

December 2025 Maintenance Report

December proved to be a very productive month for the Maintenance Department. We have focused on cleaning, reorganizing, and restructuring, while addressing the immediate needs of the Winter season. My goal is to have a clear path through a very busy year ahead, thus I have used my time in December to prepare our facilities and new personnel to begin critical maintenance work before the Spring season. This month brought freezing temperatures and severe weather which gave us plenty to work on.

Facility Updates:

Clinton Beach:

In December we reorganized our maintenance closet to better suit the needs of the facility. We have been renovating the interiors of the bathrooms on site, as we plan on doing with each facility's restrooms. Our new Maintenance Techs spent a few days landscaping and powerwashing the facility to prepare for the Winter season.

Bush Point:

At Bush Point we cleaned out and reorganized the on-site shop in preparation for our inventory update in January. This was a multi day process that gave us the ability to dispose of broken or useless material across multiple Port locations. During the storm, the on-site boat ramp filled with debris, which we cleared. Otherwise there was no other damage sustained during the storm to this location.

Fairgrounds:

The property has now been fully winterized to ensure we don't experience damage to water infrastructure during freezing temperatures. In the course of this project I have been developing a clear and efficient map of the facility's water and sewer systems. Due to the age and the long history of the property, our current watermaps have yet to be compiled into a single user-friendly guide. Creating one allows for streamlined maintenance in the future. There was no reportable impact by the storm at this location.

Possession Beach:

The workshop at Possession Beach is in the final process of being cleaned and reorganized. Going forward we will use this shop to store extra material supplies from our other locations. There was no reportable impact by the storm at this location.

South Whidbey Harbor

The Harbor has been one of our main focuses for maintenance work this month. I am coordinating with a new volunteer who has ideas to improve the appearance of the Phil Simon Memorial Park. We are repairing sunken pavers and coordinating improvements to the park's sign. With the Winter weather we have had an increase in debris clogging our boat ramp. We are working with the tides to produce as much ramp clearance as the sea allows. We sustained

some minor impact to the docks during the storm due to large driftwood entering the harbor, however most issues were immediately addressed by the maintenance team. We will be having a specialist come out to assess a few minor repairs to the dock whalers. Otherwise, we accomplished minor improvements and repairs to the docks electrical and water systems. I had a plumber come out to the Harbor's restrooms to assess a minor flow issue. He will be submitting an estimate to correct an oddity with our pipe venting, which will improve the outflow of the bathroom fixtures.

Important Accomplishments:

Facility Storage Reorganization — Thoroughly cleaned and reorganized storage spaces at the Bush Point, Clinton Beach, and the Fairgrounds. This has improved accessibility, safety, and efficiency. Work is underway to complete similar improvements at the South Whidbey Harbor and Possession Beach, with finalization scheduled for early January.

Community Engagement & Events — Represented the Port by participating in the Holly Jolly Parade and Winter Market, promoting positive visibility and community goodwill.

Staffing & Training — Successfully hired and onboarded two new Maintenance Technicians. Both have progressed rapidly and are now performing duties independently, strengthening our operational capacity.

Dock Repairs & Improvements — Initiated a series of minor repairs and enhancements to the docks at the South Whidbey Harbor to maintain safe and reliable public access.

Volunteer Program Launch — Organized a small group of dedicated volunteers who have proactively identified opportunities to enhance the appearance of Port properties. This initiative promises ongoing improvements to landscaping and aesthetics with community involvement. Our Volunteers are currently focusing on improvements to the Phil Simon Memorial park at the harbor, as well as the Clinton Beach Park.

Storm Response — Swiftly addressed the aftermath of the severe storm that deposited logs and debris on boat ramps and demanded minor repairs across several sites. Cleanup and assessments were completed promptly to restore full functionality and safety.

Fairgrounds Winterization — Completed winterization procedures at the Fairgrounds. Additionally, began developing a clear, concise map and description of the water and drainage systems to support future maintenance and planning.

Public Safety Coordination — Collaborated with the Rotary Club of Whidbey Westside to arrange the installation of AEDs at the Possession Beach and Bush Point locations. Installations are on track for completion in early January, enhancing emergency preparedness at these high-use locations.

Respectfully submitted,

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Port of South Whidbey