

**THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING**

Held at Freeland Library Meeting Room, 5495 Harbor Avenue, Freeland WA 98249

With virtual access via Zoom Meeting Service

Tuesday, August 11, 2026, at 4:00 p.m.

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/84592196378>

Meeting ID: 845 9219 6378

One tap mobile

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WORKSHOP (3:45 PM – 4:00 PM): Commission review of vouchers and recent correspondence

REGULAR MEETING CALL TO ORDER and PLEDGE OF ALLEGIANCE (4:00pm)

COMMISSIONER ACTIONS

Consent Agenda:

- Approval of Minutes from the Regular Meeting of July 14, 2026
- Approval of July Vouchers in the amount of \$ 230,356.86
- Resolution 26-07 Appointing Auditing and Alternate Officers

PUBLIC COMMENT – *This is time set aside for members of the public to speak to the Board regarding any subjects of concern/interest, including items on the agenda. The Board will take all information under advisement but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded, please state your name and city of residence. Please limit comments to 5 minutes.*

- Eformative Solutions,

Tadd Lisman, from E Formative Solutions, will be present at the meeting with the rest of the team joining via zoom to discuss the EV charger project's progress.

- Christopher Baldwin Design, Logo and branding presentation

Chris will be at the meeting to lead a discussion on rebranding efforts for the Port. The Marketing Committee has been working with his company for the last few months to come up with logo concepts to present to the Commission for their consideration.

Financial Update

- June 2026 Financial Statement and P&L
- July Purchase and Payables
- 2026 Financial Forecast

EXECUTIVE DIRECTOR REPORT

Operations

- Operations Report

Fairgrounds

- Fairgrounds Report

South Whidbey Harbor

- Harbormaster Report

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Council of Governments (COG), Island Regional Transportation Planning Organization (IRTPO) and Clinton Community Council (CCC)

Ng: Washington Public Ports Association (WPPA), WPPA Executive Committee, and Port-wide Marketing & Promotion Committee (M&P)

Easton: Marine Resources Committee (MRC), WPPA Legislative Committee, and City of Langley Council Meetings

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

PORT DISTRICT OF SOUTH WHIDBEY ISLAND

Minutes of the Regular Meeting

August 11, 2026

Held in Freeland, Washington
and online via Zoom Meeting Service

Commissioners Present: Greg Easton (Langley) and Curt Gordon (Clinton),
Jack Ng (Freeland)

Port Staff Present: Jim Pivarnik (Executive Director), Christian Tomisser (Operations Manager), Kevin Murphy (Harbormaster)

MEETING CALL TO ORDER: Following a Workshop from 3:45 p.m. to 4:00 p.m. for informal Commission review and discussion of vouchers and recent correspondence, the Regular Meeting of the Port District of South Whidbey Island's Board of Commissioners was convened on Tuesday, July 14, 2026, in person at the meeting room of the Freeland Library at 5495 Harbor Avenue in Freeland, Washington and online via Zoom Meeting Service. Commissioner Greg Easton (President) called the Regular Meeting to order at 4:00 p.m., followed by the Pledge of Allegiance.

COMMISSIONER ACTIONS

Consent Agenda:

Approval of Current Vouchers: Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing which has been made available to the Board and have been presented to the Board for review.

- Approval of Minutes from the Regular Meeting of July 14, 2026
- Approval of July vouchers in the amount of \$230,356
- Resolution Appointing Branch Business Services Alternate Auditing Officer

ACTION

Motion made by Gordon and seconded by Easton to approve the Consent Agenda including the authorization and acceptance of July Vouchers in the amount of \$230,356.86 and the service contract with Branch Business Services. Before approval of vouchers Commissioner Gordon asked Director Pivarnik how much money would be left in the accounts after this. Director Pivarnik indicated that at the end of August there would be approximately \$532,000. With that.; Motion passed unanimously.

Presentation by: Tadd Lisman, from E Formative Solutions, presented the preliminary plan to install EV chargers at the Fairgrounds and the Humphrey Street parking lot. Mr. Lisman outlined where the project is, and said that they would keep the Commission apprised as the company moved through permitting. During the presentation a Deborah Stewart, of Clinton commented on the installation of electric infrastructure at the of the Humphrey street parking lot. She expressed the potential environmental impacts of the charger and other installations. Mr. Lisman said that they hadn't heard of any impacts in similar installations but will check with the manufacturer as to any environmental impact experienced at similar sites. It was stressed that they are still in the early stages of this project and many potential changes could be made. Derek Hoshiko from energize Langley expressed support for this important project. Mike Gallion expressed concern over taking any space from the campground for EV chargers because during Fair that area is extremely full.

Presentation by: Christopher Baldwin Design, Logo and branding presentation

Chris Baldwin informed the Commission that he is working with Port staff to come up with concepts to rebrand the Port. The marketing committee wanted to explore a different logo ideas to represent the Port. The committee has been working with his company for the last few months and the team has come up with logo concepts that were then presented to the Commission for their consideration. The Commission

and staff voiced their opinion on the different options and Mr. Baldwin will make some changes based on the comments and will come back to the Commission for review.

EXECUTIVE DIRECTOR REPORT

Financial Update Executive Director Pivarnik reported that in June we received approximately \$76,119 in operating, tax and capital revenue; and incurred approximately \$125,116 in operating & capital expenses. As of June 30, 2026, our cash balance was \$400,896.15 and we had \$ 164,781.83 in our investment accounts for a total of \$565,677.98

Director Pivarnik outlined various projects that staff has been working on this past month. He highlighted RCEDF and FEMA funding for Possession Boat Ramp, Harbor Hopper operations, and Fair booth participation.

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Operations

Christian Tomisser reported that the focus had been the completion of the main restrooms at the fairgrounds before the fair. He also reported working with our engineer firm Facet to complete the final bid drawings for the Possession Beach boat ramp.

Fairgrounds

Fairgrounds Manager David Stern reported that increased commercial kitchen usage. He also reported that Ragnar and the Fair went really well this year.

South Whidbey Harbor

Harbormaster Kevin Murphy reported he is really working on getting the team to really focus on improved customer service. He also discussed improving the responsiveness of facility maintenance.

ACTIVITIES/INVOLVEMENT REPORTS

Gordon: Clinton Community Council (CCC):

Council of Governments (COG),:

Island Regional Transportation Planning Organization (IRTPO):

Commissioner Gordon was able to talk to the County Engineer about the TIP for the Passenger Only Ferry terminal

Ng: WPPA:

Commissioner Ng attended the Commissioner Seminar and they did a bus tour around the area. The discussion was about Microsoft's data center going in and talked about bringing over 8 billion dollars of economic vitality to the community and how it creates job around the area whether in construction, operation or support. The seminar also had a presentation about the "tree report" where they sighted that over 9 million cases of apples are shipped to India. The Executive Committee also considered the Swinomish Tribe's request to join the WPPA.

Marketing & Promotion:

Easton:

Marine Resources Committee (MRC):

The MRSC is working on a strategic plan for the Committee

WPPA Legislative Committee:

Port Staffs have been concerned with the GMA and how it is affecting growth in their districts
There is a vacancy on the committee and they are asking Commissioners to consider nominating someone.

City of Langley Council Meetings:

Commission Easton reported that the City of Langley will be putting a levy lift on the November ballot.
He also reported that the current Public Records Request to the city has triggered more legal actions. He also said that he is trying to get the results of the library levy by precinct.

UNFINISHED BUSINESS: None

ADJOURNMENT: Without any further action, the Meeting was adjourned at 5:55 p.m.

Approved:

Minutes prepared and submitted by:

Commissioner Jack Ng, Freeland

Jim Pivarnik, Executive Director

Commissioner Greg Easton, Langley

Commissioner Curt Gordon, Clinton

Public Disclosure Statement: The foregoing Meeting Minutes, all supporting documents presented are available at the Port of South Whidbey, 1804 Scott Rd., Suite 303, Freeland WA 98249.