

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249
With virtual access via Zoom Meeting Service
Tuesday, July 14, 2026 at 4:00 p.m.

AGENDA ** Revised**

Join Zoom Meeting

<https://us02web.zoom.us/j/84592196378>

Meeting ID: 845 9219 6378

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Find your local number: <https://us02web.zoom.us/u/kcg5oUIs4L>

WORKSHOP (3:45 PM – 4:00 PM): Commission review of vouchers and recent correspondence

REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (4:00pm)

COMMISSIONER ACTIONS

Consent Agenda:

- Approval of Minutes from the Special Meeting of June 9, 2026
- Approval of June Vouchers in the amount of \$ 193,696.03
- Contract with Branch Business Services

PUBLIC COMMENT – *This is time set aside for members of the public to speak to the Board regarding **any** subjects of concern/interest, **including items on the agenda**. The Board will take all information under advisement but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

Sno-Isle Library Levy Information- Betsy Arened

Financial Update

- May 2026 Financial Statement
- June Purchase and Payables
- June Profit & Loss
- 2026 Financial Forecast

EXECUTIVE DIRECTOR REPORT

- **Clinton Community Council presentation**
- **RCEDF Funding contract with the County for Possession ramp**
- **Presentation to CERB Board on the 16th in Olympia for fairgrounds 3-phase power**
- **Out to bid for the emergency repair of Possession Beach ramp**
- **Filing all paperwork with the County Election office for Levy Lift this week**
- **Tim Callison has stepped up as the Port's Levy Pro committee chair**
- **Fair Booth Schedule**
- **Harbor Hopper Update**

Operations

- Operations Report

Fairgrounds

- Fairgrounds Report

South Whidbey Harbor

- Harbormaster Report

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

Ng: Washington Public Ports Association (WPPA), WPPA Executive Committee, and Port-wide Marketing & Promotion Committee (M&P)

Easton: Marine Resources Committee (MRC), WPPA Legislative Committee, and City of Langley Council Meetings

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Regular Meeting

July 14, 2026

Held in Freeland, Washington
and online via Zoom Meeting Service

Commissioners Present: Greg Easton (Langley) and Curt Gordon (Clinton),
Jack Ng (excused)

Port Staff Present: Jim Pivarnik (Executive Director), Christian Tomisser (Operations Manager)

MEETING CALL TO ORDER: Following a Workshop from 3:45 p.m. to 4:00 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Regular Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, July 14, 2026, in person at the meeting room of the Freeland Library at 5495 Harbor Avenue in Freeland, Washington and online via Zoom Meeting Service. Commissioner Greg Easton (President) called the Regular Meeting to order at 4:00 p.m., followed by the Pledge of Allegiance.

COMMISSIONER ACTIONS

Consent Agenda:

Approval of Current Vouchers: Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board and have been presented to the Board for review.

- Approval of Minutes from the Regular Meeting of June 9, 2026
- Approval of June vouchers in the amount of \$193,696
- Contract with Branch Business Services for Accounting Services

ACTION

Motion made by Gordon and seconded by Easton to approve the Consent Agenda including the authorization and acceptance of June Vouchers in the amount of \$193,696 and the service contract with Branch Business Services. Motion passed unanimously.

Presentation by Betsy Arened, Manager, Freeland Library.

Ms. Arened presented information on the library's importance to communities throughout Snohomish County and their work in Freeland. She also provided information on the upcoming levy lift being considered on the August ballot.

Financial Update Executive Director Pivarnik reported that in May we received approximately \$93,594 in operating, tax and capital revenue; and incurred approximately \$ 80,429 in operating & capital expenses. As of May 31, 2026, our cash balance was \$190,486.41 and we had \$ 507,807.20 in our investment accounts for a total of \$698,293.61

Director Pivarnik provided the following documents for the Commission review.

- May 2026 Financial Statement
- June Purchase and Payables
- June Profit & Loss
- 2026 Financial Forecast

EXECUTIVE DIRECTOR REPORT

Director Pivarnik outlined various projects that staff has been working on this past month. He highlighted RCEDF funding for Possession Boat Ramp, Harbor Hopper operations, and Levy lift paperwork filed with the County Elections office. Also, with the Whidbey Island Fair fast approaching he presented schedule opportunities for the Commissioners and Staff to man the Port's booth at the fair.

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Operations

Christian Tomisser reported that the bathroom renovation at the fairgrounds is on schedule and will be complete by the Fair. All preparations for the Harbor Hopper are complete for the first trips.

Fairgrounds

Fairgrounds Manager David Stern reported that the Fairgrounds has been busy in June with several horse shows and events were on site. Everything is getting ready for Fair in July.

South Whidbey Harbor

The Harbor is experiencing an uptick in reservations and day stops as the season begins.

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO): Was not able to take part in the Island County Council of Governments this month.

Ng: WPPA:

Marketing & Promotion:

Easton: Marine Resources Committee (MRC).

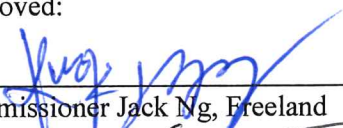
WPPA Legislative Committee: Had their first meeting. The conversation was on the Governor's request to all agencies to review all of their programs because it will be tough budget session. The WPPA was also encouraging all rural ports to take part in CERB's Rural grant programs. There seems to be plenty of funding available. The Association is also promoting the lessening of requirements for Personal Service Contracts because ports are complaining that there are too many hoops to jump through and it is stalling many projects.

City of Langley Council Meetings: the city has agreed on putting a Levy Lift on the November ballot they are proposing a lift of \$.73 which would bring their total levy to \$1.74 / Thousand if approved.

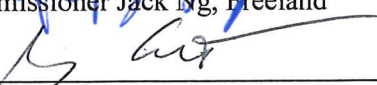
UNFINISHED BUSINESS: None

ADJOURNMENT: Without any further action, the Meeting was adjourned at 5:15 p.m.

Approved:



Commissioner Jack Ng, Freeland



Commissioner Greg Easton, Langley



Commissioner Curt Gordon, Clinton

Minutes prepared and submitted by:



Jim Pivarnik, Executive Director

Public Disclosure Statement: The foregoing Meeting Minutes, all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.