

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND  
REGULAR MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249  
With virtual access via Zoom Meeting Service  
Tuesday, April 14, 2026 at 4:00 p.m.

**AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/84592196378>

Meeting ID: 845 9219 6378

One tap mobile

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Find your local number: <https://us02web.zoom.us/u/kcg5oUIs4L>

WORKSHOP (3:45 PM – 4:00 PM): Commission review of vouchers and recent correspondence

REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (4:00pm)

**COMMISSIONER ACTIONS**

**Consent Agenda:**

- Approval of Minutes from the Regular Meeting of March 10, 2026
- Approval of March Vouchers in the amount of **\$104,060**

*PUBLIC COMMENT – This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

**EXECUTIVE DIRECTOR REPORT**

**Financial Update and February 2026 Financial Statement and March P&L**

- RCEDF Grant Application
- Preliminary site plan and MOA for Washington State Ferries Electrification
- Financial forecasts
- MOU South Whidbey Parks and Recreation
- Crux Diving proposal to perform repairs to the Harbors cabling system

**Operations**

- Operations Director Report

**Maintenance**

- Maintenance Manager Report

**South Whidbey Harbor**

- Harbormaster Report

ACTIVITIES/INVOLVEMENT REPORTS

**Gordon:** Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

**Ng:** Washington Public Ports Association (WPPA), WPPA Executive Committee, and Port-wide Marketing & Promotion Committee (M&P)

**Easton:** Marine Resources Committee (MRC), WPPA Legislative Committee, and City of Langley Council Meetings

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

## PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Regular Meeting

April 14, 2026

Held in Freeland, Washington  
and online via Zoom Meeting Service

**Commissioners Present:** Greg Easton (Langley) and Curt Gordon (Clinton), Jack Ng (excused)

**Port Staff Present:** Jim Pivarnik (Executive Director), Amanda Ellis (Director of Operations) Christian Tomisser (Maintenance Manager)

MEETING CALL TO ORDER: Following a Workshop from 3:45 p.m. to 4:00 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Regular Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, April 14, 2026, in person at the meeting room of the Freeland Library at 5495 Harbor Avenue in Freeland, Washington and online via Zoom Meeting Service. Commissioner Greg Easton (President) called the Regular Meeting to order at 4:00 p.m., followed by the Pledge of Allegiance.

### COMMISSIONER ACTIONS

#### ACTION:

#### CONSENT AGENDA

**Approval of Current Vouchers:** Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board, and have been presented to the Board for review.

**Approval of Minutes:** Minutes from the Regular Meeting of March 13, 2026.

**ACTION: Commissioner Easton reported that an error in the minutes of March 13 should reflect a general fund balance as of 01/31/2026 to be \$295,514 instead of \$193,084. Corrections were made. Motion made by Gordon and seconded by Easton to approve the Consent Agenda with minutes correction as presented, including the authorization and acceptance of Vouchers dated March 2026 as signed today in the amount of \$104,060. Motion passed unanimously.**

#### PUBLIC COMMENT

None.

#### EXECUTIVE DIRECTOR REPORT

**Financial Update and December 2025 Financial Statement** Executive Director Pivarnik reported the Port received approximately \$37,800 in operating, tax, and capital revenue and incurred approximately \$89,883 in operating and capital expenses during February 2026. Ending cash balance at 02/28/26 was \$429,733, consisting of \$235,030 in the General Fund and \$194,703 in the Bond Fund.

Director Pivarnik reported that staff has submitted a grant application the County's RCEDF fund for matching monies for the completion of the Possession Beach float replacement project. Matched with RCO funding and Port's own contribution the project could be completed by early spring.

Pivarnik met with Washington State Ferries personnel to begin the process of crafting a memorandum of agreement for the Ferry Electrification project to be located at Humphrey Street Parking facility. Draft should be available in the next month for review.

The Port is working with the Port of Everett to do a test run of a two day a week passenger ferry from Everett to Langley starting in mid-June thru August. This service will give both Ports the opportunity to assess whether a yearly service like this makes sense. We will be utilizing the Hat Island Ferry for this year.

Also provided to the Commissioners was a yearlong spreadsheet with month-by-month financial projections for 2026. This tool will allow us to better forecast 2027 and beyond budgets.

Pivarnik presented a Memorandum of understanding with South Whidbey Parks and Recreation that would allow reciprocal uses for Parks using Fairgrounds properties when not in use, and the Port to use equipment from the Parks District when not in use.

**ACTION:** Motion made by Gordon to approve seconded by Easton: motion passed unanimously

A Proposed estimate to resecure the cables and shackles securing the outer docks at South Whidbey Harbor. Crux Diving had done an inspection in January and found several pieces of hardware that needed to be replaced. The estimate was for \$11,600.

**ACTION:** Motion made by Gordon to approve seconded by Easton: motion passed unanimously

## STATUS REPORTS

### **Operation report**

Various Fairgrounds events were highlighted for April as the season begins. Fairgrounds kitchens have availability now but space is filling up fast with many new kitchen tenants. Fairgrounds Main Restroom is moving forward with a grant from WSDA.

### **Maintanience Report**

Maintanience has been busy getting ready for the season with small repairs being done at all of our facilities. Restrooms are being painted and fixtures repaired. Clean up of the back forty continues with many years of debris being cleared out.

### **Harbormaster report**

DockWA has been working great with reservations coming in for the summer season. This is helping to automate reservations saving employee time to spend with arriving customers.

## ACTIVITIES/INVOLVEMENT REPORTS

**Gordon:** Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

**COG:** Commissioner Gordon reported on the Council of Governments' activities. He indicated that he will continue to serve as chair this year. Sen. Ron Muzzall and Rep Clyde Shavers will be at the upcoming meeting.

**CCC:** A presentation was made by South Whidbey Prepares at the monthly meeting.

**Ng:** Washington Public Ports Association (WPPA) and Port Promotion & Marketing Committee (P&M):

**WPPA:** No Report

**P&M:** No Report

**Easton:** Marine Resources Committee (MRC) and City of Langley Council Meetings

**MRC:** A New Environmental Database is being put together by the county and DNR. Easton reported that there are concerns that container ships might back up in Holmes Harbor due to global supply chain issues.

**WPPA Legislative Committee:**

**Langley:** Discussion on progress on the Fairgrounds Overlay zone. The progress has been delayed due to the city's focus on completing their comprehensive plan and implementation.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None

ADJOURNMENT: Without any further action, the Meeting was adjourned at 4:54 p.m.

Approved:

  
\_\_\_\_\_  
Commissioner Jack Ng, Freeland

  
\_\_\_\_\_  
Commissioner Greg Easton, Langley

  
\_\_\_\_\_  
Commissioner Curt Gordon, Clinton

Minutes prepared and submitted by:

  
\_\_\_\_\_  
Jim Pivarnik, Executive Director

**Public Disclosure Statement:** The foregoing Meeting Minutes, all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.