\$216.67	\$154.13		\$ 129.92	\$ 133.56				
Subtotals	\$ 2,172	\$ 3,033	\$ -	\$ 5,206	\$ -	\$ 270	\$ 270	\$ 5,475		
Direct Expenses										
Direct expense total									\$0	
Total price										\$5,475