

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249
With virtual access via Zoom Meeting Service
Tuesday, February 10, 2026 at 4:00 p.m.

AGENDA

Join Zoom Meeting

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WORKSHOP (3:45 PM – 4:00 PM): Commission review of vouchers and recent correspondence

REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (4:00pm)

COMMISSIONER ACTIONS

Consent Agenda: Approval of February Vouchers in the amount of **\$87,411.27**, and Minutes from the Regular Meeting of January 13, 2026

PUBLIC COMMENT – *This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

EXECUTIVE DIRECTOR REPORT

Financial Update and December 2025 Financial Statement

2026 Season Rate Increases

- **Campground Rate Increase**
- **Harbor Rate Increase**

STATUS REPORTS

Operations

- **Operations Report**

Maintenance

- **Maintenance Report**

South Whidbey Harbor

- **Harbormaster Report**

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO), Clinton Passenger Only Ferry and Clinton Community Council (CCC)

Ng: Washington Public Ports Association (WPPA), WPPA Executive Committee, and Port-wide Marketing & Promotion Committee (M&P)

Easton: Marine Resources Committee (MRC), WPPA Legislative Committee, and City of Langley Council Meetings

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Regular Meeting

February 10, 2026

Held in Freeland, Washington
and online via Zoom Meeting Service

Commissioners Present: Jack Ng (Freeland), Greg Easton (Langley) and Curt Gordon (Clinton)

Port Staff Present: Jim Pivarnik (Executive Director), Molly MacLeod-Roberts (Port Clerk/Accountant) and Amanda Ellis (Director of Operations)

MEETING CALL TO ORDER: Following a Workshop from 3:45 p.m. to 4:00 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Regular Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, January 13, 2026, in person at the meeting room of the Freeland Library at 5495 Harbor Avenue in Freeland, Washington and online via Zoom Meeting Service. Commissioner Greg Easton (President) called the Regular Meeting to order at 4:00 p.m., followed by the Pledge of Allegiance.

COMMISSIONER ACTIONS

Resolution No. 26-02: Appointment of Greg Easton as alternate Investment Officer

ACTION: Motion made by Gordon and seconded by Ng to Approve Resolution No. 26-02 as presented. Motion passed unanimously.

CONSENT AGENDA

Approval of Current Vouchers: Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board, and have been presented to the Board for review.

Approval of Minutes: Minutes from the Regular Meeting of January 13, 2026.

ACTION: Motion made by Gordon and seconded by Ng to approve the Consent Agenda as presented, including the authorization and acceptance of Vouchers dated February 2026 as signed today in the amount of \$87,411. Motion passed unanimously.

PUBLIC COMMENT

Mike Gallion asked if the **Fairgrounds** project creating a viewing platform is moving forward.

EXECUTIVE DIRECTOR REPORT

Financial Update and December 2025 Financial Statement: The Commission acknowledged receipt of the December 2025 Financial Statement, the Preliminary Profit & Loss for December 2025, and the performance graphs which were distributed to them previously. Executive Director Jim Pivarnik reported the Port received approximately \$37,529 in operating, tax, and capital revenue and incurred approximately \$83,382 in operating and capital expenses during December 2025. Ending cash balance at 12/31/25 was \$545,743, consisting of \$353,521 in the General Fund and \$192,221 in the Bond Fund.

Proposed Harbor and Campground Rate Increase: Staff has proposed a new rate schedule beginning in May, for the **South Whidbey Harbor and Fairgrounds Camping Spots to better address market rates and address upcoming repair and maintenance.**

ACTION: The board approved fee increases for campgrounds and the Harbor after reviewing the two proposals. Commissioner Gordon made the motion said he supported the increases, stating they were not exorbitant and trusting staff's recommendations. Commissioner Easton seconded the motion and agreed the increases were justified. Motion passed unanimously

STATUS REPORTS

Fairgrounds Infrastructure and Grant Updates

Executive Director Pivarnik shared that Operations Director Ellis and he met with CERB (Community Economic Revitalization Board), who is offering microgrants in the spring, staff will be applying for an \$88,000 grant to bring three-phase power to the fairgrounds, funding decisions are expected in May. Director Ellis also mentioned progress on the Humphrey Road parking lot, which is nearing online reservation and pay-style readiness, she also updated the Commission on microgrid studies, noting limitations with the Malone and Burrier buildings. Additionally, Ellis reported that the Langley Creative District, managed by the Chamber of Commerce received a grant for the Barrier Building Improvements, which will require further coordination.

Marina Reservation System Implementation

Staff discussed the implementation of a new reservation system for the Harbor, with Pivarnik explaining that DOCKWA will be used to handle reservations and payments. Pivarnik also provided an update on the marina's operations, including the stays at the harbor.

Ferry Project

The passenger-only ferry project is in permitting, where Executive Director Pivarnik reported that permits would not be ready until fall, leading to a county decision to use federal funds for paving this year and possibly allocating additional contingency budget funds for the ferry project in 2027.

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

COG: Commissioner Gordon reported on the Council of Governments' activities

IRTPO: Gordon will continue to meet with the County and keep them apprised about permitting progress for the Passenger only Ferry.

CCC: Clinton Community Council had provided feedback on the county's comprehensive plan and that the volunteer group's efforts were appreciated

Ng: Washington Public Ports Association (WPPA) and Port Promotion & Marketing Committee (P&M):

WPPA: Ng was not able to attend Port Day in February; Easton attended.

P&M: Ng reported the Committee met and discussed new website and additional Facebook presence. The port is also looking at a new logo design.

Easton: Marine Resources Committee (MRC) and City of Langley Council Meetings

MRC:

WPPA Legislative Committee: Met with state representatives and a senator regarding mosquito fleet legislation.

Langley: Easton reported on the City's new affordable housing fund.

UNFINISHED BUSINESS: None.


NEW BUSINESS: None

ADJOURNMENT: Without any further action, the Meeting was adjourned at 4:54 p.m.

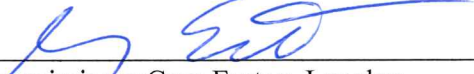
Approved:

Minutes prepared and submitted by:

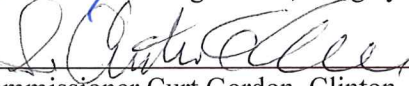
Commissioner Jack Ng, Freeland



Jim Pivarnik, Executive Director



Commissioner Greg Easton, Langley



Commissioner Curt Gordon, Clinton

Public Disclosure Statement: The foregoing Meeting Minutes, all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.

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